

**MONTHLY REPORT ON SWIMMING POOL OPERATION**

Chapter HFS 172 of the Wisconsin Administrative Code requires that Monthly Reports on the operation of swimming pools be submitted to the Department. The pool operator or person in charge shall fill-in the data indicated on the report as completely as possible.

**SEND REPORT TO:** Saint Croix County-Public Health, 1445 N. 4<sup>th</sup> Street, New Richmond, WI 54017  
Phone Number: 715.246.8361

Name of Pool:	Address:	Operator:
<p>1) The following items should be checked regularly to assure that they are being properly maintained: (Place an X if equipment is on hand and properly maintained.)</p> <p> <input type="checkbox"/> First Aid Kit                    <input type="checkbox"/> Approved Test Kit                    <input type="checkbox"/> Two (2) Blankets                    <input type="checkbox"/> Spine Board with Straps  <input type="checkbox"/> Handrails or Grabrails                    <input type="checkbox"/> Shepherd's Crook or Ring Buoy                    <input type="checkbox"/> Depth Markings                    <input type="checkbox"/> Safety Line                    <input type="checkbox"/> Lifeguard Chair             </p>		
<p>2) <b>PLEASE NOTE ANY CHANGE IN EQUIPMENT:</b> (All equipment must be NSF approved or equivalent. If you have any questions regarding approved equipment, please call your regional or local health department before installation.)</p> <p>Item _____ Manufacturer _____</p> <p>Model # _____ Installed by _____ Date _____</p>		
<p>3) Is there a new person responsible for pool maintenance? <input type="checkbox"/> Yes</p> <p>Name of the Responsible Person _____</p>	<p>4) Are lifeguards on duty? <input type="checkbox"/> Yes How many? __</p> <p><input type="checkbox"/> No</p>	<p>5) Lifeguard Staffing Plan</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<p>6) Illness, Injury, Fecal Accident ? <input type="checkbox"/> Yes If so, please state type of illness or injury, date and outcome.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>		

**REMARKS:** Please comment on any unusual occurrence(s) and actions to correct conditions and chemical levels that do not comply with code requirements:

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Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

