

St. Croix River Crossing Project – Implementation of Mitigation Activities

This form is to be used to document completion of certain St. Croix River Crossing Project mitigation actions for which 1)Wisconsin Department of Natural Resources (WisDNR) has responsibility to implement or 2)WisDNR must concur with actions proposed by others. This includes all activities described in the Project's Growth Management Mitigation Memorandum of Understanding (MOU) (all) or item 9b in the Riverway Mitigation MOU.

Action (*list name of MOU and activity #*):Growth Management Mitigation Memorandum of Understanding;
Activity B

Applicant (*name, governmental unit, address, contact person phone number and email address*):Amanda Engesether, St. Croix Community Development Department, 1101 Carmichael Road, Hudson, WI 54016, 715-386-4672, Amanda.engesether@co.saint-croix.wi.us

Application (*attach separate pages if needed; describe proposal, how it meets applicable MOU objective, expected environmental benefits/products, cost, location, schedule, post-completion management/maintenance, etc.; provide justification if proposal varies from MOU language*):The Community Development Department (CDD) has identified that an update to the County's Bike and Pedestrian Plan and the County's Bicycle Transportation Plan is needed. An update to the county's plans was one of the Growth Management mitigation projects submitted to the County. There is significant interest from communities on the western side of the county in planning for bicycle routes that will connect to the future St. Croix River Loop Trail. There is also significant interest from communities throughout the county in providing safe bicycle and pedestrian routes to schools. A new organization has formed called the St. Croix Bike and Pedestrian Coalition. Its purpose is to promote bicycle and pedestrian trails, routes and connections throughout the county, to the future St. Croix River loop trail and to connect and promote various bicycle organizations around the county. The CDD included \$10,000 in the approved 2014 budget towards a bicycle and pedestrian plan update that would combine the two plans into one document. The proposed county-wide plan will incorporate local municipal and bike planning. The department has also been made aware of a new competitive grant program through the Wisconsin Department of Transportation called the Transportation Alternatives Program, (TAP), which funds bicycle and pedestrian plans. The program is 80% grant 20% local match. Funds are available every four years. Community Development staff has been invited by WisDOT to enter the second round of the application process, due on March 28, 2014. See attached DOT pre-scoping application, diagram of budget and timeline, draft County resolution, letter from DOT inviting SCC to the second round application process, and letter of support.

Consultation with other parties (*for Riverway MOU item 9b only*):

WisDNR Stewardship Grant eligibility (*preliminary screening by Community Assistance staff*): Yes No

MnSHPO _____ (*date*) Response:Click here to enter text.

WisSHPO _____ (*date*) Response:Click here to enter text.

Indian Tribes* _____ (*date*) Response:Click here to enter text.

(* - WisDNR can provide a list of Indian Tribes to contact)

Advisory Team Review (*list date considered, Advisory Team findings/recommendations*): November 21, 2013, Community Development Committee discussed and approved Community Development Department (CDD) to proceed with TAP grant application. December 17, 2013 GMAT- Discussed TAP grant as a matching funds option for comprehensive bike and pedestrian planning. February 26th, 2014 WisDOT notified CDD has moved into the second round and to submit full application by March 28th, 2014. Draft Resolution (attached) will go to CDC on March 27, 2014 and County Board on April 15th, 2014.

WisDNR Concurrence (*for release of funds by St. Croix County*)

Approve as proposed: ____ (*date*)

Approve with conditions: ____ (*date*) Conditions (*include any reporting requirements for Applicant*): Click here to enter text.

Denied: ____ (*date*) Suggested revisions (*guidance for possible Applicant re-submittal*): Click here to enter text.

Implementation Tracking Log (*for funded projects*)

Funds received by Applicant ____ (*date*): Click here to enter text.

Progress on implementation (*this should be a brief, running summary coinciding with Applicant reporting requirements*): Click here to enter text.

Mitigation Action Completed

Action completed (*WisDNR determination*): ____ (*date*)

Final report submitted by WisDNR to MnDOT, WisDOT and FHWA: ____ (*date*)



WisDOT 2014-2018 Transportation Alternatives Program (TAP) Pre-Scoping Application

This pre-scoping application is required for each proposed Wisconsin Department of Transportation (WisDOT) state fiscal year (SFY) 2014-2018 program cycle TAP project. Review and utilize TAP guidelines and pre-scoping application instructions when completing this document.

