October 17, 2014

TO: County Board Members

FROM: Patrick Thompson, County Administrator

SUBJECT: Executive Summary – 2015 County Administrator Recommended Budget

In preparation for Tuesday's Committee of the Whole Meeting, I would like to present a high level summary of the budget. The 2015 County Administrator Recommended Budget focuses on the County Board's Strategic Plan, mission and core priorities. Our economy, like the rest of the nation, is seeing slow and steady improvement. The County is in an economic recovery that will continue to improve as the result of many factors including the St. Croix River Crossing Project. The County's excellent financial health was evidenced by the recent affirmation, by Moody's, of its Aa1 bond rating.

We continue to face challenges as the economy remains a concern with changes at the State and Federal levels which affect revenues. Health Care Reform under the Affordable Care Act will continue to present new and increasing reporting requirements. In 2015, the County is addressing the needs, within certain departments, for additional staff. This budget addresses concerns about whether our staff are compensated at the appropriate level when compared to the market. We continue to develop Pay for Performance (P4P), Results Only Work Environment (ROWE), and wellness programs to benefit our employees' health.

Many past strategic initiatives will carry forward to 2015 including; Pay for Performance (P4P), Results Only Work Environment (ROWE), Smart Meeting Management (IQM2), LEAN/Continuous Improvement Government, health insurance cost reduction, long range facility planning, Health Center business plan implementation and participation in County economic development efforts including the St. Croix River Crossing Project and mitigation advisory team.

1. LEVY
    a. The proposed 2015 Property Tax Levy is $29,462,185, a 5.14% increase from the 2014 Property Tax Levy.

Increase in Property Tax Levy

County Operating Levy Increase	$ 1,206,917
Debt Service Levy Decrease	$ 233,965
Library Levy Decrease	$ (16,958)
Bridge Levy Increase	$ 16,345
TOTAL	**$ 1,440,269**

    b. Net New Construction saw an increase of a 1.427% or $377,103.
    c. It's important to note the Equalized Value increased 6% to a new value of $7,430,431,900.
    d. The proposed 2015 Property Tax Levy of $29,462,185 is at the maximum allowable property tax levy.
    e. The 2015 County Administrator recommended mill rate of $3.965 is a reduction of 0.85% from the 2014 mill rate of $3.999.

2. FUND BALANCE
    a. General Fund unassigned fund balance remains at approximately 40+%. Staff has been guided by the principle to not use one-time sources of funds to pay for ongoing expenses as articulated by the County's auditor. With this principle in mind, the following is how fund balance was used:
        - $1,317,456 of unassigned fund balance is applied to Capital Improvement Projects
        - $102,893 of unassigned fund balance is applied to Register of Deeds Redaction from Redaction carry forward
        - $200,000 of unassigned fund balance is applied to 2015 P4P Costs from carry forward Pay for Performance
    b. $760,000 of Sales Tax Fund surplus was applied. An estimated $460,000 is excess Sales Tax from 2014 and $300,000 is applied Fund Balance for Capital Projects. Sales Tax Fund balance remains strong at approximately $1,200,000.

3. SELF FUNDED HEALTH INSURANCE ACCOUNT
    a. The continued work of the Administration Team with the consultants from Willis has resulted in a 3% decrease in the premium for 2015 rather than national trend of a 10-12% increase. There is a continued focus on early renewal and rate lock. The Health Insurance Committee is reviewing utilization and behavior management. Implementation of the Affordable Care Act will present ongoing challenges.

4. CAPITAL IMPROVEMENT PLAN
    a. In May of 2014 the County Board Approved the 5 Year Capital Improvement Plan. Administration and the CIP Team have updated the 5 Year Capital Improvement Plan and present $2,238,632 for 2015 capital expenditures.

Buildings	$ 266,000
Building Improvements	$ 602,000
Infrastructure	$ 25,000
Land Improvements	$ 0
Vehicles	$ 320,820
Other Equipment	$ 1,024,812
Final Total Approved Capital Expenditures	$ 2,238,632

5. HUMAN RESOURCES – COMPENSATION
    a. Cost of Living Adjustment (COLA) 2%.
    b. Pay for Performance: Is budgeted in a designated account to continue the implementation of P4P in accordance with the revised Human Resources Policies & Procedures Handbook. In the 2015 Budget $200,000 of P4P carry forward dollars is applied to offset the cost.
    c. Wisconsin Police Professional Association (WPPA) contract is settled.
    d. Wisconsin State Retirement (WRS) contribution rates decreased slightly.

Category:	2012	2013	2014	2015
General	5.9%	6.65%	7.00%	6.80%
Elected	7.05%	7.00%	7.75%	7.70%
Protective	10.9%	11.65%	10.31%	9.63%

6. DEPARTMENT REDUCTIONS

a. A great amount of time was spent by staff to close the budget gap in excess of $3 million dollars. It was accomplished by a thorough review and analysis of revenues, expense reductions, application of Health Insurance Fund Balance for HRA's, applying excess sales tax fund balance and moving the entire debt service outside the levy limits as a true addition to the levy. Below is a summary of the changes.

Starting Point	**4,019,100**
Add in Net New Construction	-377,103
Adjusted Starting Point	**3,641,997**
Revenue Adjustments	405,838
Expense Adjustments -misc.	20,000
Adjusted Starting Point	**3,256,159**
Apply Health Insurance FB for HRA's	-810,703
Highway Reductions	-359,026
Reduce P4P from $700K to $650K	-50,000
	-
Moving Debt outside levy limits	1,089,846
Health Insurance -3%	-186,842
Administrator Reduction, removed temp staff/receptionist	-31,653
Veteran's Addition of increase to 1.0 FTE from .70	12,777
Human Resources Reduction	-60,000
HHS Reduction	-141,000
Added equip & costs for 2 deputies to Sheriff's	55,667
Added squads to capital budget for 2 deputies to Sheriff's	53,000
Sheriff Reduction to Budget	-74,210
Community Development Reductions, FB Applied	3,500
UW-Ext. Reductions	-13,000
Must Apply ROD Redactions FB	-102,893
Apply Sales Tax 2014 Excess	-460,000
Misc. Adjustments	-1,930
Total changes	3,256,159

7. STAFF POSITION CHANGES
    a. New Position Approved:
        i. 1.00 Assistant Corporation Counsel (7/1/15)
        ii. 1.00 Sheriff Primary Services Deputy (7/1/15)
        iii. 1.00 Sheriff Primary Services Deputy (7/1/15)
        iv. 1.00 Finance Clerk (7/1/15)
        v. 1.00 HHS Social Worker (7/1/15)
        vi. 1.00 HHS Family Services Coordinator (1/1/15)
        vii. 1.00 Facilities Custodian (7/1/15)
    b. Positions Revised:
        i. 12 positions had increase in hours worked
        ii. 8 Job Classifications reclassified to new title

The Administrator and Department Heads will continue to evaluate filling any 2015 vacancies using the criteria established by the County Board.

As you review the 2015 County Administrator Recommended Budget please contact us with any questions you may have.

Thank you.

11/21/2014

ST. CROIX COUNTY BUDGET SUMMARY
WITH PRIOR YEAR ACTUALS

	2010 Actuals		2011 Actuals		2012 Actuals		2013 Actuals		2014 Budget		2015 Adopted Budget		2015 vs. 2014	
BUDGETED REVENUES														
GENERAL PROPERTY TAXES:														
Operating Levy	24,606,600		24,683,569		24,683,569		25,099,207		25,596,470		26,803,387		1,206,917	
Debt Service Levy - pre 7/1/05	1,191,295		1,114,326		823,739		830,656		-		-		-	
Debt Service Levy - post 7/1/05	684,706		697,331		1,118,038		645,483		1,273,711		1,507,676		233,965	
Amounts Levied Outside Levy Limits	890,946		970,917		1,222,579		1,152,026		1,151,735		1,151,122		(613)	
Total General Property Taxes		27,373,547		27,466,143		27,847,925		27,727,372		28,021,916		29,462,185	-	1,440,269
													-	-
OTHER TAXES:													-	-
Forest Crop Taxes	16,044		4,224		4,308		22,061		5,000		20,000		15,000	-
County Sales Tax	4,990,618		5,131,468		5,583,529		5,803,992		5,739,674		6,200,000		460,326	-
Total Other Taxes		5,006,662		5,135,692		5,587,837		5,826,053		5,744,674		6,220,000	-	475,326
													-	-
DELINQUENT TAXES:													-	-
Interest on Taxes	1,414,342		775,072		664,148		412,299		500,000		180,000		(320,000)	-
Penalty on Taxes			399,296		302,986		216,871		200,000		140,000		(60,000)	-
Total Interest & Penalties		1,414,342		1,174,368		967,134		629,170		700,000		320,000	-	(380,000)
													-	-
STATE and FEDERAL AIDS:													-	-
State Shared Revenue	587,998		633,561		517,746		524,911		519,023		520,202		1,179	-
State Aid - Exempt Computer Aid	37,861		36,559		41,636		44,037		44,000		44,000		-	-
P.I.L.O.T -Other State Payments							57,313				60,000		60,000	-
Law Enforcement - Recreation			26,057		26,349		10,101		25,000		36,500		11,500	-
Law Enforcement Grants - sheriff/jail	161,981		99,206		112,587		18,114		24,400		24,400		-	-
DOJ - Cease Grant	-				-				500		500		-	-
Vest Grant			9,253		4,250		-		8,778		5,600		(3,178)	-
DNA Samples					1,280		1,020		500		500		-	-
Pierce/Polk/St. Croix Drug Program							58,224				59,584		59,584	-
Recycling Funding	273,122		176,454		196,822		206,726		196,000		196,530		530	-
St. Croix River Crossing Project									60,000		365,000		305,000	-
Emergency Government (w / Homeland Security)	52,775		98,403		106,764		96,317		71,221		109,621		38,400	-
SARA	27,991		24,148		14,469		19,801		18,093		21,431		3,338	-
Health & Human Services	7,114,684		6,673,184		6,637,597		5,313,697		7,274,482		5,607,660		(1,666,822)	-
ADRC revenues	707,347		816,737		807,101		976,857		896,929		1,063,066		166,137	-
Department on Aging Revenues					454,383		483,828		443,308		496,611		53,303	-
DA grants	163,306		113,692		41,280		40,399		51,676		68,183		16,507	-
Victim / Witness Program	98,273		152,369		124,175		65,261		130,522		152,140		21,618	-
VOCA Grant	41,620		42,533		41,729		41,729		41,729		41,729		-	-
Child Support Office	625,965		669,500		621,544		624,776		692,163		711,318		19,155	-
Veterans Service Officer	13,000		19,175		18,152		18,429		19,000		18,250		(750)	-
Snowmobile Trails	94,561		110,669		23,536		87,655		54,150		54,150		-	-
Land Conservation	255,764		344,355		255,934		235,688		323,077		297,965		(25,112)	-
Circuit Court Grant	290,912		275,974		263,759		266,325		266,206		282,082		15,876	-
TAD Grant									74,584		74,008		(576)	-
Land Records Grant	300		-		300		300		106,000		1,000		(105,000)	-
Transportation Aids	2,273,261		1,798,806		1,618,925		1,675,094		1,730,267		1,809,300		79,033	-
Vehicle Registration Fees	720,936		725,902		738,994		699,106		739,000		750,000		11,000	-
Guardian ad Litem Grant	60,105		68,825		69,137		68,164		66,624		66,624		-	-
Hazardous Waste Grant	-		19,500		20,100		20,000		20,000		15,000		(5,000)	-
UW Extension - Federal Reimbursement	1,889		3,778		3,778		3,778		3,778		3,778		-	-
County Fair Premiums	2,856		12,848						-		-		-	-
Total State and Federal Aids		13,606,507		12,951,488		12,762,327		11,657,650		13,901,010		12,956,732	-	(944,278)

ST. CROIX COUNTY BUDGET SUMMARY
WITH PRIOR YEAR ACTUALS

	2010 Actuals		2011 Actuals		2012 Actuals		2013 Actuals		2014 Budget		2015 Adopted Budget		2015 vs. 2014	
													-	-
FINES and FEES:													-	-
Probate Fees	28,973		20,276		19,396		14,978		18,000		17,500		(500)	-
County Ordinance Forfeitures	338,651		270,163		297,889		234,883		260,000		225,000		(35,000)	-
County Clerk Fees ($800 sun fund)	89,918		91,297		81,343		89,937		81,800		87,325		5,525	-
Family Mediation Fees	10,015		8,770		8,425		9,125		8,000		8,000		-	-
Guardian ad litem fees	13,406								-				-	-
Court Fees and Costs	340,369		322,763		297,180		304,835		275,000		250,000		(25,000)	-
Clerk of Court Fees	2,733		14,168		17,333		14,088		16,500		15,500		(1,000)	-
Register of Deeds Fees	465,373		605,893		617,483		557,656		550,000		365,000		(185,000)	-
Real Estate Transfer Fees	163,682		162,920		191,583		250,822		170,000		200,000		30,000	-
Jail Assessment Fees	106,091		103,291		99,420		83,629		105,000		80,000		(25,000)	-
Sheriff Fees (including towing)	229,769		231,533		214,005		204,569		225,600		193,500		(32,100)	-
Child Support Processing	13,616		6,881		5,616		15,559		2,000		2,000		-	-
Land Records Fees	133,992		146,304		177,384		161,584		144,000		116,000		(28,000)	-
Total Fines and Fees		1,936,588		1,984,257		2,027,057		1,941,665		1,855,900		1,559,825	-	(296,075)
													-	-
CHARGES for SERVICES:													-	-
Elections Charge-backs	25,015		36,280		43,198		24,826		35,780		16,000		(19,780)	-
Circuit Court Charges	1,628		1,313		1,373		960		1,250		1,250		-	-
Drug Court Charges	17,023		2,258		5,298		4,642		9,425		5,000		(4,425)	-
District Attorney Charges	16,855		23,513		25,252		24,530		23,000		23,000		-	-
Victim Witness Surcharge	-		33		36				-		-		-	-
Medical Examiner's Fees	17,356		23,550		35,550		38,000		35,000		45,000		10,000	-
UW Extension Charges & Grants	6,907		3,821		6,901		2,409		5,500		6,500		1,000	-
Land & Water Conservation	122,484												-	-
Treasurer's Charges	22,077		24,186		38,452		78,437		52,000		55,000		3,000	-
Ag Use Penalty	31,125		487		8,695		16,540		15,000		12,000		(3,000)	-
Nursing Home	5,746,983		5,260,277		4,558,201		4,274,107		4,162,588		4,423,323		260,735	-
Health & Human Services	3,565,601		3,441,320		1,327,884		3,185,347		1,922,282		3,466,194		1,543,912	-
HHS-St. Croix Industries	2,586,188		2,471,332		1,901,722		2,135,877		404,512		-		(404,512)	-
County Farm	46,575		46,576		46,575				-		-		-	-
County Parks	122,928		132,158		150,326		160,820		125,500		150,000		24,500	-
Zoning Fees; now Community Development	100,101		106,487		112,953		350,158		270,000		330,000		60,000	-
Septic Inspection fees	74,715		79,178		100,605				-		-		-	-
Unemployment Compensation Reimbursement	36,897		67,550		88,616		53,378		45,000		50,000		5,000	-
Board of Prisoners at County Jail	345,905		293,247		377,881		304,768		223,900		272,500		48,600	-
Jail Phone Revenue	15,969		14,107		27,495		63,101		54,000		54,000		-	-
Emergency Communication Center Revenue	7,910		8,633		9,207		8,728		8,459		9,000		541	-
Planning Office Revenues	36,793		23,504		21,027				-		-		-	-
Tire Recycling Program Revenues	5,964		5,948		5,222		6,479		6,400		6,400		-	-
Cell Phone Recycling Revenue	1,145		136		1,503		203		300		400		100	-
Department on Aging Program Income/Donations	670,315		675,761		232,656		243,428		220,100		201,237		(18,863)	-
Highway Department Revenues	8,287,666		9,359,245		6,682,112		8,788,821		8,166,998		8,438,427		271,429	-
Charges to Other Depts - Work Comp / Liability			1,224,567		1,194,639		1,167,865		1,010,032		1,025,660		15,628	-
Debt Service Transfer from other Funds													-	-
Charges to NH & SCI for Maint; Fuel Cons. Alloc, Fleet	468,435		371,333		516,692		662,306		364,250		223,250		(141,000)	-
Total Charges for Services		22,380,560		23,696,800		17,520,071		21,595,730		17,161,276		18,814,141	-	1,652,865
													-	-

11/21/2014

ST. CROIX COUNTY BUDGET SUMMARY
WITH PRIOR YEAR ACTUALS

	2010 Actuals		2011 Actuals		2012 Actuals		2013 Actuals		2014 Budget		2015 Adopted Budget		2015 vs. 2014	
REVENUE for DEBT RETIREMENT:													-	-
WMMIC payment	-		-						-		-		-	-
Total Debt Retirement Revenue		-		-		-				-		-	-	-
													-	-
REVENUE from DEBT ISSUANCE:													-	-
Debt Issuance	3,350,293		-		39,916		39,414		32,963		25,000		(7,963)	-
Total Debt Issuance Revenue		-		-		39,916				32,963		25,000	-	(7,963)
													-	-
COMMERCIAL:													-	-
Interest on Investments	196,961		369,215		100,524		(52,016)		80,000		120,000		40,000	-
Miscellaneous	77,909		30,313		43,037		4,005		6,000		5,000		(1,000)	-
Rents	49,980		48,384		40,493		49,032		-		90,181		90,181	-
Total Commercial		324,850		447,912		184,054		1,021		86,000		215,181	-	129,181
													-	-
SURPLUS APPLIED:													-	-
County Parks			-						50,000		150,000		100,000	-
County Farm									-		-		-	-
Debt Service									-		-		-	-
Department on Aging									-		-		-	-
Land & Water Conservation			-						20,000		30,000		10,000	-
Health & Human Services							355,000		-		200,000		200,000	-
Land Information Program			-		44,019				78,867		110,134		31,267	-
Nursing Home									-		-		-	-
Highway Department									-		-		-	-
General Fund - Operations			-						815,938		1,604,349		788,411	-
Sales Tax Fund	-		-		314,328		259,607		599,275		760,000		160,725	-
St. Croix Industries					39,720				167,052		-		(167,052)	-
Capital Project Fund	-				750,000		750,000		281,203		-		(281,203)	-
Jail Assessment/Improvement											30,000			
Health Insurance											810,703		810,703	-
Total Surplus Applied		-		-		1,148,067		1,364,607		2,012,335		3,695,186	-	1,682,851
													-	-
Total Revenues		72,043,056		72,856,661		68,084,388		70,743,268		69,516,074		73,268,250	-	3,752,176
													-	-
BUDGETED EXPENSES													-	-
													-	-
GENERAL GOVERNMENT:													-	-
County Board	68,583		57,626		52,010		58,464		97,840		91,980		(5,860)	-
Boards & Commissions	76,001		56,032		47,783		35,589		43,168		47,070		3,902	-
Legal Notice Publication Fund	292		863		1,123		651		1,500		1,500		-	-
Circuit Court	608,045		644,946		665,512		702,222		710,174		779,000		68,826	-
Drug Court	115,585		113,893		113,733		136,386		181,891		127,420		(54,471)	-
Juvenile Treatment Court											62,269		62,269	-
TAD Grant									74,584		74,008		(576)	-
CJCC - Comm Justice Col Counsel					-		(60)		54,096		50,999		(3,097)	-
Clerk of Court	1,307,442		1,345,579		1,365,649		1,373,847		1,340,800		1,346,628		5,828	-
Medical Examiner	116,397		125,137		125,829		151,779		173,019		210,327		37,308	-
County Administrator	167,776		174,940		301,358		270,652		293,372		272,173		(21,199)	-
County Clerk	258,673		281,414		289,776		268,131		288,966		292,197		3,231	-
Elections	84,951		88,586		146,259		49,523		102,050		55,150		(46,900)	-
Human Resources	348,854		373,691		334,162		399,212		501,394		548,485		47,091	-
Information Technology	958,253		1,093,832		994,926		1,098,912		1,113,067		1,627,363		514,296	-
Finance	446,133		364,286		390,827		383,259		405,157		409,798		4,641	-
County Treasurer	228,130		225,439		245,317		246,375		241,193		267,933		26,740	-
Independent Auditing	36,550		45,051		57,325		54,751		50,000		50,000		-	-
Special Accounting	11,345		5,795		4,145		11,145		11,400		5,800		(5,600)	-
District Attorney, Drug Pros, Div Cood	755,695		785,132		685,329		746,386		704,076		802,755		98,679	-
Victim / Witness and VOCA	295,343		325,752		322,941		337,834		345,239		354,805		9,566	-

11/21/2014

ST. CROIX COUNTY BUDGET SUMMARY
WITH PRIOR YEAR ACTUALS

	2010 Actuals		2011 Actuals		2012 Actuals		2013 Actuals		2014 Budget		2015 Adopted Budget		2015 vs. 2014	
Corporation Counsel	464,369		499,443		443,271		368,641		429,521		503,193		73,672	-
Register of Deeds	343,925		400,120		405,071		365,213		533,201		481,780		(51,421)	-
Real Property Lister	126,317		126,159		125,086				-		-		-	-
Surveyor									-		-		-	-
Judgments and Losses	7,434		7,434		7,434		7,434		7,434		7,434		-	-
Facilities	2,371,096		2,326,940		2,250,906		2,466,083		2,297,693		2,260,528		(37,165)	-
Unemployment Compensation	36,897		68,317		127,839		51,953		45,000		50,000		5,000	-
Sundry Unclassified Expense	26,729		27,053		29,691		175,175		23,000		23,000		-	-
Funding of Long Term Sick Leave Bank	58,903		20,104		28,302				-		-		-	-
Retiree Health Savings (RHS) Funding	149,388		189,592		104,432		200,293		-		200,000		200,000	-
Pay for Performance							25,559		400,000		650,000		250,000	-
Risk Management - Wk Comp			585,830		284,499		305,358		387,764		396,311		8,547	-
Risk Management - Liability			815,481		858,653		668,486		622,268		631,549		9,281	-
Total General Government		9,469,106		11,174,465		10,809,188		10,959,253		11,478,867		12,681,455	-	1,202,588
													-	-
CAPITAL PROJECT FUND (borrowing)													-	-
Capital Outlay	580,293		1,976,396		1,664,648		1,003,972		1,212,030		2,222,632		1,010,602	-
Building Services Capital Outlay													-	-
Emer Comm Capital Outlay													-	-
HHS Capital Outlay													-	-
Total Capital Project Fund		-		1,976,396		1,664,648		1,003,972		1,212,030		2,222,632	-	1,010,602
													-	-
PUBLIC SAFETY:													-	-
Sheriff's Patrol (including Grants)	5,769,938		5,799,707		5,708,739		5,791,778		5,823,849		6,384,131		560,282	-
Emerg Mgmt / SARA/homeland sec.	159,095		170,984		204,692		174,581		166,747		212,478		45,731	-
Emergency Communications Center	1,550,712		1,675,947		1,611,612		1,667,436		1,665,082		1,764,462		99,380	-
Jail Improvement Fund	13,441		64,683		104,433		91,555		105,000		50,000		(55,000)	-
County Jail	3,317,506		3,499,278		3,438,583		3,504,350		3,650,165		3,745,567		95,402	-
Total Public Safety		10,810,692		11,210,599		11,068,059		11,229,700		11,410,843		12,156,638	-	745,795
													-	-
HEALTH and HUMAN SERVICES:													-	-
Hazardous Waste	44,283		46,740		29,411		30,223		35,922		39,034		3,112	-
Child Support Office	607,284		636,697		611,506		608,564		681,451		714,811		33,360	-
Veteran's Service Officer	228,475		245,437		214,995		187,587		209,810		252,759		42,949	-
Veteran's Relief	7,448		8,342		7,697		7,111		8,500		9,000		500	-
County Farm	9,767		47,600		-				-		-		-	-
Department on Aging Programs	804,899		972,193		898,903		893,443		906,798		1,004,743		97,945	-
ADRC	2,524,061		2,494,297		2,128,531		1,482,813		1,403,754		1,077,366		(326,388)	-
Health & Human Services	14,294,866		15,262,809		12,247,459		13,429,559		14,699,178		14,788,918		89,740	-
HHS-St. Croix Industries	2,165,401		2,337,915		2,198,917		2,095,313		571,564		-		(571,564)	-
Nursing Home	6,299,500		6,270,868		5,476,790		4,614,257		4,441,403		4,524,848		83,445	-
Total Health and Human Services		26,985,984		28,322,898		23,814,209		23,348,870		22,958,380		22,411,479	-	(546,901)
													-	-
HIGHWAYS:													-	-
Highway & Surveyor	15,467,695		15,497,039		15,140,322		16,550,635		16,019,240		16,767,660		748,420	-
Total Highways		15,467,695		15,497,039		15,140,322		16,550,635		16,019,240		16,767,660	-	748,420
													-	-
COUNTY AID BRIDGES:													-	-
County Aid Bridges	112,300		367,961		229,793		88,985		149,620		182,310		32,690	-
Total County Aid Bridges		112,300		367,961		229,793		88,985		149,620		182,310	-	32,690
													-	-
EDUCATION and RECREATION:													-	-
County Fair	43,500		43,500		43,500		59,000		62,000		65,000		3,000	-
UW Extension Programs	307,714		313,801		295,514		187,134		248,580		248,179		(401)	-
County Parks & Snowmobile Trails	700,410		607,253		556,194		713,489		683,921		669,590		(14,331)	-
Municipal Library Funding	778,646		941,201		1,015,030		1,063,042		1,076,925		1,059,967		(16,958)	-
Library Rural Circulation Addtional Allocations -JL									40,000		-		(40,000)	-
Total Education & Recreation		1,830,270		1,905,755		1,910,238		2,022,665		2,111,426		2,042,736	-	(68,690)

11/21/2014

ST. CROIX COUNTY BUDGET SUMMARY
WITH PRIOR YEAR ACTUALS

	2010 Actuals		2011 Actuals		2012 Actuals		2013 Actuals		2014 Budget		2015 Adopted Budget		2015 vs. 2014	
													-	-
CONSERVATION and DEVELOPMENT:													-	-
EDC & Momentum West	54,414		55,225		102,401		104,582		106,500		108,000		1,500	-
Regional Planning Commission; Regional Initiatives	58,342		55,133		53,103				-		-		-	-
Zoning Fees; now Community Development	439,645		463,926		461,547		1,281,894		1,331,952		1,483,225		151,273	-
Septic Inspections	149,214		150,797		153,664				-		-		-	-
County Planning Office	325,384		348,110		327,387				-		-		-	-
WESTCAP	3,500		4,000		-						-		-	-
St. Croix River Crossing Project									60,000		365,000		305,000	-
Land & Water Conservation Programs	951,966		769,069		646,809		587,493		707,813		659,309		(48,504)	-
Land Information	203,796		124,725		110,062		123,849		328,867		228,234		(100,633)	-
Recycling	282,687		247,165		186,752		124,107		133,862		226,896		93,034	-
Total Conservation and Development		2,468,948		2,218,150		2,041,725		2,221,925		2,668,994		3,070,664	-	401,670
													-	-
DEBT SERVICE:													-	-
Principal on Long-Term Debt	1,430,000		1,620,000		1,685,000		1,340,000		1,165,000		1,200,000		35,000	-
Interest on Long-Term Debt	241,889		335,794		239,077		188,633		140,199		330,576		190,377	-
Principal on STFLoans	240,975		73,998		66,842				-		-		-	-
Interest onSTFL loans	18,137		6,990		3,351				-		-		-	-
Paying Agent Service Charges	4,019		3,811		3,812		1,221		1,475		2,100		625	-
Total Debt Service		1,935,020		2,040,593		1,998,082		1,529,854		1,306,674		1,532,676	-	226,002
													-	-
RESERVE for CONTINGENCIES:													-	-
Contingencies			9,500		10,000		16,750		200,000		200,000		-	-
Total Reserve for Contingencies		-		9,500		10,000		16,750		200,000		200,000	-	-
													-	-
Total Expenses		69,080,015		74,723,356		68,686,264		68,972,610		69,516,074		73,268,250	-	3,752,176
Balanced / Unbalanced Postion								1,770,658				-		

Org. 2014 Budget	67,727,667
8/5/14 Budget Amendment	286,864
	68,014,531
6/3/14 Budget Amendment	1,471,543
	69,486,074
4/15/14 Budget Amendment	30,000
	69,516,074

2015 Position Requests

#	Department	Increase FTE/New Position/Revision	Request	Estimated Budget Impact	Funding/Notes	County Administrator Recommendation
		NEW POSITION REQUESTS				
1	Corporation Counsel	New Position	Assistant Corporation Counsel	111,000.00 60,000.00	Levy Includes $2000 equip Small office remodel $2000	1 FT July 1 Start
2	Information Technology	New Position	Data & Applications Analyst	94,320.00	Levy includes $3000 equip	No
3	Sheriff	New Position	Crime Analyst *NEPP Grade 7*	90,000.00	Levy Includes $11550 equip	No
4&5	Sheriff	2 New Positions	Primary Services Deputy	327,456.20	includes $62388 equip/fte	2 FT July 1 Start
6&7	Sheriff	1.5 New Positions	Primary Services Deputy	218,304.13	metal detector	No Contract Out
8	HHS	New Position	Program Support Specialist Behavioral Health	61,252.24	base funding; move to 2016 per discussion	N/A
9	Finance	New Position	Finance Clerk	28,443.19	includes money currently budgeted small AMSO rev offset	1 FT July 1 Start
10	HHS	New position	Family Health Benefits/Benefit Spec. ADRC	87984.6	43,992 fed; 43,992 levy	No
11	HHS	New Position	Social Worker CCS	31,750.00	includes revenue 51,432 proj rev	1 FT July 1 Start; Yes Fully offset
12	HHS	New Position	Family Services Coordinator	88,560.88	Reduce currently budgeted contract line now generate revenue thru billing	1 FT Jan. 1 Start Yes only if fully offset
13	HHS	New Position	Transcriptionist .8FTE	14,388.00	includes money currently budgeted	PT or continue contract
14	Highway	New Position	Executive Administrative Assistant	75,950.00	levy, includes $2000 equip	No
15	Facilities	New Position	Custodian	56,000.00 $37,279 sal increase & health	money currently budgeted as temp $30,283 in 2014 budget	Yes July 1 Start
		Increase FTE				
1	Veterans Services	Increase FTE	Increase Admin Secretary *from .63 to 1.00 FTE*	12,777.00		Yes July 1 start
2-7	HHS	Increase FTE of 6 positions	Nutrition Program Manager .40 to .45 FTE (16 to 19 hrs/week)	17,365.00	$5,210 Older Amer Act; $12,155 levy	Yes
8	HHS	Increase FTE	Admin Asst .80 FTE to 1.00 FTE ADRC	8,773.00	$4,386 Fed; $4,386 Levy	1 FT July 1 Start; Yes if Fully Offset
9	HHS	Increase FTE	Medical Records Technician .80 FTE to 1.00 FTE	9,639.00	levy; small AMSO rev offset	No
10	Health Center	Increase FTE	Nursing Home Administrator .50 FTE to 1.00 FTE	4,679.00	levy	Yes, 1 FT Jan. 1
11	Medical Examiner	New Position?	Increase from 600 hours to 1300 hours Currently contract	20,160.00 budget less	(2013 increase from 900-1440 based off increase to 20hrs/week)	Yes, Jan. 1

12	Register of Deeds	Increase FTE	Second Deputy	24,687.00	Fully Funded	1 FT Jan. 1; Yes Fully Funded
13	HHS	Increase FTE	Public Health/WIC Clerk Aide .70 FTE to 1.00 FTE	17,137.00	Applying reproductive health carry forward dollars & decreased other expense line	Yes, July 1 start
14	HHS	Increase FTE	Occupational Therapist .80 FTE to 1.00 FTE	13,870.00	Reduce currently budgeted contract line now generate revenue thru billing	1 FT Jan. 1; Yes if fully funded
		Reclassification				
	HHS	Reclassification	Reclassify Admin Asst (NE2) Program Support Specialist (NE5)	5435	Levy	Yes, Jan. 1
	HHS	Reclassification	Reclassify Community Services Coordinator (PFPP B) to Lead Position in ADRC (new Title)	3,334.00	Levy	Yes, Jan. 1
	HHS	Reclassification	Regrade Caregiver Support Coordinator (PFPP B) to Social Worker I/II (PFPP B/C) in ADRC	4,348.00	Levy	Yes, Jan. 1
	ESS	Reclassification	Reclassify 2 Leads (NE8) and 1 Dispatcher (NE7) to Telecommunications Supervisor (new title)	10,871.00	Levy	Yes, Jan. 1
	Sheriff	Reclassification	Upgrade Existing Investigator to Sergeant	4,831.00	Levy	Yes, Jan. 1
	Child Support	Reclassification	Upgrade to Child Support Spec. II (new)	10,726.00	Levy	Yes, Jan. 1
	Veterans	Reclassification	Reclassify CVSO (NEto Benefit Specialist)			No
	District Attorney	Reclassification	Reclassify Diversion Case Aide (NE 5) to Diversion Program Case Manager (new Title)	4,711.00	Levy	Yes, Jan. 1
	ESS	Reclassification	Reclassify Program Support Specialist (NE5) to something comparable to Facilities Coordinator (NE7)	2464	Levy	Yes, Jan. 1

ST. CROIX COUNTY

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Blue = Original; Green = Revised; Red = New

BUILDINGS		2015	2016	2017	2018	2019
DEPARTMENT	**PROJECT**					
FACILITIES	GARAGE (HUDSON); GOV'T CENTER		$ 242,000			$ 485,700
SHERIFF'S	JAIL (CENTRAL CONTROL)	$ 216,000				
SHERIFF'S	JAIL (UPGRADE IT & MGMT SYSTEM)		$ 900,000			
FACILITIES/CDD	PARKS/FACILITIES ROOFS, SHELTERS/STRUCTURES	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
	SUB-TOTAL	$ 266,000	$ 1,192,000	$ 50,000	$ 50,000	$ 535,700

BUILDING IMPROVEMENTS		2015	2016	2017	2018	2019
COMMUNITY DEV.	ADA UPGRADES TO PARKS; MOUNDS & RESTROOM FOR PARK	$ 150,000				
FACILITIES	SAFETY & SECURITY	$ 70,000	$ 44,000	$ 44,000	$ 14,800	$ 14,800
FACILITIES	FALL PROTECTION AT SCCSC & GC	$ 127,000				
FACILITIES	REMODEL, CARPETS	$ 128,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
FACILITIES	HVAC & BOILER REPLACEMENT	$ 25,000	$ 85,000	$ 85,000	$ 25,000	$ 25,000
FACILITIES	SIGNAGE (BUILDINGS & PARKS)	$ 55,000				
HIGHWAY	BUILDING WIRING	$ 35,000				
SHERIFF'S	JAIL -MEDICAL/MENTAL HEALTH STUDY	$ 6,000				
SHERIFF'S	JAIL -ATTORNEY VISITING IN HUBER STUDY	$ 6,000				
	SUB-TOTAL	$ 602,000	$ 229,000	$ 229,000	$ 139,800	$ 139,800

INFRASTRUCTURE		2015	2016	2017	2018	2019
COMMUNITY DEV.	FLUME STRUCTURES, PARKS-CULVERTS, BRIDGES, WELLS, & PASSES	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
	SUB-TOTAL	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000

LAND IMPROVEMENTS		2015	2016	2017	2018	2019
FACILITIES	PARKING LOT RENOVATIONS - GC	$ -				
FACILITIES	PARKING LOT RENOVATIONS - SCCSC			$ 600,000		
FACILITIES	PARKING LOT RENOVATIONS - BALDWIN		$ 300,000			
COMMUNITY DEV.	PARKS -TRAILS, PARKING LOTS, ROADS		$ 50,700	$ 44,700	$ 50,700	$ 50,700
	SUB-TOTAL	$ -	$ 350,700	$ 644,700	$ 50,700	$ 50,700

VEHICLES		2015	2016	2017	2018	2019
HHS	ADRC VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FACILITES VEHICLES; SKID STEER	$ 10,000	$ 14,700	$ 14,700	$ 14,700	$ 14,700
HHS	HHS VEHICLES	$ -	$ -	$ -	$ -	$ -
COMMUNITY DEVELOPMENT	COMM DEV VEHICLES	$ -	$ -	$ -	$ -	$ -
MEDICAL EXAMINER	MEDICAL EXAMINER VEHICLE	$ -	$ -	$ -	$ -	$ -
HEALTH CENTER	HEALTH CENTER VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FLEET/OTHER VEHICLES (EM/ETC.)	$ -	$ -	$ -	$ -	$ -
SHERIFF'S	SHERIFF VEHICLES - SQUADS	$ 207,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
SHERIFF'S	SHERIFF VEHICLES - UNMARKED	$ 103,820	$ 119,790	$ 131,769	$ 144,945	$ 159,439
	SUB-TOTAL	$ 320,820	$ 334,490	$ 346,469	$ 359,645	$ 374,139

OTHER EQUIPMENT		2015	2016	2017	2018	2019
FACILITIES	EQUIPMENT, FURNITURE, FUEL ISLAND & APPLIANCES	$ 56,400	$ 56,400	$ 56,400	$ 56,400	$ 56,400
INFORMATION TECHNOLOGY	COMPUTER & I.T. EQUIPMENT	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000
INFORMATION TECHNOLOGY	COPIERS AND PRINTERS	$ -	$ -	$ -	$ -	$ -
FACILITIES	RADIO EQUIPMENT	$ 30,000				
FACILITIES	UTILITIES EQUIPMENT	$ 7,200	$ 14,500	$ 14,500	$ 14,500	$ 14,500
COMMUNITY DEV.	PARKS PLAYGROUND EQUIPMENT & DOCK EQUIPMENT	$ 8,100	$ 8,100	$ 8,100	$ 8,100	$ 8,100
FACILITIES	WORKORDER MGMT SOFTWARE	$ -	$ 100,000	$ -	$ -	$ -
FACILITIES	XRAY MACHINE/METAL DETECTOR	$ 35,000	$ -	$ -	$ -	$ -
FACILITIES	KEY WATCHER SYSTEMS FOR GC FLEET & BUILDING KEY SECURITY	$ -				
HIGHWAY	SOFTWARE	$ 25,000				
SCCSC	VIDEO EQUIPMENT FOR BOARD MEETINGS	$ 32,175				
COUNTY CLERK	VOTING EQUIPMENT	$ 8,000				
COUNTY CLERK	ELECTION SOFTWARE/MAINTENANCE	$ 29,500				
REGISTER OF DEEDS	DIGITIZING PROJECT, YEAR 2	$ 28,161				
CLERK OF COURT/CIRCUIT COURT	VIDEO CONFERENCE/PRESENTATION EQUIPMENT	$ 38,550	$ 19,275			
FINANCE	SOFTWARE REPLACEMENT	$ 500,000	$ -			

SHERIFF'S	SMALL EQUIPMENT FOR SHERIFF & JAIL	$	33,600	$	35,000	$	35,000	$	35,000	$	35,000		
SHERIFF'S	LARGE EQUIPMENT FOR JAIL	$	47,126	$	50,000	$	50,000	$	50,000	$	50,000		
	SUB-TOTAL	$	1,008,812	$	413,275	$	294,000	$	294,000	$	294,000		**GRAND TOTALS**
	GRAND TOTAL	**$**	**2,222,632**	**$**	**2,544,465**	**$**	**1,589,169**	**$**	**919,145**	**$**	**1,419,339**	**$**	**8,694,750**
	Department Revenues/Chargebacks	$	-	$	-	$	-	$	-	$	-	**$**	**-**
	Unassigned General Fund Balance	$	1,301,456	$	942,465	$	934,169	$	876,145	$	1,419,339	**$**	**5,473,574**
	Sales Tax Fund Balance	$	300,000	$	-	$	-	$	-	$	-	**$**	**300,000**
	Health & Human Services Fund Balance	$	200,000	$	-	$	-	$	-	$	-	**$**	**200,000**
	Parks Fund Balance	$	150,000	$	-	$	-	$	-	$	-	**$**	**150,000**
	Bonding	$	-	$	1,542,000	$	600,000	$	-	$	-	**$**	**2,142,000**
	Jail Assessment Fees	$	60,000	$	60,000	$	55,000	$	43,000	$	-	**$**	**218,000**
	Levy	$	211,176	$	-	$	-	$	-	$	-	**$**	**211,176**
	Revenue Totals		2,222,632		2,544,465		1,589,169		919,145		1,419,339		

ST. CROIX COUNTY

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Blue = Original; Green = Revised; Red = New

BUILDINGS		2015	2016	2017	2018	2019
DEPARTMENT	**PROJECT**					
FACILITIES	GARAGE (HUDSON); GOV'T CENTER		$ 242,000			$ 485,700
	Project Description: Design and construction of an indoor heated garage on the north side of the GC.~~south end of the Gov't Ctr~~. This project would address the following issues: • Provide an area to park the Sheriff's & ESS response vehicles. This would allow for a more rapid response in an emergency. • Provide a protected area for the Medical Examiner Van, Fleet Vehicles, & Facilities Vehicles/Equipment.					
SHERIFF'S	JAIL (CENTRAL CONTROL)	$ 216,000				
	Project Description: The Jail was built in 1993. Since that time, technology has substantially changed. This project would address the following: • Create a new Rapid Response Equipment area that can easily be accessed in an emergency situation. This area will be built into the former visitation area and will require some demo, a new door for access. • Create a sit/stand work space that would help to eliminate ergonomic issues due to the current placement of the viewing monitors. • Create better sight lines to provide for fewer distractions and apply blackout tint to provide less					
SHERIFF'S	JAIL (UPGRADE IT & MGMT SYSTEM)		$ 900,000			
	Project Description: Due to obsolete camera technologies, condition of the PA and intercom system, lock and door controls; this project would address the following: • Upgrade and integrate the video surveillance system. • Replacement of the current human machine interface (PLC System). • Replace remote command posts. • Replacement intercom and public address systems.					
FACILITIES/CDD	PARKS/FACILITIES ROOFS, SHELTERS/STRUCTURES	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
	Project Description: There are quite a number of buildings in the County when you include park shelters, restrooms, sheds etc. throughout the years repairs/replacements have been made to many of them. This project would address the following: • Allow for the Parks and Facilities Dept. to respond to an immediate need for repair or replacement. • This would also allow them to provide repairs sooner which will help to eliminate larger problems from occurring.					
	SUB-TOTAL	$ 266,000	$ 1,192,000	$ 50,000	$ 50,000	$ 535,700

BUILDING IMPROVEMENTS		2015	2016	2017	2018	2019
COMMUNITY DEV.	ADA UPGRADES TO PARKS; MOUNDS & RESTROOM FOR PARK	$ 150,000				
	Project Description: The County has received customer requests for improved accessibility to the trails and the buildings. This project would address the following: • Correct areas not in compliance with current ADA codes (Building access, lake access, etc.) • Install a mound system and flush toilets at the Glen Hills Park Day Use Area					
FACILITIES	SAFETY & SECURITY	$ 70,000	$ 44,000	$ 44,000	$ 14,800	$ 14,800
	Project Description: These funds will allow us to continue to provide additional security equipment throughout the County buildings, cameras, card swipes, electronic locks & strikes. This project would also do the following: • Create an Electronic Master Key Plan that matches and ties in with the new SCCSC building for continuity. • Create new hierarchy from the top down electronically. This eliminates pinning a core so similar another key may work. • Constantly update the Electronic Master Key List. • Rekey each core in the building					
FACILITIES	FALL PROTECTION AT SCCSC & GC	$ 127,000				

		Project Description: To install fall protection system to prevent falls or injuries when working on the roofs of either the GC or SCCSC. The ensure compliance with building codes by City of New Richmond the fall prevention system must be installed.					
FACILITIES		REMODEL, CARPETS	$ 128,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
		Project Description: These funds would replace the original carpet, ceiling tile, exterior masonry and areas of flooring where indicated by the Condition Analysis Survey. This would apply to all County buildings					
FACILITIES		HVAC & BOILER REPLACEMENT	$ 25,000	$ 85,000	$ 85,000	$ 25,000	$ 25,000
		Project Description: As the buildings system is aging this allocation allows proper upkeep and repair/replacement. Baldwin has a 2016/2017 need for boiler/air handler replacement					
FACILITIES		SIGNAGE (BUILDINGS & PARKS)	$ 55,000				
		Project Description: Replace all signage in the Government Center and other County buildings. This project would address the following: • The current sign interior and exterior locations and directories are not ADA compliant. • The current signs do not include a Braille area for the visually impaired. • The Main Directories would go to a video type system. We could utilize these monitors to welcome guests or include meeting locations or other events.					
HIGHWAY		BUILDING WIRING	$ 35,000				
		Project Description: As the Highway Department converts to the county network system new cabling will need to be installed in their office building.					
SHERIFF'S		JAIL -MEDICAL/MENTAL HEALTH STUDY	$ 6,000				
SHERIFF'S		JAIL -ATTORNEY VISITING IN HUBER STUDY	$ 6,000				
		SUB-TOTAL	$ 602,000	$ 229,000	$ 229,000	$ 139,800	$ 139,800

INFRASTRUCTURE			2015	2016	2017	2018	2019
COMMUNITY DEV.		FLUME STRUCTURES, PARKS-CULVERTS, BRIDGES, WELLS, & PASSES	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
		Wildwood Trail improvements include culvert replacement, benches, etc. Apple River Property flume site improved with historic signage and bench. Bridges needed on several park trails.					
		SUB-TOTAL	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000

LAND IMPROVEMENTS			2015	2016	2017	2018	2019
FACILITIES		PARKING LOT RENOVATIONS - GC	$ -				
		Project Description: • The Gov't. Center parking lot was constructed in 1994. The pavement has numerous cracks, settlement and potholes: this project would address the following: • Remove the existing parking lot; take all grindings to Hwy Dept. to be reused on County roads. • Install new LED pole lights and bases; install security cameras for better coverage of lot. • Install new four inch thick pavement, restripe lot and create an employee parking area so that the public can park close to the building. • Work with city to possibly move the current sidewalk in closer on our side so that we do not have to keep clearing the walk of snow that's pushed up from the road by the plows.					
FACILITIES		PARKING LOT RENOVATIONS - SCCSC			$ 600,000		
		Project Description: • The St. Croix County Services Center parking lot is approximately 10 years old. The pavement has numerous cracks, settlement and potholes: this project would address the following: • Remove the existing parking lot; take all grindings to Hwy Dept. to be reused on County roads. • Install new LED pole lights and bases; install security cameras for better coverage of lot. • Install new four inch thick pavement, restripe lot and create an employee parking area so that the public can park close to the building.					
FACILITIES		PARKING LOT RENOVATIONS - BALDWIN		$ 300,000			
		Project Description: • The Baldwin parking lot was constructed in1997. There are runoff and water penetration issues in the lower level of building. The pavement has numerous cracks and settlement: this project would address the following: • Remove the existing parking lot; take all grindings to Hwy Dept. to be reused on County roads. • Install new LED pole lights and bases; install security cameras for better coverage of lot. • Install new four inch thick pavement, restripe lot and install new drainage system to handle the water runoff.					

