


CAMPSITE RESERVATION APPLICATION

Rev. 03-06

St. Croix County Parks Department
 Glen Hills County Park
 1049 Rustic Road 3
 Glenwood City, WI 54013

 Phone: (715) 265-4613

OFFICE USE ONLY – Leave Blank

Arrival Date: _____ / _____ / _____

Amount Received: _____

Check #: _____ Site Assigned _____

Date Rec'd: _____ / _____ / _____ By: _____

Name: _____

Address: _____

City: _____

State & Zip: _____

NOTE: Only ONE family to a site. Non-family camping party limited to 5 people in one camping unit.

How many people in your camping party? _____

***APPLICANT – A STAMPED SELF-ADDRESSED ENVELOPE MUST ACCOMPANY THIS APPLICATION FOR RETURN OF CONFIRMATION FORM.**

Reserve site beginning on the night of (see Condition #6):

| | <u>Vehicle, Yr., Make</u> | <u>License #</u> |
|---------|---------------------------|------------------|
| Car # 1 | _____ | _____ |
| Car # 2 | _____ | _____ |

I will arrive on (month/day/year): _____ / _____ / _____

I plan to stay _____ nights

May we call you if we need additional information? If yes, please list your phone numbers:

Home: (_____) _____

Work: (_____) _____

Campsite number desired if available

1st Choice: _____ 2nd Choice: _____

3rd Choice: _____ 4th Choice: _____

If not available, will you accept another site?
 _____ Yes _____ No

Type of Camping Unit – (Only One Unit Allowed per Site)

_____ Tent _____ Van


_____ Tent Trailer _____ Bus

_____ Trailer _____ Motorhome

_____ 5th Wheel _____ Other

_____ Pickup Camper

Length of camping unit _____ ft. Excluding tow vehicle



Is site designated for disabled needed? _____ Yes _____ No

If not available, will you accept another site? _____ Yes _____ No

| | |
|--|-------------|
| Camping Fee: Number of Nights _____ x \$20.00 = \$ | |
| Reservation Fee: _____ = \$ | 5.00 |
| Credit Card Convenience Fee \$ 1.00 _____ = \$ | |
| TOTAL _____ = \$ | |

OFFICE USE ONLY – Leave Blank

For mail in reservations make payment by check or money order, do not send cash. Make checks payable to St. Croix County Parks. Send payment to: St. Croix County Parks, 1049 Rustic Road 3, Glenwood City, WI 54013.

I make this reservation application subject to the conditions listed on both sides of this application which I have read. I understand that a sticker must be purchased for each vehicle entering the park.

Signature of Applicant: _____ Date Signed: _____

RESERVATIONS ARE SUBJECT TO THE FOLLOWING CONDITIONS. (PLEASE READ CAREFULLY)

1. Reservations will be accepted A.) by mail B.) in-person or C.) by telephone. See below:
 - A. For reservations by mail: Please complete the application on the reverse side. Feel free to make copies of the reservation form. Each application must be accompanied by full payment including the \$ 5.00 reservation fee. Make payment by check or money order. Do not send cash. Do not use credit cards for mail-in reservations.
 - B. For in-person reservations: Go to the Day-Use Entrance Station at Glen Hills County Park. Park staff will accept and record your reservation. Full payment will be accepted by check, money order, cash, MasterCard, VISA or debit card.
 - C. For reservations by telephone: Call (715) 265-4613. Park staff will accept and record your reservation. Telephone reservations must be charged to MasterCard or VISA. Debit cards are also acceptable.
2. Based on availability, reservations will be accepted up until the arrival date.
3. A reservation is not valid until it has been confirmed by the park staff.
4. A separate application is required for each campsite desired.
5. To download the "Campsite Reservation Application" form from the Internet, go to the St. Croix County webpage @ www.co.saint-croix.wi.us. Click on County Departments/County Parks/Glen Hills Park/Campsite Reservation Form.
6. Applications will be accepted for a minimum of two nights on weekends. Reservations for holiday weekends must be for three nights minimum. Reservations may be for a maximum 21 days.
7. Park personnel will take reservations beginning January 2nd, 8:00 AM to 4:30 PM, Monday through Friday.
8. Campsites are reservable from May 1 to October 31st.
9. Late arrivals must call ahead and request an extension of time to hold their reservation.
10. A cancellation must be made no later than two days prior to the arrival date. If no cancellation is requested or there is not notification of a late arrival, the campsite will be made available for general use at 9:00 AM on the day following the date the site was to be initially occupied.
11. Refund requests will follow the Department's refund policy.
12. We reserve the right to make adjustments in the assignment of sites as necessary.
13. Please note: A copy of your camp permit will be attached to your camping vehicle. Extra vehicles must purchase a daily or annual sticker.
Daily = \$ 5.00 Annual = \$ 25.00
14. Only one unit will be allowed per site except in designated double sites.