As discussed in the WisDOT TAP Guidelines, this pre-scoping application constitutes the first step of a two-stage application procedure administered by WisDOT. **Successful pre-scoping applicants will receive notification from WisDOT to submit a second, TAP project application.**

Project Applicant and Application Type

Name, Location of Public Sponsor and Sponsor Type:

Sponsor Name: **St. Croix County**

Sponsor Type (Check appropriate box):

- Local government (check one): County City Village Town
- Regional transportation authority Transit agency
- State or federal natural resource/public land agency
- School district or school(s) Tribal Nation

Project Title: **St. Croix Comprehensive Bike & Pedestrian Plan**

Describe location, boundaries and length of the project: **County-wide**

County: **St. Croix**

Street Address of Project (if located on a highway or road):

Note: For infrastructure projects, attach one black and white project location map on one sheet of paper, size 8½ by 11.

Check a box below if any of the listed Transportation Management Area (TMA) represents the area from which you are submitting a project (refer to <http://www.dot.wisconsin.gov/projects/planorg/docs/map.pdf> for additional information):

- Appleton Area Metropolitan Planning Organization (MPO)
- Green Bay MPO
- Madison Area MPO
- Minneapolis-St. Paul MPO
- Southeastern Wisconsin Regional Planning Commission

If none of the above, project application is from:

- Area with population between 5,000 and 200,000
- Area with population of 5,000 or less

Project Representative Contact Person(s) Information:

Primary Public Sponsor Agency Contact Information:

Name: **Amanda Engesether** Title: **Senior Planner** Street Address: **1101 Carmichael Rd** Phone: **(715)386-4672**

Municipality: **Hudson** State: **WI** Zip: **54016**

Fax: **(715) 386 - 4686** E-mail: **amanda.engesether@co.saint-croix.wi.us**

Secondary Public Sponsor Agency or Private Organization Contact Information (if applicable):

Organization / Agency Name:

Name: Title: Street Address: Phone : () -

Municipality: State: **WI** Zip:

Fax: () - E-mail:

Project Activity

TAP Eligibility Category:

Indicate which **ONE** of below categories **best** identifies the proposed project:

- Bicycle-Pedestrian Facilities: construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists and other non-motorized forms of transportation (**this category includes on-road bicycle lanes, sidewalks, etc.**)
- Safe routes for non-drivers, including children, older adults, and individuals with disabilities
NOTE: please refer to the corresponding WisDOT TAP Guidelines for more information regarding this new eligibility category
- Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
- Construction of turnouts, overlooks, and viewing areas
- Historic preservation and rehabilitation of historic transportation facilities
- Safe Routes to School (SRTS) (this category includes infrastructure and non-infrastructure activities)
NOTE: Applicants proposing a project within the SRTS eligibility category **MUST** complete the 'School Demographics' and 'Safe Routes to School Plan' sections on page A-6 below.

Project Summary (100 words or less)

Please copy and paste your response from a Word Document.

Applicants must fill out the project summary field below. **OPTIONAL:** Applicants may provide an optional attachment **Narrative Response/Attachment 1** with additional project detail. This attachment may not exceed one double-spaced page using a minimum of 11-point font size. See page A-10.

St. Croix County's Community Development Committee has identified that the development of a county-wide comprehensive bicycle and pedestrian plan is needed. This project has been identified within numerous local plans including the County's Comprehensive Plan. It corresponds directly as a growth management mitigation project within the greater St. Croix River Crossing Project. With the goals of providing options for bicycle travel as an alternative to automobile travel, increasing economic development and tourism, as well as healthy recreational opportunities, the proposed multi-jurisdictional planning document will act as the guide for implementing projects over the next 15 years to improve bicycling and pedestrian conditions in St. Croix County.

The proposed plan will include developing a safe, accessible bicycle network throughout the county, while also creating links to existing and planned bicycle facilities in adjacent counties in Wisconsin and Minnesota. The plan will prioritize and detail education, encouragement, enforcement, evaluation, and engineering projects to increase bicycling as a viable alternative mode of transportation within St. Croix County and the region.