COMMUNITY DEV.	PARKS -TRAILS, PARKING LOTS, ROADS		$ 50,700	$ 44,700	$ 50,700	$ 50,700
	Roads, drives or lanes, parking areas and some trails within county park facilities need chip-sealing limestone surfacing, general maintenance and some replacement blacktop at all county park facilities. An interpretive nature trail would be added at Glen Hills.					
	SUB-TOTAL	$ -	$ 350,700	$ 644,700	$ 50,700	$ 50,700

VEHICLES		2015	2016	2017	2018	2019
HHS	ADRC VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FACILITES VEHICLES; SKID STEER	$ 10,000	$ 14,700	$ 14,700	$ 14,700	$ 14,700
HHS	HHS VEHICLES	$ -	$ -	$ -	$ -	$ -
COMMUNITY DEVELOPMENT	COMM DEV VEHICLES	$ -	$ -	$ -	$ -	$ -
MEDICAL EXAMINER	MEDICAL EXAMINER VEHICLE	$ -	$ -	$ -	$ -	$ -
HEALTH CENTER	HEALTH CENTER VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FLEET VEHICLES	$ -	$ -	$ -	$ -	$ -
FACILITIES	FLEET/OTHER VEHICLES (EM/ETC.)	$ -	$ -	$ -	$ -	$ -
SHERIFF'S	SHERIFF VEHICLES - SQUADS	$ 207,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
SHERIFF'S	SHERIFF VEHICLES - UNMARKED	$ 103,820	$ 119,790	$ 131,769	$ 144,945	$ 159,439
	SUB-TOTAL	$ 320,820	$ 334,490	$ 346,469	$ 359,645	$ 374,139

OTHER EQUIPMENT		2015	2016	2017	2018	2019
FACILITIES	EQUIPMENT, FURNITURE, FUEL ISLAND & APPLIANCES	$ 56,400	$ 56,400	$ 56,400	$ 56,400	$ 56,400
	Project Description: this would fund the equipment, furniture and appliance replacement plan annually. This project would address the following: • Replace appliances throughout the County. • Replacement/repairs to furniture throughout the County. • Replacement of janitorial equipment throughout the County. • Allow repairs to the Fuel Island and pumps.					
INFORMATION TECHNOLOGY	COMPUTER & I.T. EQUIPMENT	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000
	Project Description: this would fund the replacement of servers, infrastructure, data center equipment, telecommunications cabling, and sundry items. Specific Projects for 2015 are: Sharepoint Phase 1, GC IP Phone Upgrade, Monitoring Tools, Citrix Upgrade					
INFORMATION TECHNOLOGY	COPIERS AND PRINTERS	$ -	$ -	$ -	$ -	$ -
FACILITIES	RADIO EQUIPMENT	$ 30,000				
	Project Description: this would fund a project to provide two-way radios and infrastructure for the Facilities staff and create interoperability between all County buildings.					
FACILITIES	UTILITIES EQUIPMENT	$ 7,200	$ 14,500	$ 14,500	$ 14,500	$ 14,500
	Project Description: This project would address the following: • Replace electric generation equipment throughout the County. • Replacement/repairs to fiber optic cabeling & telephone lines throughout the County. • Replace County owned water meters & gas regulators.					
COMMUNITY DEV.	PARKS PLAYGROUND EQUIPMENT & DOCK EQUIPMENT	$ 8,100	$ 8,100	$ 8,100	$ 8,100	$ 8,100
	Additional or replacement picnic shelters and picnic tables at Glen Hills and Pine Lake, dock extension at Pine Lak, courtesy dock at Squaw Lake and playground resurfacing at all Glen Hills and Homestead sites.					
FACILITIES	WORKORDER MGMT SOFTWARE	$ -	$ 100,000	$ -	$ -	$ -
	Project Description: Purchase a Computer Aided Facility Management System (CAFM) This Project would address the following: • Purchase a web hosted software to manage work orders. • By having this system the Facilities Dept. would be able to track its labor and expenses to improve our services as well as keep our equipment in a more consistently maintained condition. • The system would be a portable hand held system allowing our mechanics to get work orders in the field which would help to eliminate wasted efforts.					
FACILITIES	XRAY MACHINE/METAL DETECTOR	$ 35,000	$ -	$ -	$ -	$ -
	Project Description: The metal detector would be located at the front entrance of the Gov't. Center to create a safer building and used to screen the public prior to entrance.					

FACILITIES	KEY WATCHER SYSTEMS FOR GC FLEET & BUILDING KEY SECURITY	$ -					
	Project Description: This allows 24/7 signout and return of all fleet keys and 24/7 for all building keys.						
HIGHWAY	SOFTWARE	$ 25,000					
	Project Description: Seeking an automated software for detailed time card data entry and data transfer in an effort to streamline data processing of timecards.						
SCCSC	VIDEO EQUIPMENT FOR BOARD MEETINGS	$ 32,175					
	Project Description: HHS Board requested to install cameras at SCCSC for their meetings to be live streamed and recorded.						
COUNTY CLERK	VOTING EQUIPMENT	$ 8,000					
	Project Description: In conjunction with St. Croix County municipalities, replace current optical scan voting equipment. Imagecast Evolution (ICE) voting equipment will replace the optial scan system and also meet ADA requirements in which all polling places must have ADA compliant voting equipment for individuals with disabilities to vote independently. This would eliminate current ADA equipment and reduce costs for coding and equipment maintenance.						
COUNTY CLERK	ELECTION SOFTWARE/MAINTENANCE	$ 29,500					
	Project Description: Results Tally and Reporting Module for Imagecast (ICE) products; Including: Training and Installation, Work Station, Annual License Fee and Support						
REGISTER OF DEEDS	DIGITIZING PROJECT, YEAR 2	$ 28,161					
	Project Description: Year 2 of project that was started in 2014. The 2015 project consists of enhancing the images for quality & indexing and importing the images into the appropriate St. Croix County System.						
CLERK OF COURT/CIRCUIT COURT	VIDEO CONFERENCE/PRESENTATION EQUIPMENT	$ 38,550	$ 19,275				
	Project Description: Upgrade video conference system for use by Courts and Sheriff/Jail.						
FINANCE	SOFTWARE REPLACEMENT	$ 500,000					
	Project Description: A business case was previously prepared to replace the County's Alio Financial Software but it didn't occur. An updated plan will be presented in 2015 to begin the process of seeking replacement software that will meet the needs and demands of the County.						
SHERIFF'S	SMALL EQUIPMENT FOR SHERIFF & JAIL	$ 33,600	$ 35,000	$ 35,000	$ 35,000	$ 35,000	
	Project Description: 2015 request is for 4 portable radios, 2-Jail 2-SO; also asking for 2 thermovisions Future years is a placeholder for replacement equipment						
SHERIFF'S	LARGE EQUIPMENT FOR JAIL	$ 47,126	$ 50,000	$ 50,000	$ 50,000	$ 50,000	
	Project Description: 2015 request is for a replacement kitchen dishwasher and accurate controls computer upgrade Future years is a placeholder for the original jail large equipment that is nearing end of life						
	SUB-TOTAL	$ 1,008,812	$ 413,275	$ 294,000	$ 294,000	$ 294,000	**GRAND TOTALS**
	GRAND TOTAL	**$ 2,222,632**	**$ 2,544,465**	**$ 1,589,169**	**$ 919,145**	**$ 1,419,339**	**$ 8,694,750**
	Department Revenues/Chargebacks	$ -	$ -	$ -	$ -	$ -	**$ -**
	Unassigned General Fund Balance	$ 1,301,456	$ 942,465	$ 934,169	$ 876,145	$ 1,419,339	**$ 5,473,574**
	Sales Tax Fund Balance	$ 300,000	$ -	$ -	$ -	$ -	**$ 300,000**
	Health & Human Services Fund Balance	$ 200,000	$ -	$ -	$ -	$ -	**$ 200,000**
	Parks Fund Balance	$ 150,000	$ -	$ -	$ -	$ -	**$ 150,000**
	Bonding	$ -	$ 1,542,000	$ 600,000	$ -	$ -	**$ 2,142,000**
	Jail Assessment Fees	$ 60,000	$ 60,000	$ 55,000	$ 43,000	$ -	**$ 218,000**
	Levy	$ 211,176	$ -	$ -	$ -	$ -	**$ 211,176**

ST. CROIX COUNTY LIBRARY FUNDING for 2015

SOURCE *	Pg. 4, VI, #6	Pg. 2, III, #1a		Pg. 5, XI, #2b	Final		
Library	2013 Operating Expenses	2013 Total Circulation	Cost per Circ.	2013 County Rural Circul.	100 % Cost of Rural Circ.	85 % Cost of Rural Circ.	70 % Cost of Rural Circ.
Baldwin	$203,791	68,595	$2.97	26,228	$77,897	$66,213	$54,528
Deer Park	$42,561	9,700	$4.39	6,977	$30,629	$26,035	$21,440
Glenwood City	$85,299	26,141	$3.26	8,578	$27,964	$23,770	$19,575
Hammond	$142,032	62,491	$2.27	22,638	$51,388	$43,680	$35,972
Hudson	$818,677	300,017	$2.73	29,923	$81,690	$69,436	$57,183
New Richmond	$744,335	236,681	$3.14	98,487	$309,249	$262,862	$216,474
River Falls	$1,159,678	348,578	$3.33	54,868	$182,710	$155,304	$127,897
Roberts	$236,100	69,290	$3.41	35,474	$120,966	$102,821	$84,676
Somerset	$203,795	58,898	$3.46	29,673	$102,669	$87,268	$71,868
Woodville	$120,199	30,351	$3.96	9,223	$36,523	$31,045	$25,566
Spring Valley	$72,542	25,064	$2.89	2,950	$8,526	$7,247	$5,968
Total	$3,829,009	1,235,806	$3.10	325,019	$1,030,212	$875,681	$721,147
Out of County all at 70%					$ 29,756	$29,756	$29,756
				Grand Total	$1,059,967	$905,437	$750,903

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-001200	COUNTY ADMINISTRATOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	COUNTY ADMINISTRATOR - SALARIES	131,579	206,267	196,364	210,383	159,348	212,289	212,289	0	
1310	COUNTY ADMINISTRATOR - PTO INCENTIVE	0	3,116	2,539	2,539	4,726	4,726	4,726	0	
	Total Wages	131,579	209,383	198,903	212,922	164,074	217,015	217,015	0	2%
1510	COUNTY ADMINISTRATOR - SOCIAL SECURITY	7,104	9,942	11,958	12,886	11,716	12,351	12,351	0	
1520	COUNTY ADMINISTRAT-EMPLOYER SHARE RETIRE	4,178	8,658	12,664	14,390	10,928	14,108	14,108	0	
1521	COUNTY ADMINISTRAT-EMPLOYE SHARE RETIRE.	1,480	0	0	0	0	0	0	0	
1540	COUNTY ADMINISTRATOR - HEALTH INSURANCE	7,787	26,040	32,431	33,285	14,112	13,236	13,236	0	
1545	HRA LIABILITY	500	1,650	3,025	3,850	3,850	1,650	1,650	0	
1550	COUNTY ADMINISTRATO-DISABILITY INSURANCE	312	483	625	678	505	684	684	0	
1560	COUNTY ADMINISTRATOR - WORKER'S COMP	707	1,149	1,443	1,541	1,281	1,555	1,555	0	
1580	COUNTY ADMINISTRATOR - LIFE INSURANCE	168	238	313	328	272	332	332	0	
	Total Fringes	22,236	48,160	62,459	66,958	42,664	43,916	43,916	0	-34%
1610	COUNTY ADMINISTRATOR - STAFF DEVELOPMENT	-13	598	1,617	4,500	1,931	4,500	4,500	0	
2190	COUNTY ADMINISTRA - PROFESSIONAL SERVICE	18,500	20,000	0	0	0	0	0	0	
3110	COUNTY ADMINISTRATOR - POSTAGE	218	118	99	100	46	100	100	0	
3130	COUNTY ADMINISTRATOR - COPY EXPENSE	251	1,428	390	500	2,284	1,500	1,500	0	
3190	COUNTY ADMINISTRATOR - OFFICE SUPPLIES	256	291	1,016	800	1,503	1,000	1,000	0	
3240	COUNTY ADMINISTRATOR - DUES & LICENSES	275	1,418	1,728	1,650	50	1,500	1,500	0	
3250	COUNTY ADMINISTRAT - PROGRAM DEVELOPMENT	496	365	1,498	0	1,810	1,000	1,000	0	
3390	COUNTY ADMINISTRATOR-EMPLOYEE TRVL	0	455	247	4,800	331	500	500	0	
3400	COUNTY ADMINISTRATOR - RELOCATION EXPENS	0	18,000	0	0	0	0	0	0	
5180	COUNTY ADMINISTRAT - LIABILITY INSURANCE	1,142	1,142	1,142	1,142	1,142	1,142	1,142	0	
	Total Expenses	21,125	43,815	7,737	13,492	9,097	11,242	11,242	0	-17%
8135	COUNTY ADMINISTRATOR. EQUIP OVER $5000	0	0	1,553	0	0	0	0	0	
	Total Capital	0	0	1,553	0	0	0	0	0	
	Total Operating Expenses	**174,940**	**301,358**	**270,652**	**293,372**	**215,835**	**272,173**	**272,173**	**0**	-7%
	Total COUNTY ADMINISTRATOR	**-174,940**	**-301,358**	**-270,652**	**-293,372**	**-215,835**	**-272,173**	**-272,173**	**0**	-7%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-001200 COUNTY ADMINISTRATOR				
Car Allowance			100	4,800
COLA			100	4,161
County Administrator	76.93	1	100	160,629
Eliminate Position			100	-28,313
Executive Administrative Assistant	20.45	1	100	42,699
Receptionist	13.56	1	100	28,313
COUNTY ADMINISTRATOR Total:				**212,289**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	County Administrator
Department Head Name	Pat Thompson
Department Mission	Implement the vision of the County Board of Supervisors through leadership, support and direction of county departments.
Describe how your Department's mission aligns with the County Board's strategic plan	
FTE Count	2.0(plus one temp)

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$246,000.00 80%
Total 2015 budget cost and % of total budget for Staff Fringes	$48,000.00 %15
Total 2015 budget cost and % of total budget for Overtime	0 0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☒ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	No revenues	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$13.5K	$11.2K
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 20 ☐ Same	

Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Reduction to travel expense for NACO/ICMA Conferences
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Staff Development, 1610, $4.5K, 1% 2. Copy Expense, 3130, $1.5K, 1/2% 3. Dues/License, 3190, $1.5K, 1/3% 4. Office Supplies, 3190, $1K, 1/3% 5. Program Development, 3250, $1K, 1/3%
What is the 2015 budget amount and % of total for Staff Development?	$4.5K=1%
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Personnel reduction
How could your department increase revenue in 2015?	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-008800	CHILD SUPPORT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	CHILD SUPPORT - SALARIES	401,312	386,686	386,355	385,163	280,899	406,565	406,565	0	
1310	CHILD SUPPORT - PTO INCENTIVE	3,037	2,978	5,810	5,810	6,645	6,645	6,645	0	
	Total Wages	404,349	389,664	392,165	390,973	287,544	413,210	413,210	0	6%
1510	CHILD SUPPORT - SOCIAL SECURITY	30,081	29,284	28,263	29,456	21,984	31,095	31,095	0	
1520	CHILD SUPPORT - EMPLOYER SHARE RETIREMNT	21,544	22,508	24,606	26,957	20,028	27,643	27,643	0	
1521	CHILD SUPPORT - EMPLOYE SHARE RETIREMENT	16,118	0	0	0	0	0	0	0	
1540	CHILD SUPPORT - HEALTH INSURANCE	110,466	106,147	105,666	106,507	89,638	115,364	115,364	0	
1545	HRA LIABILITY	10,200	13,200	12,650	12,650	12,650	13,750	13,750	0	
1550	CHILD SUPPORT - DISABILITY INSURANCE	1,629	1,251	1,193	1,269	940	1,335	1,335	0	
1560	CHILD SUPPORT - WORKER'S COMP.	3,036	2,966	2,876	2,882	2,244	3,045	3,045	0	
1580	CHILD SUPPORT - LIFE INSURANCE	884	619	596	615	507	645	645	0	
	Total Fringes	193,958	175,975	175,850	180,336	147,991	192,877	192,877	0	7%
1610	CHILD SUPPORT - STAFF DEVELOPMENT	3,641	5,387	4,297	1,200	3,856	2,000	2,000	0	
2110	CHILD SUPPORT - MEDICAL & DENTAL SERVICE	4,996	4,179	3,828	4,000	1,556	4,000	4,000	0	
2130	CHILD SUPPORT - ACCOUNTING & AUDITING	3,000	3,400	4,000	4,000	0	4,000	4,000	0	
2190	CHILD SUPPORT - OTHER PROF. SERVICES	885	841	1,214	63,900	42,487	63,900	63,900	0	
2250	CHILD SUPPORT - TELEPHONE/DICTAPHONE	600	0	0	0	50	0	0	0	
2490	CHILD SUPPORT-SUNDRY REPAIR/MAINTENANCE	34	0	0	2,560	2,063	1,400	1,400	0	
2550	CHILD SUPPORT - PAPER SERVICE	7,689	5,586	9,329	8,800	7,772	8,800	8,800	0	
2960	CHILD SUPPORT - COMPUTER REPAIR/REPLACE	0	0	0	1,104	0	2,000	2,000	0	
3110	CHILD SUPPORT - POSTAGE	9,820	8,645	9,606	9,689	7,352	9,689	9,689	0	
3130	CHILD SUPPORT - COPY EXPENSE	2,012	1,695	1,589	4,624	1,399	3,600	3,600	0	
3190	CHILD SUPPORT - OFFICE SUPPLIES	1,573	1,740	1,888	1,700	550	1,700	1,700	0	
3240	CHILD SUPPORT - DUES & LICENSES	135	180	180	180	45	180	180	0	
3260	CHILD SUPPORT - COUNTY ADVERTISING	120	0	132	100	0	100	100	0	
3350	CHILD SUPPORT - MEAL EXPENSE	35	130	96	0	0	0	0	0	
3390	CHILD SUPPORT - EMPLOYEE TRAVEL	0	0	0	2,680	1,074	2,880	2,880	0	
3440	CHILD SUPPORT - OPERATING SUPPLIES	0	0	0	1,800	0	630	630	0	
5180	CHILD SUPPORT - LIABILITY INSURANCE	3,745	3,745	3,745	3,745	3,745	3,745	3,745	0	
5210	CHILD SUPPORT - OFFICIAL'S BONDS	40	60	130	60	50	100	100	0	
	Total Expenses	38,325	35,588	40,034	110,142	71,999	108,724	108,724	0	-1%
8130	CHILD SUPPORT - NEW EQUIPMENT	66	495	515	0	0	0	0	0	
8135	CHILD SUPPORT - (EQUIP OVER $500)	0	9,784	0	0	0	0	0	0	
	Total Capital	66	10,279	515	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-008800	CHILD SUPPORT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Operating Expenses	**636,698**	**611,506**	**608,564**	**681,451**	**507,534**	**714,811**	**714,811**	**0**	5%
43565	STATE AID - CHILD SUPPORT OFFICE	669,500	621,544	624,776	692,163	354,571	711,318	711,318	0	
47461	CHILD SUPPORT PROCESSING FEE	6,881	5,616	15,559	2,000	9,294	2,000	2,000	0	
	Total Revenue	676,381	627,160	640,335	694,163	363,865	713,318	713,318	0	3%
	Total CHILD SUPPORT	**39,683**	**15,654**	**31,771**	**12,712**	**-143,669**	**-1,493**	**-1,493**	**0**	-112%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-008800 CHILD SUPPORT				
Child Support Administrator	37.35	1	100	77,986
Child Support Specialist I	18.84	0.6	100	23,602
Child Support Specialist I	24.23	1	100	50,592
Child Support Specialist I	22.61	1	100	47,209
Child Support Specialist I	18.84	1	100	39,337
Child Support Specialist I	23.69	1	100	49,464
Child Support Specialist I	24.23	1	100	50,592
Child Support Specialist I	24.23	1	100	50,592
COLA			100	7,920
Upgrade Job			100	3,132
Upgrade Job			100	3,007
Upgrade Job			100	3,132
CHILD SUPPORT Total:				**406,565**

2015 Budget Detail
Department **Summary Worksheet**

Department	
Department	Child Support
Department Head Name	Katy Kapaun
Department Mission	To help famlies become self-sufficient by establishing and enforcing child support orders.
Describe how your Department's mission aligns with the County Board's strategic plan	Establishing and enforcing child support obligations provides financial stability for families so that they do not have to rely on public assistance benefits. Collections improve the financial well-being of the county, as the program is funded 66% through state and federal reimbursement.
FTE Count	7.60

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	397294.00
Total 2015 budget cost and % of total budget for Staff Fringes	195496.00
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	694163.00	713318.0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 3 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Increase expenses results in an increase in revenue. (2.8%)	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	110142.00	108724.00
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense		

Budget	Percent: Increase Decrease 1 ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Budget reflects a minor reduction in estimated operating expenses, based on current spending and anticipated costs.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. 2190
	2. 3110
	3. 2550
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	4880

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	none

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% cut = $35707.00 - Absent an across the board cut of 5% I would have consider eliminating the call center service. This would create a signifcant workload issue for staff. But the critically important impact of any expenditure reductions in child support is that there would also be a corresponding decrease in revenue, as 66% of our costs are reimbursed.
How could your department increase revenue in 2015?	We will continue to seek service agreements from neighboring counties.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	CC, DC, JC, CJCC and TAD	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	419,342	427,519	450,377	517,132	390,119	580,003	580,003	0	
1310	PTO INCENTIVE	2,836	1,918	2,301	2,352	4,162	4,162	4,162	0	
	Total Wages	422,178	429,437	452,678	519,484	394,281	584,165	584,165	0	12%
1510	SOCIAL SECURITY	30,690	31,368	33,136	40,318	30,049	44,359	44,359	0	
1520	RETIREMENT - EMPLOYER SHARE	22,474	25,154	29,901	36,153	25,418	38,205	38,205	0	
1521	RETIREMENT - EMPLOYEE SHARE	16,639	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	127,255	135,202	138,582	157,742	122,615	173,986	173,986	0	
1545	HRA LIABILITY	11,183	17,050	16,500	18,700	18,608	20,900	20,900	0	
1550	DISABILITY INSURANCE	1,700	1,397	1,439	1,697	1,266	1,907	1,907	0	
1560	WORKER'S COMP	3,177	3,230	3,386	3,948	3,061	4,343	4,343	0	
1580	LIFE INSURANCE	923	690	718	824	683	923	923	0	
	Total Fringes	214,041	214,091	223,662	259,382	201,700	284,623	284,623	0	10%
1610	STAFF DEVELOPMENT	3,117	10,810	3,455	37,910	22,805	31,719	31,719	0	
2140	STRATEGIC PLANNING	0	0	0	2,500	0	2,500	2,500	0	
2190	OTHER PROFESSIONAL SERVICES	27,285	25,943	34,117	39,300	19,205	39,020	39,020	0	
2200	FAMILY COURT COMMISSONER	50,000	60,000	60,000	60,000	45,000	75,000	75,000	0	
2250	TELEPHONE/DICTAPHONE	476	2,091	698	1,550	365	1,520	1,520	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	-60	5,066	3,725	0	0	0	
3110	POSTAGE	8,869	7,821	8,056	10,350	5,708	10,350	10,350	0	
3130	COPY EXPENSE	1,996	2,149	2,426	3,450	2,085	3,600	3,600	0	
3190	OFFICE SUPPLIES	8,132	7,898	9,147	12,750	5,083	11,525	11,525	0	
3230	LAW BOOKS	6,137	6,366	6,519	9,250	4,039	9,200	9,200	0	
3240	DUES & LICENSES	0	0	0	300	0	300	300	0	
3390	EMPLOYEE TRAVEL	384	722	168	2,850	6,491	1,100	1,100	0	
3440	OPERATING SUPPLIES	10,024	6,401	26,969	37,010	10,719	34,800	34,800	0	
5180	LIABILITY INSURANCE	4,274	4,274	4,274	4,274	4,274	4,274	4,274	0	
	Total Expenses	120,694	134,475	155,769	226,560	129,499	224,908	224,908	0	-1%
8130	NEW EQUIPMENT	765	1,242	1,194	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	1,161	0	5,245	0	0	0	0	0	
	Total Capital	1,926	1,242	6,439	0	0	0	0	0	
	Total Operating Expenses	**758,839**	**779,245**	**838,548**	**1,005,426**	**725,480**	**1,093,696**	**1,093,696**	**0**	9%
0000	REVENUES	27,225	26,067	20,580	103,259	43,381	98,084	97,758	0	
	Total Revenue	27,225	26,067	20,580	103,259	43,381	98,084	97,758	0	-5%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	CC, DC, JC, CJCC and TAD	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Report Total	**-731,614**	**-753,178**	**-817,968**	**-902,167**	**-682,099**	**-995,612**	**-995,938**	**0**	10%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000600	**CIRCUIT COURT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	CIRCUIT COURT - SALARIES	361,668	370,599	390,024	386,757	301,267	422,295	422,295	0	
1310	CIRCUIT COURT - PTO INCENTIVE	2,836	1,379	2,301	2,352	4,162	4,162	4,162	0	
	Total Wages	364,504	371,978	392,325	389,109	305,429	426,457	426,457	0	10%
1510	CIRCUIT COURT - SOCIAL SECURITY	26,415	27,114	28,303	29,579	23,267	32,296	32,296	0	
1520	CIRCUIT COURT-EMPLOYER SHARE RETIREMENT	19,378	21,811	25,592	27,067	21,321	28,710	28,710	0	
1521	CIRCUIT COURT-EMPLOYE SHARE RETIREMENT	14,290	0	0	0	0	0	0	0	
1540	CIRCUIT COURT - HEALTH INSURANCE	110,971	121,341	124,998	126,089	105,519	138,057	138,057	0	
1545	HRA LIABILITY	9,983	14,850	14,850	14,850	15,400	16,500	16,500	0	
1550	CIRCUIT COURT - DISABILITY INSURANCE	1,470	1,212	1,246	1,271	998	1,389	1,389	0	
1560	CIRCUIT COURT - WORKER'S COMP.	2,744	2,801	2,901	2,896	2,381	3,162	3,162	0	
1580	CIRCUIT COURT - LIFE INSURANCE	798	598	622	614	538	673	673	0	
	Total Fringes	186,049	189,727	198,512	202,366	169,424	220,787	220,787	0	9%
1610	CIRCUIT COURT - STAFF DEVELOPMENT	2,252	2,068	2,050	4,000	1,493	4,400	4,400	0	
2190	CIRCUIT COURT - OTHER PROF. SERVICES	11,712	11,223	13,850	14,300	8,325	14,300	14,300	0	
2200	FAMILY COURT COMMISSIONER	50,000	60,000	60,000	60,000	45,000	75,000	75,000	0	
2250	CIRCUIT COURT - TELEPHONE/DICAPHONE	48	1,700	350	1,000	109	800	800	0	
3110	CIRCUIT COURT - POSTAGE	8,854	7,797	7,697	10,000	5,688	10,000	10,000	0	
3130	CIRCUIT COURT - COPY EXPENSE	1,976	2,149	2,426	2,900	2,071	3,000	3,000	0	
3190	CIRCUIT COURT - OFFICE SUPPLIES	7,831	7,606	8,398	9,350	4,781	9,300	9,300	0	
3230	CIRCUIT COURT - LAW BOOKS	6,137	6,366	6,519	9,250	4,039	9,200	9,200	0	
3440	CIRCUIT COURT - OPERATING SUPPLIES	0	0	0	4,243	1,823	2,100	2,100	0	
5180	CIRCUIT COURT - LIABILITY INSURANCE	3,656	3,656	3,656	3,656	3,656	3,656	3,656	0	
	Total Expenses	92,466	102,565	104,946	118,699	76,985	131,756	131,756	0	11%
8130	CIRCUIT COURT - NEW EQUIPMENT	765	1,242	1,194	0	0	0	0	0	
8135	CIRCUIT COURT - EQUIPT OVER $1000	1,161	0	5,245	0	0	0	0	0	
	Total Capital	1,926	1,242	6,439	0	0	0	0	0	
	Total Operating Expenses	**644,945**	**665,512**	**702,222**	**710,174**	**551,838**	**779,000**	**779,000**	**0**	10%
46142	CIRCUIT COURT CHARGES	1,313	1,373	960	1,250	754	1,000	1,250	0	
46150	PROBATE FEES	20,276	19,396	14,978	18,000	13,529	17,500	17,500	0	
	Total Revenue	21,589	20,769	15,938	19,250	14,283	18,500	18,750	0	-3%
	Total CIRCUIT COURT	**-623,356**	**-644,743**	**-686,284**	**-690,924**	**-537,555**	**-760,500**	**-760,250**	**0**	10%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-000600 CIRCUIT COURT				
Circuit Court Commissioner	37.55	1	100	78,404
COLA			100	8,362
Court Commissioner Secretary	20.41	1	100	42,616
Deputy Register in Probate	19.09	1	100	39,859
Judicial Assistant	20.41	1	100	42,616
Judicial Assistant	20.41	1	100	42,616
Judicial Assistant	20.41	1	100	42,616
Judicial Assistant	20.41	1	100	42,616
Juvenile Services Clerk	17.33	1	100	36,185
Move 50% to 007901 & adj beneftits			100	-18,093
Register in Probate	30.89	1	100	64,498
CIRCUIT COURT Total:				**422,295**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Judicial
Department Head Name	All St. Croix County Circuit Court Judges
Department Mission	*Provide efficient, effective and expeditious administration of justice and ensure equal access to court services.*
Describe how your Department's mission aligns with the County Board's strategic plan	Court; public protection; protecting at-risk populations
FTE Count	County: 8; one 50% (other 50% is JTC budget). Eight (8) state employees. One contract position.

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$426,457; 56%
Total 2015 budget cost and % of total budget for Staff Fringes	$225,661; 29%
Total 2015 budget cost and % of total budget for Overtime	none

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$19,250	$18,500
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 4 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	waiver of fees; indigency	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	118,699	131,756
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 11 Decrease ☐ Same	
Explain the reason for any increases or	Request additional funding for Family Court	

decreases in Operating expenses between 2014 & 2015	Commmisioner

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Family Court Commissioner, 2200, $75,000, 9.8%; Family Court Commissioner wages, contract position.
	2. Other Professional Services, 2190, $14,300, 1.9%; law clerk (SCR 68.12(2)) and fill-in court commissioner wages.
	3. Postage, 3110, $10,000; 1.3%; postage fees used for notices, mailing copies, correspondence, court of appeals cases, etc. Probate, Judges and Court Commissioner office.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$4,400.00 requested for 2015. Approximately ½ of 1.0% of total requested budget. This line item is for 3 staff for required continuing educational training.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs. The Courts are mandated.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	Increase revenue to accurately reflect what is shown as revenue for Clerk of Court, but assessed and collected on files located in the probate office.
How could your department increase revenue in 2015?	Fees collected as set by statute.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007900	DRUG COURT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	DRUG COURT - SALARIES	57,674	56,920	60,353	70,526	46,153	61,145	61,145	0	
1310	DRUG COURT - PTO INCENTIVE	0	539	0	0	0	0	0	0	
	Total Wages	57,674	57,459	60,353	70,526	46,153	61,145	61,145	0	-13%
1510	DRUG COURT - SOCIAL SECURITY	4,275	4,254	4,833	5,394	3,587	4,677	4,677	0	
1520	DRUG COURT - EMPLOYER SHARE RETIRE	3,096	3,343	4,309	4,196	3,362	4,158	4,158	0	
1521	DRUG COURT - EMPLOYEE SHARE RETIRE	2,349	0	0	0	0	0	0	0	
1540	DRUG COURT - HEALTH INSURANCE	16,284	13,861	13,584	13,703	10,848	13,236	13,236	0	
1545	HRA LIABILITY	1,200	2,200	1,650	1,650	1,650	1,650	1,650	0	
1550	DRUG COURT - DISABILITY INS	230	185	193	197	152	201	201	0	
1560	DRUG COURT - WORKER COMP	433	429	485	528	360	458	458	0	
1580	DRUG COURT - LIFE INSURANCE	125	92	96	95	82	97	97	0	
	Total Fringes	27,992	24,364	25,150	25,763	20,041	24,477	24,477	0	-5%
1610	DRUG COURT - STAFF DEVELOPMENT	865	8,742	1,405	11,000	6,608	9,000	9,000	0	
2190	DRUG COURT - PROFESSIONAL SERVICES	15,573	14,720	20,267	25,000	10,880	14,720	14,720	0	
2250	DRUG COURT - TELEPHONE	428	391	348	550	256	360	360	0	
2960	DRUG COURT - COMPUTER EQUIPMENT & REPAIR	0	0	0	1,265	1,050	0	0	0	
3110	DRUG COURT - POSTAGE	15	24	359	100	5	50	50	0	
3130	DRUG COURT - COPY EXPENSE	20	0	0	50	0	50	50	0	
3190	DRUG COURT - OFFICE SUPPLIES	301	292	749	600	173	400	400	0	
3390	DRUG COURT - EMPLOYEE TRAVEL	384	722	168	1,100	385	400	400	0	
3440	DRUG COURT - OPERATING SUPPLIES	10,024	6,401	26,969	30,000	8,631	16,200	16,200	0	
5180	DRUG COURT - LIABILTY INSURANCE	618	618	618	618	618	618	618	0	
	Total Expenses	28,228	31,910	50,883	70,283	28,606	41,798	41,798	0	-41%
	Total Operating Expenses	**113,894**	**113,733**	**136,386**	**166,572**	**94,800**	**127,420**	**127,420**	**0**	-24%
48600	DRUG COURT REVENUE	5,636	5,298	4,642	9,425	1,575	5,000	5,000	0	
	Total Revenue	5,636	5,298	4,642	9,425	1,575	5,000	5,000	0	-47%
	Total DRUG COURT	**-108,258**	**-108,435**	**-131,744**	**-157,147**	**-93,225**	**-122,420**	**-122,420**	**0**	-22%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007900 DRUG COURT				
COLA			100	1,199
Drug Court Coordinator	28.71	1	100	59,946
DRUG COURT Total:				**61,145**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Drug Court - Judicial
Department Head Name	All St. Croix County Circuit Court Judges
Department Mission	*Provide efficient, effective and expeditious administration of justice and ensure equal access to court services.*
Describe how your Department's mission aligns with the County Board's strategic plan	Court; public protection; protecting at-risk populations
FTE Count	1.

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	61,145; 50%
Total 2015 budget cost and % of total budget for Staff Fringes	24,944; 20%
Total 2015 budget cost and % of total budget for Overtime	none

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	9,425	5,000
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 47 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Participants may perform community service hours in lieu of payments to drug court.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	70,283 (this included JTC); actual DC was $42,385	41,798; this is now only drug court
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 1 ☐ Same	

Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Splitting up the two budgets allows for more accurate accounting of expenses; some drug court expenses are being covered by the TAD grant and are shown in the TAD grant budget.
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Operating, 3440, $16,200, 13.2%; drug testing supplies, electronic monitoring, incentives
	2. Professional Services, 2190, $14,720, 12%; tracker - contract position, administers drug tests on the weekend to participants
	3. Staff Development, 1610, $9,000; 7.3%; conference expenses for drug court team: national conference and state association conferences
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$9,000.00 requested for 2015. 7.3% of total requested budget.
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs.
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	TAD grant provides some limited funding. Budget reduction would impact services to participants. The requested budget already showed a minimal reduction.
How could your department increase revenue in 2015?	Fees collected as set by drug court policy.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007901	JUVENILE TREATMENT COURT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	JUVENILLE TREATMENT CRT - SALARIES	0	0	0	0	0	18,455	18,455	0	
	Total Wages	0	0	0	0	0	18,455	18,455	0	
1510	JUVENILE TREATMENT CRT - SOCIAL SECURITY	0	0	0	0	0	1,412	1,412	0	
1520	JUVENILE TREATMENT CRT - EMPLR RETIRE	0	0	0	0	0	1,255	1,255	0	
1540	JUVENILE TREATMENT CRT - HEALTH INSURANC	0	0	0	0	0	9,457	9,457	0	
1545	JUVENILE TREATMENT CRT - HRA LIABILITY	0	0	0	0	0	1,100	1,100	0	
1550	JUVENILE TREATMENT CRT - DISABILITY INS	0	0	0	0	0	61	61	0	
1560	JUVENILE TREATMENT CRT - WORKERS COMP	0	0	0	0	0	139	139	0	
1580	JUVENILE TREATMENT CRT - LIFE INSURANCE	0	0	0	0	0	30	30	0	
	Total Fringes	0	0	0	0	0	13,454	13,454	0	
1610	JUVENILE TREATMENT CRT - STAFF DEV	0	0	0	0	0	4,000	4,000	0	
2190	JUVENILE TREATMENT CRT - PROF SERV	0	0	0	0	0	10,000	10,000	0	
2250	JUVENILE TREATMENT CRT - TELEPHONE	0	0	0	0	0	360	360	0	
3110	JUVENILE TREATMENT CRT - POSTAGE	0	0	0	0	0	50	50	0	
3130	JUVENILE TREATMENT CRT - COPY EXPENSE	0	0	0	0	0	50	50	0	
3190	JUVENILE TREATMENT CRT - OFFICE SUPPLIES	0	0	0	0	0	200	200	0	
3390	JUVENILE TREATMENT CRT - EMPLOYEE TRAVEL	0	0	0	0	0	700	700	0	
3440	JUVENILE TREATMENT CRT - OPERATING SUPPL	0	0	0	0	0	15,000	15,000	0	
	Total Expenses	0	0	0	0	0	30,360	30,360	0	
	Total Operating Expenses	**0**	**0**	**0**	**0**	**0**	**62,269**	**62,269**	**0**	
	Total JUVENILE TREATMENT COURT	**0**	**0**	**0**	**0**	**0**	**-62,269**	**-62,269**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007901 JUVENILE TREATMENT COURT				
Cola for 007901			100	362
Move 50% from 000600 & adj benefits			100	18,093
JUVENILE TREATMENT COURT Total:				**18,455**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Juvenile Treatment Court - Judicial
Department Head Name	All St. Croix County Circuit Court Judges
Department Mission	*Provide efficient, effective and expeditious administration of justice and ensure equal access to court services.*
Describe how your Department's mission aligns with the County Board's strategic plan	Court; public protection; protecting at-risk populations
FTE Count	1/2; other 50% of this position is shown in the Circuit Court budget.

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	18,455; 29% (Note that this position's wages are shown ½ here and ½ in the Circuit Court budget)
Total 2015 budget cost and % of total budget for Staff Fringes	13,788; 22%
Total 2015 budget cost and % of total budget for Overtime	none

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	no revenue	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	70,283 (this included Drug Court); actual JTC was $27,280	30,360
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense		

Budget	Percent: Increase 11 Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Splitting up the two budgets allows for more accurate accounting of expenses.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Operating, 3440, $16,000, 25.5%; drug testing supplies, electronic monitoring, incentives
	2. Professional Services, 2190, $10,000, 15.9%; tracker - contract position, administers drug tests on the weekend to participants
	3. Staff Development, 1610, $4,000; 6.4%; conference expenses for treatment court team, national conference and state association conference
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$4,000.00 requested for 2015. 6.4% of total requested budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	This budget is now a stand alone budget; the first time since JTC inception. We have not had a full year to determine if the budgeted amounts in the past have been accurate for each line item or if we need to increase some line items/ decrease other line items.
How could your department increase revenue in 2015?	Juvenile court; limited or no revenue collection possible.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007910	CJCC- COMM JUSTICE COL COUNSEL	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	CJCC - SALARIES	0	0	0	29,242	16,669	29,827	29,827	0	
	Total Wages	0	0	0	29,242	16,669	29,827	29,827	0	2%
1510	CJCC - SOCIAL SECURITY	0	0	0	2,238	1,235	2,282	2,282	0	
1520	CJCC - EMPLOYER SHARE RETIREMENT	0	0	0	2,047	357	2,029	2,029	0	
1540	CJCC - HEALTH INSURANCE	0	0	0	9,791	3,124	6,618	6,618	0	
1545	HRA LIABILITY	0	0	0	1,100	779	825	825	0	
1550	CJCC - DISABILITY INSURANCE	0	0	0	96	49	98	98	0	
1560	CJCC - WORKER'S COMP	0	0	0	219	125	223	223	0	
1580	CJCC - LIFE INSURANCE	0	0	0	48	27	47	47	0	
	Total Fringes	0	0	0	15,539	5,696	12,122	12,122	0	-22%
1610	CJCC - STAFF DEVELOPMENT	0	0	0	2,000	4,084	4,000	4,000	0	
2140	CJCC - STRATEGIC PLANNING	0	0	0	2,500	0	2,500	2,500	0	
2960	CJCC - COMPUTER EQUIPMENT & REPAIR	0	0	-60	1,265	362	0	0	0	
3110	CJCC - POSTAGE	0	0	0	250	15	250	250	0	
3130	CJCC - COPY EXPENSE	0	0	0	500	14	500	500	0	
3190	CJCC- OFFICE SUPPLIES	0	0	0	2,500	21	1,500	1,500	0	
3240	CJCC - DUES & LICENSES	0	0	0	300	0	300	300	0	
	Total Expenses	0	0	-60	9,315	4,496	9,050	9,050	0	-3%
	Total Operating Expenses	**0**	**0**	**-60**	**54,096**	**26,861**	**50,999**	**50,999**	**0**	-6%
	Total CJCC- COMM JUSTICE COL COUNSEL	**0**	**0**	**60**	**-54,096**	**-26,861**	**-50,999**	**-50,999**	**0**	-6%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007910 CJCC- COMM JUSTICE COL COUNSEL				
CJCC Coordinator/COMPAS Assessor	28.01	1	50	29,242
COLA			100	585
CJCC- COMM JUSTICE COL COUNSEL Total:				**29,827**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007920	**TAD GRANT**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	TAD GRANT - SALARIES	0	0	0	30,607	26,030	48,281	48,281	0	
	Total Wages	0	0	0	30,607	26,030	48,281	48,281	0	58%
1510	TAD GRANT - SOCIAL SECURITY	0	0	0	3,107	1,960	3,692	3,692	0	
1520	TAD GRANT - EMPLOYER SHARE RETIREMENT	0	0	0	2,843	378	2,053	2,053	0	
1540	TAD GRANT - HEALTH INSURANCE	0	0	0	8,159	3,124	6,618	6,618	0	
1545	TAD GRANT - HRA LIABILITY	0	0	0	1,100	779	825	825	0	
1550	TAD GRANT - DISABILITY INSURANCE	0	0	0	133	67	158	158	0	
1560	TAD GRANT - WORKER'S COMP	0	0	0	305	195	361	361	0	
1580	TAD GRANT - LIFE INSURANCE	0	0	0	67	36	76	76	0	
	Total Fringes	0	0	0	15,714	6,539	13,783	13,783	0	-12%
1610	TAD GRANT - STAFF DEVELOPMENT	0	0	0	20,910	10,620	10,319	10,319	0	
2960	TAD GRANT - COMPUTER EQUIPMENT	0	0	0	2,536	2,313	0	0	0	
3190	TAD GRANT - OFFICE SUPPLIES	0	0	0	300	108	125	125	0	
3390	TAD GRANT - EMPLOYEE TRAVEL	0	0	0	1,750	6,106	0	0	0	
3440	TAD GRANT - OPERATING SUPPLIES	0	0	0	2,767	265	1,500	1,500	0	
	Total Expenses	0	0	0	28,263	19,412	11,944	11,944	0	-58%
	Total Operating Expenses	**0**	**0**	**0**	**74,584**	**51,981**	**74,008**	**74,008**	**0**	-1%
43548	TAD GRANT REVENUE	0	0	0	74,584	27,523	74,584	74,008	0	
	Total Revenue	0	0	0	74,584	27,523	74,584	74,008	0	-1%
	Total TAD GRANT	**0**	**0**	**0**	**0**	**-24,458**	**576**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007920 TAD GRANT				
CJCC Coordinator/COMPAS Assessor	28.01	1	50	29,242
COLA			100	947
Move from 003400 to 007920			100	18,092
TAD GRANT Total:				**48,281**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	CJCC/Compas Assessor
Department Head Name	Mike O'Keefe
Department Mission	The mission of the Council is to enhance public safety in St. Croix County through community collaboration by ensuring offender accountability, providing rehabilitative programming, and supporting the rights and needs of victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster innovative, research-based corrections programs for adult and juvenile offenders, and improve efficiencies and outcomes in the criminal justice system.
Describe how your Department's mission aligns with the County Board's strategic plan	The CJCC Council utilizes evidence based research to determine appropriate and cost effective programming for offenders in our criminal justice system. Identifying the criminogenic needs of offenders allows us to deliver programming that significantly reduces the risk they pose to the public in the future.
FTE Count	1.5, CJCC Coordinator/Compas Assessor & .5 Program Outreach Worker(Diversion Program)
Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	The total budget is $126,909. Staff wages are 61.5% of total budget. This budget is a combination of County funding as well as State of WI funding through a Treatment and Alternatives/Diversion (TAD) grant. The actual percentage of staff wages funded by the County is 23.5%.
Total 2015 budget cost and % of total budget for Staff Fringes	Total budget is $126, 909. Staff Fringe benefits account for 21% of the total budget. As stated above, due to the TAD Grant the actual expense to the County for fringe benefits is 10%.
Total 2015 budget cost and % of total budget for Overtime	There is no overtime for CJCC.
Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$128,680	$126,909
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 1771 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	The previous CJCC Coordinator had a higher expense for County healthcare and there was a decrease in office supplies.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	37,578	21,744
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 42 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Although this appears as a decrease it is actually moving funding from one line item to another(salaries). In 2014 the salary for the Program Outreach Worker (.5 position) was not placed in the appropriate line item.	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Staff Development - 007910-1610 (CJCC) & 007920-1610 TAD Grant - $14,319 amount requested. Of this amount $10,319 is being funded by the State TAD Grant for staff training. The majority of this training does require out of state travel. The amount requested on the CJCC side is for in state training/meetings only. This amount is 11% of the budget and actual cost to the County is $4,000 or 3% of the requested budget.
	2. Strategic Planning - 007910-2140 CJCC - $2500 amount requested. This request will fund a one day training for the CJCC full Council. It is recommended that a group training takes place on an annual basis. This amount is 2% of the budget.
	3. Office Supplies - 007910-3190 (CJCC) in the amount of $1,500 & Operating Supplies 007920-3440 (TAD Grant) in the amount of $1,500. The $1,500 for CJCC covers office supplies and the $1,500 for the TAD Grant covers supplies, books, for Moral Reconation Therapy(MRT) Groups. This amount is 2.5% of the budget and actual cost to the County is

	$1,500 or 1.25% of the actual requested budget.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	Staff development is 11%, however the County is responsible for 3% of this amount and the TAD grant will cover the balance.
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	In order to achieve this we would have to reduce the CJCC staff development budget to a zero balance, and we would also have to cancel the strategic planning training for the CJCC Council. I cannot reduce the TAD Budget due to mandated trainings within that request, so the impact would be on the CJCC side. The CJCC Coordinator would not be able to attend update training or WI Counties Association meetings/trainings. Also, members of the CJCC Council would not be able to attend any events.
How could your department increase revenue in 2015?	We do not have the ability to generate revenue at this time.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Clerk of Courts	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	692,357	698,502	732,926	708,937	522,303	737,372	737,372	0	
1120	OVERTIME	7,517	10,662	4,492	7,500	1,409	0	0	0	
1310	PTO INCENTIVE	1,368	1,364	1,368	1,368	2,909	2,909	2,909	0	
	Total Wages	701,242	710,528	738,786	717,805	526,621	740,281	740,281	0	3%
1510	SOCIAL SECURITY	51,710	51,941	53,783	54,219	39,999	56,393	56,393	0	
1520	RETIREMENT - EMPLOYER SHARE	39,339	43,813	46,221	48,892	37,146	47,639	47,639	0	
1521	RETIREMENT - EMPLOYEE SHARE	26,667	4,527	-167	0	0	0	0	0	
1540	HEALTH INSURANCE	207,212	234,873	197,553	198,912	140,060	178,452	178,452	0	
1545	HRA LIABILITY	19,300	30,158	28,967	24,200	29,333	23,100	23,100	0	
1550	DISABILITY INSURANCE	2,738	2,164	2,138	2,146	1,646	2,274	2,274	0	
1560	WORKER'S COMP	5,312	5,374	5,503	5,307	4,143	5,525	5,525	0	
1580	LIFE INSURANCE	1,485	1,068	1,069	1,037	888	1,101	1,101	0	
1590	UNEMPLOYMENT COMP CHARGES	0	3,978	5,460	0	1,806	0	0	0	
	Total Fringes	353,763	377,896	340,527	334,713	255,021	314,484	314,484	0	-6%
1420	JURY FEES	43,882	46,258	56,868	45,000	22,494	45,000	45,000	0	
1440	BAILIFF FEES	6,453	5,530	6,392	6,000	2,352	6,000	6,000	0	
1450	WITNESS FEES	7,421	6,467	5,462	7,500	2,092	6,000	6,000	0	
1610	STAFF DEVELOPMENT	1,333	1,469	6,576	1,000	1,221	2,000	2,000	0	
2120	LEGAL SERVICES	60,624	60,183	56,060	55,000	43,759	75,000	75,000	0	
2121	COURT APPOINTED COUNSEL	83,428	55,637	49,201	50,000	32,709	50,000	50,000	0	
2185	INTERPRETER SERVICES	6,493	5,290	6,153	5,000	5,078	5,000	5,000	0	
2190	OTHER PROFESSIONAL SERVICES	32,271	45,537	59,041	45,000	34,673	45,000	45,000	0	
2400	REPAIR AND REPLACEMENT	4,382	4,109	4,805	5,200	1,883	5,200	5,200	0	
2510	TRANSCRIPTIONS	2,419	2,842	1,704	3,500	971	3,000	3,000	0	
2560	BANK SERVICE CHARGES	4,538	4,779	4,363	5,000	2,724	5,000	5,000	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	0	0	600	600	0	
3110	POSTAGE	18,401	18,588	18,432	19,000	10,280	19,000	19,000	0	
3130	COPY EXPENSE	2,177	1,721	2,253	2,200	1,310	2,000	2,000	0	
3190	OFFICE SUPPLIES	6,787	9,334	9,213	10,000	6,909	10,000	10,000	0	
3230	LAW BOOKS	-14	102	56	70	50	70	70	0	
3240	DUES & LICENSES	419	419	419	419	441	441	441	0	
3390	EMPLOYEE TRAVEL	0	0	0	800	0	600	600	0	
3440	OPERATING SUPPLIES	0	0	0	4,346	0	4,000	4,000	0	
5180	LIABILITY INSURANCE	7,952	7,952	7,952	7,952	7,952	7,952	7,952	0	
	Total Expenses	288,966	276,217	294,950	272,987	176,898	291,863	291,863	0	7%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Clerk of Courts	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8130	NEW EQUIPMENT	1,607	1,008	-416	0	0	0	0	0	
	Total Capital	1,607	1,008	-416	0	0	0	0	0	
	Total Operating Expenses	**1,345,578**	**1,365,649**	**1,373,847**	**1,325,505**	**958,540**	**1,346,628**	**1,346,628**	**0**	2%
0000	REVENUES	962,921	953,723	897,420	892,330	618,833	795,206	847,206	0	
	Total Revenue	962,921	953,723	897,420	892,330	618,833	795,206	847,206	0	-5%
	Report Total	**-382,657**	**-411,926**	**-476,427**	**-433,175**	**-339,707**	**-551,422**	**-499,422**	**0**	15%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000700	CLERK OF COURT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	CLERK OF COURT - SALARIES	692,357	698,502	732,926	708,937	522,303	737,372	737,372	0	
1120	CLERK OF COURT - OVERTIME	7,517	10,662	4,492	7,500	1,409	0	0	0	
1310	CLERK OF COURT - PTO INCENTIVE	1,368	1,364	1,368	1,368	2,909	2,909	2,909	0	
	Total Wages	701,242	710,528	738,786	717,805	526,621	740,281	740,281	0	3%
1510	CLERK OF COURT - SOCIAL SECURITY	51,710	51,941	53,783	54,219	39,999	56,393	56,393	0	
1520	CLERK OF COURT-EMPLOYER SHARE RETIREMENT	39,339	43,813	46,221	48,892	37,146	47,639	47,639	0	
1521	CLERK OF COURT-EMPLOYE SHARE RETIREMENT	26,667	4,527	-167	0	0	0	0	0	
1540	CLERK OF COURT - HEALTH INSURANCE	207,212	234,873	197,553	198,912	140,060	178,452	178,452	0	
1545	HRA LIABILITY	19,300	30,158	28,967	24,200	29,333	23,100	23,100	0	
1550	CLERK OF COURT - DISABILITY INSURANCE	2,738	2,164	2,138	2,146	1,646	2,274	2,274	0	
1560	CLERK OF COURT - WORKER'S COMP.	5,312	5,374	5,503	5,307	4,143	5,525	5,525	0	
1580	CLERK OF COURT - LIFE INSURANCE	1,485	1,068	1,069	1,037	888	1,101	1,101	0	
1590	CLERK OF COURT - UNEMPLOYMENT COMP CHARG	0	3,978	5,460	0	1,806	0	0	0	
	Total Fringes	353,763	377,896	340,527	334,713	255,021	314,484	314,484	0	-6%
1420	CLERK OF COURT - JURY FEES	43,882	46,258	56,868	45,000	22,494	45,000	45,000	0	
1440	CLERK OF COURT - BAILIFF FEES	6,453	5,530	6,392	6,000	2,352	6,000	6,000	0	
1450	CLERK OF COURT - WITNESS FEES	7,421	6,467	5,462	7,500	2,092	6,000	6,000	0	
1610	CLERK OF COURT - STAFF DEVELOPMENT	1,333	1,469	6,576	1,000	1,221	2,000	2,000	0	
2120	CLERK OF COURT - LEGAL SERVICES	60,624	60,183	56,060	55,000	43,759	75,000	75,000	0	
2121	CLERK OF COURT - COURT APPOINTED COUNSEL	83,428	55,637	49,201	50,000	32,709	50,000	50,000	0	
2185	CLERK OF COURT - INTERPRETER SERVICES	6,493	5,290	6,153	5,000	5,078	5,000	5,000	0	
2190	CLERK OF COURT - OTHER PROF. SERVICES	32,271	45,537	59,041	45,000	34,673	45,000	45,000	0	
2400	CLERK OF COURT - REPAIR & MAINT. SERV.	4,382	4,109	4,805	5,200	1,883	5,200	5,200	0	
2510	CLERK OF COURT - TRANSCRIPTIONS	2,419	2,842	1,704	3,500	971	3,000	3,000	0	
2560	CLERK OF COURT-BANK SERVICE CHARGES	4,538	4,779	4,363	5,000	2,724	5,000	5,000	0	
2960	CLERK OF COURT - COMP. EQUIP/REPAIRS	0	0	0	0	0	600	600	0	
3110	CLERK OF COURT - POSTAGE	18,401	18,588	18,432	19,000	10,280	19,000	19,000	0	
3130	CLERK OF COURT - COPY EXPENSE	2,177	1,721	2,253	2,200	1,310	2,000	2,000	0	
3190	CLERK OF COURT - OFFICE SUPPLIES	6,787	9,334	9,213	10,000	6,909	10,000	10,000	0	
3230	CLERK OF COURT - LAW BOOKS	-14	102	56	70	50	70	70	0	
3240	CLERK OF COURT - DUES & LICENSES	419	419	419	419	441	441	441	0	
3390	CLERK OF COURT - EMPLOYEE TRAVEL	0	0	0	800	0	600	600	0	
3440	CLERK OF COURT - OPERATING SUPPLIES	0	0	0	4,346	0	4,000	4,000	0	
5180	CLERK OF COURT - LIABILITY INSURANCE	7,952	7,952	7,952	7,952	7,952	7,952	7,952	0	
	Total Expenses	288,966	276,217	294,950	272,987	176,898	291,863	291,863	0	7%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000700	**CLERK OF COURT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	CLERK OF COURT - NEW EQUIPMENT	1,607	1,008	-416	0	0	0	0	0	
	Total Capital	1,607	1,008	-416	0	0	0	0	0	
	Total Operating Expenses	**1,345,578**	**1,365,649**	**1,373,847**	**1,325,505**	**958,540**	**1,346,628**	**1,346,628**	**0**	2%
43512	CIRCUIT COURT GRANT	275,974	263,759	266,325	266,206	266,544	282,082	282,082	0	
43513	GUARDIAN AD LITEM GRANT	60,354	60,624	60,183	60,624	56,060	60,624	60,624	0	
43514	GUARDIAN AD LITEM FEES	8,471	8,513	7,981	6,000	3,394	5,000	6,000	0	
43516	COURT INTERPRETER REVENUES	4,845	2,745	2,662	3,000	1,282	3,000	3,000	0	
45100	COUNTY ORDINANCE FORFEITURES	103,630	127,076	103,890	110,000	53,100	75,000	100,000	0	
45101	PENAL FINES FOR COUNTY	166,533	170,813	130,993	150,000	76,868	100,000	125,000	0	
46140	COURT FEES AND COSTS	322,763	297,180	304,835	275,000	149,554	250,000	250,000	0	
46141	CLERK OF COURT FEES	0	72	0	0	0	0	0	0	
46143	FAMILY MEDIATION FEES	8,770	8,425	9,125	8,000	5,260	7,000	8,000	0	
46145	NSF CHECKS - CLERK OF COURTS	585	613	530	500	234	500	500	0	
46164	OCCUPATIONAL DRIVER FEE FOR COUNTY	0	0	40	0	0	0	0	0	
48111	INTEREST ON JUDGEMENTS	8,738	11,379	9,260	10,000	5,444	10,000	10,000	0	
	Total Revenue	960,663	951,199	895,824	889,330	617,740	793,206	845,206	0	-5%
	Total CLERK OF COURT	**-384,915**	**-414,450**	**-478,023**	**-436,175**	**-340,800**	**-553,422**	**-501,422**	**0**	15%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-000700 CLERK OF COURT				
Clerk of Court	30.67	1	100	64,038
COLA			100	13,143
Correct elected official wages			100	5,962
Court Clerk	19.53	1	100	40,778
Court Clerk	17.77	1	100	37,103
Court Clerk	19.97	1	100	41,697
Court Clerk	19.97	1	100	41,697
Court Clerk	17.33	1	100	36,185
Court Clerk	18.65	1	100	38,941
Court Clerk	18.65	1	100	38,941
Court Clerk	16.46	1	100	34,368
Court Clerk	18.65	1	100	38,941
Court Clerk	18.65	1	100	38,941
Court Clerk	18.65	1	100	38,941
Court Clerk	19.97	1	100	41,697
Court Clerk Lead Worker	23.15	1	100	48,337
Financial Assistant	16.89	1	100	35,266
Financial Assistant	20.41	1	100	42,616
Open Position - Office Coordinator			100	49,966
PTO Payout and benefits			100	9,814
CLERK OF COURT Total:				**737,372**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000800	**IGNITION INTERLOCK**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
43666	IGNITION INTELOCK SURCHARGE	2,258	2,524	1,596	3,000	1,093	2,000	2,000	0	
	Total Revenue	2,258	2,524	1,596	3,000	1,093	2,000	2,000	0	-33%
	Total IGNITION INTERLOCK	**2,258**	**2,524**	**1,596**	**3,000**	**1,093**	**2,000**	**2,000**	**0**	-33%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Clerk of Court
Department Head Name	Kristi Severson
Department Mission	The Clerk of Court's office, through dedication and professionalism, shall strive for service excellence to the Circuit Court and general public of St. Croix County. The office is committed to providing timely assistance, ensuring equal access to court services, treating users of the court system with respect and dignity, and enhancing public trust and confidence in the court system.
Describe how your Department's mission aligns with the County Board's strategic plan	Our mission aligns with the Board's strategic plan as we strive to provide the best service possible to our clients in an efficient and responsible manner.
FTE Count	17

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$741,484.00 55%
Total 2015 budget cost and % of total budget for Staff Fringes	$321,032.00 24%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$889330.00	$793206.00
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 10 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Case filings are down in St Croix County as well as across the state	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$272987.00	$291863.00

2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 6 Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Requesting to increase the amount that contracted GALs are paid yearly as they have not had an increase since 2004.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Court Appointed Counsel, 2121, $50000, 18%, payments to attorneys appointed by the court to represent litigants that can not afforded private counsel.
	2. Jury fees, 1420, $45000, 16%, payments to jurors for jury service
	3. Other Professional Services, 2190, $45000, 16%, payments for psychological evaluations, mediation services, etc, ordered by the courts.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$2000.00 .01%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	We could possibly reduce the amount requested for Legal Services, 2120 account, and make it a more gradual increase for our GAL contracts. However, since there has not been an increase in their contracted amounts since 2004 some increase is warranted. The total increase in expenditures for our budget is 6.5%. If we had to reduce it further, there would be less services to the public.
How could your department increase revenue in 2015?	Fines, fees and forfeitures are set by Statute.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Community Development	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	730,888	693,099	800,179	835,001	616,561	862,418	862,418	0	
1120	OVERTIME	67	0	0	0	0	0	0	0	
1310	PTO INCENTIVE	4,083	2,728	4,694	5,090	6,209	6,209	6,209	0	
	Total Wages	735,038	695,827	804,873	840,091	622,770	868,627	868,627	0	3%
1510	SOCIAL SECURITY	53,879	50,862	57,908	63,855	47,111	65,956	65,956	0	
1520	RETIREMENT - EMPLOYER SHARE	38,588	40,843	52,123	58,439	42,571	56,351	56,351	0	
1521	RETIREMENT - EMPLOYEE SHARE	29,259	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	155,468	165,658	193,924	207,928	169,012	206,892	206,892	0	
1545	HRA LIABILITY	13,849	21,219	23,053	24,750	26,217	24,750	24,750	0	
1550	DISABILITY INSURANCE	2,888	2,248	2,552	2,744	2,013	2,835	2,835	0	
1560	WORKER'S COMP	5,519	5,237	5,938	6,253	4,859	6,460	6,460	0	
1580	LIFE INSURANCE	1,570	1,111	1,275	1,324	1,085	1,370	1,370	0	
	Total Fringes	301,020	287,178	336,773	365,293	292,868	364,614	364,614	0	0%
1610	STAFF DEVELOPMENT	2,550	6,181	7,713	9,970	2,823	8,970	8,970	0	
2120	LEGAL SERVICES	0	0	10,165	10,000	0	10,000	2,500	0	
2155	PLAT REVIEW EXPENSES	25,577	26,759	0	0	0	0	0	0	
2190	OTHER PROFESSIONAL SERVICES	57,880	70,497	29,748	38,500	34,812	176,000	176,000	0	
2251	CELLULAR PHONE SERVICE	1,247	1,158	534	500	479	700	700	0	
2400	REPAIR AND REPLACEMENT	3,288	4,537	3,079	5,000	2,505	5,000	5,000	0	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	264	0	6,270	7,080	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	1,475	3,355	0	0	0	
2990	OTHER CONTRACTUAL SERVICES	3,808	3,384	57,026	60,878	55,162	62,638	62,638	0	
3110	POSTAGE	7,491	7,668	6,503	10,049	8,169	12,200	12,200	0	
3130	COPY EXPENSE	3,529	3,740	3,205	2,875	2,096	2,875	2,875	0	
3190	OFFICE SUPPLIES	2,309	2,086	2,345	2,600	2,168	2,200	2,200	0	
3200	DRAFTING & MAPPING	1,059	1,237	1,448	1,250	0	0	0	0	
3210	PUBLICATION & PRINTING	16,715	12,660	15,619	20,130	12,637	23,500	23,500	0	
3212	OUTREACH/EDUCATION	0	0	0	300	181	400	400	0	
3220	SUBSCRIPTIONS	1,361	1,277	1,375	1,499	1,375	1,400	1,400	0	
3240	DUES & LICENSES	1,954	2,265	2,415	2,920	1,225	2,920	2,920	0	
3350	MEAL EXPENSE	192	126	109	100	0	0	0	0	
3390	EMPLOYEE TRAVEL	1,923	1,647	1,622	2,900	1,362	2,750	2,750	0	
3440	OPERATING SUPPLIES	2,006	6,152	2,859	520	733	2,100	2,100	0	
3510	FUEL VARIANCE	2,726	3,774	5,124	3,000	4,202	3,000	3,000	0	
3995	VEHICLE OPERATING EXPENSES	0	0	0	0	0	8,600	8,600	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Community Development	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
5180	LIABILITY INSURANCE	55,081	55,081	55,081	55,081	55,081	55,081	55,081	0	
7900	GRANTS & CONTRIBUTIONS	191,642	127,302	67,998	66,541	149,000	136,000	136,000	0	
	Total Expenses	382,338	337,531	273,968	296,352	337,365	522,604	515,914	0	74%
8130	NEW EQUIPMENT	236	2,934	460	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	10,829	6,860	5,917	0	0	0	0	0	
8140	SOFTWARE	8,573	6,620	10,104	0	0	0	0	0	
	Total Capital	19,638	16,414	16,481	0	0	0	0	0	
	Total Operating Expenses	**1,438,034**	**1,336,950**	**1,432,095**	**1,501,736**	**1,253,003**	**1,755,845**	**1,749,155**	**0**	16%
0000	REVENUES	404,089	458,232	583,566	492,700	368,851	548,330	548,330	0	
	Total Revenue	404,089	458,232	583,566	492,700	368,851	548,330	548,330	0	11%
	Report Total	**-1,033,945**	**-878,718**	**-848,529**	**-1,009,036**	**-884,152**	**-1,207,515**	**-1,200,825**	**0**	19%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004500	ZONING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	ZONING - SALARIES	269,275	272,571	0	0	0	0	0	0	
1310	ZONING - PTO INCENTIVE	2,642	1,483	0	0	0	0	0	0	
	Total Wages	271,917	274,054	0	0	0	0	0	0	
1510	ZONING - SOCIAL SECURITY	20,241	20,185	0	0	0	0	0	0	
1520	ZONING - EMPLOYER SHARE RETIREMENT	14,157	16,029	0	0	0	0	0	0	
1521	ZONING - EMPLOYEE SHARE RETIREMENT	10,735	0	0	0	0	0	0	0	
1540	ZONING - HEALTH INSURANCE	54,056	58,331	0	0	0	0	0	0	
1545	HRA LIABILITY	4,950	6,930	0	0	0	0	0	0	
1550	ZONING - DISABILITY INSURANCE	1,067	885	0	0	0	0	0	0	
1560	ZONING - WORKER'S COMP.	2,042	2,068	0	0	0	0	0	0	
1580	ZONING - LIFE INSURANCE	578	438	0	0	0	0	0	0	
	Total Fringes	107,826	104,866	0	0	0	0	0	0	
1610	ZONING - STAFF DEVELOPMENT	1,145	1,387	0	0	0	0	0	0	
2155	ZONING - INSPECTION SERVICES	25,577	26,759	0	0	0	0	0	0	
2190	ZONING - OTHER PROFESSIONAL SERVICES	50	0	0	0	0	0	0	0	
2251	ZONING - CELLULAR PHONE SERVICE	623	579	0	0	0	0	0	0	
2400	ZONING - REPAIR AND REPLACEMENT	3,288	4,537	0	0	0	0	0	0	
3110	ZONING - POSTAGE	599	735	0	0	0	0	0	0	
3130	ZONING - COPY EXPENSE	531	605	0	0	0	0	0	0	
3190	ZONING - OFFICE SUPPLIES	887	544	19	0	0	0	0	0	
3210	ZONING - PUBLICATION & PRINTING	8,581	6,518	0	0	0	0	0	0	
3240	ZONING - DUES & LICENSES	210	170	0	0	0	0	0	0	
3350	ZONING - MEAL EXPENSE	48	0	0	0	0	0	0	0	
3390	ZONING - EMPLOYEE TRAVEL	701	434	0	0	0	0	0	0	
3510	ZONING - FUEL	809	1,406	0	0	0	0	0	0	
5180	ZONING - LIABILITY INSURANCE	35,117	35,117	0	0	0	0	0	0	
	Total Expenses	78,166	78,791	19	0	0	0	0	0	
8130	ZONING - NEW EQUIPMENT	133	0	0	0	0	0	0	0	
8135	ZONING - EQUIP (OVER $1000)	5,886	3,836	0	0	0	0	0	0	
	Total Capital	6,019	3,836	0	0	0	0	0	0	
	Total Operating Expenses	**463,928**	**461,547**	**19**	**0**	**0**	**0**	**0**	**0**	
44400	ZONING FEES	106,487	112,428	0	0	-3,750	0	0	0	
44900	WI FUND APPLICATION FEES	175	525	0	0	0	0	0	0	
	Total Revenue	106,662	112,953	0	0	-3,750	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004500 **ZONING**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total ZONING	**-357,266**	**-348,594**	**-19**	**0**	**-3,750**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004501	**SEPTIC INSPECTIONS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	SEPTIC INSPECT - SALARIES	92,805	91,318	0	0	0	0	0	0	
1310	SEPTIC INSPECT - PTO INCENTIVE	83	0	0	0	0	0	0	0	
	Total Wages	92,888	91,318	0	0	0	0	0	0	
1510	SEPTIC INSPECT - SOCIAL SECURITY	6,924	6,754	0	0	0	0	0	0	
1520	SEPTIC INSPECT - EMPLOYER SHARE RET	4,973	5,402	0	0	0	0	0	0	
1521	SEPTIC INSPECT - EMPLOYEE SHARE RET	3,774	0	0	0	0	0	0	0	
1540	SEPTIC INSPECT - HEALTH INSURANCE	19,011	22,122	0	0	0	0	0	0	
1545	HRA LIABILITY	1,450	2,585	0	0	0	0	0	0	
1550	SEPTIC INSPECT - DISABILITY INSURANCE	364	290	0	0	0	0	0	0	
1560	SEPTIC INSPECT - WORKER COMP	696	681	0	0	0	0	0	0	
1580	SEPTIC INSPECT - LIFE INSURANCE	198	147	0	0	0	0	0	0	
	Total Fringes	37,390	37,981	0	0	0	0	0	0	
1610	SEPTIC INSPECT - STAFF DEVELOPMENT	98	776	0	0	0	0	0	0	
2251	SEPTIC INSPECT - CELLULAR PHONE SERV	624	579	0	0	0	0	0	0	
3110	SEPTIC INSPECT - POSTAGE	2,224	1,933	0	0	0	0	0	0	
3130	SEPTIC INSPECT - COPY EXPENSE	140	130	0	0	0	0	0	0	
3190	SEPTIC INSPECT - OFFICE SUPPLIES	369	141	0	0	0	0	0	0	
3240	SEPTIC INSPECT - DUES & LICENSES	160	640	0	0	0	0	0	0	
3510	SEPTIC INSPECT - FUEL	1,917	2,368	0	0	0	0	0	0	
5180	SEPTIC INSPECT - LIABILITY INSURANCE	14,883	14,883	0	0	0	0	0	0	
	Total Expenses	20,415	21,450	0	0	0	0	0	0	
8130	SEPTIC INSPECT - NEW EQUIPMENT	103	2,915	0	0	0	0	0	0	
	Total Capital	103	2,915	0	0	0	0	0	0	
	Total Operating Expenses	**150,796**	**153,664**	**0**	**0**	**0**	**0**	**0**	**0**	
44401	SEPTIC INSPECTION FEES	71,885	100,605	0	0	0	0	0	0	
	Total Revenue	71,885	100,605	0	0	0	0	0	0	
	Total SEPTIC INSPECTIONS	**-78,911**	**-53,059**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004700	**PLANNING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	PLANNING - SALARIES	211,884	173,603	0	0	0	0	0	0	
1310	PLANNING - PTO INCENTIVE	1,159	1,245	0	0	0	0	0	0	
	Total Wages	213,043	174,848	0	0	0	0	0	0	
1510	PLANNING - SOCIAL SECURITY	15,387	12,742	0	0	0	0	0	0	
1520	PLANNING - EMPLOYER SHARE RETIREMENT	11,058	10,236	0	0	0	0	0	0	
1521	PLANNING - EMPLOYEE SHARE RETIREMENT	8,488	0	0	0	0	0	0	0	
1540	PLANNING - HEALTH INSURANCE	46,384	45,352	0	0	0	0	0	0	
1545	HRA LIABILITY	4,350	6,930	0	0	0	0	0	0	
1550	PLANNING - DISABILITY INSURANCE	824	565	0	0	0	0	0	0	
1560	PLANNING - WORKER'S COMP.	1,600	1,323	0	0	0	0	0	0	
1580	PLANNING - LIFE INSURANCE	448	277	0	0	0	0	0	0	
	Total Fringes	88,539	77,425	0	0	0	0	0	0	
1610	PLANNING - STAFF DEVELOPMENT	847	2,788	0	0	0	0	0	0	
2190	PLANNING - OTHER PROFESSIONAL SERVICES	21,388	50,615	0	0	0	0	0	0	
3110	PLANNING - POSTAGE	1,706	1,272	0	0	0	0	0	0	
3130	PLANNING - COPY EXPENSE	2,752	2,789	0	0	0	0	0	0	
3190	PLANNING - OFFICE SUPPLIES	266	364	13	0	0	0	0	0	
3200	PLANNING - DRAFTING & MAPPING	1,059	1,237	0	0	0	0	0	0	
3210	PLANNING - PUBLICATION & PRINTING	127	1,376	0	0	0	0	0	0	
3220	PLANNING - SUBSCRIPTIONS	1,361	1,277	0	0	0	0	0	0	
3240	PLANNING - DUES & LICENSES	975	870	0	0	0	0	0	0	
3350	PLANNING - MEAL EXPENSE	45	11	0	0	0	0	0	0	
3390	PLANNING - EMPLOYEE TRAVEL	496	861	0	0	0	0	0	0	
5180	PLANNING - LIABILITY INSURANCE	1,991	1,991	0	0	0	0	0	0	
	Total Expenses	33,013	65,451	13	0	0	0	0	0	
8130	PLANNING - NEW EQUIPMENT	0	19	0	0	0	0	0	0	
8135	PLANNING (EQUIP OVER $1000)	4,943	3,024	0	0	0	0	0	0	
8140	PLANNING - SOFTWARE	8,573	6,620	0	0	0	0	0	0	
	Total Capital	13,516	9,663	0	0	0	0	0	0	
	Total Operating Expenses	**348,111**	**327,387**	**13**	**0**	**0**	**0**	**0**	**0**	
46200	PLANNING OFFICE REVENUES	23,504	21,027	0	0	0	0	0	0	
	Total Revenue	23,504	21,027	0	0	0	0	0	0	
	Total PLANNING	**-324,607**	**-306,360**	**-13**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004701	**REGIONAL PLANNING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
7900	REGIONAL PLANNING - GRANTS	55,133	53,103	0	0	0	0	0	0	
	Total Expenses	55,133	53,103	0	0	0	0	0	0	
	Total Operating Expenses	**55,133**	**53,103**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total REGIONAL PLANNING	**-55,133**	**-53,103**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004702	REAL PROPERTY LISTER	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	REAL PROPERTY - SALARIES	87,794	86,761	0	0	0	0	0	0	
1120	REAL PROPERTY - OVERTIME	67	0	0	0	0	0	0	0	
1310	REAL PROPERTY - PTO INCENTIVE	116	0	0	0	0	0	0	0	
	Total Wages	87,977	86,761	0	0	0	0	0	0	
1510	REAL PROPERTY - SOCIAL SECURITY	6,488	6,450	0	0	0	0	0	0	
1520	REAL PROPERTY-EMPLOYER SHARE RETIREMENT.	4,712	5,123	0	0	0	0	0	0	
1521	REAL PROPERTY-EMPLOYE SHARE RETIREMENT	3,487	0	0	0	0	0	0	0	
1540	REAL PROPERTY - HEALTH INSURANCE	17,005	17,730	0	0	0	0	0	0	
1545	HRA LIABILITY	1,649	2,189	0	0	0	0	0	0	
1550	REAL PROPERTY - DISABILITY INS	360	284	0	0	0	0	0	0	
1560	REAL PROPERTY - WORKER'S COMP.	662	651	0	0	0	0	0	0	
1580	REAL PROPERTY - LIFE INSURANCE	196	140	0	0	0	0	0	0	
	Total Fringes	34,559	32,567	0	0	0	0	0	0	
1610	REAL PROPERTY - STAFF DEVELOPMENT	110	675	0	0	0	0	0	0	
3110	REAL PROPERTY - POSTAGE	154	371	0	0	0	0	0	0	
3130	REAL PROPERTY - COPY EXPENSE	51	72	0	0	0	0	0	0	
3190	REAL PROPERTY - OFFICE SUPPLIES	595	870	385	0	0	0	0	0	
3240	REAL PROPERTY - DUES & LICENSES	60	120	0	0	0	0	0	0	
3440	REAL PROPERTY - OPERATING SUPPLIES	1,651	2,647	227	0	0	0	0	0	
5180	REAL PROPERTY - LIABILITY INSURANCE	1,003	1,003	0	0	0	0	0	0	
	Total Expenses	3,624	5,758	612	0	0	0	0	0	
	Total Operating Expenses	**126,160**	**125,086**	**612**	**0**	**0**	**0**	**0**	**0**	
	Total REAL PROPERTY LISTER	**-126,160**	**-125,086**	**-612**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004703	RECYCLING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	RECYCLING - SALARIES	64,382	64,023	22,124	33,784	27,725	40,455	40,455	0	
1310	RECYCLING - PTO INCENTIVE	83	0	89	90	91	91	91	0	
	Total Wages	64,465	64,023	22,213	33,874	27,816	40,546	40,546	0	20%
1510	RECYCLING - SOCIAL SECURITY	4,507	4,402	1,738	2,581	2,127	2,757	2,757	0	
1520	RECYCLING - EMPLOYER SHARE RETIREMENT	3,434	3,769	1,465	2,363	362	352	352	0	
1521	RECYCLING - EMPLOYE SHARE RETIREMENT	2,586	0	0	0	0	0	0	0	
1540	RECYCLING - HEALTH INSURANCE	17,709	20,610	5,819	3,328	2,064	3,214	3,214	0	
1545	HRA LIABILITY	1,354	2,409	3,253	385	385	385	385	0	
1550	RECYCLING - DISABILITY INSURANCE	254	208	74	109	49	118	118	0	
1560	RECYCLING - WORKER'S COMP.	483	478	166	252	211	270	270	0	
1580	RECYCLING - LIFE INSURANCE	139	101	38	53	26	57	57	0	
	Total Fringes	30,466	31,977	12,553	9,071	5,224	7,153	7,153	0	-21%
1610	RECYCLING - STAFF DEVELOPMENT	350	555	250	970	390	970	970	0	
2190	RECYCLING - OTHER PROFESSIONAL SERVICES	1,282	0	0	0	0	15,000	15,000	0	
2990	RECYCLING - OTHER CONTRACTUAL SERVICES	3,808	3,384	5,048	6,400	2,947	6,400	6,400	0	
3110	RECYCLING - POSTAGE	2,179	2,710	2,356	4,030	2,396	4,800	4,800	0	
3130	RECYCLING - COPY EXPENSE	55	144	10	175	0	175	175	0	
3190	RECYCLING - OFFICE SUPPLIES	192	167	0	200	1,137	200	200	0	
3210	RECYCLING - PUBLICATIONS & PRINTING	4,350	3,574	4,282	8,700	5,743	12,000	12,000	0	
3212	RECYCLING - EDUCATION	0	0	0	300	181	400	400	0	
3220	RECYCLING - SUBSCRIPTIONS	0	0	0	99	0	0	0	0	
3240	RECYCLING - DUES &LICENSES	549	465	480	465	0	465	465	0	
3350	RECYCLING - MEAL EXPENSE	99	115	0	100	0	0	0	0	
3390	RECYCLING - EMPLOYEE TRAVEL	706	318	0	750	122	600	600	0	
3440	RECYCLING - OPERATING SUPPLIES	41	56	904	100	111	100	100	0	
5180	RECYCLING - LIABILITY INSURANCE	2,087	2,087	2,087	2,087	2,087	2,087	2,087	0	
7900	RECYCLING - GRANTS & CONTRIBUTIONS	136,509	74,199	67,998	66,541	149,000	136,000	136,000	0	
	Total Expenses	152,207	87,774	83,415	90,917	164,114	179,197	179,197	0	97%
8135	Recycling - Equip over $1,000	0	0	1,153	0	0	0	0	0	
	Total Capital	0	0	1,153	0	0	0	0	0	
	Total Operating Expenses	**247,138**	**183,774**	**119,334**	**133,862**	**197,154**	**226,896**	**226,896**	**0**	69%
45940	DNR PROGRAM FUNDING	176,454	196,822	206,726	196,000	196,532	196,530	196,530	0	
46435	TIRE RECYCLING PROGRAM REVENUES	5,948	5,222	6,479	6,400	3,198	6,400	6,400	0	
46436	RECYCLING EDUCATION REVENUES	0	0	203	300	70	400	400	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004703 **RECYCLING**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total Revenue	182,402	202,044	213,408	202,700	199,800	203,330	203,330	0	0%
Total RECYCLING	**-64,736**	**18,270**	**94,074**	**68,838**	**2,646**	**-23,566**	**-23,566**	**0**	-134%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-004703 RECYCLING				
Administrative Assistant	18.67	1	10	3,898
COLA			100	795
Move 10% to 004703			100	4,871
Recycling Specialist	25.73	0.625	92	30,891
RECYCLING Total:				**40,455**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004704	HAZARDOUS WASTE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	HAZARDOUS WASTE - SALARIES	4,748	4,823	1,154	2,186	1,983	2,740	2,740	0	
	Total Wages	4,748	4,823	1,154	2,186	1,983	2,740	2,740	0	25%
1510	HAZARDOUS WASTE - SOC. SECURITY	332	329	93	167	152	208	208	0	
1520	HAZARDOUS WASTE - EMPLOYER RETIRE	254	284	78	153	0	4	4	0	
1521	HAZARDOUS WASTE - EMPLOYEE RETIRE	189	0	0	0	0	0	0	0	
1540	HAZARDOUS WASTE - HEALTH INS	1,303	1,513	219	0	0	0	0	0	
1545	HRA LIABILITY	96	176	249	0	0	0	0	0	
1550	HAZARDOUS WASTE - DISABILITY INS	19	16	4	7	3	8	8	0	
1560	HAZARDOUS WASTE - WORKER COMP	36	36	9	16	15	20	20	0	
1580	HAZARDOUS WASTE - LIFE INS	11	8	2	4	2	4	4	0	
	Total Fringes	2,240	2,362	654	347	172	244	244	0	-30%
2190	HAZARDOUS WASTE - OTHER PROF. SERVICES	35,160	19,882	25,755	28,500	34,812	31,000	31,000	0	
3110	HAZARDOUS WASTE - POSTAGE	629	647	810	1,369	1,024	1,400	1,400	0	
3210	HAZARDOUS WASTE - PUBLISHING & PRINTING	3,657	1,192	1,430	2,950	2,445	3,000	3,000	0	
3390	HAZARDOUS WASTE - EMPLOYEE TRAVEL	20	34	0	150	86	150	150	0	
3440	HAZARDOUS WASTE - OPERATING SUPPLIES	286	471	420	420	622	500	500	0	
	Total Expenses	39,752	22,226	28,415	33,389	38,989	36,050	36,050	0	8%
	Total Operating Expenses	**46,740**	**29,411**	**30,223**	**35,922**	**41,144**	**39,034**	**39,034**	**0**	9%
43546	ST AID HAZARDOUS WASTE	19,500	20,100	20,000	20,000	0	15,000	15,000	0	
	Total Revenue	19,500	20,100	20,000	20,000	0	15,000	15,000	0	-25%
	Total HAZARDOUS WASTE	**-27,240**	**-9,311**	**-10,223**	**-15,922**	**-41,144**	**-24,034**	**-24,034**	**0**	51%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-004704 HAZARDOUS WASTE				
COLA			100	54
Recycling Specialist	25.73	0.625	8	2,686
HAZARDOUS WASTE Total:				**2,740**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004708	**RECYCLING EDUCATION**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3440	RECYCLING EDUCATION EXPENSES	28	2,978	0	0	0	0	0	0	
	Total Expenses	28	2,978	0	0	0	0	0	0	
	Total Operating Expenses	**28**	**2,978**	**0**	**0**	**0**	**0**	**0**	**0**	
46436	RECYCLING EDUCATION REVENUES	136	1,503	0	0	0	0	0	0	
	Total Revenue	136	1,503	0	0	0	0	0	0	
	Total RECYCLING EDUCATION	**108**	**-1,475**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004709	COMMUNITY DEVELOPMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	COMMUNITY DEVELOPMENT - SALARIES	0	0	776,901	799,031	586,853	819,223	819,223	0	
1310	COMMUNITY DEVELOPMENT - PTO INCENTIVE	0	0	4,605	5,000	6,118	6,118	6,118	0	
	Total Wages	0	0	781,506	804,031	592,971	825,341	825,341	0	3%
1510	COMMUNITY DEVELOPMENT - SOCIAL SECURITY	0	0	56,077	61,107	44,832	62,991	62,991	0	
1520	COMMUNITY DEV - EMPLOYER SHARE WRS	0	0	50,580	55,923	42,209	55,995	55,995	0	
1540	COMMUNITY DEV - HEALTH INSURANCE	0	0	187,886	204,600	166,948	203,678	203,678	0	
1545	HRA LIABILITY	0	0	19,551	24,365	25,832	24,365	24,365	0	
1550	COMMUNITY DEV - DISABILITY INSURANCE	0	0	2,474	2,628	1,961	2,709	2,709	0	
1560	COMMUNITY DEV - WORKER'S COMP	0	0	5,763	5,985	4,633	6,170	6,170	0	
1580	COMMUNITY DEV - LIFE INSURANCE	0	0	1,235	1,267	1,057	1,309	1,309	0	
	Total Fringes	0	0	323,566	355,875	287,472	357,217	357,217	0	0%
1610	COMMUNITY DEV - STAFF DEVELOPMENT	0	0	7,463	9,000	2,433	8,000	8,000	0	
2120	COMMUNITY DEV - LEGAL SERVICES	0	0	10,165	10,000	0	10,000	2,500	0	
2190	COMMUNITY DEV - OTHER PROFESSIONAL SVCS	0	0	3,993	10,000	0	130,000	130,000	0	
2251	COMMUNITY DEV - CELL PHONE SVC	0	0	534	500	479	700	700	0	
2400	COMMUNITY DEV - REPAIR AND REPLACEMENT	0	0	3,079	5,000	2,505	5,000	5,000	0	
2490	CD - SUNDRY REPAIR & MAINTENANCE	0	0	0	264	0	6,270	7,080	0	
2960	CD - COMPUTER EQUIPMENT & REPAIR	0	0	0	1,475	3,355	0	0	0	
2990	COMMUNITY DEV - OTHER CONTRACTUAL SVCS	0	0	51,978	54,478	52,215	56,238	56,238	0	
3110	COMMUNITY DEV - POSTAGE	0	0	3,337	4,650	4,749	6,000	6,000	0	
3130	COMMUNITY DEV - COPY EXPENSE	0	0	3,195	2,700	2,096	2,700	2,700	0	
3190	COMMUNITY DEV - OFFICE SUPPLIES	0	0	1,928	2,400	1,031	2,000	2,000	0	
3200	COMMUNITY DEV - DRAFTING & MAPPING	0	0	1,448	1,250	0	0	0	0	
3210	COMMUNITY DEV - PUBLICATION & PRINTING	0	0	9,907	8,480	4,449	8,500	8,500	0	
3220	COMMUNITY DEV - SUBSCRIPTIONS	0	0	1,375	1,400	1,375	1,400	1,400	0	
3240	COMMUNITY DEV - DUES & LICENSES	0	0	1,935	2,455	1,225	2,455	2,455	0	
3350	COMMUNITY DEV - MEAL EXPENSE	0	0	109	0	0	0	0	0	
3390	COMMUNITY DEV - EXPLOYEE TRAVEL	0	0	1,622	2,000	1,154	2,000	2,000	0	
3440	COMMUNITY DEV - OPERATING SUPPLIES	0	0	1,308	0	0	1,500	1,500	0	
3510	COMMUNITY DEVELOPMENT - FUEL	0	0	5,124	3,000	4,202	3,000	3,000	0	
3995	CD - VEHICLE OPERATING EXPENSE	0	0	0	0	0	8,600	8,600	0	
5180	COMMUNITY DEV - LIABILITY INSURANCE	0	0	52,994	52,994	52,994	52,994	52,994	0	
	Total Expenses	0	0	161,494	172,046	134,262	307,357	300,667	0	75%
8130	COMMUNITY DEV - NEW EQUIPMENT	0	0	460	0	0	0	0	0	
8135	COMMUNITY DEV - EQUIPMENT OVER $5000	0	0	4,764	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004709	**COMMUNITY DEVELOPMENT**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8140	COMMUNITY DEVELOPMENT - SOFTWARE	0	0	10,104	0	0	0	0	0	
	Total Capital	0	0	15,328	0	0	0	0	0	
	Total Operating Expenses	**0**	**0**	**1,281,894**	**1,331,952**	**1,014,705**	**1,489,915**	**1,483,225**	**0**	11%
44402	COMMUNITY DEVELOPMENT REVENUES	0	0	350,158	270,000	172,801	330,000	330,000	0	
	Total Revenue	0	0	350,158	270,000	172,801	330,000	330,000	0	22%
	Total COMMUNITY DEVELOPMENT	**0**	**0**	**-931,736**	**-1,061,952**	**-841,904**	**-1,159,915**	**-1,153,225**	**0**	9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-004709 COMMUNITY DEVELOPMENT				
Administrative Assistant	18.67	1	90	35,084
Administrative Assistant	18.67	1	100	38,982
Administrative Assistant	18.67	1	100	38,982
COLA			100	16,183
Community Development Director	38.54	1	100	80,471
GIS Specialist	25.13	1	100	52,471
Land Use & Conservation Specialist	28.71	1	100	59,946
Land Use & Conservation Specialist	28.71	1	100	59,946
Land Use Administrator	34.25	1	100	71,514
Land Use Technician	21.53	1	100	44,954
Land Use Technician	26.33	1	100	54,977
Move 10% to 004703			100	-4,871
Office Manager	23.33	1	100	48,713
Planning&Land Information Administrator	34.37	1	50	35,882
Program Assistant	19.67	1	100	41,070
Real Property Analyst (1)	19.91	1	100	41,572
Real Property Analyst (2)	20.99	0.875	100	38,348
Senior Planner	31.13	1	100	64,999
COMMUNITY DEVELOPMENT Total:				**819,223**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Community Development Fund 100 Planning, Land Use, Land Information, Property Description, RM-Recycling, Administration, Support
Department Head Name	Ellen Denzer
Department Mission	Serve the public and guide communities by balancing the use and protection of natural resouces with the needs of the public to enhance the quality of life for current and future generations.
Describe how your Department's mission aligns with the County Board's strategic plan	The Community Development Department proactively plans for growth and balances growth and resource protection. The Department engages in extensive outreach to the public, monitors public health and safety and protects natural resources.
FTE Count	25.5 FTE, 10 Seasonals

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$868,627 -- 49%
Total 2015 budget cost and % of total budget for Staff Fringes	$371,929 -- 21%
Total 2015 budget cost and % of total budget for Overtime	$0, 0%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$492,700	$548,330
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 11 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Revenue increased in 2015 due to increased grant award for Bike/Ped plan but decreased grant award for Household Hazardous Waste collection.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested	2014	2015