Existing Facilities & Projects

Rail Facilities:

Does a railroad facility exist within 1,000 feet of the project limits? Yes No

If yes, specify: **SELECT**

If yes, will the project physically cross a rail facility? Yes No

Is the proposed project location in an area with known safety issues? Yes No

If yes, specify: (consider applying for Highway Safety Improvement Program (HSIP) funds if applicable)

Is this project on or parallel to a local road or street? Yes No

If Yes, provide the name of the road or street:

Does this project cross a state or federal highway? Yes No

Does this project run parallel to a state or federal highway? Yes No

Will this project be constructed as part of another planned road project? Yes No

If Yes, specify if this is a state, county, or local project and when the road project is scheduled for construction:

Does the proposed project cross a signalized and/or un-signalized intersection? Yes No

If yes, does the proposed project cross mid-block? Yes No

Is the crossing at-grade or separated?

If yes, is design and construction of intersection crossing included in funds requested? Yes No

If such funds are not requested, specify why.

Does applicant anticipate requesting any exceptions to standards Yes No

If Yes, explain WHY and provide a brief description of the anticipated exceptions:

Environmental/Cultural Issues

Agriculture Yes No Not Investigated

Comments:

Archaeological sites Yes No Not Investigated

Comments:

Historical sites	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Designated Main Street area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Lakes, waterways, floodplains	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments: Non-infrastructure; Planning Grant			
Wetland	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Stormwater management	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Hazardous materials sites	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Hazardous materials on existing structure	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Upland habitat	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Endangered/threatened/migratory species	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Section 4(f)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Section 6(f)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments:			
Through/adjacent to tribal land	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Not Investigated
Comments: Non-infrastructure; Planning grant			

Miscellaneous Issues

Construction Schedule Restrictions (trout, migratory bird, local events): **N/A**

Local Force Account (LFA): Will the proposed project utilize municipal employees to complete any portion of the construction activities? Yes No

If yes, explain the desired LFA portion of the project.

NOTE: LFA work must include labor, equipment and materials. The purchase of materials only is not considered to be a legitimate project.

NOTE: Please review WisDOT TAP Guidelines for restrictions on certain LFA work as of July 1, 2015.

Real Estate: Was any real estate acquired or transferred in anticipation of this project? Yes No

If yes, please explain.

Right of Way (ROW) (**NOTE: It is recommended that local funds be used to acquire right of way**) Is the project on an existing right of way? Yes No If Yes, have you obtained a permit from the WisDOT Regional Office Maintenance Section to conduct work on the right of way? Yes No

Check all boxes that apply to ROW acquisition for this project:

- None Less than ½ acre More than ½ acre
 Parklands Large parcels Temporary interests

Maintenance (only complete this section if project application involves a trail project):

Will the facility be snowplowed in the winter? Yes No

Comment:

If no to the above question, will the trail allow snowmobile use in the winter? Yes No

Comment:

Anticipated fee for trail use: Yes No

Comment:

Anticipated equestrian use on trail: Yes No

Comment:

Other Funding Sources: Has the municipality anticipated, requested or been approved for other federal or state funding from WisDOT for the improvement? Yes No

If yes, please indicate all of the other funding sources that are anticipated, have been requested or approved with the associated project ID(s):

Highway Safety Improvement Program (HSIP) Anticipated Requested Approved ID:

Local Roads Improvement Program (LRIP) Anticipated Requested Approved ID:

Railroad Programs Anticipated Requested Approved ID:

Surface Transportation Program - Rural Anticipated Requested Approved ID:

Surface Transportation Program - Urban Anticipated Requested Approved ID:

Congestion Mitigation & Air Quality Improvement Program Anticipated Requested Approved ID:

Transportation Enhancements Program Approved ID:

Bicycle & Pedestrian Facilities Program Approved ID:

Safe Routes to School Approved ID:

Transportation Economic Assistance Program Anticipated Requested Approved ID:

Flood Damage Aids Anticipated Requested Approved ID:

State Funding (Describe): Anticipated Requested Approved ID:

Other: **St. Croix County Growth Management MOU funds**

<http://www.dot.state.mn.us/metro/projects/stcroix/pdfs/Memounder/Growth%20MOU%204-11-06.pdf>

Anticipated Requested Approved ID:

Planning:

Is project identified in a long-range transportation plan? Yes No If Y, link to plan:

See Appendices at:

<http://www.co.saint-croix.wi.us/vertical/sites/%7BBC2127FC-9D61-44F6-A557-17F280990A45%7D/uploads/%7B33784043-5993-4D60-9C3E-18D1E441A081%7D.PDF>

Is project identified in a bicycle-pedestrian plan? Yes No If Y, link to plan:

<http://www.co.saint-croix.wi.us/vertical/sites/%7BBC2127FC-9D61-44F6-A557-17F280990A45%7D/uploads/%7B33784043-5993-4D60-9C3E-18D1E441A081%7D.PDF>

Is project identified in an outdoor recreation plan? Yes No If Y, link to plan:

http://www.co.saint-croix.wi.us/vertical/sites/%7BBC2127FC-9D61-44F6-A557-17F280990A45%7D/uploads/01-08-2013_Adopted_ORP.pdf

Is project identified in a comprehensive plan? Yes No If Y, link to plan:

www.sccwi.us/countycompplan

Is the project identified in any other planning document? Yes No If Y, link to plan:

Does your community have a Complete Streets policy or ordinance?

Yes No If Y, provide link:

Other Concept Notes: Provide any additional relevant project information that has not been covered in another section of the application.

A comprehensive county-wide Bike and Pedestrian Plan is necessary to combine the recreational element of the St. Croix County Parks Bike and Pedestrian Plan as well as the long-range transportation element of St. Croix County's Highway Department Bicycle Transportation Plan 1995-2015. Never is there a more crucial time for the plan to be created and implemented than during the current construction of the \$650 million St. Croix River Crossing Bridge Project. The project will provide a safer, more reliable river crossing that includes a four-lane river bridge, new roadway approaches on both sides of the river, historic and environmental mitigation, and extensive trail facilities that will include converting the existing Historical Stillwater Lift Bridge to a bike and pedestrian facility. One solid consistent comprehensive plan is necessary to best serve the county and its communities. The revenue sources and ability to leverage these funds will follow the completion of this necessary comprehensive bike and pedestrian planning work.

St. Croix County was notified in July 2013 that a small portion of St. Croix County, WI, within the Town of St. Joseph, is now included within the Twin Cities urbanized area. Based on this designation, it may be pertinent to be included and shared with both the Transportation Management Area as well as an area with population between 5,000 and 200,000.

School Demographics (Complete ONLY if submitting a project within the SRTS eligibility category)

What are the name(s) and demographics for each school affected by the proposed program or project?

Optional: Alternatively, SRTS project applicants may submit a narrative response/attachment 2 detailing school demographics provided that all fields below are answered in such attachment.

School name: School population:

Grades of students at school:
Estimated number of students currently walking to school (if known):
Estimated number of students currently biking to school (if known):
Does the school have any policies related to walking or biking?
Distance eligibility for riding a bus: Number of children not eligible for busing:
Number of students eligible for busing because of a hazard situation:
Percentage of students living within one mile of the school:
Percentage of students living within two miles of the school:
Percentage of students eligible for free or reduced-cost school meals:
Community(s) served by school: Community(s) population:
Please provide other pertinent demographic information about the community or school:

Safe Routes to School Plan (Complete ONLY if submitting a project within the SRTS eligibility category)

Does your school or community have a Safe Routes to School plan? Yes No
If yes, can it be viewed online? Yes, the website address is No, it is attached with the application.
If no, please describe, in no more than 400 words, any SRTS-related planning efforts undertaken by the school or community .

CONFIDENTIAL INFORMATION

Project Costs and Dates

NOTE: do not include pages A-7 and A-8 in the Concept Definition Report (CDR) for approved TAP projects.

Project Costs Complete the table below for the appropriate fiscal years of the application/project cycle (2014-2018). If a sponsor proposes to construct a project in phases throughout multiple years, schedule the project costs as appropriate and provide further details in the project description. **You must attach a detailed breakdown of project costs (line item expenses; expenses per year, etc.) as part of responding to this Project Costs & Dates section.**

Project Dates In addition to providing fiscal year in the table below, within the attached breakdown of project costs please provide estimated month and year the project will begin for each project phase. Design work is typically completed in six months unless environmental impacts exist, real estate transactions and railroad crossing approvals take at least a year to complete, and projects should be built within one construction season unless the project is very large.