Operating Expense Budget (excluding wages and fringes)	$296,352	$522,604
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 76 Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Increase of $120,000 for an update to the County Bicycle/Pedestrian Plan; this expense is offset by grant revenues of $120,000. Increase of $70,000 in additional recycling funds provided to local municipalities, increase of $6,810 for GCS software maintenance costs moved from the IT budget to the CDD and Treasurer's budgets, increase of $6,100 for a replacement vehicle lease payments, increase of $5,000 for decreased HHW grant, increase of $15000 for professional services.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Other Professional Services, 2190, $176,000, 10%. Payments to external vendors/contractors for professional services such as bike/pedestrian planning, household hazardous waste collection and disposal. Grant revenues offset almost all this expense.
	2. Other Contractual Services, 2990, $62,638, 4%. Payments for contracted services such as West Central Wisconsin Regional Planning Commission membership, and tire collection.
	3. Publication & Printing, 3210, $23,500, 1%. Payments for printing maps, Your Wasteline Newsletter, hearing notices for property activities such as rezoning, conditional uses and variances.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$8,970, 16.5 FTE, 0.5%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% reduction would be $88,000 and cannot be achieved without cutting staff hours or staff numbers. Within the CDD-100 budget is the recycling program

	budget. This is a closed budget that is funded in its entirety by a state grant. The budget stays within the grant award, if the grant is reduced the expenses are reduced. If the grant funds are not spent then the funds must be carried forward into the next year within that specific budget. Budget reductions I would offer include reducing #2120 Legal Services from $10,000 to $2,500 if a full-time position is added in the Corporation Counsel's office. Community Development needs greater legal assistance with enforcement of property violations. Reduce #3995 from $8,600 to $4,600 and put off lease of a replacement vehicle for one more year. This number also allows for higher maintenance cost for the existing vehicle.
How could your department increase revenue in 2015?	I do not recommend increasing fees at this time, development activity is not strong and would be negatively received by the market. Continue to apply for grants. Increased revenues are dependent upon development decisions by property owners and are outside our control.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

250	Land Records	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	36,971	37,659	38,520	35,957	27,097	36,601	36,601	0	
1310	PTO INCENTIVE	50	0	53	53	55	55	55	0	
	Total Wages	37,021	37,659	38,573	36,010	27,152	36,656	36,656	0	2%
1510	SOCIAL SECURITY	2,713	2,725	2,768	2,750	2,024	2,799	2,799	0	
1520	RETIREMENT - EMPLOYER SHARE	1,979	2,233	2,549	2,516	1,971	2,488	2,488	0	
1521	RETIREMENT - EMPLOYEE SHARE	1,464	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	9,779	11,383	11,686	9,791	7,834	9,457	9,457	0	
1545	HRA LIABILITY	750	1,331	1,331	1,100	1,099	1,100	1,100	0	
1550	DISABILITY INSURANCE	150	124	125	118	91	120	120	0	
1560	WORKER'S COMP	279	282	286	270	212	274	274	0	
1580	LIFE INSURANCE	81	61	62	57	50	58	58	0	
	Total Fringes	17,195	18,139	18,807	16,602	13,281	16,296	16,296	0	-2%
1610	STAFF DEVELOPMENT	2,153	2,538	6,499	6,500	2,173	6,500	6,500	0	
2180	MAPPING	5,519	0	0	62,776	0	50,000	50,000	0	
2190	OTHER PROFESSIONAL SERVICES	40,045	23,193	56	105,000	67	60,000	60,000	0	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	98,180	42,194	56,000	56,000	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	2,202	2,880	1,300	1,300	0	
3130	COPY EXPENSE	98	4	0	0	0	0	0	0	
3190	OFFICE SUPPLIES	158	392	0	0	0	0	0	0	
3240	DUES & LICENSES	375	375	200	575	490	500	500	0	
3350	MEAL EXPENSE	97	0	0	40	0	0	0	0	
3390	EMPLOYEE TRAVEL	377	0	0	250	0	250	250	0	
5180	LIABILITY INSURANCE	732	732	732	732	732	732	732	0	
	Total Expenses	49,554	27,234	7,487	276,255	48,536	175,282	175,282	0	-37%
8130	NEW EQUIPMENT	0	1,384	2,320	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	0	0	18,208	0	0	0	0	0	
8140	SOFTWARE	20,955	25,646	38,712	0	0	0	0	0	
	Total Capital	20,955	27,030	59,240	0	0	0	0	0	
	Total Operating Expenses	**124,725**	**110,062**	**124,107**	**328,867**	**88,969**	**228,234**	**228,234**	**0**	-31%
0000	REVENUES	146,304	177,684	161,963	328,867	79,760	229,057	228,234	0	
	Total Revenue	146,304	177,684	161,963	328,867	79,760	229,057	228,234	0	-31%
	Report Total	**21,579**	**67,622**	**37,856**	**0**	**-9,209**	**823**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

250-000000	**UNALLOCATED**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
49225	TRANSFER FROM GENERAL FUND	0	0	40	0	0	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	39	0	0	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	1,100	0	
	Total Revenue	0	0	79	0	0	0	1,100	0	
	Total UNALLOCATED	**0**	**0**	**79**	**0**	**0**	**0**	**1,100**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

250-004705	LAND RECORD-RETAINED FEES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	LAND RECORDS - RETAINED FEES - SALARIES	36,971	37,659	38,520	35,957	27,097	36,601	36,601	0	
1310	LAND RECORDS - PTO INCENTIVE	50	0	53	53	55	55	55	0	
	Total Wages	37,021	37,659	38,573	36,010	27,152	36,656	36,656	0	2%
1510	LAND RECORD - RETAINED FEES - SOC. SEC.	2,713	2,725	2,768	2,750	2,024	2,799	2,799	0	
1520	LAND RECORDS - RETAINED FEES - ER RETIRE	1,979	2,233	2,549	2,516	1,971	2,488	2,488	0	
1521	LAND RECORDS - RETAINED FEES-EE RETIRE	1,464	0	0	0	0	0	0	0	
1540	LAND RECORDS - RETAINED FEES -HEALTH INS	9,779	11,383	11,686	9,791	7,834	9,457	9,457	0	
1545	HRA LIABILITY	750	1,331	1,331	1,100	1,099	1,100	1,100	0	
1550	LAND RECORDS - RETAINED FEES-DISABILITY	150	124	125	118	91	120	120	0	
1560	LAND RECORDS -RETAINED FEES- WORKER COMP	279	282	286	270	212	274	274	0	
1580	LAND RECORDS - RETAINED FEES - LIFE INS	81	61	62	57	50	58	58	0	
	Total Fringes	17,195	18,139	18,807	16,602	13,281	16,296	16,296	0	-2%
1610	LAND RECORDS - RETAINED FEES - STAFF DEV	2,153	2,538	6,499	6,500	2,173	6,500	6,500	0	
2180	LAND RECORDS - RETAINED FEES - MAPPING	5,519	0	0	62,776	0	50,000	50,000	0	
2190	LAND RECORDS - RETAINED FEES-PROF SERV	0	980	0	105,000	67	60,000	60,000	0	
2490	LAND RECORDS - SUNDRY REPAIR & MAINT	0	0	0	98,180	42,194	56,000	56,000	0	
2960	LAND RECORDS - COMPUTER EQUIPMT & REPAIR	0	0	0	2,202	2,880	1,300	1,300	0	
3130	LAND RECORDS - RETAINED FEES-COPIES	98	4	0	0	0	0	0	0	
3190	LAND RECORDS - RETAINED FEES - SUPPLIES	158	392	0	0	0	0	0	0	
3240	LAND RECORDS - RETAINED FEES - DUES	375	375	200	575	490	500	500	0	
3350	LAND RECORDS - RETAINED FEES - MEAL EXP	97	0	0	40	0	0	0	0	
3390	LAND RECORDS - RETAINED FEES - TRAVEL	377	0	0	250	0	250	250	0	
5180	LAND RECORDS - RETAINED FEES - LIABILITY	732	732	732	732	732	732	732	0	
	Total Expenses	9,509	5,021	7,431	276,255	48,536	175,282	175,282	0	-37%
8130	LAND RECORDS - RETAINED FEES - NEW EQUIP	0	1,384	2,320	0	0	0	0	0	
8135	LAND RECORDS (EQUIP OVER $5000)	0	0	16,560	0	0	0	0	0	
8140	LAND RECORDS - RETAINED FEES - SOFTWARE	20,955	23,713	35,643	0	0	0	0	0	
	Total Capital	20,955	25,097	54,523	0	0	0	0	0	
	Total Operating Expenses	**84,680**	**85,916**	**119,334**	**328,867**	**88,969**	**228,234**	**228,234**	**0**	-31%
43599	LAND INFORMATION GRANTS	0	300	300	106,000	1,000	1,000	1,000	0	
45135	LAND RECORD - RETAINED FEES	109,728	133,038	121,238	144,000	78,760	116,000	116,000	0	
49999	LAND RECORD - RETAINED FEES SUPLUS APPL	0	0	0	78,867	0	112,057	110,134	0	
	Total Revenue	109,728	133,338	121,538	328,867	79,760	229,057	227,134	0	-31%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

250-004705 LAND RECORD-RETAINED FEES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total LAND RECORD-RETAINED FEES	**25,048**	**47,422**	**2,204**	**0**	**-9,209**	**823**	**-1,100**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
250-004705 LAND RECORD-RETAINED FEES				
COLA			100	719
Planning&Land Information Administrator	34.37	1	50	35,882
LAND RECORD-RETAINED FEES Total:				**36,601**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

250-004706	RETAINED FEES/PUBLIC ACCESS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2190	LAND RECORDS - RETAINED FEES/PA	40,045	22,213	56	0	0	0	0	0	
	Total Expenses	40,045	22,213	56	0	0	0	0	0	
8135	LAND RECORDS-RETAINED FEES-EQUIP $5000	0	0	1,648	0	0	0	0	0	
8140	LAND RECORDS-RETAINED FEES - SOFTWARE	0	1,933	3,069	0	0	0	0	0	
	Total Capital	0	1,933	4,717	0	0	0	0	0	
	Total Operating Expenses	**40,045**	**24,146**	**4,773**	**0**	**0**	**0**	**0**	**0**	
45135	LAND RECORD FEES	36,576	44,346	40,346	0	0	0	0	0	
	Total Revenue	36,576	44,346	40,346	0	0	0	0	0	
	Total RETAINED FEES/PUBLIC ACCESS	**-3,469**	**20,200**	**35,573**	**0**	**0**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Community Development Fund 250 Land Records
Department Head Name	Ellen Denzer
Department Mission	Serve the public and guide communities by balancing the use and protection of natural resouces with the needs of the public to enhance the quality of life for current and future generations.
Describe how your Department's mission aligns with the County Board's strategic plan	The Community Development Department proactively plans for growth and balances growth and resource protection. The Department engages in extensive outreach to the public, monitors public health and safety and protects natural resources.
FTE Count	25.5 FTE, 10 Seasonals

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$36,656 -- 16%
Total 2015 budget cost and % of total budget for Staff Fringes	$16,630 -- 7%
Total 2015 budget cost and % of total budget for Overtime	$0, 0%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$328,867	$229,057
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 30 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Revenue in 2014 included grants for LiDAR. the 2015 budget decreased due to no longer having those grants and reduced revenues from land record fees. This is a closed budget funded by land records fees, no levy money is applied to this fund. If funds are not spent then the funds must be carried forward into the next year within this fund/budget.	

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$276,255	$175,282
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 37 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Decrease in project costs because the LiDAR project will be complete and removed from the budget.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Other Professional Services, 2190, $60,000, 26%. Payments to external vendors/contractors for new programs such as permits software and mapping services.
	2. Software Maintenance (Sundry Repair & Maintenance), 2490, $56,000, 25%. Payments for software maintenance for ROD Fidlar, ArcGIS, ADC Webguide, Laserfiche, ScanPro, ArcGIS Enterprise.
	3. Mapping, 2180, $50,000, 22%. Payments for aerial photography.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$6,500, 3%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% reduction would be $$11,000 and would not reduce the tax levy as this is a closed budget that is funded in its entirety by dedicated land records fees. The budget stays within the fees generated and any fund balance available. If expenses are reduced and the funds are not spent then the funds must be carried forward into the next year within this specific budget. I would not recommend any budget reductions.
How could your department increase revenue in 2015?	Continue to apply for grants. Increased revenues are dependent upon development decisions by property owners and are outside our control.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

410	SCRCP Capital Project Fund	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
0000	REVENUES	0	0	0	60,000	30,000	365,000	365,000	0	
	Total Revenue	0	0	0	60,000	30,000	365,000	365,000	0	508%
0000	REVENUES	0	0	0	60,000	0	365,000	365,000	0	
	Total Other	0	0	0	60,000	0	365,000	365,000	0	508%
	Report Total	**0**	**0**	**0**	**120,000**	**30,000**	**730,000**	**730,000**	**0**	508%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

131-131000	LAND & WATER CONSERVATION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	L & WCS ADMIN. - SALARIES	381,437	323,216	271,846	281,663	208,213	288,475	288,475	0	
1310	L & WCS ADMIN. - PTO INCENTIVE	5,331	4,680	3,958	3,958	4,487	4,487	4,487	0	
	Total Wages	386,768	327,896	275,804	285,621	212,700	292,962	292,962	0	3%
1510	L & WCS ADMIN. - SOCIAL SECURITY	28,269	24,277	19,992	21,543	16,278	22,064	22,064	0	
1520	L & WCS ADMIN.-EMPLOYER SHARE RETIREMENT	20,123	18,809	17,984	19,716	14,688	19,615	19,615	0	
1521	L & WCS ADMIN. -EMPLOYE SHARE RETIREMENT	15,585	0	0	0	0	0	0	0	
1540	L & WCS ADMIN. - HEALTH INSURANCE	86,416	91,725	77,811	78,328	62,011	75,656	75,656	0	
1545	HRA LIABILITY	8,500	12,100	10,450	8,800	8,800	8,800	8,800	0	
1550	L & WCS ADMIN. - DISABILITY INSURANCE	1,445	995	840	839	645	860	860	0	
1560	L & WCS ADMIN. - WORKER'S COMP.	2,908	2,425	2,046	2,110	1,657	2,161	2,161	0	
1580	L & WCS ADMIN. - LIFE INSURANCE	785	492	419	405	348	415	415	0	
1590	LWCS Admin - Unemployment	4,035	9,438	0	0	0	0	0	0	
	Total Fringes	168,066	160,261	129,542	131,741	104,427	129,571	129,571	0	-2%
1610	L & WCS ADMIN. - STAFF DEVELOPMENT	2,773	2,138	1,600	3,000	1,156	3,000	3,000	0	
2190	WILDLIFE DAMAGE - OTHER PROF. SERVICES	14,537	15,469	15,229	16,600	17,028	16,600	16,600	0	
2190	TARGETED RESOURCE MGT PLAN	11,512	0	0	31,000	5,000	27,000	27,000	0	
2190	L & WCS ADMIN - OTHE PROF. SERVICES	22,273	22,716	24,016	55,000	22,580	55,000	49,000	0	
2251	L & WCS ADMIN - CELL PHONE	0	0	0	1,600	1,196	1,600	1,600	0	
2490	L & WCS ADMIN. - SUNDRY REPAIR & MAINT.	4,997	4,479	4,492	0	0	5,000	5,000	0	
2960	L & WCS ADMIN. - COMPUTER REPAIR	0	0	0	1,475	1,195	0	0	0	
3010	COST SHARE - RESOURCE MGT PLAN	63,299	13,317	66,629	100,000	26,204	72,500	72,500	0	
3050	CONSERVATION PROGRAMS - CONSERV. AID	3,798	4,702	3,271	3,976	0	3,976	3,976	0	
3110	L & WCS ADMIN. - POSTAGE	4,590	4,897	4,213	8,500	1,854	6,000	6,000	0	
3130	L & WCS ADMIN - COPY EXPENSES	0	1,066	326	800	0	800	800	0	
3190	WILDLIFE DAMAGE - OFFICE SUPPLIES	13	0	38	100	0	100	100	0	
3190	L & WCS ADMIN. - OFFICE SUPPLIES	2,382	3,069	1,855	3,000	615	2,500	2,500	0	
3240	L & WCS ADMIN. - DUES, LICENSES, CERTIF.	2,923	3,121	1,922	3,000	2,541	3,000	3,000	0	
3350	L & WCS ADMIN. - MEAL EXPENSE	170	241	45	300	0	0	0	0	
3390	WILDLIFE DAMAGE - EMPLOYEE TRAVEL	1,811	1,891	1,344	2,000	1,257	2,000	2,000	0	
3390	L & WCS ADMIN. - TRAVEL	1,085	1,628	776	1,500	236	1,500	1,500	0	
3440	CONSERVATION PROGRAMS - SUPPLIES	1,088	660	471	2,000	561	700	700	0	
3440	WILDLIFE DAMAGE - OPERATING SUPPLIES	0	9	0	0	0	0	0	0	
3440	L & WCS ADMIN. - OPERATING SUPPLIES	2,230	2,703	800	0	247	1,500	1,500	0	
3490	L & WCS ADMIN. - OPERATIONS/MAINTENANCE	13,731	19,050	1,711	0	0	0	0	0	
3510	L & WCS ADMIN - FUEL VARIANCE	0	0	0	3,500	2,791	4,400	4,400	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

131-131000	LAND & WATER CONSERVATION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3600	L & WCS ADMIN. - OPS. & MAINT.	49,504	49,055	29,604	38,100	28,629	38,100	18,100	0	
3995	L & WCS ADMIN - VEHICLE OPERATING EXP	0	0	0	7,500	1,525	10,000	10,000	0	
5180	L & WCS ADMIN. - LIABILITY INSURANCE	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0	
	Total Expenses	210,216	157,711	165,842	290,451	122,115	262,776	236,776	0	-18%
8130	L & WCS ADMIN. - NEW EQUIPMENT	753	941	12,939	0	0	0	0	0	
8135	L & WCS ADMIN - (EQUIP OVER $5000)	3,267	0	3,366	0	0	0	0	0	
	Total Capital	4,020	941	16,305	0	0	0	0	0	
	Total Operating Expenses	**769,070**	**646,809**	**587,493**	**707,813**	**439,242**	**685,309**	**659,309**	**0**	-7%
41110	GENERAL PROPERTY TAX	494,207	448,744	372,639	364,736	364,736	0	0	0	
43580	STATE AID CONSERVATION	1,988	0	1,636	1,988	0	1,988	1,988	0	
43581	STATE AID SOIL CONSERVATION	149,972	127,450	128,939	166,389	0	172,777	172,777	0	
43582	STATE AID LAND - RESOURCE MGT.	72,070	12,831	52,245	106,000	0	72,500	72,500	0	
43585	STATE AID WILDLIFE DAMAGE	16,361	30,123	17,370	18,700	0	18,700	18,700	0	
46820	SOIL CONSERVATION REVENUES	103,964	85,530	35,498	30,000	21,884	30,000	32,000	0	
49225	TRANSFER FROM GENERAL FUND	0	0	2,936	0	0	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	1,897	0	0	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	8,800	0	
49999	SURPLUS APPLIED	0	5,000	0	20,000	0	0	30,000	0	
	Total Revenue	838,562	709,678	613,160	707,813	386,620	295,965	336,765	0	-52%
	Total LAND & WATER CONSERVATION	**69,492**	**62,869**	**25,667**	**0**	**-52,622**	**-389,344**	**-322,544**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
131-131000 LAND & WATER CONSERVATION				
2% pay increase			100	542
COLA			100	5,734
Conservation & Land Use Specialist	28.71	1	100	59,946
Conservation & Land Use Specialist	28.71	1	100	59,946
Contracted Employee			100	27,089
Planning & Conservation Specialist	28.71	1	100	59,946
Resource Management Administrator	36.05	1	100	75,272
LAND & WATER CONSERVATION Total:				**288,475**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Community Development Fund 131 Resource Management Land & Water
Department Head Name	Ellen Denzer
Department Mission	Serve the public and guide communities by balancing the use and protection of natural resouces with the needs of the public to enhance the quality of life for current and future generations.
Describe how your Department's mission aligns with the County Board's strategic plan	The Community Development Department proactively plans for growth and balances growth and resource protection. The Department engages in extensive outreach to the public, monitors public health and safety and protects natural resources.
FTE Count	25.5 FTE, 10 Seasonals

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$292,962 -- 43%
Total 2015 budget cost and % of total budget for Staff Fringes	$132,243 -- 19%
Total 2015 budget cost and % of total budget for Overtime	$0, 0%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$323,077	$295,965
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 8 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Revenue decreased in 2015 due to decreased grant funds for estimated resource management activities.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$290,451	$262,776

2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 10 ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Decrease of $28,000 in anticipated resource management activities, corresponding decrease in grant revenues.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each.	1. Cost Share Resource Management Plan, 3010, $72,500, 11%. Payments for cost sharing of well abandonments, manure pit abandonments, and other resource protection structures. Grant revenues offset this expense.
Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	2. Other Professional Services, 2190, $55,000, 8%. Payments for contracted services for environmental education, noxious weed education, maintenance of 10 dam structures and surveying.
	3. Operation & Maintenance, 3600, $38,100, 6%. Payments for program costs -- water testing, poster & speaking contest. Costs related to the tree program were entered into both this account and 2190. The recommended budget adjustment, see below, will remove those costs from this account.
	4. Targeted Resource Management Plan, 2190, $27,000, 4%. Payments for tree and native plant sales program offset by revenues and payment for Nutrient Management education activities offset by grant revenue.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$3,000, 4 FTE, 0.4%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% reduction would be $34,000 most of this reduction can be achieved with budget corrections, additional cuts would require cutting staff hours and associated services. The larger line items within this budget are offset by grants or revenues, if the grants or revenues are reduced the expense is reduced accordingly. If grant funds are not spent then the funds must be carried forward into the next year

	within that specific budget. Budget reductions I would offer include reducing #2190 Professional Services by $6,000 from $55,000 to $49,000 and reducing #3600 Ops & Maintenance by $20,000 from $38,100 to $18,100. I would increase revenue #46820 by $2,000 from $30,000 to $32,000. I would also suggest applying available surplus fund balance, approximately $30,000, to reduce the levy impact.
How could your department increase revenue in 2015?	Continue to apply for grants to offset expenses for program activities.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

121	Parks	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	294,479	295,438	299,888	314,403	220,355	321,249	321,249	0	
1120	OVERTIME	0	0	24	0	131	0	0	0	
1310	PTO INCENTIVE	3,718	3,718	3,059	3,059	3,322	3,322	3,322	0	
	Total Wages	298,197	299,156	302,971	317,462	223,808	324,571	324,571	0	2%
1510	SOCIAL SECURITY	22,365	22,683	22,342	24,048	17,000	24,556	24,556	0	
1520	RETIREMENT - EMPLOYER SHARE	13,048	13,480	15,175	14,778	11,136	15,690	15,690	0	
1521	RETIREMENT - EMPLOYEE SHARE	9,868	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	44,466	39,311	46,186	46,589	33,835	57,480	57,480	0	
1545	HRA LIABILITY	4,800	5,500	7,700	6,050	6,050	7,150	7,150	0	
1550	DISABILITY INSURANCE	843	684	687	695	463	718	718	0	
1560	WORKER'S COMP	2,237	2,267	2,235	2,355	1,726	2,394	2,394	0	
1580	LIFE INSURANCE	457	338	342	334	250	348	348	0	
1590	UNEMPLOYMENT COMP CHARGES	672	533	4,286	0	0	0	0	0	
	Total Fringes	98,756	84,796	98,953	94,849	70,460	108,336	108,336	0	14%
1610	STAFF DEVELOPMENT	1,898	1,328	879	3,000	658	3,000	3,000	0	
2190	OTHER PROFESSIONAL SERVICES	0	0	0	10,000	0	20,000	20,000	0	
2220	ELECTRICITY	5,906	6,434	9,198	6,700	6,461	6,700	6,700	0	
2240	GAS FOR HEATING	2,693	1,570	1,873	3,530	3,126	3,530	3,530	0	
2251	CELLULAR PHONE SERVICE	1,004	1,495	425	840	250	1,700	1,700	0	
2270	REGISTER OF DEEDS - INTERNET ACCESS	1,047	766	922	840	569	850	850	0	
2490	SUNDRY REPAIR & MAINTENANCE	1,283	992	1,447	0	0	0	0	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	1,475	1,469	0	0	0	
2990	OTHER CONTRACTUAL SERVICES	7,776	8,956	11,164	9,000	8,434	9,200	9,200	0	
3110	POSTAGE	870	362	407	1,200	160	600	600	0	
3190	OFFICE SUPPLIES	0	0	0	1,500	966	1,500	1,500	0	
3210	PUBLICATION & PRINTING	132	0	0	9,000	0	5,000	5,000	0	
3240	DUES & LICENSES	2,597	1,393	1,390	3,450	367	1,450	1,450	0	
3350	MEAL EXPENSE	8	11	23	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	1,805	1,521	1,073	1,450	1,260	1,450	1,450	0	
3440	OPERATING SUPPLIES	103,360	69,938	133,934	1,850	24,857	5,500	5,500	0	
3510	FUEL VARIANCE	14,554	13,735	15,956	14,500	10,936	14,500	14,500	0	
3600	OPERATIONS & MAINTENANCE EXPENSE	25,373	33,741	75,027	113,900	114,581	116,328	116,328	0	
3995	VEHICLE OPERATING EXPENSES	0	0	431	9,375	4,081	15,375	15,375	0	
5180	LIABILITY INSURANCE	30,000	30,000	30,000	30,000	30,000	30,000	30,000	0	
	Total Expenses	200,306	172,242	284,149	221,610	208,175	236,683	236,683	0	7%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

121	Parks	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8135	EQUIPMENT OVER $5000	4,513	0	0	20,000	0	0	0	0	
8230	CAPITAL OUTLAY	5,484	0	27,416	30,000	799	0	0	0	
	Total Capital	9,997	0	27,416	50,000	799	0	0	0	-100%
	Total Operating Expenses	**607,256**	**556,194**	**713,489**	**683,921**	**503,242**	**669,590**	**669,590**	**0**	-2%
0000	REVENUES	672,965	613,665	687,633	683,921	711,664	179,150	361,300	0	
	Total Revenue	672,965	613,665	687,633	683,921	711,664	179,150	361,300	0	-47%
0000	REVENUES	0	0	0	0	0	0	150,000	0	
	Total Other	0	0	0	0	0	0	150,000	0	
	Report Total	**65,709**	**57,471**	**-25,856**	**0**	**208,422**	**-490,440**	**-158,290**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
121-121000 PARKS DEPARTMENT				
COLA			100	4,339
Open position - Site Manager			100	57,483
Parks Maintenance Coordinator	25.73	1	100	53,724
Parks Operations Coordinator	25.73	1	100	53,724
Parks Site Manager	23.33	1	100	48,713
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	10.64	0.2874	100	6,384
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	10.64	0.2874	100	6,384
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	10.64	0.2874	100	6,384
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	9.52	0.2874	100	5,712
Parks Worker	10.64	0.2874	100	6,384
Parks Worker	10.09	0.2874	100	6,054
Seasonal employees for Parks			100	8,844
PARKS DEPARTMENT Total:				**321,249**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Community Development Fund 121 Parks
Department Head Name	Ellen Denzer
Department Mission	Serve the public and guide communities by balancing the use and protection of natural resouces with the needs of the public to enhance the quality of life for current and future generations.
Describe how your Department's mission aligns with the County Board's strategic plan	The Community Development Department proactively plans for growth and balances growth and resource protection. The Department engages in extensive outreach to the public, monitors public health and safety and protects natural resources.
FTE Count	25.5 FTE, 10 Seasonals

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$324,571 -- 48%
Total 2015 budget cost and % of total budget for Staff Fringes	$110,375 -- 16%
Total 2015 budget cost and % of total budget for Overtime	$0, 0%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$179,650	$179,150
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☒ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Revenue for 2015 was held constant. Heavy rain in June created high water levels and decreased attendance/revenues at Troy Park significantly; however attendance/revenues was up at Glen Hills and Homestead. After discussion with Finance Director, 2015 anticipated revenues have been increased by $25,000 to $204,150.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$221,610	$236,683
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 7 Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Increase of $10,000 for professional services for facilities improvements and $6,000 for vehicle lease payments for a replacement vehicle.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Operations & Maintenance, 3600, $116,328, 17%. Wide variety of expenses for operation and maintenance of park equipment, facilities, tools, cleaning supplies, equipment repairs, etc.
	2. Other Professional Services, 2190, $20,000, 3%. Payments for professional services for projects such as gates, signage, storage sheds, etc.
	3. Vehicle Operating Expenses, 3995, $15,375, 2%. Payments for vehicle leases, repair and maintenance.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$3,000, 4 FTE, 0.4%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% reduction would be $33,600, reductions of this size would mean cutting staff hours and reducing maintenance activities. The park facilities need extensive maintenance and, because many structures are original, some need replacement. An example is the restroom privacy fences which were completely replaced in 3 locations this summer. There are additional repair and replacement needs and we are planning on applying for a Park Improvement grant to offset 50% of the cost. I would not recommend any budget cuts in the parks budget.
How could your department increase revenue in	Moving to online campground and equipment rental--

2015?	greater ease, security and use of credit/debit cards will expand use of park facilities and equipment. Budgeted for in 2014 implementation 2015. Expanded park events have proven to increase attendance and revenues; staffing assignment changes allow for more activities. Continuing to improve park facilities to provide an enjoyable experience; nicer restrooms, playgrounds, etc. and applying for grants to offset costs. Estimated revenues have been increased by $25,000 based on discussion with Finance Director.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003800	**CORPORATION COUNSEL**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	CORPORATION COUNSEL - SALARIES	341,447	313,748	255,744	285,387	211,464	349,829	349,829	0	
1310	CORPORATION COUNSEL - PTO INCENTIVE	6,672	4,658	1,915	1,915	1,321	4,004	4,004	0	
	Total Wages	348,119	318,406	257,659	287,302	212,785	353,833	353,833	0	23%
1510	CORPORATION COUNSEL - SOCIAL SECURITY	26,025	23,908	18,457	21,830	16,279	26,626	26,626	0	
1520	CORP. COUNSEL-EMPLOYER SHARE RETIREMENT	18,302	14,478	15,847	19,975	15,237	23,786	23,786	0	
1521	CORP. COUNSEL-EMPLOYE SHARE RETIREMENT	13,797	0	0	0	0	0	0	0	
1540	CORPORATION COUNSEL - HEALTH INSURANCE	67,454	62,018	52,910	72,450	56,512	69,978	69,978	0	
1545	HRA LIABILITY	6,100	7,700	5,775	8,250	8,250	8,250	8,250	0	
1550	CORPORATION COUNSEL - DISABILITY INS.	1,365	789	766	940	718	1,152	1,152	0	
1560	CORPORATION COUNSEL - WORKER'S COMP.	2,613	2,002	1,886	2,139	1,662	2,622	2,622	0	
1580	CORPORATION COUNSEL - LIFE INSURANCE	741	390	383	459	387	559	557	0	
	Total Fringes	136,397	111,285	96,024	126,043	99,045	132,973	132,971	0	5%
1610	CORPORATION COUNSEL - STAFF DEVELOPMENT	2,358	741	473	2,100	899	2,100	2,100	0	
2251	CORP COUNSEL - CELLULAR PHONE SERVICE	0	0	0	0	0	1,000	1,000	0	
2960	CORP. COUNSEL - COMPUTER EQUIP. REPAIR	0	0	0	3,100	916	2,000	2,000	0	
3110	CORPORATION COUNSEL - POSTAGE	421	324	59	500	344	500	500	0	
3130	CORPORATION COUNSEL - COPY EXPENSE	701	829	1,060	900	1,007	900	900	0	
3190	CORPORATION COUNSEL - OFFICE SUPPLIES	463	715	3,327	900	181	900	900	0	
3230	CORPORATION COUNSEL - LAW BOOKS	4,325	5,228	4,535	4,732	3,216	5,000	5,000	0	
3240	CORPORATION COUNSEL - DUES &LICENSES	1,844	1,340	1,388	1,215	1,225	1,260	1,260	0	
3390	CORPORATION COUNSEL - EMPLOYEE TRAVEL	494	115	66	100	0	100	100	0	
5180	CORPORATION COUNSEL - LIABILITY INS.	2,629	2,629	2,629	2,629	2,629	2,629	2,629	0	
	Total Expenses	13,235	11,921	13,537	16,176	10,417	16,389	16,389	0	1%
8130	CORPORATION COUNSEL - NEW EQUIPMENT	693	0	1,358	0	0	0	0	0	
8135	CORPORATION COUNSEL - EQUIP OVER 1,000	1,000	1,659	63	0	0	0	0	0	
	Total Capital	1,693	1,659	1,421	0	0	0	0	0	
	Total Operating Expenses	**499,444**	**443,271**	**368,641**	**429,521**	**322,247**	**503,195**	**503,193**	**0**	17%
	Total CORPORATION COUNSEL	**-499,444**	**-443,271**	**-368,641**	**-429,521**	**-322,247**	**-503,195**	**-503,193**	**0**	17%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-003800 CORPORATION COUNSEL				
Assistant Corporation Counsel	34.13	1	100	71,263
Asst Corp Counsel open position			100	52,515
COLA			100	6,938
Corporation Counsel	55.28	1	100	115,424
Legal Assistant	21.53	1	100	44,954
Paralegal/Office Specialist	28.13	1	100	58,735
CORPORATION COUNSEL Total:				**349,829**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Corporation Counsel
Department Head Name	Scott Cox
Department Mission	The goal of the Corporation Counsel office is to provide the County Board of Supervisors, committees and departments with sound legal advice regarding policy-making, policy implementation, and day-to-day operations, and strong leadership and representation in all civil litigation, dispute resolution and negotiation situations.
Describe how your Department's mission aligns with the County Board's strategic plan	Corporation Counsel's mission provides legal support to departments carrying out all areas of the strategic plan.
FTE Count	4

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	352,783, 70%
Total 2015 budget cost and % of total budget for Staff Fringes	135,277, 27%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	0	0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	see below	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	16176	16,389
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 1 Decrease ☐ Same	

Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Most line items stayed the same. Two line items went up due to annual percentage increases. One new line item added for a cell phone. 2015 increase is $213.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Law Books, 323, $5000, 1%. 3rd year of 3 year contract, 3% increase over 2014. Includes State Bar updates, 1 set WI Stats and other law related books.
	2. Liability Ins, 5180, $2629, 0.5%. Has stayed the same since at lease 2011
	3. Staff Development, 161, $2100, 0.4%. CLE Passbook. $900 is for child support conference - 66% of cost reimbursed. WACCC & WMMIC conferences. Didn't need to budget for CLE Coupons in 2013.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$2100, 0.4%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	By reducing the amount allocated for the new position by $25,222.45
How could your department increase revenue in 2015?	By collecting fees for guardianship and protective placement actions filed by the Corporation Counsel's office. The maximum that could be collected is estimated at $10,000. In addition the revenue generated by the legal services to the Child Support Agency, is credited to the Child Support Agency. The amount of revenue that will be received for legal services will be approximately $38,000 in 2014.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-001500	**COUNTY CLERK**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	COUNTY CLERK - SALARIES	177,292	184,131	182,019	180,798	134,564	186,110	186,110	0	
1120	COUNTY CLERK - OVERTIME	1,066	1,803	144	750	644	750	750	0	
1310	COUNTY CLERK - PTO INCENTIVE	1,824	2,688	2,603	2,700	2,694	2,700	2,700	0	
	Total Wages	180,182	188,622	184,766	184,248	137,902	189,560	189,560	0	3%
1510	COUNTY CLERK - SOCIAL SECURITY	13,285	14,227	13,497	13,828	10,568	14,234	14,234	0	
1520	COUNTY CLERK - EMPLOYER SHARE RETIREMENT	11,413	12,706	10,905	13,131	10,212	13,226	13,226	0	
1521	COUNTY CLERK - EMPLOYE SHARE RETIREMENT	6,180	4,300	0	0	0	0	0	0	
1540	COUNTY CLERK - HEALTH INSURANCE	46,927	48,230	35,980	52,469	41,539	50,660	50,660	0	
1545	HRA LIABILITY	5,100	7,150	7,150	6,600	6,600	6,600	6,600	0	
1550	COUNTY CLERK - DISABILITY INSURANCE	727	585	590	594	460	612	612	0	
1560	COUNTY CLERK - WORKER'S COMP.	1,353	1,395	1,359	1,354	1,078	1,395	1,395	0	
1580	COUNTY CLERK - LIFE INSURANCE	395	289	295	287	248	296	296	0	
	Total Fringes	85,380	88,882	69,776	88,263	70,705	87,023	87,023	0	-1%
1610	COUNTY CLERK - STAFF DEVELOPMENT	676	630	1,893	1,000	0	1,000	1,000	0	
2490	COUNTY CLERK - SUNDRY REPAIR & MAINT.	2,483	2,761	3,476	3,600	2,097	3,959	3,959	0	
2960	COUNTY CLERK - COMPUTER EQUIPMENT REPAIR	0	0	0	2,400	1,663	1,650	1,650	0	
3110	COUNTY CLERK - POSTAGE	4,839	4,862	4,804	5,340	3,749	5,340	5,340	0	
3130	COUNTY CLERK - COPY EXPENSE	1,035	1,860	1,090	750	1,152	750	750	0	
3190	COUNTY CLERK - OFFICE SUPPLIES	779	414	761	750	516	1,100	1,100	0	
3240	COUNTY CLERK - DUES & LICENSES	70	50	50	100	100	150	150	0	
3390	COUNTY CLERK - EMPLOYEE TRAVEL	15	180	0	0	0	150	150	0	
3440	COUNTY CLERK - OPERATING SUPPLIES	0	0	0	1,000	0	0	0	0	
5180	COUNTY CLERK - LIABILITY INSURANCE	1,515	1,515	1,515	1,515	1,515	1,515	1,515	0	
5210	COUNTY CLERK - OFFICIAL'S BONDS	20	0	0	0	0	0	0	0	
	Total Expenses	11,432	12,272	13,589	16,455	10,792	15,614	15,614	0	-5%
8130	COUNTY CLERK - NEW EQUIPMENT	4,420	0	0	0	821	0	0	0	
	Total Capital	4,420	0	0	0	821	0	0	0	
	Total Operating Expenses	**281,414**	**289,776**	**268,131**	**288,966**	**220,220**	**292,197**	**292,197**	**0**	1%
46190	COUNTY CLERK FEES	90,703	81,343	88,791	81,000	80,214	86,525	86,525	0	
	Total Revenue	90,703	81,343	88,791	81,000	80,214	86,525	86,525	0	7%
	Total COUNTY CLERK	**-190,711**	**-208,433**	**-179,340**	**-207,966**	**-140,006**	**-205,672**	**-205,672**	**0**	-1%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-001500 COUNTY CLERK				
COLA			100	2,469
Correct elected officials wages			100	-246
County Clerk	30.59	1	100	63,871
First Deputy	21.53	1	100	44,954
Second Deputy	17.36	1	100	36,247
Second Deputy	18.59	1	100	38,815
COUNTY CLERK Total:				**186,110**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	County Clerk
Department Head Name	Cindy Campbell, County Clerk
Department Mission	The County Clerk's office is dedicated to go beyond the services required by the Statutes in order to serve the public and other units of government in a courteous, professional and cost-effective manner.
Describe how your Department's mission aligns with the County Board's strategic plan	Service, continuous improvement, fiscally responsible
FTE Count	3 - one elected

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$189,560 - 64.5%
Total 2015 budget cost and % of total budget for Staff Fringes	$88,831 - 30%
Total 2015 budget cost and % of total budget for Overtime	$750 - .2%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$81,800	$86,525
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 5 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Passport photos	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	16,455	15,614
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 5 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014	Replaced two desktop computers in 2014	

& 2015	
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Postage 311; $5,340; 34% - County Clerk postage and daily mail delivery to Govt. Center (used by all departments in Government Center)
	2. Sundry 2490; $3,959; 25% - Postage Meter rental (used by all departments in Government Center)
	3. Computer Equipment 2960; $1,650; 10% - 2 thin clients for counter
	4. Staff Development 1610; $1,000; 6%; conferences
	5.
What is the 2015 budget amount and % of total for Staff Development?	$1,000 - 6%
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	NA
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Remove one thin client
How could your department increase revenue in 2015?	Exploring issuing license plate renewals which goes hand-in-hand with vehicle registrations and temporary plates

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000100	**COUNTY BOARD**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	COUNTY BOARD - SALARIES	11,749	10,358	10,373	9,120	8,352	11,520	11,520	0	
	Total Wages	11,749	10,358	10,373	9,120	8,352	11,520	11,520	0	26%
1510	COUNTY BOARD - SOCIAL SECURITY	1,620	1,494	1,339	1,769	1,212	2,166	2,166	0	
1560	COUNTY BOARD - WORKER'S COMP.	163	146	131	173	119	212	212	0	
	Total Fringes	1,783	1,640	1,470	1,942	1,331	2,378	2,378	0	22%
1410	COUNTY BOARD - PER DIEM	14,853	12,779	10,388	14,000	10,494	16,800	16,800	0	
1610	COUNTY BOARD - STAFF DEVELOPMENT	2,189	2,565	959	10,330	7,518	10,330	10,330	0	
2190	COUNTY BOARD - OTHER PROF. SERVICES	1,147	180	12,617	35,960	12,196	5,040	5,040	0	
2251	COUNTY BOARD - CELLULAR PHONE SERVICE	0	0	0	0	0	600	600	0	
2490	COUNTY BOARD - SUNDRY REPAIR & MTNCE	0	0	0	0	0	18,312	18,312	0	
2960	COUNTY BOARD - COMPUTER EQUIP & REPAIR	0	0	0	2,360	1,075	0	0	0	
3110	COUNTY BOARD - POSTAGE	1,384	954	741	1,080	590	1,080	1,080	0	
3130	COUNTY BOARD - COPY EXPENSE	2,442	1,257	713	500	1,215	750	750	0	
3190	COUNTY BOARD - OFFICE SUPPLIES	785	1,067	454	500	366	750	750	0	
3210	COUNTY BOARD - PUBLICATION & PRINTING	7,184	6,334	6,233	7,600	5,356	8,720	8,720	0	
3220	COUNTY BOARD - SUBSCRIPTIONS	160	194	234	286	175	298	298	0	
3240	COUNTY BOARD - DUES & LICENSES	13,003	14,118	13,038	13,516	13,216	13,516	13,516	0	
3390	COUNTY BOARD - EMPLOYEE TRAVEL	0	118	798	200	832	1,440	1,440	0	
5180	COUNTY BOARD - LIABILITY INSURANCE	446	446	446	446	446	446	446	0	
	Total Expenses	43,593	40,012	46,621	86,778	53,479	78,082	78,082	0	-10%
8135	COUNTY BOARD - EQUIP OVER $ 1,000	500	0	0	0	0	0	0	0	
	Total Capital	500	0	0	0	0	0	0	0	
	Total Operating Expenses	**57,625**	**52,010**	**58,464**	**97,840**	**63,162**	**91,980**	**91,980**	**0**	-6%
	Total COUNTY BOARD	**-57,625**	**-52,010**	**-58,464**	**-97,840**	**-63,162**	**-91,980**	**-91,980**	**0**	-6%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-000100 COUNTY BOARD				
County Board's salary			100	11,520
COUNTY BOARD Total:				**11,520**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	County Board
Department Head Name	Cindy Campbell, County Clerk
Department Mission	
Describe how your Department's mission aligns with the County Board's strategic plan	
FTE Count	0

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$11,520 – 12.5%
Total 2015 budget cost and % of total budget for Staff Fringes	$2,378 - 2.5%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	0	0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget Explain the reason for any increases or decreases in revenue between 2014 & 2015	Percent: Increase Decrease ☐ Same	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$97,840	$91,980
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 6 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Increase calculated for 12 CB meetings rather than 10; IQM2 $1,526 per month; Video taping $400 per month	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Sundry 2490; $18,312; 20% - IQM2
	2. County Board Per Diem 1410; $16,800; 18.2%-per diem and mileage for CB meeting attendance (12 meetings)
	3. Dues 3240; $13,516; 14.6%-WCA Dues, NACO Dues
	4. Staff Development 1610; $10,330; 11%; WCA Conferences (spring and fall); strategic planning or orientation session $5,000
	5. Publication 3210; $8,720; 9%; publish CB proceedings and print directories
What is the 2015 budget amount and % of total for Staff Development?	$10,330; 11%
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	NA
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Reduction in Sundry or Other Professional Services or Strategic Planning session
How could your department increase revenue in 2015?	NA

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000400	**LEGAL NOTICE PUBLICATIONS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3210	LEGAL NOTICE - PUBLICATIONS & PRINTING	863	1,123	651	1,500	195	1,500	1,500	0	
	Total Expenses	863	1,123	651	1,500	195	1,500	1,500	0	0%
	Total Operating Expenses	**863**	**1,123**	**651**	**1,500**	**195**	**1,500**	**1,500**	**0**	0%
	Total LEGAL NOTICE PUBLICATIONS	**-863**	**-1,123**	**-651**	**-1,500**	**-195**	**-1,500**	**-1,500**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000200	**COMMITTEES & COMMISSIONS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1510	COMMITTEES/COMMISSIONS - SOCIAL SECURITY	3,323	2,605	1,990	2,938	1,848	3,213	3,213	0	
1560	COMMITTEES/COMMISSIONS - WORKER'S COMP.	340	256	195	288	181	315	315	0	
	Total Fringes	3,663	2,861	2,185	3,226	2,029	3,528	3,528	0	9%
1430	COMMITTEE/COMMISSIONS - PER DIEM	50,711	41,400	31,657	38,400	27,942	42,000	42,000	0	
1610	COMMITTEES/COMMISIONS-STAFF DEVELOPMENT	1,115	2,980	1,205	1,000	1,015	1,000	1,000	0	
5180	COMMITTEES/COMMISSIONS - LIABILITY INS.	542	542	542	542	542	542	542	0	
	Total Expenses	52,368	44,922	33,404	39,942	29,499	43,542	43,542	0	9%
	Total Operating Expenses	**56,031**	**47,783**	**35,589**	**43,168**	**31,528**	**47,070**	**47,070**	**0**	9%
	Total COMMITTEES & COMMISSIONS	**-56,031**	**-47,783**	**-35,589**	**-43,168**	**-31,528**	**-47,070**	**-47,070**	**0**	9%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Committees and Commisions
Department Head Name	Cindy Campbell, County Clerk
Department Mission	
Describe how your Department's mission aligns with the County Board's strategic plan	
FTE Count	0