Submit a separate application and budget for each project or stand-alone project segment for which you are willing to accept funding, or for a bike trail section that could function as a separate facility. Project requests are not considered for partial funding.

Applicants should reference the WisDOT 2012 Cost Estimate Table prior to completing this section of the application: <http://www.dot.wisconsin.gov/localgov/highways/tools.htm>

NOTES: Requesting design and construction projects in the same fiscal year is not allowed. **Please refer to the corresponding WisDOT TAP Guidelines for a chart that clarifies the timeframe included in each state fiscal year.**

Tied Projects? Please indicate which projects will be tied (if applicable): (See instructions, I-5)

TOTAL PROPOSED PROJECT COST \$150,000

Total Proposed Project Costs include the federal AND local share of all project phases.

Please provide additional project cost detail utilizing the fields below.

Construction:

Basis for Construction Estimate: Itemized Per Square Foot Past Projects

WisDOT 2012 Cost Estimate Table (see hyperlink above) Other, please specify:

Project Prioritization

If a sponsor is submitting more than one project in an urbanized area within an MPO, the sponsor must rank each project in priority order, e.g., 1 (highest priority) to 5 (lowest), for the local priority among five projects. MPO staff will use the local ranking as a guide during application review and prioritization. Local sponsor prioritization for projects outside of MPO areas is also required.

Project Priority:

SFY 2015 SFY 2016 SFY 2017 SFY 2018

Construction (minimum infrastructure project cost (including design and construction) is \$300,000):

Federal Share of the Participating Construction Cost (80%)	\$
Local Share of the Participating Construction Cost (20%)	\$
Non-Participating Construction Cost (100% Local)	\$
A. Subtotal Construction Costs	\$

CONFIDENTIAL INFORMATION (continued)

Project Costs and Dates

NOTE: do not include pages A-7 and A-8 in the Concept Definition Report (CDR) for approved TAP projects.

B. State Review for Construction (see instructions, page I-7, Table 1)

Percentage: % \$

Construction with State Review Cost Estimate (sum lines A and B) \$

Design:

100% Locally Funded (state review is required to be included as 100% locally funded) **OR**

80% Federally Funded ("state review only" projects are not allowed)

Project Priority:

SFY 2015 SFY 2016 SFY 2017 SFY 2018

A. Plan Development (see instructions page I-7, Table 1) Percentage: % \$

B. State Review for Design (see instructions, page I-7, Table 1) Percentage: % \$

Design with State Review Cost Estimate (sum lines A and B) \$

Real Estate: (Recommend funding with local funds.)

Project Priority:

SFY 2015 SFY 2016 SFY 2017 SFY 2018

Total Real Estate Cost (minimum \$100,000) \$

Non-Infrastructure/Other: (Planning, Administration, non-infrastructure SRTS projects):

Project Priority:

SFY 2015 SFY 2016 SFY 2017 SFY 2018

Total Non-Infrastructure Cost (minimum \$50,000): \$150,000

Utility: (Compensable utility costs must be \$50,000 minimum per utility. Recommend funding with local funds.)

Project Priority:

SFY 2015 SFY 2016 SFY 2017 SFY 2018

Total Utility Cost (round to next \$1,000) \$

NOTE: WisDOT Utility Policy link: <http://roadwaystandards.dot.wi.gov/standards/util/chapter17.pdf>

Narrative Response/Attachment 3

Provide a narrative response attachment answering the question below. Applicants must limit their response to **one double-spaced page**, using a **minimum 11-point font size**.

1. Detail the Applicant's experience with application, administration, and completion of projects funded by WisDOT through the following improvement programs: Bicycle & Pedestrian Facilities Program; Congestion Mitigation & Air Quality Improvement Program; Safe Routes to School; and/or Transportation Enhancements. **Provide project IDs if applicable.** If the Applicant has not previously received funding through these improvement programs, describe any experience administering and completing projects in compliance with federal funding requirements.