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	
Total 2015 budget cost and % of total budget for Staff Fringes	$3,528 - 7.5%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	0	0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget Explain the reason for any increases or decreases in revenue between 2014 & 2015	Percent: Increase Decrease ☐ Same	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$43,168	$47,070
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 8 Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Increase calculated for more committee meetings	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Per Diem 1430; $42,000; 8.5%
	2.
	3.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$1000; 2$
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	NA
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Reduce number of committee meetings
How could your department increase revenue in 2015?	NA

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-001600	**ELECTIONS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	Elections - Salaries	1,952	0	0	0	0	0	0	0	
	Total Wages	1,952	0	0	0	0	0	0	0	
1510	Elections - Social Security	149	0	0	0	0	0	0	0	
1560	ELECTIONS - WORKER'S COMP.	1	0	0	0	0	0	0	0	
	Total Fringes	150	0	0	0	0	0	0	0	
3110	ELECTIONS - POSTAGE	175	134	119	300	109	300	300	0	
3130	ELECTIONS - COPY EXPENSE	2,336	2,923	1,196	2,000	1,625	1,500	1,500	0	
3190	ELECTIONS - OFFICE SUPPLIES	1,221	2,345	149	1,200	1,073	1,000	1,000	0	
3210	ELECTIONS - PUBLICATION & PRINTING	26,277	63,553	15,807	37,400	24,532	19,200	19,200	0	
3440	ELECTIONS - OPERATING SUPPLIES	56,475	77,304	32,252	61,150	43,350	33,150	33,150	0	
	Total Expenses	86,484	146,259	49,523	102,050	70,689	55,150	55,150	0	-46%
	Total Operating Expenses	**88,586**	**146,259**	**49,523**	**102,050**	**70,689**	**55,150**	**55,150**	**0**	-46%
46191	ELECTIONS CHARGE BACKS	36,280	43,198	24,826	35,780	11,835	16,000	16,000	0	
	Total Revenue	36,280	43,198	24,826	35,780	11,835	16,000	16,000	0	-55%
	Total ELECTIONS	**-52,306**	**-103,061**	**-24,697**	**-66,270**	**-58,854**	**-39,150**	**-39,150**	**0**	-41%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Election
Department Head Name	Cindy Campbell, County Clerk
Department Mission	
Describe how your Department's mission aligns with the County Board's strategic plan	
FTE Count	

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	0
Total 2015 budget cost and % of total budget for Staff Fringes	0
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	35,780	16,000
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 0 Decrease 55 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Budget prepared for two elections in 2015	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	102,050	55,150
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 46 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Budget prepared for two elections in 2015	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Operations 3440; $33,150; 60% - Coding, License and maintenance fee; travel for deliveries
	2. Publication/Printing 3210; $19,200; 35% - Publication and printing costs
	3. New Equipment 8130; $37,500 - not included in budget?
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	0
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	NA
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Remove one thin client
How could your department increase revenue in 2015?	Exploring issuing license plate renewals which goes hand-in-hand with vehicle registrations and tempory plates

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000300	**SUNSHINE FUND**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
48510	SUNSHINE FUND REVENUES	594	-619	1,146	800	470	800	800	0	
	Total Revenue	594	-619	1,146	800	470	800	800	0	0%
	Total SUNSHINE FUND	**594**	**-619**	**1,146**	**800**	**470**	**800**	**800**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	District Attorney	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	386,408	408,697	459,969	451,191	353,286	524,430	524,430	0	
1310	PTO INCENTIVE	500	400	400	400	0	0	0	0	
	Total Wages	386,908	409,097	460,369	451,591	353,286	524,430	524,430	0	16%
1510	SOCIAL SECURITY	28,427	29,928	33,688	34,510	27,216	40,107	40,107	0	
1520	RETIREMENT - EMPLOYER SHARE	20,714	23,972	28,986	31,578	25,623	35,655	35,655	0	
1521	RETIREMENT - EMPLOYEE SHARE	15,357	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	111,976	119,004	112,863	119,038	88,659	108,140	108,140	0	
1545	HRA LIABILITY	10,200	14,850	13,658	14,300	13,750	13,750	13,750	0	
1550	DISABILITY INSURANCE	1,571	1,280	1,416	1,487	1,149	1,562	1,562	0	
1560	WORKER'S COMP	2,902	3,062	3,417	3,378	2,755	3,929	3,929	0	
1580	LIFE INSURANCE	852	633	707	718	619	753	753	0	
	Total Fringes	191,999	192,729	194,735	205,009	159,771	203,896	203,896	0	-1%
1610	STAFF DEVELOPMENT	1,033	1,323	2,090	1,341	1,150	2,000	2,000	0	
2190	OTHER PROFESSIONAL SERVICES	171,341	44,993	44,772	3,717	2,788	3,717	3,717	0	
2251	CELLULAR PHONE SERVICE	646	593	538	540	407	560	560	0	
2490	SUNDRY REPAIR & MAINTENANCE	2,536	0	0	0	0	0	0	0	
2510	TRANSCRIPTIONS	2,339	4,761	3,769	4,500	2,530	4,500	4,500	0	
2540	INVESTIGATION SERVICE	4,358	3,152	2,588	3,740	1,454	3,740	3,740	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	810	1,209	1,000	1,000	0	
3110	POSTAGE	4,852	4,379	4,023	5,240	3,794	5,240	5,240	0	
3130	COPY EXPENSE	2,029	3,243	3,193	2,800	4,292	7,584	7,584	0	
3190	OFFICE SUPPLIES	4,018	6,455	6,004	8,705	7,133	9,800	9,800	0	
3230	LAW BOOKS	3,303	5,389	3,577	4,178	1,895	4,178	4,178	0	
3350	MEAL EXPENSE	30	8	0	50	0	50	50	0	
3390	EMPLOYEE TRAVEL	3,456	2,158	6,449	6,900	11,469	16,703	16,703	0	
3440	OPERATING SUPPLIES	0	0	2,288	500	5,417	10,902	10,902	0	
5180	LIABILITY INSURANCE	4,455	4,455	4,455	4,455	4,455	4,455	4,455	0	
	Total Expenses	204,396	80,909	83,746	47,476	47,993	74,429	74,429	0	57%
8130	NEW EQUIPMENT	1,828	2,594	7,536	0	2,364	0	0	0	
	Total Capital	1,828	2,594	7,536	0	2,364	0	0	0	
	Total Operating Expenses	**785,131**	**685,329**	**746,386**	**704,076**	**563,414**	**802,755**	**802,755**	**0**	14%
0000	REVENUES	137,223	66,532	64,935	74,676	47,050	90,936	91,183	0	
	Total Revenue	137,223	66,532	64,935	74,676	47,050	90,936	91,183	0	22%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	District Attorney	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Report Total	**-647,908**	**-618,797**	**-681,451**	**-629,400**	**-516,364**	**-711,819**	**-711,572**	**0**	13%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003400	**DISTRICT ATTORNEY**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	DISTRICT ATTORNEY - SALARIES	386,408	408,697	433,152	416,739	327,699	484,387	484,387	0	
1310	DISTRICT ATTORNEY - PTO INCENTIVE	500	400	400	400	0	0	0	0	
	Total Wages	386,908	409,097	433,552	417,139	327,699	484,387	484,387	0	16%
1510	DISTRICT ATTORNEY - SOCIAL SECURITY	28,427	29,928	31,763	31,875	25,219	37,045	37,045	0	
1520	DISTRICT ATTORNEY-EMPLOYER SHARE RETIRE.	20,714	23,972	27,270	29,167	23,757	32,932	32,932	0	
1521	DISTRICT ATTORNEY-EMPLOYE SHARE RETIRE.	15,357	0	0	0	0	0	0	0	
1540	DISTRICT ATTORNEY - HEALTH INSURANCE	111,976	119,004	107,916	112,386	83,393	101,724	101,724	0	
1545	HRA LIABILITY	10,200	14,850	12,925	13,200	12,650	12,650	12,650	0	
1550	DISTRICT ATTORNEY - DISABILITY INSURANCE	1,571	1,280	1,331	1,374	1,061	1,431	1,431	0	
1560	DISTRICT ATTORNEY - WORKER'S COMP.	2,902	3,062	3,224	3,120	2,555	3,629	3,629	0	
1580	DISTRICT ATTORNEY - LIFE INSURANCE	852	633	664	663	572	689	689	0	
	Total Fringes	191,999	192,729	185,093	191,785	149,207	190,100	190,100	0	-1%
1610	DISTRICT ATTORNEY - STAFF DEVELOPMENT	1,033	1,323	2,090	1,341	1,150	2,000	2,000	0	
2190	DISTRICT ATTORNEY - OTHER PROF. SERVICE	3,777	3,713	44,772	3,717	2,788	3,717	3,717	0	
2251	DISTRICT ATTORNEY - CELLULAR PHONE	646	593	538	540	407	560	560	0	
2490	DISTRICT ATTORNEY - SUNDRY REPAIR/MAINT.	2,536	0	0	0	0	0	0	0	
2510	DA - Transcriptions	2,339	4,761	3,769	4,500	2,530	4,500	4,500	0	
2540	DISTRICT ATTORNEY-INVESTIGATION SERVICE	4,358	3,152	2,588	3,740	1,454	3,740	3,740	0	
2960	DISTRICT ATTORNEY-COMPUTER EQUIP. REPAIR	0	0	0	810	1,209	1,000	1,000	0	
3110	DISTRICT ATTORNEY - POSTAGE	4,852	4,379	4,023	5,240	3,794	5,240	5,240	0	
3130	DISTRICT ATTORNEY - COPY EXPENSE	2,029	3,243	3,193	2,800	4,292	7,584	7,584	0	
3190	DISTRICT ATTORNEY - OFFICE SUPPLIES	4,018	6,455	6,004	8,705	7,133	9,800	9,800	0	
3230	DISTRICT ATTORNEY - LAW BOOKS	3,303	5,389	3,577	4,178	1,895	4,178	4,178	0	
3350	DISTRICT ATTORNEY - MEAL EXPENSE	30	8	0	50	0	50	50	0	
3390	DISTRICT ATTORNEY - EMPLOYEE TRAVEL	3,456	2,158	3,720	3,400	3,524	4,000	4,000	0	
3440	DISTRICT ATTY - OPERATING SUPPLIES	0	0	0	0	57	4,550	4,550	0	
5180	DISTRICT ATTORNEY - LIABILITY INSURANCE	4,455	4,455	4,455	4,455	4,455	4,455	4,455	0	
	Total Expenses	36,832	39,629	78,729	43,476	34,688	55,374	55,374	0	27%
	Total Operating Expenses	**615,739**	**641,455**	**697,374**	**652,400**	**511,594**	**729,861**	**729,861**	**0**	12%
46197	DISTRICT ATTORNEY CHARGES	22,356	24,279	22,700	23,000	18,623	23,000	23,000	0	
	Total Revenue	22,356	24,279	22,700	23,000	18,623	23,000	23,000	0	0%
	Total DISTRICT ATTORNEY	**-593,383**	**-617,176**	**-674,674**	**-629,400**	**-492,971**	**-706,861**	**-706,861**	**0**	12%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-003400 DISTRICT ATTORNEY				
COLA			100	9,498
Diversion Program Coordinator	22.73	1	100	47,460
Diversion Program Outreach Worker	17.33	0.5	100	18,092
Lead Legal Assistant	23.15	1	100	48,337
Legal Assistant	21.53	1	100	44,954
Legal Assistant	21.53	1	100	44,954
Legal Assistant	19.61	1	100	40,945
Legal Assistant	21.53	1	100	44,954
Legal Assistant	20.57	1	100	42,950
Legal Assistant	21.53	1	100	44,954
Move from 003400 to 007920			100	-18,092
Office Coordinator	31.59	1	100	65,959
Public Service Special Prosecutor	23.67	1	100	49,422
DISTRICT ATTORNEY Total:				**484,387**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003401	D.A. CONFISCATED ASSETS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8130	D.A. CONFISCATED PROPERTIES	1,828	2,594	7,536	0	2,364	0	0	0	
	Total Capital	1,828	2,594	7,536	0	2,364	0	0	0	
	Total Operating Expenses	**1,828**	**2,594**	**7,536**	**0**	**2,364**	**0**	**0**	**0**	
43526	D.A. CONFISCATED PROPERTIES	1,158	955	1,830	0	174	0	0	0	
48110	INTEREST - D.A. CONFISCATED PROPERTY	17	18	6	0	0	0	0	0	
	Total Revenue	1,175	973	1,836	0	174	0	0	0	
	Total D.A. CONFISCATED ASSETS	**-653**	**-1,621**	**-5,700**	**0**	**-2,190**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003402	**DRUG PROSECUTION GRANT EXPENSE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2190	DRUG PROSECUTION GRANT EXPENSE	85,260	0	0	0	0	0	0	0	
	Total Expenses	85,260	0	0	0	0	0	0	0	
	Total Operating Expenses	**85,260**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
44550	DRUG PROSECUTION GRANT	31,388	0	0	0	0	0	0	0	
	Total Revenue	31,388	0	0	0	0	0	0	0	
	Total DRUG PROSECUTION GRANT EXPENSE	**-53,872**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003404	D.A. TAFFIC/OWI PROSECUTOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2190	DA TRAFFIC/OWI PROSECUTOR	82,304	41,280	0	0	0	0	0	0	
	Total Expenses	82,304	41,280	0	0	0	0	0	0	
	Total Operating Expenses	**82,304**	**41,280**	**0**	**0**	**0**	**0**	**0**	**0**	
43517	DA TRAFFIC/OWI PROSECUTOR	82,304	41,280	0	0	0	0	0	0	
	Total Revenue	82,304	41,280	0	0	0	0	0	0	
	Total D.A. TAFFIC/OWI PROSECUTOR	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003406	**JAG PRE-TRIAL DIVERSION PRGM**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	JAG PRE-TRIAL DIVERSION PRGM - SALARIES	0	0	26,817	34,452	25,587	40,043	40,043	0	
	Total Wages	0	0	26,817	34,452	25,587	40,043	40,043	0	16%
1510	JAG PRE-TRIAL DIV PRGM - SOCIAL SECURITY	0	0	1,925	2,635	1,997	3,062	3,062	0	
1520	JAG PRE-TRIAL DIV PRGM - EMPLER RET	0	0	1,716	2,411	1,866	2,723	2,723	0	
1540	JAG PRE-TRIAL DIV PRGM - HLTH INS	0	0	4,947	6,652	5,266	6,416	6,416	0	
1545	HRA LIABILITY	0	0	733	1,100	1,100	1,100	1,100	0	
1550	JAG PRE-TRIAL DIV PRGM - DISABILITY INS	0	0	85	113	88	131	131	0	
1560	JAG PRE-TRIAL DIV PGM - WC	0	0	193	258	200	300	300	0	
1580	JAG PRE-TRIAL DIV PRGM - LIFE INS	0	0	43	55	47	64	64	0	
	Total Fringes	0	0	9,642	13,224	10,564	13,796	13,796	0	4%
3390	JAG PRE-TRIAL DIV PGM - TRAVEL	0	0	2,729	3,500	7,945	12,703	12,703	0	
3440	JAG PRE-TRIAL - OPERATING SUPPLIES	0	0	2,288	500	5,360	6,352	6,352	0	
	Total Expenses	0	0	5,017	4,000	13,305	19,055	19,055	0	376%
	Total Operating Expenses	**0**	**0**	**41,476**	**51,676**	**49,456**	**72,894**	**72,894**	**0**	41%
43537	JAG PRE-TRIAL DIV PRGM GRANT	0	0	40,399	51,676	28,253	67,936	68,183	0	
	Total Revenue	0	0	40,399	51,676	28,253	67,936	68,183	0	32%
	Total JAG PRE-TRIAL DIVERSION PRGM	**0**	**0**	**-1,077**	**0**	**-21,203**	**-4,958**	**-4,711**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-003406 JAG PRE-TRIAL DIVERSION PRGM				
COLA			100	705
Diversion Program Case Aide	16.89	1	100	35,266
Upgrade Job			100	4,072
JAG PRE-TRIAL DIVERSION PRGM Total:				**40,043**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	District Attorney
Department Head Name	Eric Johnson
Department Mission	The mission of the St. Croix County District Attorney's Office is to vigorously and effectively represent the people of the State of Wisconsin and St. Croix County through aggressive and fair prosecution, ensuring impartial and balanced justice that holds people accountable for their actions, and to search for the truth.
Describe how your Department's mission aligns with the County Board's strategic plan	Public Safety and Criminal Justice - Protecting our citizens and promoting justice for all.
FTE Count	9.5 - County; 1 - Contract; 6 - State

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	64.89%
Total 2015 budget cost and % of total budget for Staff Fringes	13.36%
Total 2015 budget cost and % of total budget for Overtime	0%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	74676	90936
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 22 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	The increase is the result of an increase in revenues of our JAG Grant in the amount of $16,260 to cover expenses.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	47476	74429

2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 57 Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	The increase is the result of an increase in expenses for our JAG Grant in the amount of $15,055, a $659 increase in Staff Development, a $20 increase in Cellular Telephone, a $190 increase in Computer Equip Repair, a $4784 increase in Copy Expense, a $1095 increase in Office Supplies, a $600 increase in Employee Travel, a $4550 increase in Operating Supplies.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Office Supplies, 3190, 13%. Copy paper, pens, envelopes, CD/DVD's, paperclips, etc.
	2. Copy Expense, 3130, 10%. Lease and maintenance costs for photocopier.
	3. Postage, 3110, 7%. Postage including certified and overnights mailings to law enforcement agenices, defense attorneys, etc.
	4. Travel, 3390, 22%. Travel related to the JAG Grant for trainings for Diversion staff, trainings for attorneys and support staff, travel costs for special prosecutions and travel for meetings inside/outside of the county.
	5. Operating Supplies, 4550, 15%. Replacement of guest chairs throughout District Attorney's office, and supplies and operating expenses related to the JAG Grant.
What is the 2015 budget amount and % of total for Staff Development?	$2,000, 2.67%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	A 5% budget reduction would result in cutting $36,500 from our operating expenses which would negatively impact the prosecution of cases.
How could your department increase revenue in 2015?	Increase the program fees for Diversion Program participants from $150 to $160.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Victim Witness	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	227,173	222,095	231,633	233,186	173,483	243,089	243,089	0	
1310	PTO INCENTIVE	1,216	0	300	300	0	0	0	0	
	Total Wages	228,389	222,095	231,933	233,486	173,483	243,089	243,089	0	4%
1510	SOCIAL SECURITY	16,579	15,644	16,308	17,835	12,830	18,593	18,593	0	
1520	RETIREMENT - EMPLOYER SHARE	11,613	13,053	15,303	16,321	12,591	16,529	16,529	0	
1521	RETIREMENT - EMPLOYEE SHARE	8,547	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	47,876	56,725	58,238	58,746	46,509	56,742	56,742	0	
1545	HRA LIABILITY	4,450	6,600	6,600	6,600	6,600	6,600	6,600	0	
1550	DISABILITY INSURANCE	876	726	750	767	593	800	800	0	
1560	WORKER'S COMP	1,714	1,665	1,723	1,748	1,356	1,821	1,821	0	
1580	LIFE INSURANCE	476	358	374	370	320	386	386	0	
	Total Fringes	92,131	94,771	99,296	102,387	80,799	101,471	101,471	0	-1%
1610	STAFF DEVELOPMENT	640	1,057	1,156	1,181	933	1,503	1,503	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	1,373	0	1,000	1,000	0	
3110	POSTAGE	1,771	1,771	1,738	2,700	1,431	2,700	2,700	0	
3130	COPY EXPENSE	644	783	760	1,354	622	1,354	1,354	0	
3190	OFFICE SUPPLIES	663	916	1,287	668	289	1,480	1,480	0	
3210	PUBLICATION & PRINTING	0	0	59	487	0	487	487	0	
3350	MEAL EXPENSE	0	0	15	32	0	0	0	0	
3390	EMPLOYEE TRAVEL	73	109	152	132	0	282	282	0	
5180	LIABILITY INSURANCE	1,439	1,439	1,439	1,439	1,439	1,439	1,439	0	
	Total Expenses	5,230	6,075	6,606	9,366	4,714	10,245	10,245	0	9%
	Total Operating Expenses	**325,750**	**322,941**	**337,835**	**345,239**	**258,996**	**354,805**	**354,805**	**0**	3%
0000	REVENUES	194,935	165,940	106,990	172,251	171,271	193,869	193,869	0	
	Total Revenue	194,935	165,940	106,990	172,251	171,271	193,869	193,869	0	13%
	Report Total	**-130,815**	**-157,001**	**-230,845**	**-172,988**	**-87,725**	**-160,936**	**-160,936**	**0**	-7%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003500	VICTIM/WITNESS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	VICTIM/WITNESS - SALARIES	172,701	167,231	174,494	175,704	130,643	183,179	183,179	0	
1310	VICTIM/WITNESS - PTO INCENTIVE	1,216	0	300	300	0	0	0	0	
	Total Wages	173,917	167,231	174,794	176,004	130,643	183,179	183,179	0	4%
1510	VICTIM/WITNESS - SOCIAL SECURITY	12,451	11,630	12,158	13,439	9,501	14,011	14,011	0	
1520	VICTIM/WITNESS-EMPLOYER SHARE RETIRE.	8,697	9,833	11,538	12,298	9,487	12,455	12,455	0	
1521	VICTIM/WITNESS-EMPLOYE SHARE RETIRE.	6,377	0	0	0	0	0	0	0	
1540	VICTIM/WITNESS - HEALTH INSURANCE	43,603	56,725	58,238	58,746	46,509	56,742	56,742	0	
1545	HRA LIABILITY	3,800	6,600	6,600	6,600	6,600	6,600	6,600	0	
1550	VICTIM/WITNESS - DISABILITY INSURANCE	654	547	565	578	447	603	603	0	
1560	VICTIM/WITNESS - WORKER'S COMP.	1,305	1,253	1,299	1,317	1,021	1,372	1,372	0	
1580	VICTIM/WITNESS - LIFE INSURANCE	355	270	282	279	241	291	291	0	
	Total Fringes	77,242	86,858	90,680	93,257	73,806	92,074	92,074	0	-1%
1610	VICTIM/WITNESS - STAFF DEVELOPMENT	640	687	917	1,181	688	1,213	1,213	0	
2960	VICTIM/WITNESS - COMPUTER EQUIP. REPAIR	0	0	0	1,373	0	1,000	1,000	0	
3110	VICTIM/WITNESS - POSTAGE	1,771	1,771	1,738	2,700	1,431	2,700	2,700	0	
3130	VICTIM/WITNESS - COPY EXPENSE	644	783	760	1,354	622	1,354	1,354	0	
3190	VICTIM/WITNESS - OFFICE SUPPLIES	498	916	1,287	668	289	1,480	1,480	0	
3210	VICTIM/WITNESS - PRINTING & PUBLISHING	0	0	59	487	0	487	487	0	
3350	VICTIM/WITNESS - MEAL EXPENSE	0	0	0	32	0	0	0	0	
3390	VICTIM/WITNESS - EMPLOYE TRAVEL	62	109	7	132	0	132	132	0	
5180	VICTIM/WITNESS - LIABILITY INSURANCE	1,031	1,031	1,031	1,031	1,031	1,031	1,031	0	
	Total Expenses	4,646	5,297	5,799	8,958	4,061	9,397	9,397	0	5%
	Total Operating Expenses	**255,805**	**259,386**	**271,273**	**278,219**	**208,510**	**284,650**	**284,650**	**0**	2%
43510	VICTIM WITNESS PROGRAM	152,369	124,175	65,261	130,522	150,392	152,140	152,140	0	
46198	VICTIM WITNESS SURCHARGES	33	36	0	0	15	0	0	0	
	Total Revenue	152,402	124,211	65,261	130,522	150,407	152,140	152,140	0	17%
	Total VICTIM/WITNESS	**-103,403**	**-135,175**	**-206,012**	**-147,697**	**-58,103**	**-132,510**	**-132,510**	**0**	-10%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-003500 VICTIM/WITNESS				
COLA			100	3,592
Victim Services Assistant	26.93	1	100	56,229
Victim/Witness Coordinator	30.95	1	100	64,623
Victim/Witness Program Specialist	28.13	1	100	58,735
VICTIM/WITNESS Total:				**183,179**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-003501	**VOCA GRANT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	VOCA GRANT - SALARIES	54,472	54,864	57,139	57,482	42,840	59,910	59,910	0	
	Total Wages	54,472	54,864	57,139	57,482	42,840	59,910	59,910	0	4%
1510	VOCA GRANT - SOCIAL SECURITY	4,128	4,014	4,150	4,396	3,329	4,582	4,582	0	
1520	VOCA GRANT - EMPLOYER SHARE RETIREMENT	2,916	3,220	3,765	4,023	3,104	4,074	4,074	0	
1521	VOCA GRANT - EMPLOYE SHARE RETIREMENT	2,170	0	0	0	0	0	0	0	
1540	VOCA - HEALTH INSURANCE	4,273	0	0	0	0	0	0	0	
1545	HRA LIABILITY	650	0	0	0	0	0	0	0	
1550	DISABILITY INSURANCE	222	179	185	189	146	197	197	0	
1560	VOCA GRANT - WORKER'S COMP.	409	412	424	431	335	449	449	0	
1580	LIFE INSURANCE	121	88	92	91	79	95	95	0	
	Total Fringes	14,889	7,913	8,616	9,130	6,993	9,397	9,397	0	3%
1610	VOCA GRANT - STAFF DEVELOPMENT	0	370	239	0	245	290	290	0	
3190	VOCA GRANT - OFFICE SUPPLIES	165	0	0	0	0	0	0	0	
3350	VOCA GRANT - MEAL EXPENSE	0	0	15	0	0	0	0	0	
3390	VOCA GRANT - EMPLOYEE TRAVEL	11	0	145	0	0	150	150	0	
5180	VOCA GRANT - LIABILITY INSURANCE	408	408	408	408	408	408	408	0	
	Total Expenses	584	778	807	408	653	848	848	0	108%
	Total Operating Expenses	**69,945**	**63,555**	**66,562**	**67,020**	**50,486**	**70,155**	**70,155**	**0**	5%
43511	VOCA GRANT	42,533	41,729	41,729	41,729	20,864	41,729	41,729	0	
	Total Revenue	42,533	41,729	41,729	41,729	20,864	41,729	41,729	0	0%
	Total VOCA GRANT	**-27,412**	**-21,826**	**-24,833**	**-25,291**	**-29,622**	**-28,426**	**-28,426**	**0**	12%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-003501 VOCA GRANT				
COLA			100	1,175
Victim/Witness Legal Advocate	28.13	1	100	58,735
VOCA GRANT Total:				**59,910**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	District Attorney's Office / Victim Witness Program
Department Head Name	Rick Johnson
Department Mission	*The St. Croix County Victim/Witness Assistance Program seeks to sensitively promote crime victims with information, advocacy and support within the criminal justice system and in the community.*
Describe how your Department's mission aligns with the County Board's strategic plan	The Victim Witness Program strives to provide the statutorily madated services in a professional and respectful manner that improves and protects the safety, health and welfare of county citizens.
FTE Count	4

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	183,179.00
Total 2015 budget cost and % of total budget for Staff Fringes	94,078.00
Total 2015 budget cost and % of total budget for Overtime	

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	172,251.00	193,869.00
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 12.55% Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	VW program is reimbursed by the Department of Justice twice a year. That reimbursement rate varies.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	9,366.00	10,245.00
2015 Operating Expense Budget Request		

Compared to 2014 Approved Operating Expense Budget	Percent: Increase 0 Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Request for cable installation in Victim/Witness waiting room and a laptop.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Postage, 3110, $2700.00, .7% State Statute mandates that victims rights are sent out in writing, followed by a variety of additional notices, mailings, information, etc.
	2. Computer equipment/repair, 2960, $1574.00, .4%. Requesting a laptop (which has received State approval for at least 50% reimbursement) to assist victims in filling Crime Victim Compensation paperwork, restitution information, victimimpact statements, etc.
	3. Office supplies, 3190, $1,480.00, .4% . Regularly ordered office supplies including copy paper, envelopes, folders, labels, pens, etc. etc.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	1,503.00 .4%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	Would have to cut operating expenses - which could impact the services provided to victims of crime.
How could your department increase revenue in 2015?	? If the State reiumbursement rate increases, but that is out of our control .

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009600	**ECONOMIC DEVELOPMENT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3110	ECONOMIC DEVELOPMENT - POSTAGE	-91	-186	155	0	127	0	0	0	
3130	ECONOMIC DEVELOPMENT - COPY EXPENSE	-178	74	-73	0	-51	0	0	0	
7900	ECONOMIC DEVELOP. - GRANTS & CONTRIB.	55,494	102,513	104,500	106,500	106,500	108,000	108,000	0	
	Total Expenses	55,225	102,401	104,582	106,500	106,576	108,000	108,000	0	1%
	Total Operating Expenses	**55,225**	**102,401**	**104,582**	**106,500**	**106,576**	**108,000**	**108,000**	**0**	1%
	Total ECONOMIC DEVELOPMENT	**-55,225**	**-102,401**	**-104,582**	**-106,500**	**-106,576**	**-108,000**	**-108,000**	**0**	1%

St. Croix Economic Development Corporation - 2015 Budget Income

		2013	2014	2013 Population	2015 Projection		
			COUNTY REVENUE				
County:	St. Croix (to SCEDC)	$104,500	$106,500		$108,000	*1.41%*	*Projected Increase*
	(Rgnl Iniative Funding)	$2,500	$2,500		$2,500		Reimbursement only
			MUNICIPAL REVENUE				
Cities:	Glenwood City	$250	$250	*1,226*	$250		
	Hudson	$2,500	$2,500	*13,187*	$2,500		
	New Richmond	$2,000	$2,000	*8,533*	$2,000		
	River Falls	$2,000	$2,000	*14,915*	$2,500		
	City Sub Total	$6,750	$6,750		$7,250	*7.41%*	*Projected Increase*
Villages:	Baldwin	$750	$750	*3,939*	$750		
	Hammond	$500	$500	*1,914*	$500		
	Roberts	$500	$500	*1,644*	$500		
	Somerset	$750	$750	*2,642*	$750		
	Woodville	$500	$500	*1,349*	$500		
	Village Sub Total	$3,000	$3,000		$3,000	*0.00%*	*Projected Increase*
Towns:	Baldwin	$250	$250	*927*	$250		
	Forest	$100	$100	*629*	$100		
	Hammond	$500	$0	*2,136*	$0		
	Hudson	$2,000	$2,000	*8,499*	$2,000		
	Kinnickinnic	$500	$500	*1,733*	$500		
	Pleasant Valley	$100	$100	*518*	$100		
	Town of Star Prairie	$250	$0	*3,518*	$0		
	Troy	$1,000	$1,000	*4,759*	$1,000		
	Warren	$500	$500	*1,603*	$500		
	Town Sub Total	*$5,200*	*$4,450*		*$4,450*	*0.00%*	*Projected Increase*
	Municipal Total	**$14,950**	**$14,200**		**$14,700**	*3.52%*	*Projected Increase*
			PRIVATE REVENUE				
Members:	Past Private Members	$43,625	$52,205		$52,205		
	New Private Members	$7,200	$1,250		$1,500		
	Private Member Total	**$50,825**	**$53,455**		**$53,705**	*0.47%*	*Projected Increase*
Other:	CHC Admin Fee	$0	$300		$300		
	SciTAC Admin Fee	$600	$600		$600		
	Newsletter Sponsors	$3,000	$3,000		$3,000		
	Business Facts Ads	$2,000	$3,000		$3,000		
	Biz of Yr Sponsors	$2,000	$2,000		$2,000		
	Real Estate Ads	$0	$1,100		$1,100		
	Interest Income	$350	$345		$350		
	Other Total	**$7,950**	**$10,345**		**$10,350**	*0.05%*	*Projected Increase*
	Total Miscellaneous Revenue	**$73,725**	**$78,000**		**$78,755**	***(Municipal, Private & Other)***	
	In-kind (not budgeted)	$2,214	$2,315			*-100.00%*	*Projected Increase*
	In-kind County Office Space	$3,234	$3,234			*-100.00%*	*Projected Increase*
	2014 Revenue Total	**$178,225**	**$184,500**		**$186,755**	***1.22%***	***Projected Increase***

Municipal rates based on population: 0 - 749 = **$100**; 750 - 1,249 = **$250**; 1,250 - 2,149 = **$500**; 2,150 - 3,999 = **$750**; 4,000 - 5,999 = **$1,000**; 6,000 - 7,999 = **$1,500**; 8,000 - 9,999 = **$2,000** & 10,000+ = **$2,500**

St. Croix Economic Development Corporation
2015 Budget Expenses

Payroll Accounts	Total	Fund Rais.	Mgmt. Gen.	Promo.	Pros. Dev.	Reten.
Executive Director		*3%*	*15%*	*35%*	*27%*	*20%*
(full time) + PTO ^	$83,700.00	$2,511.00	$12,555.00	$29,295.00	$22,599.00	$16,740.00
Health	$6,150.00	$184.50	$922.50	$2,152.50	$1,660.50	$1,230.00
IRA (match - 3%)	$2,511.00	$75.33	$376.65	$878.85	$677.97	$502.20
Life Insurance	$540.00	$16.20	$81.00	$189.00	$145.80	$108.00
Admin Assistant		*5%*	*30%*	*45%*	*10%*	*10%*
(.6875 time) +PTO ^	$23,725.00	$1,186.25	$7,117.50	$10,676.25	$2,372.50	$2,372.50
IRA (match - 3%)	$712.00	$35.60	$213.60	$320.40	$71.20	$71.20
Life Insurance	$144.00	$7.20	$43.20	$64.80	$14.40	$14.40
Other Payroll Costs		*4%*	*20%*	*38%*	*21%*	*17%*
ADP + Yr End Rpts	$780.00	$31.20	$156.00	$296.40	$163.80	$132.60
Employer Taxes	$9,500.00	$380.00	$1,900.00	$3,610.00	$1,995.00	$1,615.00
Workers Comp	$1,000.00	$40.00	$200.00	$380.00	$210.00	$170.00
ADP - IRA Admin Fee	$400.00	$16.00	$80.00	$152.00	$84.00	$68.00
Payroll Total	**$129,162.00**	**$4,483.37**	**$23,645.95**	**$48,016.03**	**$29,994.48**	**$23,024.17**
Accounts		Fund Rais.	Mgmt. Gen.	Promo.	Pros. Dev.	Reten.
Adver/Printing (4NL)	$38,518			$38,518		
Bank Expense	$50		$50			
Books/Subscription	$50		$50			
Business of the Year	$2,500					$2,500
Computer/Software (new)	$100		$100			
Conf./Conventions	$1,600		$1,600			
Copying	$300		$300			
Directors Expense	$550		$550			
Grant	$250			$250		
Insurance/Liab.	$1,800		$1,800			
Legal/Accntg.	$1,700		$1,700			
Licence & Fees	$300		$300			
Meals & Entertainment	$1,600		$50	$600	$250	$700
Mileage	$3,000		$500	$1,500	$800	$200
Occupancy	$0					
Office Supplies	$750		$750			
Office Equipment	$200		$200			
Other Expenses	$325		$250	$25	$50	
Postage	$2,375	$150	$550	$1,500	$125	$50
Professional Assoc.	$800		$800			
Service Fees	$775		$100	$675		
Travel	$50		$50			
Account Total	**$57,593**	**$150**	**$9,700**	**$43,068**	**$1,225**	**$3,450**
Budget Total	**$186,755**	**$4,633**	**$33,346**	**$91,084**	**$31,219**	**$26,474**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Emergency Support Services	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	1,099,954	1,116,599	1,168,378	1,164,881	859,127	1,219,742	1,219,742	0	
1120	OVERTIME	59,730	57,303	65,325	55,941	39,783	86,000	86,000	0	
1310	PTO INCENTIVE	5,307	6,213	4,556	4,556	7,355	7,355	7,355	0	
	Total Wages	1,164,991	1,180,115	1,238,259	1,225,378	906,265	1,313,097	1,313,097	0	7%
1510	SOCIAL SECURITY	86,740	88,069	91,520	89,084	71,081	99,864	99,864	0	
1520	RETIREMENT - EMPLOYER SHARE	61,481	67,102	80,982	81,533	65,759	88,778	88,778	0	
1521	RETIREMENT - EMPLOYEE SHARE	44,758	97	-97	0	0	0	0	0	
1540	HEALTH INSURANCE	250,093	248,110	234,736	238,450	197,384	242,751	242,751	0	
1545	HRA LIABILITY	26,050	34,238	30,067	29,700	30,433	30,800	30,800	0	
1550	DISABILITY INSURANCE	4,325	3,502	3,712	3,831	2,928	4,297	4,297	0	
1560	WORKER'S COMP	8,667	8,832	9,134	8,723	7,123	9,782	9,782	0	
1580	LIFE INSURANCE	2,345	1,729	1,853	1,850	1,579	2,079	2,079	0	
1590	UNEMPLOYMENT COMP CHARGES	0	0	2,562	0	0	0	0	0	
	Total Fringes	484,459	451,679	454,469	453,171	376,287	478,351	478,351	0	6%
1610	STAFF DEVELOPMENT	12,605	12,551	23,064	16,950	12,267	18,700	18,700	0	
2130	ACCOUNTING & AUDITING	800	850	450	350	0	450	450	0	
2220	ELECTRICITY	1,520	1,188	1,724	2,400	1,179	2,400	2,400	0	
2250	TELEPHONE/DICTAPHONE	88,815	66,871	64,637	53,844	33,950	53,844	26,844	0	
2490	SUNDRY REPAIR & MAINTENANCE	18,281	16,603	19,610	45,800	42,381	54,400	59,900	0	
2570	EMERGENCY EXERCISES (SARA & EG)	1,616	624	1,475	2,000	4,359	2,000	2,000	0	
2920	TELETYPE	9,301	8,781	8,040	8,740	4,020	8,740	8,740	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	0	0	2,100	2,100	0	
3110	POSTAGE	253	182	215	700	109	700	700	0	
3130	COPY EXPENSE	476	-546	1,187	650	971	650	650	0	
3190	OFFICE SUPPLIES	3,775	6,197	12,005	5,300	2,167	25,800	25,800	0	
3210	PUBLICATION & PRINTING	42	125	43	25	0	25	25	0	
3220	SUBSCRIPTIONS	253	161	253	240	0	240	240	0	
3240	DUES & LICENSES	0	0	0	50	0	100	100	0	
3350	MEAL EXPENSE	158	105	82	0	97	0	0	0	
3390	EMPLOYEE TRAVEL	2,624	3,433	3,220	4,388	2,202	4,500	4,500	0	
5180	LIABILITY INSURANCE	9,843	9,843	9,843	9,843	9,843	9,843	9,843	0	
	Total Expenses	150,362	126,968	145,848	151,280	113,545	184,492	162,992	0	8%
8130	NEW EQUIPMENT	23,122	46,333	3,441	2,000	1,894	22,500	22,500	0	
8135	EQUIPMENT OVER $5000	23,997	11,209	0	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Emergency Support Services	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Capital	47,119	57,542	3,441	2,000	1,894	22,500	22,500	0	1025%
	Total Operating Expenses	**1,846,931**	**1,816,304**	**1,842,017**	**1,831,829**	**1,397,991**	**1,998,440**	**1,976,940**	**0**	8%
0000	REVENUES	131,184	130,440	124,846	97,773	63,251	139,511	140,052	0	
	Total Revenue	131,184	130,440	124,846	97,773	63,251	139,511	140,052	0	43%
	Report Total	**-1,715,747**	**-1,685,864**	**-1,717,171**	**-1,734,056**	**-1,334,740**	**-1,858,929**	**-1,836,888**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006800	**EMERGENCY GOVERNMENT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	EMERGENCY GOV - SALARIES	58,719	60,793	58,272	61,274	45,755	64,569	64,569	0	
1310	EMERGENCY GOV - PTO INCENTIVE	182	626	493	493	189	189	189	0	
	Total Wages	58,901	61,419	58,765	61,767	45,944	64,758	64,758	0	5%
1510	EMERGENCY GOV - SOCIAL SECURITY	4,420	4,632	4,055	4,684	3,573	4,935	4,935	0	
1520	EMERG. GOV.-EMPLOYER SHARE RETIREMENT	3,155	3,588	3,619	4,289	3,325	4,390	4,390	0	
1521	EMERG. GOV.-EMPLOYE SHARE RETIREMENT	2,372	0	0	0	0	0	0	0	
1540	EMERGENCY GOV - HEALTH INSURANCE	9,795	13,237	13,589	13,707	10,852	13,239	13,239	0	
1545	HRA LIABILITY	660	1,540	1,540	1,540	1,540	1,540	1,540	0	
1550	EMERGENCY GOV - DISABILITY INSURANCE	232	181	177	201	156	211	211	0	
1560	EMERGENCY GOV - WORKER'S COMP.	444	465	409	458	360	483	483	0	
1580	EMERGENCY GOV - LIFE INSURANCE	127	89	88	97	84	102	102	0	
	Total Fringes	21,205	23,732	23,477	24,976	19,890	24,900	24,900	0	0%
1610	EMERGENCY GOV - STAFF DEVELOPMENT	3,495	2,475	1,151	2,100	523	2,100	2,100	0	
2130	EMERGENCY GOV - ACCOUNTING & AUDITING	400	400	450	350	0	450	450	0	
2490	EMERGENCY GOV - SUNDRY REPAIR & MAINT.	364	1,195	415	1,450	674	1,450	1,450	0	
2570	EMERGENCY GOV - EMERGENCY EXERCISES	82	624	1,297	1,000	4,172	1,000	1,000	0	
3110	EMERGENCY GOV - POSTAGE	88	68	95	350	47	350	350	0	
3130	EMERGENCY GOV - COPY EXPENSE	237	-600	880	350	874	350	350	0	
3190	EMERGENCY GOV - OFFICE SUPPLIES	248	165	246	250	79	250	250	0	
3240	EMERGENCY GOV - DUES & LICENSES	0	0	0	50	0	100	100	0	
3350	EMERGENCY GOV - MEAL EXPENSE	89	22	0	0	59	0	0	0	
3390	EMERGENCY GOV - EMPLOYEE TRAVEL	734	839	1,475	888	1,515	1,000	1,000	0	
5180	EMERGENCY GOV - LIABILITY INSURANCE	463	463	463	463	463	463	463	0	
	Total Expenses	6,200	5,651	6,472	7,251	8,406	7,513	7,513	0	4%
8130	EMERGENCY GOV - NEW EQUIPMENT	4,311	0	0	0	0	0	0	0	
	Total Capital	4,311	0	0	0	0	0	0	0	
	Total Operating Expenses	**90,617**	**90,802**	**88,714**	**93,994**	**74,240**	**97,171**	**97,171**	**0**	3%
43528	EMERGENCY GOVERNMENT	69,884	47,616	58,455	56,621	33,987	56,621	56,621	0	
	Total Revenue	69,884	47,616	58,455	56,621	33,987	56,621	56,621	0	0%
	Total EMERGENCY GOVERNMENT	**-20,733**	**-43,186**	**-30,259**	**-37,373**	**-40,253**	**-40,550**	**-40,550**	**0**	9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-006800 EMERGENCY GOVERNMENT				
COLA			100	1,255
Emergency Management Coordinator	31.59	1	60	39,575
Emergency Support Services Director	40.23	1	10	8,400
Program Support Specialist	19.97	1	35	14,594
Upgrade Job			100	745
EMERGENCY GOVERNMENT Total:				**64,569**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006801	S.A.R.A. PROGRAM	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SARA - SALARIES	37,160	36,400	38,046	40,121	29,876	42,542	42,542	0	
	Total Wages	37,160	36,400	38,046	40,121	29,876	42,542	42,542	0	6%
1510	SARA - SOCIAL SECURITY	2,796	2,731	2,921	3,066	2,331	3,252	3,252	0	
1520	SARA - EMPLOYER SHARE RETIREMENT	1,999	2,141	2,609	2,808	2,171	2,893	2,893	0	
1521	SARA - EMPLOYE SHARE RETIREMENT	1,472	0	0	0	0	0	0	0	
1540	SARA - HEALTH INSURANCE	5,443	7,563	7,765	7,833	6,202	7,565	7,565	0	
1545	HRA LIABILITY	360	880	880	880	880	880	880	0	
1550	SARA - DISABILITY INSURANCE	152	119	127	132	102	140	140	0	
1560	SARA - WORKER'S COMP.	279	275	293	300	233	318	318	0	
1580	SARA - LIFE INSURANCE	82	57	64	63	56	67	67	0	
	Total Fringes	12,583	13,766	14,659	15,082	11,975	15,115	15,115	0	0%
1610	SARA - STAFF DEVELOPMENT	325	420	132	350	0	350	350	0	
2130	SARA - ACCOUNTING & AUDITING	400	450	0	0	0	0	0	0	
2490	SARA - SUNDRY REPAIR & MAINTENANCE	153	295	0	250	0	250	250	0	
2570	SARA - EMERGENCY EXERCISES	1,534	0	178	1,000	187	1,000	1,000	0	
3110	SARA - POSTAGE	92	60	13	150	6	150	150	0	
3130	SARA - COPY EXPENSE	182	53	256	200	97	200	200	0	
3190	SARA - OFFICE SUPPLIES	49	152	0	200	9	200	200	0	
3210	SARA - PUBLISHING & PRINTING	42	125	43	25	0	25	25	0	
3350	SARA - MEAL EXPENSE	0	0	19	0	0	0	0	0	
3390	SARA - EMPLOYEE TRAVEL	126	122	97	375	92	375	375	0	
	Total Expenses	2,903	1,677	738	2,550	391	2,550	2,550	0	0%
	Total Operating Expenses	**52,646**	**51,843**	**53,443**	**57,753**	**42,242**	**60,207**	**60,207**	**0**	4%
43527	SARA	24,148	14,469	18,093	18,093	9,916	19,831	19,831	0	
	Total Revenue	24,148	14,469	18,093	18,093	9,916	19,831	19,831	0	10%
	Total S.A.R.A. PROGRAM	**-28,498**	**-37,374**	**-35,350**	**-39,660**	**-32,326**	**-40,376**	**-40,376**	**0**	2%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-006801 S.A.R.A. PROGRAM				
COLA			100	820
Emergency Management Coordinator	31.59	1	40	26,383
Program Support Specialist	19.97	1	35	14,594
Upgrade Job			100	745
S.A.R.A. PROGRAM Total:				**42,542**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006802	**SARA COMPUTER GRANT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2960	SARA COMPUTER GRANT - COMP EQUIP REPAIR	0	0	0	0	0	2,100	2,100	0	
	Total Expenses	0	0	0	0	0	2,100	2,100	0	
8130	SARA COMPUTER GRANT - NEW EQUIP	0	0	2,238	2,000	1,789	0	0	0	
8135	SARA - EQUIP OVER $1,000	1,765	7,131	0	0	0	0	0	0	
	Total Capital	1,765	7,131	2,238	2,000	1,789	0	0	0	-100%
	Total Operating Expenses	**1,765**	**7,131**	**2,238**	**2,000**	**1,789**	**2,100**	**2,100**	**0**	5%
43535	SARA COMPUTER GRANT	1,764	5,131	1,708	1,600	1,505	1,600	1,600	0	
	Total Revenue	1,764	5,131	1,708	1,600	1,505	1,600	1,600	0	0%
	Total SARA COMPUTER GRANT	**-1**	**-2,000**	**-530**	**-400**	**-284**	**-500**	**-500**	**0**	25%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006803	**STATE FUNDED TRAINING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1610	STATE FUNDED TRAINING - STAFF DEVELOP	7,146	6,703	20,683	12,000	10,069	12,000	12,000	0	
	Total Expenses	7,146	6,703	20,683	12,000	10,069	12,000	12,000	0	0%
	Total Operating Expenses	**7,146**	**6,703**	**20,683**	**12,000**	**10,069**	**12,000**	**12,000**	**0**	0%
43535	STATE FUNDED TRAINING	8,002	7,116	20,159	12,000	10,119	12,000	12,000	0	
	Total Revenue	8,002	7,116	20,159	12,000	10,119	12,000	12,000	0	0%
	Total STATE FUNDED TRAINING	**856**	**413**	**-524**	**0**	**50**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006804	**HOMELAND SEC. COMMUN. 2**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	HOMELAND SEC. COMMUN. 2	252	0	156	0	0	22,500	22,500	0	
	Total Capital	252	0	156	0	0	22,500	22,500	0	
	Total Operating Expenses	**252**	**0**	**156**	**0**	**0**	**22,500**	**22,500**	**0**	
43535	EM GOVT GRANT REVENUE	202	0	170	0	0	22,500	22,500	0	
	Total Revenue	202	0	170	0	0	22,500	22,500	0	
	Total HOMELAND SEC. COMMUN. 2	**-50**	**0**	**14**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006805	**2002 TERROISM SUPPLEMENT GRANT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	PRE-DISASTER MITIGATION EXPENSES	0	27,044	-1,492	0	0	0	0	0	
	Total Capital	0	27,044	-1,492	0	0	0	0	0	
	Total Operating Expenses	**0**	**27,044**	**-1,492**	**0**	**0**	**0**	**0**	**0**	
43535	PRE-DISASTER MITIGATION	0	26,865	0	0	0	0	0	0	
	Total Revenue	0	26,865	0	0	0	0	0	0	
	Total 2002 TERROISM SUPPLEMENT GRANT	**0**	**-179**	**1,492**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006806	HOMELAND SECURITY GRANT-1	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3190	N.R.C. - SUPPLIES	0	1,880	8,300	1,000	170	3,500	3,500	0	
	Total Expenses	0	1,880	8,300	1,000	170	3,500	3,500	0	250%
8130	N.R.C. - EQUIPMENT	0	0	2,531	0	66	0	0	0	
	Total Capital	0	0	2,531	0	66	0	0	0	
	Total Operating Expenses	**0**	**1,880**	**10,831**	**1,000**	**236**	**3,500**	**3,500**	**0**	250%
43535	N.R.C. - GRANT	0	1,352	17,533	1,000	0	3,500	3,500	0	
	Total Revenue	0	1,352	17,533	1,000	0	3,500	3,500	0	250%
	Total HOMELAND SECURITY GRANT-1	**0**	**-528**	**6,702**	**0**	**-236**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006808	**2004 HOMELAND SECURITY**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	H.S. INTEROPERABILITY GRANT	15,395	19,289	0	0	0	0	0	0	
	Total Capital	15,395	19,289	0	0	0	0	0	0	
	Total Operating Expenses	**15,395**	**19,289**	**0**	**0**	**0**	**0**	**0**	**0**	
43535	H.S. INTEROPERABILITY GRANT	15,387	18,684	0	0	0	0	0	0	
	Total Revenue	15,387	18,684	0	0	0	0	0	0	
	Total 2004 HOMELAND SECURITY	**-8**	**-605**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	HS Exercise Fund	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3190	OFFICE SUPPLIES	0	0	0	0	0	15,000	15,000	0	
	Total Expenses	0	0	0	0	0	15,000	15,000	0	0%
8130	NEW EQUIPMENT	3,164	0	0	0	39	0	0	0	
	Total Capital	3,164	0	0	0	39	0	0	0	0%
	Total Operating Expenses	**3,164**	**0**	**0**	**0**	**39**	**15,000**	**15,000**	**0**	0%
0000	REVENUES	3,164	0	0	0	0	15,000	15,000	0	
	Total Revenue	3,164	0	0	0	0	15,000	15,000	0	0%
	Report Total	**0**	**0**	**0**	**0**	**-39**	**0**	**0**	**0**	**0%**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007400	EMERGENCY COMMUNICATIONS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	EMERG COMM CTR - SALARIES	1,004,075	1,019,406	1,072,060	1,063,486	783,496	1,112,631	1,112,631	0	
1120	EMERG COMM CTR - OVERTIME	59,730	57,303	65,325	55,941	39,783	86,000	86,000	0	
1310	EMERG COMM CTR - PTO INCENTIVE	5,125	5,587	4,063	4,063	7,166	7,166	7,166	0	
	Total Wages	1,068,930	1,082,296	1,141,448	1,123,490	830,445	1,205,797	1,205,797	0	7%
1510	EMERG COMM CTR - SOCIAL SECURITY	79,524	80,706	84,544	81,334	65,177	91,677	91,677	0	
1520	EMERG COMM CTR - EMPLOYER RETIRE	56,327	61,373	74,754	74,436	60,263	81,495	81,495	0	
1521	EMERG COMM CTR - EMPLOYEE RETIRE	40,914	97	-97	0	0	0	0	0	
1540	EMERG COMM CTR - HEALTH INSURANCE	234,855	227,310	213,382	216,910	180,330	221,947	221,947	0	
1545	HRA LIABILITY	25,030	31,818	27,647	27,280	28,013	28,380	28,380	0	
1550	EMERG COMM CTR - DISABILITY INS.	3,941	3,202	3,408	3,498	2,670	3,946	3,946	0	
1560	EMERG COMM CTR - WORKER'S COMP.	7,944	8,092	8,432	7,965	6,530	8,981	8,981	0	
1580	EMERG COMM CTR - LIFE INSURANCE	2,136	1,583	1,701	1,690	1,439	1,910	1,910	0	
1590	EMERG COMM CTR- UNEMPLMT COMP	0	0	2,562	0	0	0	0	0	
	Total Fringes	450,671	414,181	416,333	413,113	344,422	438,336	438,336	0	6%
1610	EMERG COMM CTR-STAFF DEVELOPMENT	1,639	2,953	1,098	2,500	1,675	4,250	4,250	0	
2220	EMERG COMM CTR - ELECTRICITY	1,520	1,188	1,724	2,400	1,179	2,400	2,400	0	
2250	EMERG COMM CTR - TELEPHONE	88,815	66,871	64,637	53,844	33,950	53,844	26,844	0	
2490	EMERG COMM CTR - SUNDRY REPAIR	17,764	15,113	19,195	44,100	41,707	52,700	58,200	0	
2920	EMERG COMM CTR - TELETYPE	9,301	8,781	8,040	8,740	4,020	8,740	8,740	0	
3110	EMERG COMM CTR - POSTAGE	73	54	107	200	56	200	200	0	
3130	EMERG COMM CTR - COPY EXP	57	1	51	100	0	100	100	0	
3190	EMERG COMM CTR - OFFICE SUPPLIES	3,478	4,000	3,459	3,850	1,909	6,850	6,850	0	
3220	EMERG COMM CTR - SUBSCRIPTIONS	253	161	253	240	0	240	240	0	
3350	EMERG COMM CTR - MEAL EXPENSE	69	83	63	0	38	0	0	0	
3390	EMERG COMM CTR - EMPLOY TRAVEL	1,764	2,472	1,648	3,125	595	3,125	3,125	0	
5180	EMERG COMM CTR - LIABILITY INS.	9,380	9,380	9,380	9,380	9,380	9,380	9,380	0	
	Total Expenses	134,113	111,057	109,655	128,479	94,509	141,829	120,329	0	-6%
8135	EMERG COMM CTR- (EQUIP OVER ($1000)	22,232	4,078	0	0	0	0	0	0	
	Total Capital	22,232	4,078	0	0	0	0	0	0	
	Total Operating Expenses	**1,675,946**	**1,611,612**	**1,667,436**	**1,665,082**	**1,269,376**	**1,785,962**	**1,764,462**	**0**	6%
46220	CENTRAL DISPATCH FEES	8,633	9,207	8,728	8,459	7,724	8,459	9,000	0	
	Total Revenue	8,633	9,207	8,728	8,459	7,724	8,459	9,000	0	6%
	Total EMERGENCY COMMUNICATIONS	**-1,667,313**	**-1,602,405**	**-1,658,708**	**-1,656,623**	**-1,261,652**	**-1,777,503**	**-1,755,462**	**0**	6%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007400 EMERGENCY COMMUNICATIONS				
COLA			100	23,133
Em Comm - Holiday Pay			100	31,019
Em Comm - Reserve Staff Pay			100	8,000
Em Comm - Shift Differential			100	11,680
Em Comm - Training Pay			100	1,440
Emergency Communications Coordinator	33.77	1	100	70,511
Emergency Support Services Director	40.23	1	90	75,600
Lead Technical Telecommunicator	28.31	1	100	59,111
Lead Telecommunicator	26.93	1	100	56,229
Lead Telecommunicator	27.53	1	100	57,482
Program Support Specialist	19.97	1	30	12,509
Reclass Job			100	3,508
Reclass Job			100	2,881
Reclass Job			100	3,007
Telecommunicator	21.53	1	100	44,954
Telecommunicator	24.23	1	100	50,592
Telecommunicator	22.07	1	100	46,082
Telecommunicator	23.69	1	100	49,464
Telecommunicator	23.69	1	100	49,464
Telecommunicator	25.31	1	100	52,847
Telecommunicator	23.69	1	100	49,464
Telecommunicator	24.23	1	100	50,592
Telecommunicator	22.61	1	100	47,209
Telecommunicator	25.31	1	100	52,847
Telecommunicator	24.23	1	100	50,592
Telecommunicator	22.61	1	100	47,209
Telecommunicator	25.31	1	100	52,847