Key Program Requirements Confirmation

Please confirm your understanding of the following project condition by **typing your name, title and initials** at the bottom of this section. **A Head of Government/Designee with fiscal authority for the project sponsor must initial this section and sign this application. Sponsor consultant(s) should not initial or sign project applications.**

This pre-scoping application constitutes the first step of a two-stage application procedure administered by WisDOT. Successful pre-scoping applicants will receive notification from WisDOT to submit a second, more comprehensive TAP project application.

I confirm that I have read and understand the project condition above:

Name: Pat Thompson

Title: County Administrator

Accepted (please initial here): PT

Fiscal Authorization and Signature

Application prepared by a consultant? Yes No

If yes, consultant information and signature required below.

Consultant Company Name: _____ Company Location (City, State): _____

Consultant Signature (electronic only): _____

Date: _____

NOTE: On Local Program projects, it is not permissible for a consultant to fill out applications gratis (or for a small fee) for a municipality and then be selected to do the design work on a project. A municipality could start their consultant selection process early enough and make the application part of the scope of services with the understanding that all costs incurred prior to authorization will be the responsibility of the local municipality. See FDM 8-5-3 for additional information:

<http://roadwaystandards.dot.wi.gov/standards/fdm/08-05.pdf#fd08-05-3.1>

Sponsor Agency: **St. Croix County**

Contact Person: **Patrick Thompson**
or Designee)

(Note: must be Head of Government

Title: **County Administrator**

Address: **1101 Carmichael Road, Hudson, WI 54016**

Telephone: **715-386-4600**

Email: **patrick.thompson@co.saint-croix.wi.us**

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual that signs below confirms that the information in this project application is accurate. A local official, not a

consultant, must sign the application. I understand that completion of this application does not guarantee project approval for federal funding.

Head of Government/Designee Signature (electronic only): *Pat Thompson*

Date: 12-12-13

Application and Attachments

Submit applications and attachments utilizing the contact information contained in the corresponding TAP Pre-Scoping Application Instructions. Applicants must **submit eligible pre-scoping applications on or before 5PM on December 13, 2013**, and must include the following documents:

- A completed application **in Microsoft Word format**;
- Narrative Response/Attachment 3: maximum of **one double-spaced page, minimum 11-point font size**.
- Cost Estimate Detail as required in the 'Project Costs and Dates' section of this application;
- For infrastructure projects, a project map printed in black & white, on one sheet of 8½ by 11 paper.

OPTIONAL Attachment

- Narrative Response/Attachment 1: maximum of **one double-spaced page, minimum 11-point font size**.

OPTIONAL Attachment only for projects within the SRTS eligibility category:

- Narrative Response/Attachment 2: School Demographics Information.

NOTE: Do not include additional attachments (photos, letters of support, etc.). Additional attachments will not be considered or reviewed.

WisDOT Information – Shaded area to be completed by WisDOT staff only.

FOR WISDOT USE ONLY – enter the following information at application review	
TAP Eligibility Category:	Project Improvement Type:
Anticipated Project Implementation Issues (Based upon review of 'Existing Facilities & Projects,' 'Environmental/Cultural Issues,' 'Miscellaneous Issues,' and 'Project Costs and Dates.')	
Other WisDOT Region comments on application, including eligibility concerns:	
Region Reviewer's Name:	
Reviewer's Title:	
Date Received:	
WisDOT Region Reviewer's Signature:	Date:

St. Croix County Comprehensive Bike & Pedestrian Plan Narrative Response/Attachment 3

St. Croix County has extensive experience applying, administering, and completing projects funded through WisDOT and numerous other state and local agencies. According to the county's single audit report from 2012, we are actively administering \$4,049,850 in state and federal grants. The grants were found to be in compliance with no errors or concerns noted. Specifically relating to WisDOT, the St. Croix County Highway Department has utilized the Transportation Enhancement Program to construct Bike/Pedestrian Facilities along County Trunk Highways.