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007400 EMERGENCY COMMUNICATIONS				
Telecommunicator	24.77	1	100	51,719
Upgrade Job			100	639
EMERGENCY COMMUNICATIONS Total:				**1,112,631**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Emergency Support Services
Department Head Name	Casey Swetlik
Department Mission	Emergency Support Services is the interface between those who need help and those who provide it.
Describe how your Department's mission aligns with the County Board's strategic plan	Our allignment with the County Board's strategic plan falls under the initiatives of Safety and Health as well as Outreach.
FTE Count	22

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$1,854,224 with 62.8% of that being Staff Wages
Total 2015 budget cost and % of total budget for Staff Fringes	$1,854,223 with 25.1% of that being Staff Fringes
Total 2015 budget cost and % of total budget for Overtime	$1,854,223 with 4.6% of that being Overtime. Payroll accounts for 91.5% of the overall budget.

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$86,973	$139,511
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 60 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	The 60.4% increase can be attributed to additional grant funding for Medical Reserve Corps, Homeland Security and SARA.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$133,186	$146,645
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 10 Decrease ☐ Same	
Explain the reason for any increases or	$1,750 increase in staff development for training on	

decreases in Operating expenses between 2014 & 2015	new equipment. $8,600 increase in sundry for repair of aging equipment, $3,000 in office supplies for headsets and a chair.
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Sundry Repair, 7400-2490, $38,200, 2.1%. Sundry repair includes the estimated repair costs for the 9-1-1 center as well as on-going maintenance agreement costs for our mapping system, mass notification system and recording system.
	2. Telephone, 7400-2250, $26,844,, 1.4%. Telephone costs include 9-1-1 circuits, Centrex circuits, 9-1-1 back-up phone lines and long distance costs related to the 9-1-1 Center.
	3. Liability Insurance, -5180, $9,843, 0.5%. Liability costs are placed in my budget to pay for what's determined to be my department's share of the costs for the Senior Project Management Department.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$6,700 which is 0.36% of the overall budget.
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs are being requested in 2015
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	8.5% of my $1,854,223 is operational. Coming up with a $93,000 reduction would mean cuts to staffing. Reducing Emergency Management positions would impact grant revenue since those positions are 48.9 % grant funded. Position cuts in the 9-1-1 Center would result in an increased liability to the County. Operational cuts are possible but the impact will result in no training, travel, office supplies or repair. This approach, in my opinion, is not practical.
How could your department increase revenue in 2015?	Providing 9-1-1 services to the City of River Falls could bring forward an opportunity for increased revenue. The County could implement an alarm fee requiring citizens to register their home and commercial alarms with the County. Saywer County currently has such a fee.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Facilities	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	613,200	620,348	772,709	859,070	548,772	831,768	831,768	0	
1120	OVERTIME	7,592	13,987	7,508	10,000	11,702	15,840	15,840	0	
1130	ON-CALL PAY	12,606	10,138	9,068	10,000	7,989	10,000	10,000	0	
1310	PTO INCENTIVE	10,395	6,540	6,475	12,000	5,777	5,777	5,777	0	
	Total Wages	643,793	651,013	795,760	891,070	574,240	863,385	863,385	0	-3%
1510	SOCIAL SECURITY	61,318	58,675	62,714	65,709	44,400	65,595	65,595	0	
1520	RETIREMENT - EMPLOYER SHARE	44,464	46,663	50,749	54,491	39,758	57,768	57,768	0	
1521	RETIREMENT - EMPLOYEE SHARE	33,124	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	217,196	228,215	188,619	179,729	133,260	182,301	182,301	0	
1545	HRA LIABILITY	20,600	29,700	27,133	21,450	21,450	22,000	22,000	0	
1550	DISABILITY INSURANCE	3,215	2,405	2,359	2,510	1,815	2,704	2,704	0	
1560	WORKER'S COMP	6,311	6,036	6,326	6,435	4,504	6,424	6,424	0	
1580	LIFE INSURANCE	1,744	1,187	1,178	1,214	979	1,309	1,309	0	
1590	UNEMPLOYMENT COMP CHARGES	0	0	136	0	7,406	0	0	0	
	Total Fringes	387,972	372,881	339,214	331,538	253,572	338,101	338,101	0	2%
1610	STAFF DEVELOPMENT	1,391	2,189	3,174	6,000	2,005	10,000	10,000	0	
2190	OTHER PROFESSIONAL SERVICES	0	0	0	0	0	6,000	12,000	0	
2195	PURCHASED SERVICES	202,898	179,440	193,953	0	0	0	0	0	
2210	WATER & SEWER	62,665	70,836	77,635	42,800	24,175	34,600	34,600	0	
2220	ELECTRICITY	351,341	355,825	349,851	258,900	174,731	244,800	244,800	0	
2240	GAS FOR HEATING	171,333	107,646	154,641	169,300	138,758	164,200	164,200	0	
2250	TELEPHONE/DICTAPHONE	10,276	7,858	8,481	3,600	4,914	4,740	4,740	0	
2251	CELLULAR PHONE SERVICE	0	0	0	0	347	5,360	5,360	0	
2450	GROUNDS MAINTENANCE	48,851	30,280	38,931	33,000	17,716	49,800	49,800	0	
2470	BUILDING MAINTENANCE	76,790	51,878	88,185	74,500	60,954	79,100	79,100	0	
2490	SUNDRY REPAIR & MAINTENANCE	41,908	37,177	119	0	489	0	0	0	
2960	COMPUTER EQUIPMENT & REPAIR	119	149	0	8,500	5,585	0	0	0	
2970	REFUSE COLLECTION	19,242	26,524	17,624	15,600	11,021	22,000	22,000	0	
2990	OTHER CONTRACTUAL SERVICES	72,746	96,465	115,504	133,000	79,856	133,000	133,000	0	
3110	POSTAGE	89	-9	72	100	162	200	200	0	
3130	COPY EXPENSE	132	5	100	0	646	1,000	1,000	0	
3190	OFFICE SUPPLIES	3,499	3,230	3,611	2,400	1,345	2,500	2,500	0	
3390	EMPLOYEE TRAVEL	8,920	6,861	7,191	6,600	704	6,500	6,500	0	
3440	OPERATING SUPPLIES	37,280	42,351	36,266	44,500	28,725	44,400	44,400	0	
3510	FUEL VARIANCE	0	166,418	213,197	231,000	171,601	200,000	200,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Facilities	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3770	FUEL OIL	1,010	2,415	0	0	0	0	0	0	
3995	VEHICLE OPERATING EXPENSES	0	0	0	0	0	0	6,100	0	
5180	LIABILITY INSURANCE	12,492	12,492	12,492	12,492	12,492	12,492	12,492	0	
	Total Expenses	1,122,982	1,200,030	1,321,027	1,042,292	736,226	1,020,692	1,032,792	0	-1%
8110	NEW VEHICLES	21,574	0	0	0	0	0	0	0	
8130	NEW EQUIPMENT	2,390	3,790	0	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	81,343	0	0	0	0	0	0	0	
8220	BUILDING OUTLAY	66,888	23,192	0	0	0	0	0	0	
	Total Capital	172,195	26,982	0	0	0	0	0	0	
	Total Operating Expenses	**2,326,942**	**2,250,906**	**2,456,001**	**2,264,900**	**1,564,038**	**2,222,178**	**2,234,278**	**0**	-1%
0000	REVENUES	371,333	516,692	664,187	338,000	173,374	197,000	197,000	0	
	Total Revenue	371,333	516,692	664,187	338,000	173,374	197,000	197,000	0	-42%
	Report Total	**-1,955,609**	**-1,734,214**	**-1,791,814**	**-1,926,900**	**-1,390,664**	**-2,025,178**	**-2,037,278**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005100	FACILITIES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	FACILITIES - SALARIES	613,200	620,348	772,709	859,070	548,772	831,768	831,768	0	
1120	FACILITIES - OVERTIME	7,592	13,987	7,508	10,000	11,702	15,840	15,840	0	
1130	FACILITIES - ON-CALL PAY	12,606	10,138	9,068	10,000	7,989	10,000	10,000	0	
1310	FACILITIES - PTO INCENTIVE	10,395	6,540	6,475	12,000	5,777	5,777	5,777	0	
	Total Wages	643,793	651,013	795,760	891,070	574,240	863,385	863,385	0	-3%
1510	FACILITIES - SOCIAL SECURITY	61,318	58,675	62,714	65,709	44,400	65,595	65,595	0	
1520	FACILITIES - EMPLOYER RETIRE	44,464	46,663	50,749	54,491	39,758	57,768	57,768	0	
1521	FACILITIES - EMPLOYEE RETIRE	33,124	0	0	0	0	0	0	0	
1540	FACILITIES -HEALTH INSURANCE	217,196	228,215	188,619	179,729	133,260	182,301	182,301	0	
1545	HRA LIABILITY	20,600	29,700	27,133	21,450	21,450	22,000	22,000	0	
1550	FACILITIES - DISABILITY INS	3,215	2,405	2,359	2,510	1,815	2,704	2,704	0	
1560	FACILITIES - WORKER'S COMP.	6,311	6,036	6,326	6,435	4,504	6,424	6,424	0	
1580	FACILITIES - LIFE INSURANCE	1,744	1,187	1,178	1,214	979	1,309	1,309	0	
1590	FACILITIES - UNEMPLOYMENT COMP	0	0	136	0	7,406	0	0	0	
	Total Fringes	387,972	372,881	339,214	331,538	253,572	338,101	338,101	0	2%
1610	FACILITIES - STAFF DEVELOP.	1,391	2,189	3,174	6,000	2,005	10,000	10,000	0	
2190	FACILITIES - OTHER PROF0 SERVICES	0	0	0	0	0	6,000	12,000	0	
2210	FACILITIES - WATER & SEWER	6,039	8,407	14,893	13,000	4,120	11,300	11,300	0	
2220	FACILITIES - ELECTRICITY	79,742	78,670	81,642	78,000	63,433	65,000	65,000	0	
2240	FACILITIES - GAS FOR HEATING	6,525	3,833	10,491	25,000	20,123	25,000	25,000	0	
2250	FACILITIES - PHONE/INTERNET	5,649	3,811	5,038	3,600	3,250	2,640	2,640	0	
2251	FACILITIES - CELL PHONE	0	0	0	0	347	5,360	5,360	0	
2450	FACILITIES - GROUNDS MAINT	16,475	10,066	9,024	12,000	6,377	19,000	19,000	0	
2470	FACILITIES - BLDG MAINTENANC	23,831	15,031	27,019	24,000	29,787	27,600	27,600	0	
2490	FACILITIES - SUNDRY REPAIR	9,385	11,114	0	0	0	0	0	0	
2960	FACILITIES - COMPUTER EQUIP	119	149	0	8,500	5,585	0	0	0	
2970	FACILITIES - REFUSE COLLECT	2,634	5,071	3,184	4,000	4,209	6,500	6,500	0	
2990	FACILITIES - OTHER CONTRACT	30,841	45,660	41,465	76,000	34,837	76,000	76,000	0	
3110	FACILITIES - POSTAGE	84	-9	72	100	162	200	200	0	
3130	FACILITIES -COPY EXPENSES	87	5	100	0	646	1,000	1,000	0	
3190	FACILITIES -OFFICE SUPPLIES	2,332	2,149	2,446	2,400	1,002	2,500	2,500	0	
3390	FACILITIES - EMPLOYEE TRAVEL	3,226	1,989	1,739	5,000	511	5,000	5,000	0	
3440	FACILITIES - OPER. SUPPLIES	14,623	16,743	14,465	18,000	14,109	17,500	17,500	0	
3995	FACILITIES - VEHICLE OPERATING EXPENSE	0	0	0	0	0	0	6,100	0	
5180	FACILITIES - LIABILITY INS	12,492	12,492	12,492	12,492	12,492	12,492	12,492	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005100	FACILITIES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Expenses	215,475	217,370	227,244	288,092	202,995	293,092	305,192	0	6%
8110	FACILITIES - NEW VEHICLES	21,574	0	0	0	0	0	0	0	
8130	FACILITIES - NEW EQUIPMENT	2,390	3,790	0	0	0	0	0	0	
8220	FACILITIES - CAPITAL OUTLAY	41,933	1,998	0	0	0	0	0	0	
	Total Capital	65,897	5,788	0	0	0	0	0	0	
	Total Operating Expenses	**1,313,137**	**1,247,052**	**1,362,218**	**1,510,700**	**1,030,807**	**1,494,578**	**1,506,678**	**0**	0%
47400	MAINTENANCE CHARGES TO NH & SCI	371,333	354,505	444,228	110,000	24,713	0	0	0	
47450	FACILITIES - REBATES	0	0	1,881	0	0	0	0	0	
	Total Revenue	371,333	354,505	446,109	110,000	24,713	0	0	0	-100%
	Total FACILITIES	**-941,804**	**-892,547**	**-916,109**	**-1,400,700**	**-1,006,094**	**-1,494,578**	**-1,506,678**	**0**	8%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-005100 FACILITIES				
Adj - for 2015 from 20.19 to 21.19			100	2,088
COLA			100	16,717
Custodian	19.39	1	100	40,486
Custodian	19.39	1	100	40,486
Custodian	13.38	1	100	27,937
Custodian	19.39	1	100	40,486
Custodian	19.39	1	100	40,486
Custodian	19.39	1	100	40,486
Facilities Coordinator	22.61	1	100	47,209
Facilities Director	40.43	1	100	84,417
Facilities Manager	32.69	1	100	68,256
Howard's facilities wages			100	15,571
Lead Maintenance Mechanic	25.01	1	100	52,220
Maintenance Mechanic	23.15	1	100	48,337
Maintenance Mechanic	23.69	1	100	49,464
Maintenance Mechanic	23.15	1	100	48,337
Maintenance Mechanic	23.15	1	100	48,337
Maintenance Mechanic	20.99	1	100	43,827
Maintenance Utility Worker	20.19	1	100	42,156
New position for Facilities			100	26,100
Pay inc July 2015 - 13.38 to 13.73			100	365
Seasonal emp for facilities			100	8,000
FACILITIES Total:				**831,768**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005101	AG/EXTENSION BUILDING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2210	AG/EXT - WATER AND SEWER	789	944	1,046	600	486	1,200	1,200	0	
2220	AG/EXT - ELECTRICITY	15,647	14,732	15,325	8,900	12,931	16,800	16,800	0	
2240	AG/EXT - GAS FOR HEATING	7,034	4,197	4,907	3,300	5,458	6,200	6,200	0	
2250	AG/EXT - AG CTR TELEPHONE	623	423	301	0	45	0	0	0	
2450	AG/EXT - GROUNDS MAINTENANCE	4,521	2,803	3,785	0	1,874	3,800	3,800	0	
2470	AG/EXT - BUILDING MAINTENANCE	6,051	3,391	2,310	1,000	6,970	7,000	7,000	0	
2490	AG/EXT - SUNDRY REPAIR/MAINT.	2,085	3,020	0	0	0	0	0	0	
2970	AG/EXT - REFUSE COLLECTION	3,391	3,830	2,086	900	1,393	3,500	3,500	0	
2990	AG/EXT - OTHER CONTRACT SERV.	2,127	7,210	6,589	4,000	9,123	12,000	12,000	0	
3390	AG/EXT - EMPLOYEE TRAVEL	898	1,560	1,661	0	50	400	400	0	
3440	AG/EXT - OPERATING SUPPLIES	1,966	2,645	2,167	1,300	574	3,000	3,000	0	
	Total Expenses	45,132	44,755	40,177	20,000	38,904	53,900	53,900	0	170%
	Total Operating Expenses	**45,132**	**44,755**	**40,177**	**20,000**	**38,904**	**53,900**	**53,900**	**0**	170%
	Total AG/EXTENSION BUILDING	**-45,132**	**-44,755**	**-40,177**	**-20,000**	**-38,904**	**-53,900**	**-53,900**	**0**	170%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005102	JAIL	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2210	JAIL MAINT - WATER & SEWER	13,394	18,477	18,225	18,000	6,100	10,000	10,000	0	
2220	JAIL MAINT - ELECTRICITY	89,848	88,634	92,064	82,000	53,431	82,000	82,000	0	
2240	JAIL MAINT - GAS FOR HEATING	49,581	35,207	47,080	59,000	55,632	65,000	65,000	0	
2450	JAIL MAINT - GROUNDS MAINT.	14,994	9,328	9,101	14,000	5,171	14,000	14,000	0	
2470	JAIL MAINT - BUILDING MAINTENANCE	13,249	13,766	21,989	27,000	4,925	27,000	27,000	0	
2490	JAIL MAINT - SUNDRY REPAIR & MAINT	16,042	7,450	0	0	149	0	0	0	
2970	JAIL MAINT - REFUSE COLLECTION	3,734	5,071	3,184	3,600	2,782	4,000	4,000	0	
2990	JAIL MAINT - OTHER CONTRACTUAL SERVICES	17,674	19,705	35,901	48,000	26,856	35,000	35,000	0	
3190	JAIL MAINT - OFFICE SUPPLIES	51	226	545	0	0	0	0	0	
3390	JAIL MAINT - EMPLOYEE TRAVEL	18	435	407	0	0	0	0	0	
3440	JAIL MAINT - OPERATING SUPPLIES	11,793	16,828	12,450	18,000	8,742	15,700	15,700	0	
	Total Expenses	230,378	215,127	240,946	269,600	163,788	252,700	252,700	0	-6%
8220	JAIL - CAPITAL OUTLAY	24,955	15,967	0	0	0	0	0	0	
	Total Capital	24,955	15,967	0	0	0	0	0	0	
	Total Operating Expenses	**255,333**	**231,094**	**240,946**	**269,600**	**163,788**	**252,700**	**252,700**	**0**	-6%
	Total JAIL	**-255,333**	**-231,094**	**-240,946**	**-269,600**	**-163,788**	**-252,700**	**-252,700**	**0**	-6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005103	HHS-MAINTENANCE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2195	HHS BLDG - PURCHASED SERVICES	202,898	179,440	193,953	0	0	0	0	0	
2210	HHS BLDG - WATER/SEWER	5,323	4,670	4,973	6,200	7,648	7,100	7,100	0	
2220	HHS BLDG - ELECTRICITY	73,623	75,853	77,028	61,000	44,936	61,000	61,000	0	
2240	HHS BLDG - GAS	61,310	34,131	53,894	77,000	45,304	62,000	62,000	0	
2250	HHS BLDG - TELEPHONE EXPENSE	3,530	1,956	720	0	1,321	2,100	2,100	0	
2450	HHS BLDG - GROUNDS MAINT	4,987	3,201	5,584	2,000	3,453	8,000	8,000	0	
2470	HHS BLDG - BLDG MAINT	11,663	7,137	12,946	10,500	13,643	8,000	8,000	0	
2490	HHS BLDG - SUNDRY REPAIR	7,396	7,388	119	0	112	0	0	0	
2970	HHS BLDG - REFUSE	3,158	4,180	2,795	5,500	833	6,000	6,000	0	
2990	HHS BLDG - CONTRACTED SRV	2,369	4,986	9,256	3,000	6,094	10,000	10,000	0	
3130	HHS BLDG - COPIER	41	0	0	0	0	0	0	0	
3190	HHS BLDG - OFFICE SUPPLIES	545	415	419	0	343	0	0	0	
3390	HHS BLDG - TRAVEL	2,389	1,315	1,546	1,100	136	1,100	1,100	0	
3440	HHS BLDG - OPERATING SUPPLIES	8,164	6,098	7,184	7,200	5,300	8,200	8,200	0	
3770	HHS BLDG - FUEL OIL	528	1,336	0	0	0	0	0	0	
	Total Expenses	387,924	332,106	370,417	173,500	129,123	173,500	173,500	0	0%
	Total Operating Expenses	**387,924**	**332,106**	**370,417**	**173,500**	**129,123**	**173,500**	**173,500**	**0**	0%
	Total HHS-MAINTENANCE	**-387,924**	**-332,106**	**-370,417**	**-173,500**	**-129,123**	**-173,500**	**-173,500**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005104	N. HOME - MAINTENANCE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2210	N HOME - WATER & SEWER	30,172	32,120	32,519	0	2,294	0	0	0	
2220	N HOME - ELECTRICITY	65,813	60,568	73,003	0	0	0	0	0	
2240	N HOME - GAS FOR HEATING	38,957	24,208	33,234	0	7,712	0	0	0	
2250	N HOME - TELEPHONE	419	1,668	2,422	0	298	0	0	0	
2450	N HOME - GROUNDS MAINTENANCE	4,812	3,527	5,218	0	76	0	0	0	
2470	N HOME - MAINTENANCE BLDG	13,054	11,137	19,672	0	4,508	0	0	0	
2490	N HOME - MAINTENANCE SUNDRY	6,845	6,880	0	0	0	0	0	0	
2970	N HOME - WASTE MANAGEMENT	6,325	8,372	3,915	0	465	0	0	0	
2990	N HOME - CONTRACTED SERVICES	19,735	17,635	20,395	0	2,127	0	0	0	
3110	N HOME - MAINT POSTAGE CHARGES	5	0	0	0	0	0	0	0	
3130	N HOME - COPIER CHARGES	4	0	0	0	0	0	0	0	
3190	N HOME - OFFICE SUPPLIES	571	440	201	0	0	0	0	0	
3390	N HOME - EMPLOYEE TRAVEL	2,389	1,041	1,196	0	0	0	0	0	
3440	N HOME - OPERATING SUPPLIES	510	31	0	0	0	0	0	0	
3770	N HOME - FUEL OIL	482	1,079	0	0	0	0	0	0	
	Total Expenses	190,093	168,706	191,775	0	17,480	0	0	0	
8135	N HOME - EQUIPMENT OVER $1000	81,343	0	0	0	0	0	0	0	
	Total Capital	81,343	0	0	0	0	0	0	0	
	Total Operating Expenses	**271,436**	**168,706**	**191,775**	**0**	**17,480**	**0**	**0**	**0**	
	Total N. HOME - MAINTENANCE	**-271,436**	**-168,706**	**-191,775**	**0**	**-17,480**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005105	SCI MAINTENANCE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2210	SCI MAINT - WATER/SEWER	6,948	6,218	5,979	5,000	3,527	5,000	5,000	0	
2220	SCI MAINT - ELECTRICITY	26,668	37,368	10,789	29,000	0	20,000	20,000	0	
2240	SCI MAINT - GAS	7,926	6,070	5,035	5,000	4,529	6,000	6,000	0	
2250	SCI MAINT - TELEPHONE SERVICE	55	0	0	0	0	0	0	0	
2450	SCI MAINT - GROUNDS MAINT	3,062	1,355	6,219	5,000	765	5,000	5,000	0	
2470	SCI MAINT - BLDG MAINT	8,942	1,416	2,740	2,000	122	3,500	3,500	0	
2490	SCI MAINT - SUNDRY REPAIRS	155	1,325	0	0	228	0	0	0	
2970	SCI MAINT - REFUSE	0	0	2,460	1,600	1,339	2,000	2,000	0	
2990	SCI MAINT - CONTRACTED SERVICES	0	1,269	1,898	2,000	819	0	0	0	
3390	SCI MAINT - TRAVEL	0	521	642	500	7	0	0	0	
3440	SCI MAINT - OPERATING SUPPLIES	224	6	0	0	0	0	0	0	
	Total Expenses	53,980	55,548	35,762	50,100	11,336	41,500	41,500	0	-17%
8220	SCI MAINT - CAPITAL OUTLAY	0	5,227	0	0	0	0	0	0	
	Total Capital	0	5,227	0	0	0	0	0	0	
	Total Operating Expenses	**53,980**	**60,775**	**35,762**	**50,100**	**11,336**	**41,500**	**41,500**	**0**	-17%
	Total SCI MAINTENANCE	**-53,980**	**-60,775**	**-35,762**	**-50,100**	**-11,336**	**-41,500**	**-41,500**	**0**	-17%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-005106	**FUEL PUMP USAGE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2470	FUEL PUMP MAINTENANCE	0	0	1,509	10,000	999	6,000	6,000	0	
3510	FUEL PUMP USAGE - GAS	0	166,418	213,197	231,000	171,601	200,000	200,000	0	
	Total Expenses	0	166,418	214,706	241,000	172,600	206,000	206,000	0	-15%
	Total Operating Expenses	**0**	**166,418**	**214,706**	**241,000**	**172,600**	**206,000**	**206,000**	**0**	-15%
47401	FUEL PUMP USAGE RECOVERIES	0	162,187	218,078	228,000	148,661	197,000	197,000	0	
	Total Revenue	0	162,187	218,078	228,000	148,661	197,000	197,000	0	-14%
	Total FUEL PUMP USAGE	**0**	**-4,231**	**3,372**	**-13,000**	**-23,939**	**-9,000**	**-9,000**	**0**	-31%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

725	Fleet Fund	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3773	GAS/DIESEL FUEL	0	0	4,289	4,400	0	4,400	4,400	0	
3995	VEHICLE OPERATING EXPENSES	0	0	2,642	21,850	18,141	21,850	21,850	0	
	Total Expenses	0	0	6,931	26,250	18,141	26,250	26,250	0	0%
8110	NEW VEHICLES	0	0	3,151	0	0	0	0	0	
	Total Capital	0	0	3,151	0	0	0	0	0	
	Total Operating Expenses	**0**	**0**	**10,082**	**26,250**	**18,141**	**26,250**	**26,250**	**0**	0%
0000	REVENUES	0	0	20,520	26,250	17,471	26,250	26,250	0	
	Total Revenue	0	0	20,520	26,250	17,471	26,250	26,250	0	0%
	Report Total	**0**	**0**	**10,438**	**0**	**-670**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Facilities
Department Head Name	Jim Elsbury
Department Mission	Maintain, preserve and extend the useful life of existing facilities to ensure their functionality and availability for use by all County departments.
Describe how your Department's mission aligns with the County Board's strategic plan	By being proactive with repairs, maintenance, landscaping, service delivery; we save the Taxpayers the expense of shortened life cycles of equipment, shorter building life, more maintenance that is deferred. These types of issues cost more than getting and staying on top of them. By properly maintaining our HVAC equipment we protect the health of every person that enters our buildings. By proactively maintaining our Security Systems and Cameras, we provide a safe environment for all visitors to our buildings. We hold our staff accountable for the work they do. We provide feedback on their performance and we support them 100%.
FTE Count	15

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	831,768
Total 2015 budget cost and % of total budget for Staff Fringes	340,472
Total 2015 budget cost and % of total budget for Overtime	2,355

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget		
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget Explain the reason for any increases or	Percent: Increase Decrease ☐ Same	

decreases in revenue between 2014 & 2015	

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	788,800	804,700
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 2.01 Decrease	☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	The Baldwin location will need to be included for the enitre year. Last budget cycle, we had only 6 months planned. Due to savings in Utilities and the CIP we are able to ask for this small increase which can be reduced is needed. Unless Utilites trend much higher, I see this as the number we continue to stay at or near over the course, of the next couple of years	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. 2220-Electricity $244,800
	2. 2240-Gas for Heating $164,200
	3. 2470-Building Maintenance $73,100 the building is in need of Interior and Exterior Maintenance such as: Power washing Exteriors, repairs to retaining walls, wall paper on the hallway walls, painting, wall guards etc.
	4. 2990-Contracted Services $133,000 the items mentioned above need to be installed, applied, cleaned, Generators need Load Bank Testing, Chiller needs Eddy Current testing, the UPS units need servicing by a certified technician, Snow removal needs to occur
	5. 2450 Grounds Maint. $49,800 this is for all buildings and they are all in need of new flowers, landscaping of some form, some minor excavation to alleviate the damage caused by run off
What is the 2015 budget amount and % of total for Staff Development?	10,000 / 1.24%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	Shredding is now tied to our Budget, while hopefully this will be less than the $6,000 we asked for; it could be more

Balancing

How would you achieve a 5% budget reduction?	Contracted Services reduce it by $33,000

What would be the impact?	Grounds Maint. could be cut $7,000 We would alter our approach and spread the Maint. and Services over several yaers rather than doing so much in the calendar year.
How could your department increase revenue in 2015?	Create the ability for us to charge back for services. Not all, just any work that created Overtime for our Staff.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009500	FAIRGROUNDS MAINTENANCE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
7900	COUNTY FAIR ALLOCATION	43,500	43,500	59,000	62,000	62,000	70,000	65,000	0	
	Total Expenses	43,500	43,500	59,000	62,000	62,000	70,000	65,000	0	5%
	Total Operating Expenses	**43,500**	**43,500**	**59,000**	**62,000**	**62,000**	**70,000**	**65,000**	**0**	5%
	Total FAIRGROUNDS MAINTENANCE	**-43,500**	**-43,500**	**-59,000**	**-62,000**	**-62,000**	**-70,000**	**-65,000**	**0**	5%

ST CROIX COUNTY FAIR, INC

BUDGET 2015

	A	B	C	D	E	F	G	H	I
1	INCOME								
2									
3	ADMINISTRATIVE INCOME			1200		Interest, dividends, uncashed checks			
4	AID-STATE			6500		Aid for Premiums			
5	AID-COUNTY			70000		Aid from County--4-H judging, premiums			
6	ADVERTISEMENTS			100		sign space rental			
7	GATE RECEIPTS			25000		Parking revenue			
8	GRANDSTAND EVENTS			32000		Horse, Tractor & Truck pulls, entertainment			
9	SPACE RENTAL			20000		Commercial exhibits & Food stands			
10	CONTEST ENTRY FEES			500		Fees from contestants in Grandstand			
11	CONCESSIONS			25000		Beer sales, sawdust sales to exhibitors			
12	STALL AND PEN FEES			1000		Fees from Exhibitors			
13	GROUNDS RENTAL-NON FAIR			2000		Rental of fairgrounds not during fair			
14	SPONSORSHIPS			1450		Sponsorships for printing & Entertainment			
15	FAIREST OF THE FAIR			400		Sponsors for contestants			
16	VENDOR (RECOVERY) INS.			500		Insurance sold to commercial booths			
17	CARNIVAL			8000		Contract with Earl's rides, % of gross			
18	CAMPING			6000		Camp site fees during the fair			
19	OFF-SEASON STORAGE			25000		Campers, boats, RV's, etc.			
20			TOTAL	224650					
21									
22	EXPENSE								
23									
24	ADMINISTRATIVE EXPENSE			5000		Bank charges, memorials, postage, supplies			
25	SALARIES			25000		Parking, bathrooms, manure removal			
26	OFFICERS' SALARIES			3800		Fair board officers			
27	SUPERINTENDENTS			1400		Commercial, Open Class & Entertainment			
28	JUDGES			6000		Junior, Open Class & Senior Citizens			
29	PREMIUMS			15500		Paid to Exhibitors			
30	SUPPLIES, RIBBONS & TROPHIES			4000					
31	PRINTING			6000		Premium books, programs, brochures			
32	ADVERTISING			15000		Newspapers, Radio, Web Page			
33	ASSOCIATION MEMBERSHIP DUES			750		International Ass. Of Fairs, WI Assoc. of Fair			
34	INSURANCE			10000		Liability, Workman's Comp			
35	UTILITIES			16000		Telephone, electric, sanitation			
36	RENTAL OF EQUIPMENT			18000		Stalls, tents, gators			
37	ACTS, FEATURES & CONTESTS			35000		Croix Court, Tractor & Truck Pulls, Mud Bog			
38	CONCESSIONS			7000		Beer			
39	MERCHANDISE FOR SALE			1200		Sawdust			
40	GROUNDS MAINTENANCE			20000		Repairs to Buildings and Grounds			
41	FAIREST OF THE FAIR			1500					
42	CAPITAL IMPROVEMENTS			33500		New Equipment, permanent improvements			
43									
44			TOTAL	224650					

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Finance	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	238,750	248,049	239,471	252,729	187,890	264,145	264,145	0	
1120	OVERTIME	157	1,559	181	1,000	0	150	150	0	
1310	PTO INCENTIVE	3,075	4,603	3,496	3,000	1,633	1,633	1,633	0	
	Total Wages	241,982	254,211	243,148	256,729	189,523	265,928	265,928	0	4%
1510	SOCIAL SECURITY	17,734	20,853	17,518	19,329	14,485	20,203	20,203	0	
1520	RETIREMENT - EMPLOYER SHARE	12,810	15,506	16,004	17,688	13,635	17,959	17,959	0	
1521	RETIREMENT - EMPLOYEE SHARE	9,653	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	49,551	66,280	72,388	72,449	57,357	69,978	69,978	0	
1545	HRA LIABILITY	5,000	8,800	9,075	8,250	8,250	8,250	8,250	0	
1550	DISABILITY INSURANCE	958	862	785	833	643	870	870	0	
1560	WORKER'S COMP	1,820	2,108	1,802	1,895	1,480	1,979	1,979	0	
1580	LIFE INSURANCE	520	425	392	403	347	420	420	0	
	Total Fringes	98,046	114,834	117,964	120,847	96,197	119,659	119,659	0	-1%
1610	STAFF DEVELOPMENT	5,618	3,481	3,567	5,000	1,823	5,000	5,000	0	
2130	ACCOUNTING & AUDITING	50,846	61,470	65,896	61,400	38,566	55,800	55,800	0	
2190	OTHER PROFESSIONAL SERVICES	2,310	588	635	550	789	2,600	2,600	0	
2251	CELLULAR PHONE SERVICE	0	0	0	0	82	630	630	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	73	4,000	3,122	500	500	0	
3110	POSTAGE	4,433	4,063	4,069	4,500	3,451	4,500	4,500	0	
3130	COPY EXPENSE	3,109	3,075	1,517	3,500	996	1,500	1,500	0	
3150	CHECK PRINTING	-1,362	1,855	1,212	2,500	1,229	1,500	1,500	0	
3190	OFFICE SUPPLIES	6,597	4,877	4,028	3,000	-8,630	3,000	3,000	0	
3240	DUES & LICENSES	680	0	523	700	79	700	700	0	
3390	EMPLOYEE TRAVEL	390	1,323	1,645	1,350	1,045	1,800	1,800	0	
5180	LIABILITY INSURANCE	2,481	2,481	2,481	2,481	2,481	2,481	2,481	0	
	Total Expenses	75,102	83,213	85,646	88,981	45,033	80,011	80,011	0	-10%
8130	NEW EQUIPMENT	0	39	275	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	0	0	2,122	0	0	0	0	0	
	Total Capital	0	39	2,397	0	0	0	0	0	
	Total Operating Expenses	**415,130**	**452,297**	**449,155**	**466,557**	**330,753**	**465,598**	**465,598**	**0**	0%
	Report Total	**-415,130**	**-452,297**	**-449,155**	**-466,557**	**-330,753**	**-465,598**	**-465,598**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002600	**FINANCE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	FINANCE - SALARIES	238,750	248,049	239,471	252,729	187,890	264,145	264,145	0	
1120	FINANCE - OVERTIME	157	1,559	181	1,000	0	150	150	0	
1310	FINANCE - PTO INCENTIVE	3,075	4,603	3,496	3,000	1,633	1,633	1,633	0	
	Total Wages	241,982	254,211	243,148	256,729	189,523	265,928	265,928	0	4%
1510	FINANCE - SOCIAL SECURITY	17,734	20,853	17,518	19,329	14,485	20,203	20,203	0	
1520	FINANCE - EMPLOYER SHARE RETIREMENT	12,810	15,506	16,004	17,688	13,635	17,959	17,959	0	
1521	FINANCE - EMPLOYE SHARE RETIREMENT	9,653	0	0	0	0	0	0	0	
1540	FINANCE - HEALTH INSURANCE	49,551	66,280	72,388	72,449	57,357	69,978	69,978	0	
1545	HRA LIABILITY	5,000	8,800	9,075	8,250	8,250	8,250	8,250	0	
1550	FINANCE - DISABILITY INSURANCE	958	862	785	833	643	870	870	0	
1560	FINANCE - WORKER'S COMP.	1,820	2,108	1,802	1,895	1,480	1,979	1,979	0	
1580	FINANCE - LIFE INSURANCE	520	425	392	403	347	420	420	0	
	Total Fringes	98,046	114,834	117,964	120,847	96,197	119,659	119,659	0	-1%
1610	FINANCE - STAFF DEVELOPMENT	5,618	3,481	3,567	5,000	1,823	5,000	5,000	0	
2190	FINANCE - OTHER PROFESSIONAL SERVICES	2,310	588	635	550	789	2,600	2,600	0	
2251	FINANCE - CELL PHONE SERVICE	0	0	0	0	82	630	630	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	73	4,000	3,122	500	500	0	
3110	FINANCE - POSTAGE	4,433	4,063	4,069	4,500	3,451	4,500	4,500	0	
3130	FINANCE - COPY EXPENSE	3,109	3,075	1,517	3,500	996	1,500	1,500	0	
3150	FINANCE - CHECK PRINTING	-1,362	1,855	1,212	2,500	1,229	1,500	1,500	0	
3190	FINANCE - OFFICE SUPPLIES	6,597	4,877	4,028	3,000	-8,630	3,000	3,000	0	
3240	FINANCE - DUES & LICENSES	680	0	523	700	79	700	700	0	
3390	FINANCE - EMPLOYEE TRAVEL	390	1,323	1,645	1,350	1,045	1,800	1,800	0	
5180	FINANCE - LIABILITY INSURANCE	2,481	2,481	2,481	2,481	2,481	2,481	2,481	0	
	Total Expenses	24,256	21,743	19,750	27,581	6,467	24,211	24,211	0	-12%
8130	FINANCE - NEW EQUIPMENT	0	39	275	0	0	0	0	0	
8135	FINANCE - (EQUIPT - OVER $5000)	0	0	2,122	0	0	0	0	0	
	Total Capital	0	39	2,397	0	0	0	0	0	
	Total Operating Expenses	**364,284**	**390,827**	**383,259**	**405,157**	**292,187**	**409,798**	**409,798**	**0**	1%
	Total FINANCE	**-364,284**	**-390,827**	**-383,259**	**-405,157**	**-292,187**	**-409,798**	**-409,798**	**0**	1%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-002600 FINANCE				
Assistant Finance Director	34.37	1	100	71,764
COLA			100	5,214
Finance Director	45.44	1	100	94,878
Finance Specialist	21.05	1	100	43,952
Lead Finance Specialist	23.15	1	100	48,337
FINANCE Total:				**264,145**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002601	**INDEPENDENT AUDITING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2130	FINANCE - INDEPENDENT AUDITING	45,051	57,325	54,751	50,000	36,850	50,000	50,000	0	
	Total Expenses	45,051	57,325	54,751	50,000	36,850	50,000	50,000	0	0%
	Total Operating Expenses	**45,051**	**57,325**	**54,751**	**50,000**	**36,850**	**50,000**	**50,000**	**0**	0%
	Total INDEPENDENT AUDITING	**-45,051**	**-57,325**	**-54,751**	**-50,000**	**-36,850**	**-50,000**	**-50,000**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002602	SPECIAL ACCOUNTING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2130	FINANCE - INDIRECT COST STUDY	5,795	4,145	11,145	11,400	1,716	5,800	5,800	0	
	Total Expenses	5,795	4,145	11,145	11,400	1,716	5,800	5,800	0	-49%
	Total Operating Expenses	**5,795**	**4,145**	**11,145**	**11,400**	**1,716**	**5,800**	**5,800**	**0**	-49%
	Total SPECIAL ACCOUNTING	**-5,795**	**-4,145**	**-11,145**	**-11,400**	**-1,716**	**-5,800**	**-5,800**	**0**	-49%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Finance
Department Head Name	Tabatha Hansen
Department Mission	To provide a centralized financial mangement system for general County government. This provides the County Administrator and County Board with financial data and recommendations that contribute to the making of informed financial decisions for St. Croix County.
Describe how your Department's mission aligns with the County Board's strategic plan	Efficient use of tax dollars contributes to the Financial Health of the County. Ensuring fiscal responsibility and continuous improvement.
FTE Count	17.5 FTE, 1 Contracted Temp Staff; 4 in Finance Budget; others are in Highway, HHS & Health Center

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$265,928 and 57%
Total 2015 budget cost and % of total budget for Staff Fringes	$122,130 and 26%
Total 2015 budget cost and % of total budget for Overtime	$150 and 0.00032%; very small

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$0	$0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☒ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Finance doesn't generate revenue, our role is to help others increase revenues and decrease expenses, ensuring fiscal responsibility and accountability with requirements, regulations, and laws/statutes in the process.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested	2014	2015

Operating Expense Budget (excluding wages and fringes)	$88,981	$80,011
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 10%. ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Every two years the County purchases actuarial services to prepare a report to meet GASB 45 disclosures for Acounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions; we are in the odd year and only an interim actuarial valuation is needed. In 2014 we needed a full report and this will again be needed in 2016.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. 2130, Accounting & Auditing, $55,800, 12%. This includes $50,000 for our independent auditing services as required each year, $1,500 for the GASB 45 disclosure report and $4,300 for our Indirect Cost Study Plan
	2. 1610, Staff Development, $5,000. This is for state &/or regional meetings, WIGFOA, MNGFOA or GFOA (Government Finance Officers Association) meetings and/or conferences including lodging costs, and Alio trainings for Finance Staff.
	3. 3110, Postage, $4,500. The bulk of this cost is for mailing out the vendor checks from our weekly Accounts Payable run and at year end mailing of employee W-2's and vendors 1099's.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$5,000; About 1%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs, only working with other departments to meet their expanding program needs. One example is the CCS program at HHS, Finance will perform the billing, reporting, collection and reconciliation.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	I have very minimal operating expense lines. Reduction in those lines would mean no or reduced training and corresponding travel for staff, further limit office supplies and staffing reductions. This is

	not a realistic option for the department to still perform the needed functions fo the County.
How could your department increase revenue in 2015?	Finance works with others to ensure maximization of revenue, we do not direct charge for our services. Some costs are reimbursed through indirect cost allocation, but they are shown as revenues in other department budgets.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

225	Health and Human Services	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	6,230,466	6,052,227	6,205,660	6,352,646	4,639,506	6,846,261	6,846,261	0	
1120	OVERTIME	7,236	8,543	15,576	23,587	21,033	40,000	40,000	0	
1130	ON-CALL PAY	15,358	18,588	18,091	17,500	17,805	40,148	40,148	0	
1310	PTO INCENTIVE	54,535	46,762	46,819	46,819	54,520	54,213	54,213	0	
	Total Wages	6,307,595	6,126,120	6,286,146	6,440,552	4,732,864	6,980,622	6,980,622	0	8%
1510	SOCIAL SECURITY	459,678	447,483	450,517	485,829	361,733	528,190	528,190	0	
1520	RETIREMENT - EMPLOYER SHARE	330,795	350,575	402,643	437,414	334,192	463,192	463,192	0	
1521	RETIREMENT - EMPLOYEE SHARE	252,503	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	1,355,048	1,390,421	1,446,969	1,603,177	1,216,657	1,641,519	1,641,520	0	
1545	HRA LIABILITY	124,616	175,999	184,843	193,109	187,476	200,609	200,609	0	
1550	DISABILITY INSURANCE	24,333	18,601	18,513	20,646	15,399	22,447	22,447	0	
1560	WORKER'S COMP	49,172	46,056	47,839	57,515	45,639	57,652	57,652	0	
1580	LIFE INSURANCE	13,200	9,190	9,241	9,976	8,304	10,852	10,852	0	
	Total Fringes	2,609,345	2,438,325	2,560,565	2,807,666	2,169,400	2,924,461	2,924,462	0	4%
1600	UNEMPLOYMENT COMPENSATION	19,206	11,986	8,392	0	4,089	0	0	0	
1610	STAFF DEVELOPMENT	24,783	35,214	20,620	33,908	18,298	36,723	36,723	0	
2117	CONSULTANT FEES	441	0	5,550	5,000	7,200	15,000	10,000	0	
2120	LEGAL SERVICES	22,868	9,074	25,245	45,211	6,276	47,586	25,000	0	
2130	ACCOUNTING & AUDITING	48,500	49,725	24,900	45,000	18,750	45,000	40,000	0	
2185	INTERPRETER SERVICES	2,788	3,245	5,888	7,500	3,710	6,000	6,000	0	
2195	PURCHASED SERVICES	4,288,823	2,674,604	3,296,026	4,266,699	1,682,812	3,438,862	3,323,862	0	
2250	TELEPHONE/DICTAPHONE	37,928	45,929	28,728	20,000	24,978	16,216	16,216	0	
2251	CELLULAR PHONE SERVICE	13,757	884	11,270	22,900	27,214	48,715	48,715	0	
2253	PAGEING SERVICES	45	0	0	0	0	0	0	0	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	116,910	0	201,388	191,388	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	1,407	0	29,749	52,045	19,000	19,000	0	
3110	POSTAGE	19,347	20,136	18,877	19,500	10,579	16,216	16,216	0	
3130	COPY EXPENSE	16,570	14,239	12,085	15,000	10,910	24,325	24,325	0	
3190	OFFICE SUPPLIES	40,073	42,951	36,488	35,000	33,803	31,500	31,500	0	
3194	BACKGROUND CHECKS	30	0	140	0	180	0	0	0	
3196	COMPUTER OPERATING SUPPLIES	1,575	916	2,353	0	0	1,500	1,500	0	
3212	OUTREACH/EDUCATION	16,837	20,743	9,370	15,000	4,498	20,400	20,400	0	
3220	SUBSCRIPTIONS	734	780	1,009	650	713	1,426	1,426	0	
3240	DUES & LICENSES	1,550	1,418	511	5,000	4,506	9,000	9,000	0	
3390	EMPLOYEE TRAVEL	83,099	96,947	82,384	85,100	74,908	112,852	106,852	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

225	Health and Human Services	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3391	CLIENT/RESIDENT TRANSPORTATION	6,984	9,348	11,107	0	0	0	0	0	
3392	PROGRAM RELATED TRAVEL	4,380	4,114	2,042	0	188	0	0	0	
3420	MEDICAL SUPPLIES	78,658	75,093	78,200	99,230	80,384	102,682	102,682	0	
3440	OPERATING SUPPLIES	884	1,539	3,553	29,300	28,168	24,530	24,530	0	
3480	INSTRUCTIONAL AIDS	2,062	-57	1,963	1,700	692	1,700	1,700	0	
3940	LTCR/LTS STATE PAYMENT	0	0	0	0	0	376,005	376,005	0	
3995	VEHICLE OPERATING EXPENSES	24,669	22,864	16,897	42,300	18,435	61,288	61,288	0	
4005	EQUIPMENT REPAIRS/MAINTENANCE	7,232	9,683	730	650	1,878	650	650	0	
4034	PROGRAM CERTIFICATION	1,550	1,550	1,550	1,550	1,875	1,725	1,725	0	
4037	PSYCHOLOGICAL TESTING SUPPLIES	6,115	6,016	4,247	6,500	2,477	6,500	6,500	0	
4038	PSYCHIATRIST	307,000	295,558	309,338	328,000	225,732	328,000	328,000	0	
4039	PSYCHOLOGIST	64,180	64,375	64,125	64,800	37,125	64,800	64,800	0	
4046	PARENT EDUCATION	1,143	1,085	471	2,900	1,102	8,900	8,900	0	
4047	INSERVICES/TRAINING/CONFERENCES	200	0	0	0	0	0	0	0	
4049	LAB EXPENSE	2,178	2,415	2,333	2,200	2,541	2,200	2,200	0	
4050	NON-MEDICAL BENEFITS	1,500	500	500	0	0	0	0	0	
4053	ASSESSMENTS	220	385	190	350	488	350	350	0	
4110	MAPP EMPLOYMENT SERVICE	0	409	0	0	0	0	0	0	
4111	MAPP PREMIUM EXPENSE	0	61	105	2,500	18	1,000	1,000	0	
4120	SHORT TERM PLACEMENT	1,595	4,330	0	0	0	0	0	0	
4183	LICENSE FEE REIMBURSEMENT	12,974	14,231	14,380	14,100	14,345	14,500	14,500	0	
5180	LIABILITY INSURANCE	75,000	75,000	75,000	85,000	85,000	85,000	85,000	0	
	Total Expenses	5,237,478	3,618,697	4,176,567	5,449,207	2,485,917	5,171,539	5,007,953	0	-8%
8110	NEW VEHICLES	0	0	5,597	0	0	0	0	0	
8130	NEW EQUIPMENT	9,534	10,563	3,142	0	0	0	0	0	
8132	COMPUTER EQUIPMENT	5,535	4,362	12,405	0	0	0	0	0	
8134	EQUIPMENT UNDER $1000	0	1,260	0	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	28,338	10,992	30,137	0	0	0	0	0	
8140	SOFTWARE	37,021	37,140	0	0	0	0	0	0	
	Total Capital	80,428	64,317	51,281	0	0	0	0	0	
	Total Operating Expenses	**14,234,846**	**12,247,459**	**13,074,559**	**14,697,425**	**9,388,181**	**15,076,622**	**14,913,037**	**0**	1%
0000	REVENUES	15,221,472	12,734,451	13,571,645	14,697,425	10,896,793	9,054,263	9,473,363	0	
	Total Revenue	15,221,472	12,734,451	13,571,645	14,697,425	10,896,793	9,054,263	9,473,363	0	-36%
0000	REVENUES	1,027,889	-187,600	355,000	0	0	0	200,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

225	Health and Human Services	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
9100	COST ALLOCATIONS	0	0	0	0	0	-84,129	-124,119	0	
	Total Other	1,027,889	-187,600	355,000	0	0	-84,129	75,881	0	
	Report Total	**2,014,515**	**299,392**	**852,086**	**0**	**1,508,612**	**-6,106,488**	**-5,363,793**	**0**	100%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Total DHHS
Department Head Name	Fred Johnson
Department Mission	St Croix County Health and Human Services promotes quality services and heightens safety, health, and independence for our citizens by providing a continuum of services enhanced by community collaboration.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations: Quality Health and Human Services; for Everyone, by Everyone.
FTE Count	145.8

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $7,543,603; 46% of total budget 2015: $8,041,888; 48% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $3,163,115; 19% of total budget 2015: $3,243,696; 19% of total budget
Total 2015 budget cost and % of total budget for Overtime	2014: $23,587; 0.1% of total budget 2015: $40,000; 0.2% of total budget

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	State: $6,918,315; 42% Local: 3,233,802; 20% Total w/o Levy: $10,152,117; 62% Levy: $6,252,629; 38% Total w/Levy: $16,404,746 *Note: Above summary includes $603,231 revenue and expenditure budget amendment correction that is not current reflected in the HHS financials.	State: $7,175,019; 43% Local: $3,659,749; 22% Total w/o Levy: $10,834,768; 64% Levy: $6,007,976; 36% Total w/levy: $16,842,744

2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Increase with Levy 2.7% Increase without Levy 6.7% Decrease Levy only 4% State Increase $256,704 (Increased projected Federal reimbursement based on County claims; ADRC Dementia Care Specialist Funding; Children's Waiver Funding). Local Increase $425,947 (Increased projected billable services primarily in Comprehensive Community Services; Birth to Three; Mental Health).

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$5,674,441	$5,517,160
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	3% Decrease Adjustments in multiple expense line items that have a net decrease of $157,281.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purchased Services, 2195, $3,344,233, 61% (includes purchase of service contracts for multiple vendors.
	2. LTCR/LTS State Payment, 3940, $376,005, 7% (Long term care reform contribution. This expense was decreased over a 5 year term to this amount and was previously in excess of 2 million).
	3. Psychiatrist, 4038, $328,000, 6% (Professional services for the psychiatrist and psychologist).
	4. Sundry Repair & Main, 2490, $191,388, 3% (Computer software expenses).
	5. Food, 3430, $130,000, 2% (Food costs for the Senior Centers/congregate and home delivered meals).
What is the 2015 budget amount and % of total	$41,823; 0.9% of total operating budget

for Staff Development?	
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	Comprehensive Community Services (projected start date of 7/1/15) 100% State and Federal Funding. This is not a mandated program.
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	5% budget reduction in County tax levy would be $310,685. To achieve a 5% reduction in tax levy, I would recommend a decrease in purchased services of approximately $115,000 (assume more risk and more insurance coverage); Decrease in accounting services $5,000; Decrease in consultation fees $5,000; Eliminate additional fleet vehicle $6,000; Eliminate software for tracking training/certifications $10,000; Wage increase adjustment instead of 2% in January, adjust to 1% in January and 1% in July $41,500 savings (this would only be recommended if this is done on a countywide basis);
How could your department increase revenue in 2015?	Application of HHS fund balance $128,185. We will continue to assess revenues adjustments that would decrease the amount of fund balance that would be applied.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-000000	**UNALLOCATED**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
41110	TAX LEVY	5,106,969	4,768,970	4,764,300	5,502,414	5,502,414	0	0	0	
49225	TRANSFER FROM GENERAL FUND	0	0	64,012	0	0	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	40,643	0	0	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	199,509	0	
	Total Revenue	5,106,969	4,768,970	4,868,955	5,502,414	5,502,414	0	199,509	0	-96%
0000	TRANSFER TO CAPITAL PROJECTS FUND	0	0	355,000	0	0	0	200,000	0	
0000	TRANSFER TO INTERNAL SERVICE FUND	1,000,000	0	0	0	0	0	0	0	
0000	TRANSFER TO SPECIAL REV FUND	0	-187,600	0	0	0	0	0	0	
	Total Other	1,000,000	-187,600	355,000	0	0	0	200,000	0	
	Total UNALLOCATED	**6,106,969**	**4,581,370**	**5,223,955**	**5,502,414**	**5,502,414**	**0**	**399,509**	**0**	-93%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-100101	ADMINISTRATION HS 101	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	HS ADMIN - SALARIES	672,053	689,472	798,826	829,340	620,271	968,888	968,888	0	
1120	HS ADMIN - OVERTIME PAY	972	1,787	316	0	101	0	0	0	
1310	HS ADMIN - PTO INCENTIVE	8,307	6,604	8,100	8,100	11,347	11,347	11,347	0	
	Total Wages	681,332	697,863	807,242	837,440	631,719	980,235	980,235	0	17%
1510	HS ADMIN - SOCIAL SECURITY	49,258	50,557	56,885	63,429	47,823	74,098	74,098	0	
1520	HS ADMIN - RETIREMENT - EMPLOYER	35,560	39,751	51,912	58,043	44,690	65,873	65,873	0	
1521	HS ADMIN - RETIREMENT - EMPLOYEE	26,802	0	0	0	0	0	0	0	
1540	HS ADMIN - HEALTH INSURANCE	154,452	168,298	199,277	235,677	194,700	270,510	270,510	0	
1545	HRA LIABILITY	14,260	21,450	21,789	27,527	30,644	32,862	32,862	0	
1550	HS ADMIN - DISABILITY INSURANCE	2,657	2,103	2,404	2,727	2,072	3,186	3,186	0	
1560	HS ADMIN - WORKER'S COMPENSATION	7,170	6,330	7,600	14,679	13,402	12,843	12,843	0	
1580	HS ADMIN - LIFE INSURANCE	1,438	1,040	1,201	1,318	1,116	1,538	1,538	0	
	Total Fringes	291,597	289,529	341,068	403,400	334,447	460,910	460,910	0	14%
1600	HS ADMIN - UNEMPLOYMENT COMPENSATION	17,028	11,986	8,392	0	2,609	0	0	0	
1610	HS ADMIN - STAFF DEVELOPMENT	1,922	3,909	1,217	5,000	3,945	5,000	5,000	0	
2117	CONSULTANT FEES	441	0	5,550	5,000	7,200	15,000	10,000	0	
2130	HS ADMIN - ACCOUNTING & AUDITING	48,500	49,725	24,900	45,000	18,750	45,000	40,000	0	
2185	INTERPRETER SERVICES	2,788	3,245	5,768	7,500	3,710	6,000	6,000	0	
2195	HS ADMIN - PURCHASED SERVICES	114,144	121,234	124,209	127,500	69,813	112,640	112,640	0	
2250	HS ADMIN - TELEPHONE/DICTAPHONE	36,797	45,758	28,541	20,000	24,923	16,216	16,216	0	
2251	HS ADMIN - CELL PHONE	0	0	11,080	22,500	26,646	48,715	48,715	0	
2490	HS ADMIN - SUNDRY REPAIR & MAINTENANCE	0	0	0	116,910	0	201,388	191,388	0	
2960	HS ADMIN - COMPUTER EQUIP/REPLACEMENT	0	1,407	0	4,940	1,430	18,000	18,000	0	
3110	HS ADMIN - POSTAGE	8,111	19,799	18,450	19,500	10,579	16,216	16,216	0	
3130	HS ADMIN - COPY EXPENSE	9,413	12,574	11,709	15,000	10,910	24,325	24,325	0	
3190	HS ADMIN - OFFICE SUPPLIES	18,661	26,714	31,092	35,000	33,318	30,000	30,000	0	
3194	BACKGROUND CHECKS	30	0	140	0	180	0	0	0	
3196	HS ADMIN - COMPUTER OPERATING EXPENSE	477	574	628	0	0	0	0	0	
3240	HHS ADMIN - DUES & LICENSES	0	0	0	0	0	4,000	4,000	0	
3390	HS ADMIN - EMPLOYEE TRAVEL	3,267	5,628	4,394	5,500	7,233	8,000	7,000	0	
3392	HS ADMIN - PROGRAM RELATED TRAVEL	335	40	0	0	0	0	0	0	
3440	HS ADMIN - OPERATING SUPPLIES	0	0	0	26,900	26,704	15,000	15,000	0	
3995	VEHICLE EXPENSE	0	6,027	14,412	42,300	17,848	60,988	60,988	0	
5180	HS ADMIN - LIABILITY INSURANCE	75,000	75,000	75,000	85,000	85,000	85,000	85,000	0	
	Total Expenses	336,914	383,620	365,482	583,550	350,798	711,488	690,488	0	18%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-100101	ADMINISTRATION HS 101	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8110	HS Admin - New Vehicles	0	0	5,597	0	0	0	0	0	
8130	EQUIPMENT UNDER $1000	0	2,973	1,588	0	0	0	0	0	
8132	HS ADMIN - COMPUTER EQUIPMENT	1,757	0	2,919	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	1,538	4,921	1,237	0	0	0	0	0	
8140	HS ADMIN - COMPUTER SOFTWARE	33,294	37,140	0	0	0	0	0	0	
	Total Capital	36,589	45,034	11,341	0	0	0	0	0	
	Total Operating Expenses	**1,346,432**	**1,416,046**	**1,525,133**	**1,824,390**	**1,316,964**	**2,152,633**	**2,131,633**	**0**	17%
46530	HS ADMIN - RENT REVENUE	4,792	0	0	0	0	0	0	0	
46530	HS ADMIN - INTEREST INCOME	0	0	2	0	2	0	0	0	
46530	HS ADMIN - MISCELLANEOUS REVENUE	30,946	19,564	9,156	27,500	7,490	15,854	15,854	0	
46530	WIMCR/MOE REVENUE	921,058	642,721	201,081	435,000	0	435,000	435,000	0	
46530	WIMCR ALLOCATION	-449,077	0	0	0	0	0	0	0	
46530	COLLECTIONS ON DOUBTFUL ACCOUNTS	49,603	59,690	52,963	55,000	43,849	60,000	60,000	0	
46530	PRIOR YEAR SETTLEMENT/ADJUSTMENTS	-29,779	0	0	0	0	0	0	0	
46530	HS ADMIN - CAPACITY BUILDING	0	0	0	0	0	50,000	50,000	0	
49999	SURPLUS APPLIES	0	0	0	0	0	0	200,000	0	
	Total Revenue	527,543	721,975	263,202	517,500	51,341	560,854	760,854	0	47%
9100	HHS ADMIN - COST ALLOCATION	0	0	0	0	0	-84,129	-124,119	0	
	Total Other	0	0	0	0	0	-84,129	-124,119	0	
	Total ADMINISTRATION HS 101	**-818,889**	**-694,071**	**-1,261,931**	**-1,306,890**	**-1,265,623**	**-1,675,908**	**-1,494,898**	**0**	14%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-100101 ADMINISTRATION HS 101				
Accounts Receivable Supervisor	28.71	1	100	59,946
Administrative Assistant	15.83	1	100	33,053
Administrative Assistant	18.16	1	30	11,375
COLA			100	18,798
Confidential Administrative Assistant	21.53	1	100	44,954
Finance Specialist	20.09	1	100	41,947
Finance Specialist	21.53	0.5	100	22,477
Finance Specialist	21.05	1	25	10,988
Financial Assistant	20.79	1	100	43,409
Financial Assistant	20.79	1	100	43,409
Financial Assistant	20.79	1	10	4,340
Financial Assistant	19.97	1	100	41,697
Financial Assistant	20.41	1	100	42,616
Fiscal Manager	35.03	1	85	62,171
Health Information Management Supervisor	26.93	1	100	56,229
HHS Director	54.05	1	100	112,856
Medical Records Technician	19.95	0.8	100	33,324
Medical Records Technician	19.95	1	100	41,655
Medical Records Technician	19.95	1	100	41,655
Medical Records Technician	19.95	1	100	41,655
Move 10% to 600-914000			100	-5,623
Move 10% to nh med records			100	-4,166
Move from 305 & 615 to 101			100	37,918
Move from 400401 to 100101			100	26,542
Move from 600603 to 100101			100	37,918
Open - Finance Clerk July 1			100	16,840
Open position HHS Admin			100	46,207

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-100101 ADMINISTRATION HS 101				
Reclass Job			100	4,698
ADMINISTRATION HS 101 Total:				**968,888**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - Admin DHHS
Department Head Name	Fred Johnson
Department Mission	St. Croix County Health and Human Services promotes quality services and heightens safety, health, and independence for our citizens by providing a continuum of services enhanced by community collaboration.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	19.8

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $837,440; 46% of total budget 2015: $975,537; 49% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $403,400; 22% of total budget 2015: $460,174; 23% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $435,000 Local: $82,500 Total: $517,500	State: $485,000 Local: $75,854 Total: $560,854
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	8% Increase Anticipated increased State funding - Capacity Building of $50,000 which is anticipated to pay for software expense. Miscellaneous collections estimated lower (copy and records request).	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$583,550	$568,124
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	3% Decrease Decrease of $122,364; AMOS and Indirect charge to ADRC. Increased costs for consultants, new contract for cell phones, increased software expenses, increased vehicle operating expense, professional association dues.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Sundry Repair & Maintenance, 2490, $191,388; 34% (Computer software expense).
	2. Purchased Services, 2195, $112,640, 20% (Temp service contract, collection company expense, credit card fees, Westcap allocation, Family Resource Center Allocation, Homeless shelters allocation, Family Ties contract, meaningful use contract).
	3. Liability Insurance, 5180, $85,000, 15% (County assigned allocation).
	4. Vehicle Expense, 8110, $60,988, 11% (Fleet vehicle expense-lease, gas, and repair).
	5. Cell Phones; 2251, $48,715, 9% (Agency cell phones expense, except ADRC).
What is the 2015 budget amount and % of total for Staff Development?	$5,000; 0.9% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS.
How could your department increase revenue in 2015?	Potential increase in revenue with meaningful use. funding. Complete cost analysis of employment agreement for medical records position compared to

	contracting with temp service will be completed. These potential funding increases could offset the change of a clerical position to a program support specialist that is currently under review.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-200201	**AODA OUTPATIENT 201**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	AODA OUTPATIENT - SALARIES	346,716	354,902	342,025	337,538	244,027	337,587	337,587	0	
1310	AODA OUTPATIENT - PTO INCENTIVE	4,729	2,066	780	780	1,182	1,182	1,182	0	
	Total Wages	351,445	356,968	342,805	338,318	245,209	338,769	338,769	0	0%
1510	AODA OUTPATIENT - SOCIAL SECURITY	26,131	26,560	24,812	25,815	18,807	25,819	25,819	0	
1520	AODA OUTPATIENT - RETIREMENT EMPLOYER	18,202	20,357	22,582	23,624	17,734	22,952	22,952	0	
1521	AODA OUTPATIENT - RETIREMENT EMPLOYEE	13,815	0	0	0	0	0	0	0	
1540	AODA OUTPATIENT - HEALTH INSURANCE	76,316	71,819	91,705	92,219	68,445	88,104	88,104	0	
1545	HRA LIABILITY	7,563	9,780	11,248	10,835	11,000	10,670	10,670	0	
1550	AODA OUTPATIENT - DISABILITY INSURANCE	1,387	1,126	1,101	1,108	822	1,110	1,110	0	
1560	AODA OUTPATIENT - WORKER'S COMP	2,630	2,582	2,529	2,529	1,917	2,530	2,530	0	
1580	AODA OUTPATIENT - LIFE INSURANCE	753	554	549	534	444	535	535	0	
	Total Fringes	146,797	132,778	154,526	156,664	119,169	151,720	151,720	0	-3%
1600	AODA OUTPATIENT-UNEMPLOYMENT	73	0	0	0	0	0	0	0	
1610	AODA OUTPATIENT - STAFF DEVELOPMENT	1,996	433	1,691	2,650	1,159	2,693	2,693	0	
2195	PURCHASED SERVICE	3,349	1,431	2,440	7,000	2,056	0	0	0	
2251	AODA OUTPATIENT CELLULAR PHONE EX	384	0	0	0	0	0	0	0	
2960	AODA OUTPATIENT - COMP EQUIPMT & REPAIR	0	0	0	950	0	0	0	0	
3110	AODA OUTPATIENT - POSTAGE	236	0	0	0	0	0	0	0	
3130	AODA OUTPATIENT - COPY EXPENSE	607	0	0	0	0	0	0	0	
3190	AODA OUTPATIENT - OFFICE SUPPLIES	838	613	0	0	0	0	0	0	
3390	AODA OUTPATIENT - EMPLOYEE TRAVEL	1,643	2,648	3,834	2,000	2,803	4,500	3,500	0	
3420	MEDICAL SUPPLIES - AODA	2,262	1,943	3,602	3,200	2,900	0	0	0	
3440	AODA OUTPATIENT - OPERATING SUPPLIES	0	0	0	0	0	7,069	7,069	0	
3480	AODA OUTPATIENT - INSTRUCTIONAL AIDS	650	0	1,192	1,200	643	1,200	1,200	0	
4034	AODA OUTPATIENT - PROGRAM CERTIFICATION	400	400	400	0	400	0	0	0	
	Total Expenses	12,438	7,468	13,159	17,000	9,961	15,462	14,462	0	-15%
8130	EQUIPMENT UNDER $1000	364	56	0	0	0	0	0	0	
8135	OFFICE EQUIPMENT-OVER $5000	5,451	0	10,757	0	0	0	0	0	
	Total Capital	5,815	56	10,757	0	0	0	0	0	
	Total Operating Expenses	**516,495**	**497,270**	**521,247**	**511,982**	**374,339**	**505,951**	**504,951**	**0**	-1%
46530	AODA OUTPATIENT - IDP SURCHARGE	0	0	66,038	92,000	49,681	70,000	70,000	0	
46530	METH GRANT COOPERATIVE - (610)	4,000	4,000	4,000	4,000	0	0	0	0	
46530	AODA - METH GRANT (CARS LINE 544)	60,000	60,000	60,000	60,000	50,049	60,000	60,000	0	
46530	AODA DOC COLLECTIONS	32,018	27,937	32,985	45,000	23,885	35,000	35,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-200201	**AODA OUTPATIENT 201**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46530	IDP ASSESSMENTS	187,293	165,487	152,759	170,000	101,094	152,000	152,000	0	
46530	AODA OUTPATIENT - CASH COLLECTIONS	81,045	90,507	98,798	90,000	54,110	93,000	99,000	0	
46530	AODA OP - JAIL HEALTH SERVICES	0	0	68,678	63,042	43,637	70,000	70,000	0	
46530	AODA OUTPATIENT - BLOCK GRANT	65,069	64,328	76,024	70,176	58,874	70,176	70,176	0	
46530	AODA OUTPATIENT - YA	15,702	0	0	0	0	0	0	0	
46530	SBIRT COLLECTIONS	0	1,700	0	0	0	0	0	0	
	Total Revenue	445,127	413,959	559,282	594,218	381,330	550,176	556,176	0	-6%
	Total AODA OUTPATIENT 201	**-71,368**	**-83,311**	**38,035**	**82,236**	**6,991**	**44,225**	**51,225**	**0**	-38%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-200201 AODA OUTPATIENT 201				
BH Administrator/Operations Manager	42.50	1	30	26,622
COLA			100	6,643
Lead Substance Abuse Counselor	30.29	1	100	63,245
Move 15% from 200201 to 300304			100	-9,487
Open position for J Kurth			100	52,471
Program Support Specialist	19.09	1	70	27,901
Substance Abuse Counselor	26.33	1	100	54,977
Substance Abuse Counselor	27.53	1	90	51,734
Substance Abuse Counselor	27.53	1	90	51,734
Substance Abuse Counselor	28.13	1	20	11,747
AODA OUTPATIENT 201 Total:				**337,587**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-200204	**AODA DWI 204**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	AODA DWI - SALARIES	90,058	82,023	81,314	77,831	57,956	80,910	80,910	0	
1310	AODA DWI - PTO INCENTIVE	901	434	434	434	454	454	454	0	
	Total Wages	90,959	82,457	81,748	78,265	58,410	81,364	81,364	0	4%
1510	AODA DWI - SOCIAL SECURITY	6,649	6,047	5,798	5,949	4,363	6,186	6,186	0	
1520	AODA DWI - RETIREMENT EMPLOYER	4,566	4,859	5,375	5,446	4,220	5,499	5,499	0	
1521	AODA DWI - RETIREMENT EMPLOYEE	3,537	0	0	0	0	0	0	0	
1540	AODA DWI - HEALTH INSURANCE	18,284	19,472	19,992	20,164	15,911	19,476	19,476	0	
1545	HRA LIABILITY	1,777	2,365	2,365	2,365	2,383	2,365	2,365	0	
1550	AODA DWI - DISABILITY INSURANCE	347	270	260	253	198	264	264	0	
1560	AODA DWI - WORKER'S COMPENSATION	653	614	601	582	458	605	605	0	
1580	AODA DWI - LIFE INSURANCE	189	135	129	122	107	129	129	0	
	Total Fringes	36,002	33,762	34,520	34,881	27,640	34,524	34,524	0	-1%
1610	AODA DWI - STAFF DEVELOPMENT	441	0	0	375	0	0	0	0	
3110	AODA DWI - POSTAGE	727	0	0	0	0	0	0	0	
3130	AODA DWI - COPY EXPENSE	167	0	0	0	0	0	0	0	
3190	AODA DWI - OFFICE SUPPLIES	22	0	0	0	0	0	0	0	
3390	AODA DWI - EMPLOYEE TRAVEL	490	461	649	0	0	0	0	0	
	Total Expenses	1,847	461	649	375	0	0	0	0	-100%
	Total Operating Expenses	**128,808**	**116,680**	**116,917**	**113,521**	**86,050**	**115,888**	**115,888**	**0**	2%
46530	AODA DWI - IDP EMERGENCY FUNDS	23,567	23,745	32,459	30,000	0	30,000	30,000	0	
46530	IDP SURCHARGE	93,452	93,789	0	0	0	0	0	0	
46530	AODA DWI - SELF PAY COLLECTIONS(CASH)	46,056	44,070	48,971	47,500	19,299	47,500	48,000	0	
	Total Revenue	163,075	161,604	81,430	77,500	19,299	77,500	78,000	0	1%
	Total AODA DWI 204	**34,267**	**44,924**	**-35,487**	**-36,021**	**-66,751**	**-38,388**	**-37,888**	**0**	5%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-200204 AODA DWI 204				
BH Administrator/Operations Manager	42.50	1	10	8,874
COLA			100	1,595
Program Support Specialist	19.09	1	30	11,957
Substance Abuse Counselor	27.53	1	10	5,748
Substance Abuse Counselor	27.53	1	10	5,748
Substance Abuse Counselor	28.13	1	80	46,988
AODA DWI 204 Total:				**80,910**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-200208	**AODA PURCHASED SERVICES 208**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	AODA PURCH SERVICES	0	0	0	10,000	0	184,000	164,000	0	
2195	ARBOR PLACE-AODA PURCHASED SERVICES	44,794	42,267	108,990	33,000	38,191	0	0	0	
2195	FAHRMAN CENTER-AODA PURCHASED	23,322	25,034	560	20,000	0	0	0	0	
2195	AODA PURCH - LE PHILLIPS	55,761	69,094	77,852	65,000	14,666	0	0	0	
	Total Expenses	123,877	136,395	187,402	128,000	52,857	184,000	164,000	0	28%
	Total Operating Expenses	**123,877**	**136,395**	**187,402**	**128,000**	**52,857**	**184,000**	**164,000**	**0**	28%
46530	AODA BLOCK GRANT	5,107	0	0	0	0	0	0	0	
46530	AODA PURCH SERV - SELF PAY COLLECT(CASH)	1,909	4,069	14,383	3,500	3,576	8,028	8,028	0	
46530	AODA PURCH SERV - NON-RESIDENT STATE	-5,107	0	0	3,000	0	0	0	0	
	Total Revenue	1,909	4,069	14,383	6,500	3,576	8,028	8,028	0	24%
	Total AODA PURCHASED SERVICES 208	**-121,968**	**-132,326**	**-173,019**	**-121,500**	**-49,281**	**-175,972**	**-155,972**	**0**	28%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - AODA DHHS
Department Head Name	Fred Johnson
Department Mission	Provide high quality, timely alcohol/drug abuse and mental health services to residents of St. Croix County. These services are offered in collaboration with our community in an effort to promote the health and wellbeing of individuals, families and children.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	7.2