Project ID#7900-08-70 was constructed in 2003 for the widening of the embankment and road surface on 2.5 miles of County Trunk Highway (CTH) FF (now Coulee Trail) to allow for the paving and pavement marking of shoulders meeting requirements for bike/pedestrian accommodations. The funding application was completed by the County Highway Department, with design performed by Cedar Corp of Menomonie, WI under the supervision of the County Highway Engineer. Right-of-way acquisition was performed by County Highway Department personnel. Construction was locally let to McCabe Construction of Eau Claire, WI with staking, inspection and construction administration being performed by the St. Croix County Highway Department. Construction costs for McCabe Construction were covered in part by \$200,000.00 of Transportation Enhancement Funds. All other project costs were 100% locally funded.

Project ID#8939-03-76 constructed in 2004 was for the widening of the embankment and road surface and paving the shoulders along 1.98 miles of CTH I between 153rd Ave. and the Village of Somerset south Village limits. The completed roadway met WisDOT requirements for bike/pedestrian facilities. The funding application was completed by the County Highway Department with design performed by Humphrey Engineering Incorporated of Woodville, WI under the supervision of the County Highway Engineer. Right-of-way acquisition was performed locally by Highway Department personnel. Construction was completed by the St. Croix County Highway Department under a Local Force Account (LFA) contract following a Cost Effectiveness Finding. Construction staking, inspection and administration were performed by the Highway Department. Construction LFA costs were covered in part by Transportation Enhancement Funds with all other project costs being 100% locally funded.

WisDOT 2014-2018 Transportation Alternative Program (TAP) Pre-Scoping Application Update

Timeline:

December 13, 2013

Submit Pre-scoping application

February 21, 2014

WisDOT invites successful applicants to submit full application

March 28, 2014

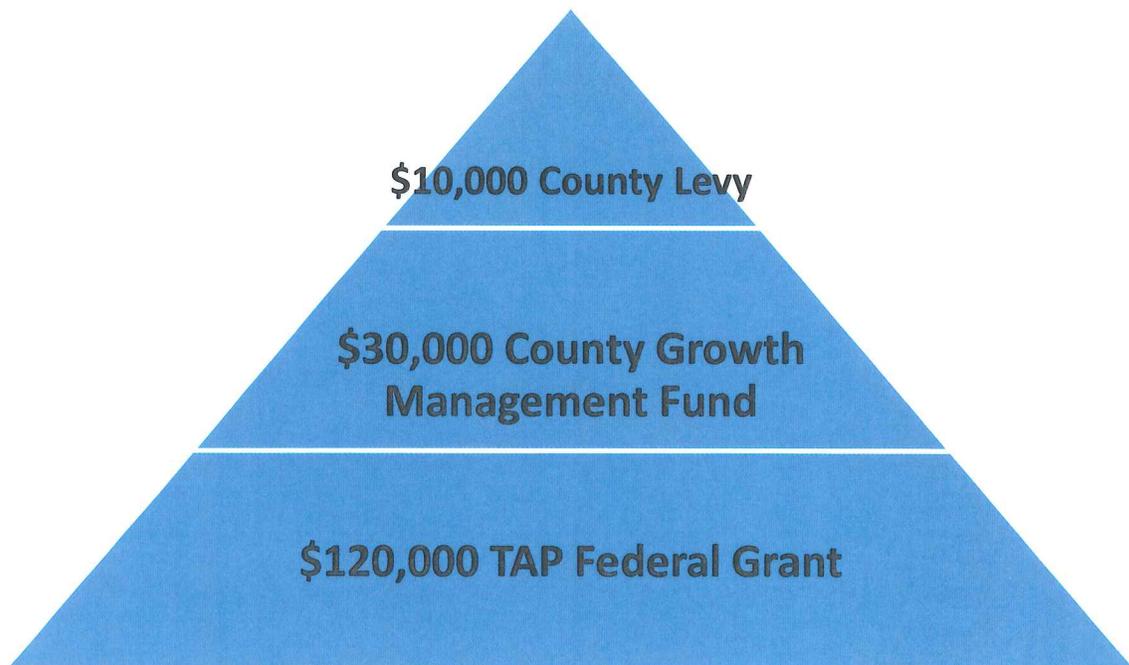
Submit Full application

(including County Board Resolution by April, 25, 2014)

June 13, 2014

Governor notifies locals of approved projects

Budget: *All figures are tentative until approved by County Board.*





Resolution No. 11 (2014)
RESOLUTION OF COMMITMENT AND SUPPORT FOR
WISCONSIN DEPARTMENT OF TRANSPORTATION
(WISDOT) 2014-2018 TRANSPORTATION ALTERNATIVES
PROGRAM (TAP) AWARD CYCLE TO DEVELOP A COUNTY-
WIDE COMPREHENSIVE BIKE AND PEDESTRIAN PLAN

1 WHEREAS, the Community Development Department has been made aware of a highly
2 competitive grant program through the Wisconsin Department of Transportation called the
3 Transportation Alternatives Program (TAP), which funds bicycle and pedestrian plans at a 80%
4 grant, 20% local match; and
5

6 WHEREAS, the Community Development Committee discussed, supported, and
7 instructed the Community Development Department to proceed with the TAP application for
8 funding of the bicycle and pedestrian plan update that would combine two existing plans into one
9 document that will also incorporate local municipal bike planning; and
10

11 WHEREAS, the St. Croix County Highway Department has regularly and consistently
12 utilized the current St. Croix County Transportation Bicycle Plan to guide improvements on the
13 County Highways for the last 19 years; and
14

15 WHEREAS, the St. Croix County Transportation Committee has reviewed the resolution
16 as supported by the St. Croix County Community Development Committee; and
17

18 WHEREAS, the St. Croix County Board of Supervisors supports the pre-scoping and
19 second-round TAP application submitted to WisDOT for the 2014-2018 award cycle in order to
20 create a St. Croix County Comprehensive Bike & Pedestrian Plan; and
21

22 WHEREAS, St. Croix County recognizes that WisDOT reimburses project sponsors for
23 the federal share of 80% of the approved TAP project costs. St. Croix County agrees to secure
24 and commit the required 20% match from the county levy and county growth management fund.
25

26 THEREFORE, be it resolved if St. Croix County is awarded funding by WisDOT for the
27 2014-2018 TAP award cycle the County of St. Croix is authorized to and agrees to accept the
28 award and enter into all necessary agreements with WisDOT for the above referenced project;
29 and
30

31 FURTHER, be it resolved that the Comprehensive Bike Plan development will be
32 coordinated with the St. Croix County Highway Department Transportation Enhancement Plan
33 and presented to the County Board for approval.
34

35 FURTHER, be it resolved that St. Croix County agrees to comply with all applicable
36 laws, requirements, and regulations as outlined in the WisDOT 2014-2018 TAP application
37 materials, the state-municipal agreement between WisDOT and St. Croix County, and any other
38 program or project documentation.

Sponsored By: Community Development Committee on March 27, 2014

Legal – Fiscal – Administrative Approvals:

Legal Note: none

Fiscal Impact: None


Scott L. Cox, Corporation Counsel 3/25/2014


Tabatha Hansen, Finance Director 3/25/2014


Patrick Thompson, County Administrator 3/26/2014

St. Croix County Board of Supervisors Action:

Roll Call - Vote Requirement – Majority of Supervisors Present

RESULT: ADOPTED AS AMENDED [UNANIMOUS]

MOVER: Agnes Ring, Supervisor

SECONDER: Travis Schachtner, Supervisor

AYES: Howard Novotny, Roy Sjoberg, Stephen Nielsen, Scott Nelson, Jill Ann Berke, Daniel Hansen, Paulette Anderson, Judy Achterhof, Shaela Leibfried, Travis Schachtner, Agnes Ring, Chris Kilber, Dave Ostness, Roger Larson, Ron Kiesler, Andy Brinkman, David Peterson, William Peavey, Christopher Babbitt

This Resolution was Adopted as Amended by the St. Croix County Board of Supervisors on April 15, 2014

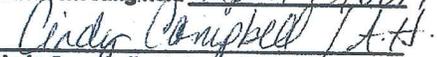
Cindy Campbell, County Clerk

STATE OF WISCONSIN
COUNTY OF ST. CROIX

I, **Cindy Campbell, St. Croix
County Clerk, DO HEREBY CERTIFY** that
the foregoing is a true and correct copy of

Resolution # 11 (2014)
adopted by the County Board of Supervisors

at their meeting held April 15, 2014


Cindy Campbell, St. Croix County Clerk