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $416,583; 55% of total budget 2015: $420,132; 54% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $191,545; 25% of total budget 2015: $186,244; 24% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $164,176 Local: $514,042 Total: $678,218	State: $160,176 Local: $482,028 Total: $642,204
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	5% Decrease. Projected decrease in county collections based on three years actual average and Jan - Aug 2014.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$145,375	$178,462
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	23% Increase. Projected increased costs in AODA purchase services.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purchased Services, 2195, $164,000, 92% (Contracted residential and inpatient services for clients).
	2. Operating Expense, 3440, $7,069, 4% (Client incentives & supplies for Matrix; drug and alcohol screening kits).
	3. Employee Travel, 3390, $3,500, 2%
	4. Instructional Aids, 3480, $1,200, 1% (Supplies, videos, pamphlets, etc.)
	5.
What is the 2015 budget amount and % of total for Staff Development?	$2,693; 1% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	No additional revenues projected at this time. ACA insurance coverage could impact revenues.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300303	**OJA JUV TRMNT COURT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	OJA JUV TRMNT COURT - SALARIES	61,120	56,019	233	0	0	0	0	0	
	Total Wages	61,120	56,019	233	0	0	0	0	0	
1510	OJA JUV TRMNT COURT-Social Security	4,350	3,994	8	0	0	0	0	0	
1520	OJA JUV TRMNT COURT - EMPLOYER SHARE	3,267	2,961	7	0	0	0	0	0	
1521	OJA JUV TRMNT COURT- EMPLOYEE RETIREMENT	2,480	0	0	0	0	0	0	0	
1540	OJA JUV TRMNT COURT - HEALTH INS	16,284	14,148	0	0	0	0	0	0	
1545	OJA JUV TRMNT COURT - HRA	1,200	2,200	0	0	0	0	0	0	
1550	OJA JUV TRMNT COURT - DISABILITY INS	242	142	0	0	0	0	0	0	
1560	OJA JUV TRMNT COURT-WORKER COMP	467	416	1	0	0	0	0	0	
1580	OJA JUV TRMNT COURT - LIABILITY INS	131	70	0	0	0	0	0	0	
	Total Fringes	28,421	23,931	16	0	0	0	0	0	
1610	OJA JUV TRMNT COURT - STAFF DEVELOPMENT	70	512	0	0	0	0	0	0	
2195	OJA JUV TRMNT COURT	62,633	44,539	0	0	0	0	0	0	
3130	OJA JUV TRMNT COURT - COPY EXPENSE	124	0	0	0	0	0	0	0	
3190	OJA JUV TRMNT COURT - OFFICE SUPPLIES	439	125	0	0	0	0	0	0	
3390	OJA JUV TRMNT COURT-TRAVEL	1,798	1,842	0	0	0	0	0	0	
3420	MEDICAL SUPPLIES	3,362	3,459	0	0	0	0	0	0	
	Total Expenses	68,426	50,477	0	0	0	0	0	0	
8135	OJA JUV TREMNT COURT-OFFICE EQUIP	1,486	0	0	0	0	0	0	0	
	Total Capital	1,486	0	0	0	0	0	0	0	
	Total Operating Expenses	**159,453**	**130,427**	**249**	**0**	**0**	**0**	**0**	**0**	
46530	JAIBG GRANT YA ONGOING	75,000	50,000	0	0	0	0	0	0	
46530	SELF PAY	0	100	472	0	0	0	0	0	
46530	CASE MANAGEMENT	2,807	2,232	0	0	0	0	0	0	
	Total Revenue	77,807	52,332	472	0	0	0	0	0	
	Total OJA JUV TRMNT COURT	**-81,646**	**-78,095**	**223**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300304	COMPREHENSIVE COMMUNITY SERVICE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	CFS - SALARIES	25,915	-20,544	0	0	0	116,829	116,829	0	
	Total Wages	25,915	-20,544	0	0	0	116,829	116,829	0	
1510	CFS PURCHASED SERVICES-SOC. SECURITY	2,028	0	0	0	0	8,937	8,937	0	
1520	CFS - EMPLOYER SHARE -RETIREMENT	2,962	0	0	0	0	7,943	7,943	0	
1540	CFS - HEALTH INSURANCE	0	0	0	0	0	26,883	26,883	0	
1545	CFS - HRA LIABILITY	0	0	0	0	0	3,410	3,410	0	
1550	CFS - DISABILITY INS	0	0	0	0	0	386	386	0	
1560	CFS PURCHASED SERVICES-WORKER COMP	0	0	0	0	0	875	875	0	
1580	CFS - LIFE INSURANCE	0	0	0	0	0	189	189	0	
	Total Fringes	4,990	0	0	0	0	48,623	48,623	0	
1610	STAFF DEVELOPMENT	744	2,165	1,560	0	0	0	0	0	
2195	CFS PURCHASED SERVICES	0	0	0	0	0	66,518	66,518	0	
3110	CCS - POSTAGE EXPENSE	9	0	0	0	0	0	0	0	
3190	CCS - OFFICE SUPPLIES	22	377	48	0	0	0	0	0	
	Total Expenses	775	2,542	1,608	0	0	66,518	66,518	0	
	Total Operating Expenses	**31,680**	**-18,002**	**1,608**	**0**	**0**	**231,970**	**231,970**	**0**	
46530	CCS/CSP START UP	0	0	0	0	0	278,250	278,250	0	
46530	SELF PAY COLLECTIONS	7	0	0	0	0	0	0	0	
	Total Revenue	7	0	0	0	0	278,250	278,250	0	
	Total COMPREHENSIVE COMMUNITY SERVICE	**-31,673**	**18,002**	**-1,608**	**0**	**0**	**46,280**	**46,280**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-300304 COMPREHENSIVE COMMUNITY SERVICE				
COLA			100	1,752
Move 15% from 200201 to 300304			100	9,487
Move 15% from 400401 to 300304			100	11,460
Move 15% from 400403 to 300304			100	7,874
Move 25% from 400403 to 300304			100	10,931
Move 50% from 300305 to 300304			100	23,104
Move 50% to 300304			100	24,732
Open Social Worker July 1			100	27,489
COMPREHENSIVE COMMUNITY SERVICE Total:				**116,829**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300305	CO-ORDINATED FAMILY SERVICES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-CFS	802,714	838,822	890,524	834,223	593,948	833,516	833,516	0	
1120	OVERTIME - CFS	0	0	20	0	0	0	0	0	
1130		0	0	0	0	3,391	20,074	20,074	0	
1310	PTO INCENTIVE - CFS	5,987	4,517	5,188	5,188	4,338	4,338	4,338	0	
	Total Wages	808,701	843,339	895,732	839,411	601,677	857,928	857,928	0	2%
1510	SOCIAL SECURITY - CFS	59,476	63,119	65,581	63,805	45,897	63,748	63,748	0	
1520	RETIREMENT- EMPLOYER - CFS	42,139	49,497	57,872	58,960	43,556	56,673	56,673	0	
1521	RETIREMENT EMPLOYEE - CFS	32,430	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE - CFS	106,032	118,170	146,851	226,379	139,446	175,178	175,178	0	
1545	HRA LIABILITY	11,305	15,226	21,554	26,628	21,450	21,862	21,862	0	
1550	DISABILITY INSURANCE - CFS	3,161	2,188	2,085	2,746	1,936	2,744	2,744	0	
1560	WORKER'S COMPENSATION - CFS	6,014	6,253	6,776	7,731	4,922	6,590	6,590	0	
1580	LIFE INSURANCE - CFS	1,717	1,081	1,042	1,332	1,044	1,325	1,325	0	
	Total Fringes	262,274	255,534	301,761	387,581	258,251	328,120	328,120	0	-15%
1610	STAFF DEVELOPMENT - CFS	2,797	1,204	-102	4,500	170	1,000	1,000	0	
2195	PURCHASED SERVICES - CFS	76,577	85,250	117,574	149,400	73,425	127,169	127,169	0	
2251	CELLULAR PHONE-CFS	2,831	0	0	0	0	0	0	0	
2960	COMPUTER OPERATING EXPENSE-CFS	0	0	0	9,705	1,050	0	0	0	
3110	POSTAGE - CFS	348	0	14	0	0	0	0	0	
3130	COPY EXPENSE - CFS	454	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES - CFS	2,619	2,016	816	0	0	0	0	0	
3390	EMPLOYEE TRAVE - CFS	13,996	15,899	14,566	18,000	19,579	25,000	23,000	0	
	Total Expenses	99,622	104,369	132,868	181,605	94,224	153,169	151,169	0	-17%
8132	COMPUTER EQUIPMENT - CFS	3,720	4,362	3,384	0	0	0	0	0	
	Total Capital	3,720	4,362	3,384	0	0	0	0	0	
	Total Operating Expenses	**1,174,317**	**1,207,604**	**1,333,745**	**1,408,597**	**954,152**	**1,339,217**	**1,337,217**	**0**	-5%
46530	SELF PAY COLLECTIONS	0	30	0	0	0	0	0	0	
46530	CFS MISCELLANEOUS REVENUE	0	900	0	0	0	0	0	0	
46530	CLTS TARGETED CASE MANAGEMENT	15,275	11,423	32,663	30,000	10,791	12,000	12,000	0	
46530	FAMILY SUPPORT ADMIN REVENUE	455	0	0	0	0	0	0	0	
46530	PD/DD/CIP 1B ADMIN PROVIDED	45,639	410	6,596	89,738	0	0	0	0	
46530	SED CASE MANAGEMENT	1,580	0	0	0	0	0	0	0	
46530	SED ADMIN PROVIDED	80,285	134,658	66,571	98,076	38,246	151,943	89,738	0	
46530	AUTISM ADMIN	66,793	34	108,591	36,578	35,790	31,094	36,986	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300305	CO-ORDINATED FAMILY SERVICES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
46530	FAMILY PRESERVATION	51,499	51,500	47,586	47,586	46,023	47,586	47,586	0	
46530	CAPACITY BUILDING	0	0	0	0	0	33,530	33,530	0	
	Total Revenue	261,526	198,955	262,007	301,978	130,850	276,153	219,840	0	-27%
	Total CO-ORDINATED FAMILY SERVICES	**-912,791**	**-1,008,649**	**-1,071,738**	**-1,106,619**	**-823,302**	**-1,063,064**	**-1,117,377**	**0**	1%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-300305 CO-ORDINATED FAMILY SERVICES				
Administrative Assistant	18.16	1	50	18,959
COLA			100	16,429
Family and Children's Administrator	41.51	1	25	21,668
Move 50% from 300305 to 300304			100	-23,104
Move 50% to 300304			100	-24,732
Move to Admin 225-100101			100	-18,959
Multi-Systemic Therapy Therapist	30.35	1	100	63,370
Multi-Systemic Therapy Therapist	32.69	1	100	68,256
Multi-Systemic Therapy Therapist	30.35	1	100	63,370
Pay increase from $21.53 to $23.04			100	3,153
Program Aide-Youth Community Support Ser	20.79	0.875	100	37,983
Social Worker	21.53	1	100	44,954
Social Worker	22.13	1	100	46,207
Social Worker	25.13	1	100	52,471
Social Worker	22.13	1	100	46,207
Social Worker	23.93	1	100	49,965
Social Worker	22.13	1	100	46,207
Social Worker II	30.95	1	100	64,623
Social Worker II	30.29	1	100	63,245
Social Worker II	23.69	1	100	49,464
Social Worker II Startingi 8/18/14			100	63,246
YCSS Supervisor	38.57	1	100	80,534
CO-ORDINATED FAMILY SERVICES Total:				**833,516**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300306	**CLTS CHILDREN'S WAIVER**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	HAVE A HEART	13,989	0	0	0	0	0	0	0	
2195	FISCAL MANAGEMENT	0	5,512	0	0	0	0	0	0	
2195	TEDDY BEAR PLAYGROUND	3,484	0	0	0	0	0	0	0	
2195	CLTS - GEMINI	2,633	0	0	0	0	0	0	0	
2195	CLTS - CCP	69,385	0	0	0	0	0	0	0	
2195	ADMIN PROVIDED	45,639	0	0	0	0	0	0	0	
2195	PURCHASED SERVICES-CLTS	218,069	85,442	34,206	67,438	3,189	0	0	0	
	Total Expenses	353,199	90,954	34,206	67,438	3,189	0	0	0	-100%
	Total Operating Expenses	**353,199**	**90,954**	**34,206**	**67,438**	**3,189**	**0**	**0**	**0**	-100%
46530	CLTS DD/PD PARENTAL FEE	5,653	2,034	-2,699	2,000	3,771	0	0	0	
46530	CLTS FSP REV # 577	69,524	43,116	0	0	0	0	0	0	
46530	CLTS PD NON FED OTHER #462	11,648	0	0	0	0	0	0	0	
46530	CLTS NON FED OTHER # 460	115,021	0	0	0	0	0	0	0	
46530	CLTS FED OTHER # 449	44,464	0	0	0	0	0	0	0	
46530	CLTS - DD Fed Other #429	308,042	0	0	0	0	0	0	0	
	Total Revenue	554,352	45,150	-2,699	2,000	3,771	0	0	0	-100%
	Total CLTS CHILDREN'S WAIVER	**201,153**	**-45,804**	**-36,905**	**-65,438**	**582**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300307	**EMOTIONALLY DITURBED CHILDREN**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CCP SELF - DIRECTED SERVICES	10,728	0	0	0	0	0	0	0	
2195	SED ADMIN - PROVIDED SERVICES	80,285	0	0	0	0	0	0	0	
2195	SED PURCHASED SERVICES	307,089	0	378,241	1,318,601	903	673,363	673,363	0	
	Total Expenses	398,102	0	378,241	1,318,601	903	673,363	673,363	0	-49%
	Total Operating Expenses	**398,102**	**0**	**378,241**	**1,318,601**	**903**	**673,363**	**673,363**	**0**	-49%
46530	CST REVENUE	0	0	0	50,000	20,708	62,123	62,123	0	
46530	SED CLTS COST SHARE	0	118	176	0	0	0	0	0	
46530	CLTS - TPA REIMBURSEMENT	274,073	1,272,806	1,115,188	1,726,231	232,928	1,193,126	1,193,126	0	
46530	CLTS WAIT LIST REDUCTION FUNDS	-5,842	0	0	0	0	0	0	0	
46530	CLTS MH FED OTHER # 439	550,394	0	0	0	0	0	0	0	
46530	FSP REVENUE # 577	23,542	9,039	57,154	58,331	41,758	58,331	58,331	0	
46530	CLTS SED PARENTAL FEE	7,097	4,758	1,947	0	735	0	0	0	
46530	CLTS SED PARENTAL FEE	-4,315	-2,842	0	0	0	0	0	0	
46530	CLTS MH/PD/DD FEDERAL (438/439/451)	79,062	0	0	0	0	0	0	0	
46530	CLTS MH NON FED OTHER # 461	48,704	0	0	0	0	0	0	0	
	Total Revenue	972,715	1,283,879	1,174,465	1,834,562	296,129	1,313,580	1,313,580	0	-28%
	Total EMOTIONALLY DITURBED CHILDREN	**574,613**	**1,283,879**	**796,224**	**515,961**	**295,226**	**640,217**	**640,217**	**0**	24%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300309	**CLTA SUTISM <18**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	PURCHASED SERVICES	0	0	92	0	0	0	0	0	
2195	ADMIN PROVIDED SERVICES	66,793	0	0	0	0	0	0	0	
2195	WI EARLY AUTISM PROJECT	341,914	0	0	0	0	0	0	0	
2195	INTERIM HEALTH CARE - AUTISM	931	0	0	0	0	0	0	0	
2195	INTEGRATED DEVELOPMENT SERVICES	192,550	0	0	0	0	0	0	0	
2195	AUTISM - GEMINI	9,450	0	0	0	0	0	0	0	
2195	AUTISM - CCP	60,053	0	0	0	0	0	0	0	
2195	BEHAVIORAL DIMENSIONS	5,865	0	0	0	0	0	0	0	
2195	NEW CHILDREN'S WAIVER - ALL OTHER	44,809	3,074	7,787	2,500	3,109	0	0	0	
	Total Expenses	722,365	3,074	7,879	2,500	3,109	0	0	0	-100%
	Total Operating Expenses	**722,365**	**3,074**	**7,879**	**2,500**	**3,109**	**0**	**0**	**0**	-100%
46530	CLTS MH AUTISM NON FED (451)	145,701	0	0	0	0	0	0	0	
46530	CLTS AUTISM PARENTAL FEE	15,052	17,001	19,125	10,000	13,185	0	0	0	
46530	CLTS MH AUTISM FED (437)	165,330	0	0	0	0	0	0	0	
46530	CLTS DD AUTISM NON FED # 450	239,440	0	0	0	0	0	0	0	
46530	CLTS DD AUTISM FED # 427	261,507	-608,209	0	0	0	0	0	0	
46530	CLTS - AUTISM PARENT FEE (600)	-12,513	-11,372	0	0	0	0	0	0	
	Total Revenue	814,517	-602,580	19,125	10,000	13,185	0	0	0	-100%
	Total CLTA SUTISM <18	**92,152**	**-605,654**	**11,246**	**7,500**	**10,076**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-300332	**KIDS CIP IA**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46530	CIP 1 A&B PARENTAL FEE	15	0	0	0	0	0	0	0	
	Total Revenue	15	0	0	0	0	0	0	0	
	Total KIDS CIP IA	**15**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-500519	LTS EARLY INTERVENTION 519	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-EARLY INTERVENTION	170,758	181,061	171,920	172,152	130,203	239,970	239,970	0	
1310	PTO INCENTIVE	2,340	1,677	2,046	2,046	3,412	3,412	3,412	0	
	Total Wages	173,098	182,738	173,966	174,198	133,615	243,382	243,382	0	40%
1510	SOCIAL SECURITY-EARLY INTERVENTION	12,383	11,677	12,109	13,168	10,009	18,355	18,355	0	
1520	RETIREMENT EMPLOYER-EARLY INTERFVENTION	7,009	9,507	10,644	11,121	8,722	15,392	15,392	0	
1521	RETIREMENT EMPLOYEE-EARLY INTERVENTION	7,367	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-EARLY INTERVENTION	44,038	56,725	58,266	58,746	45,284	69,978	69,978	0	
1545	HRA LIABILITY	4,100	6,600	6,600	6,600	6,600	8,250	8,250	0	
1550	DISABILITY INSURANCE-EARLY INTERVENTION	729	524	518	524	416	790	790	0	
1560	WORKER'S COMPENSATION-EARLY INTERVENTION	1,401	1,201	1,259	1,289	1,042	1,798	1,798	0	
1580	LIFE INSURANCE-EARLY INTERVENTION	396	259	259	252	225	383	383	0	
	Total Fringes	77,423	86,493	89,655	91,700	72,298	114,946	114,946	0	25%
1610	STAFF DEVELOPMENT EI	428	858	941	900	0	900	900	0	
2195	ARRA PURCHASED	22,050	1,710	1,802	0	0	0	0	0	
2195	PURCHASED SERVICES EARLY INTERVENTION	22,908	40,258	20,222	36,000	6,078	12,000	12,000	0	
2195	EI CHILDRENS THERAPY CENTER	47,531	45,050	45,855	47,000	37,607	16,000	16,000	0	
2195	SPECIAL CHILDREN'S-EARLY INTERVENTION	19,630	18,849	28,622	22,000	21,954	7,000	7,000	0	
2250	TELEPHONE/DICTAPHONE-EARLY INTERVENTION	200	0	0	0	0	0	0	0	
2251	CELLULAR PHONE-EARLY INTERVENTION	384	0	0	0	0	0	0	0	
3110	POSTAGE	684	0	0	0	0	0	0	0	
3130	COPY EXPENSE	391	473	37	0	0	0	0	0	
3190	OFFICE SUPPLIES	569	222	638	0	0	0	0	0	
3196	COMPUTER OPERATING EXPENSE	404	0	0	0	0	0	0	0	
3212	OUTREACH/EDUCATION	998	621	570	1,000	0	500	500	0	
3390	EMPLOYEE TRAVEL EI	5,960	8,747	9,327	7,000	6,273	12,000	11,500	0	
3392	PROGRAM RELATED TRAVEL-EARLY INTERVENTIO	0	300	0	0	0	0	0	0	
3440	EI CLIENT SUPPLIES	119	832	531	600	154	0	0	0	
3480	INSTRUCTIONAL AIDS-EARLY INTERVENTION	1,267	46	121	0	0	0	0	0	
3995	VEHICLE OPERATING EXPENSE-EARLY INTERVEN	1,243	2,028	0	0	0	0	0	0	
4046	PARENT EDUCATION	0	248	242	400	48	400	400	0	
	Total Expenses	124,766	120,242	108,908	114,900	72,114	48,800	48,300	0	-58%
8132	COMPUTER EQUIPMENT	0	0	121	0	0	0	0	0	
8135	EQUIPMENT OVER $1000	0	546	0	0	0	0	0	0	
	Total Capital	0	546	121	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-500519	LTS EARLY INTERVENTION 519	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Operating Expenses	**375,287**	**390,019**	**372,650**	**380,798**	**278,027**	**407,128**	**406,628**	**0**	7%
46530	SELF PAY COLLECTIONS(CASH)EARLY INTERVEN	21,246	26,125	27,203	28,000	2,560	55,400	55,400	0	
46530	PARENTAL FEE	8,659	9,145	13,105	9,000	5,885	14,000	14,000	0	
46530	BIRTH TO THREE INITIATIVE-EI	122,741	111,872	132,212	122,000	122,042	122,042	122,042	0	
46530	CASE MANAGEMENT-EARLY INTERVENTION	5,886	7,632	7,806	6,000	1,571	32,000	32,000	0	
	Total Revenue	158,532	154,774	180,326	165,000	132,058	223,442	223,442	0	35%
	Total LTS EARLY INTERVENTION 519	**-216,755**	**-235,245**	**-192,324**	**-215,798**	**-145,969**	**-183,686**	**-183,186**	**0**	-15%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-500519 LTS EARLY INTERVENTION 519				
Birth to 3 Program Aide	13.04	0.5	100	13,613
COLA			100	4,772
Early Intervention Teacher	28.71	0.875	100	52,453
Family Service Coordinator/Speech Therap	28.73	1	100	59,988
Inc Occ Therapist .8 to 1.0 FTE			100	1,199
Occupational Therapist	28.71	0.8	100	47,957
Open Family Services Coordinator			100	59,988
LTS EARLY INTERVENTION 519 Total:				**239,970**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - YCSS DHHS
Department Head Name	Fred Johnson
Department Mission	The mission of children services is to utilize a community-oriented approach to asist families in remaining together while promoting health and safety for all family members.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	22.0

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $1,013,609; 39% of total budget 2015: $1,218,139; 46% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $479,281; 19% of total budget 2015: $491,689; 19% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $514,309 Local: $1,196,000 Total: $1,710,309	State: $450,336 Local: $1,584,776 Total: $2,035,112
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	19% Increase. Primary increase due to Comprehensive Community Services new program (100% reimbursed with State and Federal funding). Increase in Birth to Three billing.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$1,081,813	$939,350
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	13% Decrease. Purchase services for B-3 decreased as the new position will be providing in house services (e.g. Speech Therapy & Occupational Therapy). Decrease in local match (tax levy) due to anticipated transfer of children to Comprehensive Community Services.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purchased Services, 2195, $902,050, 96% (Start up costs for CCS and contracted services; local match for children's waiver, Birth to Three remaining contract costs).
	2. Employee Travel, 3390, $34,500, 4%
	3. Outreach/Education, 3212, $500 (Birth to Three Program outreach)
	4. Parent Education, 4046, $400 (Birth to Three Parent Education)
	5.
What is the 2015 budget amount and % of total for Staff Development?	$1,900; 0.2% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	Comprehensive Community Services

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	No additional revenues anticipated at this time.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400401	MH OUTPATIENT 401	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-MH OUTPT	477,133	470,876	485,147	458,886	326,792	445,006	445,006	0	
1310	PTO INCENTIVE-MH OUTPT	3,570	4,082	4,082	4,082	4,499	4,499	4,499	0	
	Total Wages	480,703	474,958	489,229	462,968	331,291	449,505	449,505	0	-3%
1510	SOCIAL SECURITY-MH OUTPT	35,609	35,625	35,898	35,096	25,794	34,034	34,034	0	
1520	RETIREMENT-MH OUTPT	25,102	27,901	31,137	30,377	23,612	30,257	30,257	0	
1521	RETIREMENT EMPLOYEE-MH OUTPT	18,868	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-MH OUTPT	80,449	76,273	71,328	60,637	48,005	62,530	62,530	0	
1545	HRA LIABILITY	7,765	10,312	10,312	8,470	8,470	8,635	8,635	0	
1550	DISABILITY INSURANCE-MH OUTPT	1,850	1,540	1,520	1,510	1,107	1,465	1,465	0	
1560	WORKER'S COMPENSATION-MH OUTPT	3,515	3,503	3,580	3,436	2,585	3,333	3,333	0	
1580	LIFE INSURANCE-MH OUTPT	1,002	760	759	730	596	709	709	0	
	Total Fringes	174,160	155,914	154,534	140,256	110,169	140,963	140,963	0	1%
1610	STAFF DEVELOPMENT-MH OUTPT	2,692	2,325	1,655	2,500	1,165	2,240	2,240	0	
2251	CELLULAR PHONE EXPENSE	314	0	0	0	0	0	0	0	
2960	MH - COMPUTER EQUIPMENT & REPAIR	0	0	0	5,700	0	0	0	0	
3110	POSTAGE-MH OUTPT	438	0	0	0	0	0	0	0	
3130	COPY EXPENSE-MH OUTPT	768	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES-MH OUTPT	3,175	1,441	102	0	0	0	0	0	
3390	EMPLOYEE TRAVEL-MH OUTPT	1,142	3,083	1,903	6,300	8,243	8,000	8,000	0	
3480	INSTRUCTIONAL AIDS-MH OUTPT	145	-103	61	500	49	500	500	0	
4034	PROGRAM CERTIFICATION-MH OUTPT	400	600	400	600	725	1,175	1,175	0	
	Total Expenses	9,074	7,346	4,121	15,600	10,182	11,915	11,915	0	-24%
8130	EQUIPMENT UNDER $1000	281	2,251	939	0	0	0	0	0	
8132	MHOP - COMPUTER EQUIPMENT	47	0	37	0	0	0	0	0	
8135	OFFICE EQUIPMENT-OVER $1000	3,509	3,009	0	0	0	0	0	0	
	Total Capital	3,837	5,260	976	0	0	0	0	0	
	Total Operating Expenses	**667,774**	**643,478**	**648,860**	**618,824**	**451,642**	**602,383**	**602,383**	**0**	-3%
46530	STATE AIDS-MH OUTPT	1,186,791	1,166,468	1,208,735	1,186,424	1,087,378	1,174,496	1,174,496	0	
46530	MH BLOCK GRANT 569	0	0	18,990	17,529	15,207	17,529	17,529	0	
46530	MA COP LTS Expan CARS 1425	24,268	0	0	0	0	0	0	0	
46530	NEW RICHMOND SCHOOL CONTRACTS	667	0	430	0	0	0	0	0	
46530	MHOP CASE MANAGEMENT	0	0	0	0	25	0	0	0	
46530	MHOP - JAIL HEALTH SERVICES	84,920	60,964	2,028	3,000	1,586	3,000	3,000	0	
46530	SELF PAY COLLECTIONS(CASH)MH OUTPT	264,299	228,212	259,332	220,000	112,380	240,000	240,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400401 **MH OUTPATIENT 401**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total Revenue	1,560,945	1,455,644	1,489,515	1,426,953	1,216,576	1,435,025	1,435,025	0	1%
Total MH OUTPATIENT 401	**893,171**	**812,166**	**840,655**	**808,129**	**764,934**	**832,642**	**832,642**	**0**	3%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-400401 MH OUTPATIENT 401				
Administrative Assistant	18.16	1	70	26,542
Behavioral Health Nurse	31.13	0.875	50	28,437
BH Administrator/Operations Manager	42.50	1	20	17,748
COLA			100	8,814
Mental Health Therapist	31.13	1	100	64,999
Mental Health Therapist	35.81	1	100	74,771
Mental Health Therapist	36.59	1	100	76,399
Mental Health Therapist	36.59	1	100	76,399
Mental Health Therapist	36.59	1	100	76,399
Move 15% from 400401 to 300307			100	-11,460
Move from 400401 to 100101			100	-26,542
New position BH Nurse			100	32,500
MH OUTPATIENT 401 Total:				**445,006**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400402	MH/AODA EMERGENCY SERVICE 402	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-MH/AODA EMERGENCY SERVICES	97,346	75,127	78,605	143,825	107,651	148,536	148,536	0	
1310	PTO INCENTIVE-MH/AODA EMERGENCY SERVICES	696	351	351	351	370	370	370	0	
	Total Wages	98,042	75,478	78,956	144,176	108,021	148,906	148,906	0	3%
1510	SOCIAL SECURITY-MH/AODA EMERGENCY SERVIC	7,278	5,622	5,567	11,000	8,330	11,361	11,361	0	
1520	RETIREMENT EMPLOYER-MH/AODA EMERGENCY SE	4,691	4,439	5,060	10,067	7,817	10,099	10,099	0	
1521	RETIREMENT EMPLOYEE-MH/AODA EMERGENCY SE	3,719	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-MH/AODA EMERGENCY SERVI	18,690	18,908	19,413	26,234	20,492	25,330	25,330	0	
1545	HRA LIABILITY	1,440	2,200	2,200	3,300	3,300	3,300	3,300	0	
1550	DISABILITY INSURANCE-MH/AODA EMERGENCY S	349	245	248	474	364	489	489	0	
1560	WORKER'S COMPENSATION-MH/AODA EMERGENCY	666	556	564	1,077	843	1,113	1,113	0	
1580	LIFE INSURANCE-MH/AODA EMERGENCY SERVICE	190	119	124	230	197	237	237	0	
	Total Fringes	37,023	32,089	33,176	52,382	41,343	51,929	51,929	0	-1%
1610	STAFF DEVELOPMENT-MH/AODA EMERGENCY SERV	401	681	581	700	0	750	750	0	
2195	PURCHASED SERVICES-MOBILE CRISIS	150,900	176,349	164,297	162,000	87,342	170,000	170,000	0	
2251	CELLULAR PHONE-MH/AODA EMERGENCY SERVICE	1,174	0	0	0	0	0	0	0	
3130	COPY EXPENSE-MH/AODA EMERGENCY SERVICE	79	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES-MH/AODA EMERGENCY SERVIC	255	165	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	511	3,224	1,432	0	0	0	0	0	
4034	PROGRAM CERTIFICATION-MH/AODA ES	200	0	200	400	200	0	0	0	
	Total Expenses	153,520	180,419	166,510	163,100	87,542	170,750	170,750	0	5%
8130	EQUIPMENT UNDER $1000	878	0	0	0	0	0	0	0	
	Total Capital	878	0	0	0	0	0	0	0	
	Total Operating Expenses	**289,463**	**287,986**	**278,642**	**359,658**	**236,906**	**371,585**	**371,585**	**0**	3%
46530	CASE MANAGEMENT	658	0	0	0	0	0	0	0	
46530	BH Emerg. Services Self pay	35,952	66,971	86,584	95,000	54,857	95,000	95,000	0	
46530	STATE AID	0	1,500	0	0	0	0	0	0	
	Total Revenue	36,610	68,471	86,584	95,000	54,857	95,000	95,000	0	0%
	Total MH/AODA EMERGENCY SERVICE 402	**-252,853**	**-219,515**	**-192,058**	**-264,658**	**-182,049**	**-276,585**	**-276,585**	**0**	5%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-400402 MH/AODA EMERGENCY SERVICE 402				
BH Administrator/Operations Manager	42.50	1	20	17,748
COLA			100	2,920
Social Worker II	30.95	1	100	64,623
Social Worker II	30.29	1	100	63,245
MH/AODA EMERGENCY SERVICE 402 Total:				**148,536**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400403	MH COMMUNITY SUPPORT 403	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-MH COMMUNITY SUPPORT	578,572	540,090	498,228	576,839	385,559	589,509	589,509	0	
1310	PTO INCENTIVE-MH COMMUNITY SUPPORT	2,288	5,783	4,889	4,889	1,281	1,281	1,281	0	
	Total Wages	580,860	545,873	503,117	581,728	386,840	590,790	590,790	0	2%
1510	SOCIAL SECURITY-MH CSP	41,866	39,701	35,415	44,116	29,646	45,081	45,081	0	
1520	RETIREMENT EMPLOYER-MH CSP	30,569	31,844	32,341	39,293	26,804	40,080	40,080	0	
1521	RETIREMENT EMPLOYEE-MH CSP	23,726	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-MH CSP	128,571	124,754	118,734	145,968	104,692	149,213	149,213	0	
1545	HRA LIABILITY	12,695	16,248	18,059	17,187	17,004	17,819	17,819	0	
1550	DISABILITY INSURANCE-MH CSP	2,270	1,766	1,588	1,898	1,256	1,939	1,939	0	
1560	WORKER'S COMPENSATION-MH CSP	4,333	4,011	3,667	4,320	3,036	4,412	4,412	0	
1580	LIFE INSURANCE-MH CSP	1,231	873	793	918	678	935	935	0	
	Total Fringes	245,261	219,197	210,597	253,700	183,116	259,479	259,479	0	2%
1600	UNEMPLOYMENT COMPENSATION-MH CSP	2,105	0	0	0	0	0	0	0	
1610	STAFF DEVELOPMENT-MH CSP	1,785	644	495	2,750	0	2,950	2,950	0	
2195	CSP PURCHASED SERVICES	0	713	753	5,000	0	5,000	5,000	0	
2251	CELLULAR PHONE-MH CSP	1,979	0	43	0	0	0	0	0	
3110	POSTAGE-MH CSP	285	0	0	0	0	0	0	0	
3130	COPY EXPENSE-MH CSP	391	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES-MH CSP	1,965	1,776	189	0	0	0	0	0	
3390	MH - EXPLOYEE TRAVEL	0	0	300	0	0	0	0	0	
3391	CLIENT TRANSPORTATION - MH CSP	5,387	9,150	10,146	0	0	0	0	0	
3420	MEDICAL SUPPLIES-MH CSP	9,114	15,625	23,516	33,730	27,474	35,682	35,682	0	
3440	CLIENT ACTIVITY SUPPLIES-MH CSP	85	27	22	0	0	0	0	0	
3995	VEHICLE OPERATING EXPENSE-MH CSP	14,106	10,142	2,203	0	0	0	0	0	
4034	PROGRAM CERTIFICATION-MH CSP	550	550	550	550	550	550	550	0	
4110	MAPP EMPLOYMENT SERVICES CPS	0	409	0	0	0	0	0	0	
4111	MH CLIENT EX.	0	61	105	2,500	18	1,000	1,000	0	
	Total Expenses	37,752	39,097	38,322	44,530	28,042	45,182	45,182	0	1%
8130	EQUIPMENT UNDER $1000	2,406	0	0	0	0	0	0	0	
8132	COMPUTER EQUIPMENT-MH CSP	11	0	0	0	0	0	0	0	
8135	OFFICE EQUIPMENT-OVER $1000	113	0	0	0	0	0	0	0	
	Total Capital	2,530	0	0	0	0	0	0	0	
	Total Operating Expenses	**866,403**	**804,167**	**752,036**	**879,958**	**597,998**	**895,451**	**895,451**	**0**	2%
46530	DVR SUPPORTED EMPLOYMENT REVENUE-MH CSP	-1,063	-120	0	500	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400403	**MH COMMUNITY SUPPORT 403**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46530	MEDICATION REIMBURSEMENT	0	0	0	0	0	30,000	30,000	0	
46530	MENTAL HEALTH CERTIFIED PROGRAM	37,838	38,563	39,285	39,285	23,092	39,285	39,285	0	
46530	COP - ADMIN	27,889	0	0	26,730	0	0	0	0	
46530	CSP WAITING LIST-504	44,437	41,514	49,062	45,288	37,301	45,288	45,288	0	
46530	CPS - MH BLOCK GRANT	17,529	16,068	0	0	0	0	0	0	
46530	MA CASE MANAGEMENT-MH CSP	12,023	10,751	20,167	13,000	8,425	18,000	18,000	0	
46530	SELF PAY COLLECTIONS(CASH)MH CSP	204,338	230,838	319,906	255,000	121,431	220,000	220,000	0	
	Total Revenue	342,991	337,614	428,420	379,803	190,249	352,573	352,573	0	-7%
	Total MH COMMUNITY SUPPORT 403	**-523,412**	**-466,553**	**-323,616**	**-500,155**	**-407,749**	**-542,878**	**-542,878**	**0**	9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-400403 MH COMMUNITY SUPPORT 403				
ACSS Clinical Coordinator	25.14	1	100	52,492
ACSS Social Worker	20.94	1	100	43,722
ACSS Social Worker	25.13	1	100	52,471
ACSS Social Worker	23.33	1	100	48,713
Behavioral Health Nurse	31.13	0.875	50	28,437
Behavioral Health Supervisor	36.89	1	100	77,026
BH Administrator/Operations Manager	42.50	1	10	8,874
COLA			100	11,584
Move 15% from 400403 to 300304			100	-7,874
Move 25% from 400403 to 300304			100	-10,931
Move from 404 to 403			100	9,322
Move from 404 to 403			100	9,495
Move from 404 to 403			100	8,874
New position BH Nurse			100	32,500
Program Aide - Mental Health Technician	17.33	1	100	36,185
Program Aide - Mental Health Technician	20.41	0.875	75	27,966
Program Aide - Mental Health Technician	20.79	0.875	75	28,487
Program Aide/Admin Aide	16.03	0.875	100	29,286
Social Worker	20.94	0.875	100	38,257
Social Worker II	30.95	1	100	64,623
MH COMMUNITY SUPPORT 403 Total:				**589,509**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400404	MH IMD RELOCATION 404	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-MH IMD RELOCATION	35,445	25,584	29,185	35,830	19,610	0	0	0	
1310	PTO INCENTIVE-MHIMD	399	412	294	294	307	0	0	0	
	Total Wages	35,844	25,996	29,479	36,124	19,917	0	0	0	-100%
1510	SOCIAL SECURITY-MH IMD RELOCATION	2,585	1,882	2,093	2,737	1,521	0	0	0	
1520	RETIREMENT EMPLOYER-MH IMD RELOCATION	1,654	1,503	1,857	2,507	1,421	0	0	0	
1521	RETIREMENT EMPLOYEE-MH IMD RELOCATION	1,237	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-MH IMD RELOCATION	7,035	9,051	9,073	8,320	6,589	0	0	0	
1545	HRA LIABILITY	770	1,215	1,237	962	963	0	0	0	
1550	DISABILITY INSURANCE-MH IMD RELOCATION	126	83	90	116	66	0	0	0	
1560	WORKER'S COMPENSATION-MH IMD RELOCATION	234	190	216	267	156	0	0	0	
1580	LIFE INSURANCE-MH IMD RELOCATION	68	41	45	55	36	0	0	0	
	Total Fringes	13,709	13,965	14,611	14,964	10,752	0	0	0	-100%
1610	STAFF DEVELOPMENT-IMD RELOCATION	164	0	0	220	0	0	0	0	
2195	PEACEFUL LIVING	1,289	0	0	0	0	0	0	0	
2195	AURORA RESIDENTIAL-MH IMD RELOCATION	72,983	12,777	0	50,000	0	0	0	0	
2195	BROTOLOC HEALTH CARE SYS INC-MH IMD	19,418	0	0	25,000	0	0	0	0	
2195	IMD RELOCATION - PURCHASED SERVICES	54,040	1,035	0	150,000	0	0	0	0	
	Total Expenses	147,894	13,812	0	225,220	0	0	0	0	-100%
	Total Operating Expenses	**197,447**	**53,773**	**44,090**	**276,308**	**30,669**	**0**	**0**	**0**	-100%
46530	IMD STATE REGULAR RELOCAT 559	105,047	93,691	110,725	102,208	102,208	0	0	0	
46530	SELF PAY COLLECTIONS(CASH)MH IMD RELOCAT	25,769	8,192	1,681	17,000	-288	0	0	0	
	Total Revenue	130,816	101,883	112,406	119,208	101,920	0	0	0	-100%
	Total MH IMD RELOCATION 404	**-66,631**	**48,110**	**68,316**	**-157,100**	**71,251**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-400404 MH IMD RELOCATION 404				
BH Administrator/Operations Manager	42.50	1	10	8,874
Move from 404 to 403			100	-9,322
Move from 404 to 403			100	-9,495
Move from 404 to 403			100	-8,874
Program Aide - Mental Health Technician	20.41	0.875	25	9,322
Program Aide - Mental Health Technician	20.79	0.875	25	9,495
MH IMD RELOCATION 404 Total:				**0**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400405	ADULT PROTECTION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	ADULT PROTECTION - SALARIES	0	0	0	0	0	130,425	130,425	0	
	Total Wages	0	0	0	0	0	130,425	130,425	0	
1510	ADULT PROTECTION - SOCIAL SECURITY	0	0	0	0	0	9,977	9,977	0	
1520	ADULT PROTECTION - EMPLR RETIREMENT	0	0	0	0	0	8,868	8,868	0	
1540	ADULT PROTECTION - HEALTH INSURANCE	0	0	0	0	0	37,828	37,828	0	
1545	ADULT PROTECTION - HRA LIABILITY	0	0	0	0	0	4,400	4,400	0	
1550	ADULT PROTECTION - DISABILITY INS	0	0	0	0	0	429	429	0	
1560	ADULT PROTECTION - WORKERS COMP	0	0	0	0	0	977	977	0	
1580	ADULT PROTECTION - LIFE INSURANCE	0	0	0	0	0	208	208	0	
	Total Fringes	0	0	0	0	0	62,687	62,687	0	
1610	ADULT PROTECTION - STAFF DEVELOPMENT	0	0	0	0	0	640	640	0	
2195	FAMILY SERVICES OF BARRON-GUARDIANS	0	0	0	0	0	7,467	7,467	0	
2195	HOUSE CALLS OF MENOMONIE	0	0	0	0	0	500	500	0	
2195	ADULT PROTECTION - PURCHASED SERVICES	0	0	0	0	0	5,000	5,000	0	
3390	ADULT PROTECTION - EMPLOYEE TRAVEL	0	0	0	0	0	4,802	4,802	0	
3440	ADULT PROTECTION - EQUIPMNT OPERATNG EXP	0	0	0	0	0	661	661	0	
3940	ADULT PROTECTION - LTCR/LTS STATE PYMT	0	0	0	0	0	376,005	376,005	0	
	Total Expenses	0	0	0	0	0	395,075	395,075	0	
	Total Operating Expenses	**0**	**0**	**0**	**0**	**0**	**588,187**	**588,187**	**0**	
46530	APS CASE MANAGEMENT	0	0	0	0	0	41,018	34,182	0	
46530	ELDER ABUSE GRANT	0	0	0	0	0	15,481	15,481	0	
	Total Revenue	0	0	0	0	0	56,499	49,663	0	
	Total ADULT PROTECTION	**0**	**0**	**0**	**0**	**0**	**-531,688**	**-538,524**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-400405 ADULT PROTECTION				
Cola for Adult Protection			100	2,557
Move to 225-400405			100	63,245
Move to 225-400405			100	64,623
ADULT PROTECTION Total:				**130,425**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400406	**MH INPATIENT PURCHASED SERV 406**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	INPATIENT PURCHASED SERVICES	0	0	0	0	0	150,000	120,000	0	
2195	NORTH CENTRAL HEALTH CARE FACILITIES	0	-2,273	0	7,000	2,850	0	0	0	
2195	LUTHER HOSPITAL	40,019	24,774	39,412	28,000	6,626	0	0	0	
2195	ST JOSEPH'S HOSPITAL	29,999	5,709	5,249	15,000	-2,061	0	0	0	
2195	SACRED HEART HOSPITAL-MH INPT	58,809	97,845	38,970	25,000	11,540	0	0	0	
2195	CUMBERLAND MEMORIAL HOSPITAL-MH INPT	92,266	64,458	-11,758	75,000	0	0	0	0	
	Total Expenses	221,093	190,513	71,873	150,000	18,955	150,000	120,000	0	-20%
	Total Operating Expenses	**221,093**	**190,513**	**71,873**	**150,000**	**18,955**	**150,000**	**120,000**	**0**	-20%
46530	SELF PAY COLLECTIONS(CASH)MH INPT	4,964	3,528	12,651	20,000	2,404	5,000	5,000	0	
46530	NON-RESIDENT STATE(MH)-MH INPT	8,090	4,264	0	3,000	0	5,000	5,000	0	
	Total Revenue	13,054	7,792	12,651	23,000	2,404	10,000	10,000	0	-57%
	Total MH INPATIENT PURCHASED SERV 406	**-208,039**	**-182,721**	**-59,222**	**-127,000**	**-16,551**	**-140,000**	**-110,000**	**0**	-13%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400407	**MN RESIDENTIAL PURCHASED SERVICE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	MH RESIDENTIAL-NWTRANSITIONS	0	348,672	351,972	0	209,490	0	0	0	
2195	MH RESIDENTIAL PURCHASED SERVICES	0	8,320	59,979	0	23,527	428,000	363,000	0	
2195	MH RESIDENTIAL PURCH SERV - TREMPEALEAU	0	2,140	282	0	0	0	0	0	
2195	MH RESIDENTIAL PURCH SERV - BROTOLOC	0	18,900	0	0	0	0	0	0	
2195	MH RESIDENTIAL PURCH SERV - AURORA	0	36,410	73,616	0	52,619	0	0	0	
	Total Expenses	0	414,442	485,849	0	285,636	428,000	363,000	0	
	Total Operating Expenses	**0**	**414,442**	**485,849**	**0**	**285,636**	**428,000**	**363,000**	**0**	
46530	IMD STATE REGULAR RELOCAT 559	0	0	0	0	0	102,208	102,208	0	
46530	MH RESIDENTIAL - SELF PAY COLLECTIONS	14,538	3,938	13,281	0	8,288	13,682	13,682	0	
	Total Revenue	14,538	3,938	13,281	0	8,288	115,890	115,890	0	
	Total MN RESIDENTIAL PURCHASED SERVICE	**14,538**	**-410,504**	**-472,568**	**0**	**-277,348**	**-312,110**	**-247,110**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400409	**COP - BH**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	INPATIENT PURCHASED SERVICES COP	0	0	0	0	0	424,803	424,803	0	
2195	COP - WS (Pre-Voc)	4,996	0	0	0	0	0	0	0	
2195	BROTOLOC	18,300	532	0	18,000	11,718	0	0	0	
2195	NORTHWEST PASSAGE	0	0	0	136,000	0	0	0	0	
2195	AURORA	332,488	271,546	241,216	226,000	205,465	0	0	0	
2195	ATLAS HOUSE	72,857	57,820	31,395	0	0	0	0	0	
2195	HEARTVIEW, INC.	0	0	0	5,000	0	0	0	0	
	Total Expenses	428,641	329,898	272,611	385,000	217,183	424,803	424,803	0	10%
	Total Operating Expenses	**428,641**	**329,898**	**272,611**	**385,000**	**217,183**	**424,803**	**424,803**	**0**	10%
46530	COP ADMIN	0	0	0	0	0	24,045	24,045	0	
46530	COMMUNITY OPTIONS PROGRAM	436,343	394,502	429,680	400,758	347,188	400,758	400,758	0	
	Total Revenue	436,343	394,502	429,680	400,758	347,188	424,803	424,803	0	6%
0000	COP ADMIN.	27,889	0	0	0	0	0	0	0	
	Total Other	27,889	0	0	0	0	0	0	0	
	Total COP - BH	**35,591**	**64,604**	**157,069**	**15,758**	**130,005**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400410	**MH LT INPATIENT PURCHASED 410**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	TREMPEALEAU CO HLTH CTR - MH IMD SVCS	0	0	0	0	0	100,000	100,000	0	
2195	STATE INSTITUTIONS-MH LONG TERM INPT	47,186	70,051	147,885	120,000	171,772	120,000	120,000	0	
	Total Expenses	47,186	70,051	147,885	120,000	171,772	220,000	220,000	0	83%
	Total Operating Expenses	**47,186**	**70,051**	**147,885**	**120,000**	**171,772**	**220,000**	**220,000**	**0**	83%
46530	WINNEBAGO MHI	0	0	78,176	0	22,293	65,000	65,000	0	
	Total Revenue	0	0	78,176	0	22,293	65,000	65,000	0	
	Total MH LT INPATIENT PURCHASED 410	**-47,186**	**-70,051**	**-69,709**	**-120,000**	**-149,479**	**-155,000**	**-155,000**	**0**	29%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400411	**NW TRANSITIONS 411**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	AURORA RESIDENTIAL	236,685	106,721	130,692	90,000	6,880	0	0	0	
2195	EMERGENCY PLACEMENT - DIVERSION	0	3,630	7,961	113,000	6,890	0	0	0	
4120	SHORT TERM PLACEMENT	1,595	4,330	0	0	0	0	0	0	
	Total Expenses	238,280	114,681	138,653	203,000	13,770	0	0	0	-100%
	Total Operating Expenses	**238,280**	**114,681**	**138,653**	**203,000**	**13,770**	**0**	**0**	**0**	-100%
46530	SELF PAY COLLECTIONS(CASH)NW TRANSITIONS	12,920	19,529	15,001	0	3,039	0	0	0	
	Total Revenue	12,920	19,529	15,001	0	3,039	0	0	0	
	Total NW TRANSITIONS 411	**-225,360**	**-95,152**	**-123,652**	**-203,000**	**-10,731**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-400412	**MH PSYCHIATRY/PSY PUR 412**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
4037	PSYCHOLOGICAL TESTING SUPPLIES-MH	6,115	6,016	4,247	6,500	2,477	6,500	6,500	0	
4038	PSYCHIATRIST-MH	307,000	295,558	309,338	328,000	225,732	328,000	328,000	0	
4039	PSYCHOLOGIST-MH	64,180	64,375	64,125	64,800	37,125	64,800	64,800	0	
	Total Expenses	377,295	365,949	377,710	399,300	265,334	399,300	399,300	0	0%
	Total Operating Expenses	**377,295**	**365,949**	**377,710**	**399,300**	**265,334**	**399,300**	**399,300**	**0**	0%
46530	SELF-PAY COLLECTIONS	147,407	149,828	191,462	163,000	102,556	170,000	170,000	0	
	Total Revenue	147,407	149,828	191,462	163,000	102,556	170,000	170,000	0	4%
	Total MH PSYCHIATRY/PSY PUR 412	**-229,888**	**-216,121**	**-186,248**	**-236,300**	**-162,778**	**-229,300**	**-229,300**	**0**	-3%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - Behavioral Health DHHS
Department Head Name	Fred Johnson
Department Mission	Provide high quality, timely alcohol/drug abuse and mental health services to residents of St. Croix Couty. These services are offered in collaboration with our community in an effort to promote the health and wellbeing of individuals, families, and children.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	22.4

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $1,224,996; 35% of total budget 2015: $1,319,626; 33% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $461,302; 13% of total budget 2015: $515,058; 13% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $1,818,222 Local: $789,500 Total: $2,607,722	State: $1,853,272 Local: $864,682 Total: $2,717,954
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	4% Increase. Insitutional revenue $65,000 included in 2015 and was not in the 2014 budget.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$1,805,750	$2,150,025
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	19% Increase. Transfer $387,005 in operationg expense from the ADRC-transfer Adult protective service operating expense and LTC state payment. Increase contract costs (purchased services).	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purch Emrg Srv, 2195, $1,315,770, 61% (Contracted telephone and mobile crisis, inpatient psychiatric services, residential placements and long term inpatient).
	2. Psychiatrist, 4038, $392,800, 18% (Budget based on prior actual hours of service provided).
	3. LTCR State Payment, 3940, $376,005; 17% (Long Term Care Reform contribution).
	4. Medical Supplies, 3420, $35,682, 2% (Meds and lab test for committed/indigent client & new injected medication).
	5. Employee Travel, 3390, $12,802, 1%
What is the 2015 budget amount and % of total for Staff Development?	$6,580; 0.3% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	No additional revenues anticipated at this time. ACA insurance coverage could impact revenues.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600602	F/C CHILD PROTECT INTAKE-602	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES- CP INTAKE	343,266	336,978	330,494	351,410	264,041	368,975	368,975	0	
1120	OVERTIME CP INTAKE	0	0	46	0	0	0	0	0	
1130	ON-CALL PAY CP INTAKE	644	176	0	0	0	0	0	0	
1310	PTO INCENTIVE PC INTAKE	4,811	3,735	4,925	4,925	5,694	5,694	5,694	0	
	Total Wages	348,721	340,889	335,465	356,335	269,735	374,669	374,669	0	5%
1510	SOCIAL SECURITY CP INTAKE	25,503	25,381	24,146	26,876	20,990	28,222	28,222	0	
1520	RETIREMENT EMPLOYER SHARE CP INTAKE	18,445	19,930	21,751	24,597	19,254	25,087	25,087	0	
1521	RETIREMENT EMPLOYEE SHARE CP INTAKE	13,900	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE CP INTAKE	82,053	88,897	82,652	93,488	73,198	90,291	90,291	0	
1545	HRA LIABILITY	7,290	10,918	10,917	11,082	11,082	11,082	11,082	0	
1550	DISABILITY INSURANCE CP INTAKE	1,369	1,103	1,064	1,156	902	1,214	1,214	0	
1560	WORKER'S COMPENSATION CP INTAKE	2,699	2,504	2,433	2,631	2,107	2,763	2,763	0	
1580	LIFE INSURANCE CP INTAKE	743	546	530	558	486	588	588	0	
	Total Fringes	152,002	149,279	143,493	160,388	128,019	159,247	159,247	0	-1%
1610	STAFF DEVELOPMENT CP INTAKE	5,754	5,338	5,061	3,000	4,401	7,000	7,000	0	
2195	PRUCHASED SERVICES/WISACWIS	9,136	7,261	11,030	10,000	10,593	10,000	10,000	0	
2251	CELLULAR PHONE CP INTAKE	1,979	0	0	0	0	0	0	0	
3110	POSTAGE CP INTAKE	284	0	0	0	0	0	0	0	
3130	COPY EXPENSE CP INTAKE	167	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES CP INTAKE	2,209	509	24	0	0	0	0	0	
3212	CITIZEN REVIEW PANEL	0	0	0	0	596	7,000	7,000	0	
3390	EMPLOYEE TRAVEL CP INTAKE	26,423	26,272	16,709	16,000	11,763	16,850	16,850	0	
3392	PROGRAM RELATED TRAVEL CP INTAKE	1,362	412	220	0	36	0	0	0	
3995	VEHICLE OPERATING EXPENSE CP INTAKE	3,642	1,405	84	0	587	0	0	0	
4005	MAINTENANCE AGREEMENT	6,793	9,136	0	0	0	0	0	0	
	Total Expenses	57,749	50,333	33,128	29,000	27,976	40,850	40,850	0	41%
8130	EQUIPMENT UNDER $1000	0	1,608	176	0	0	0	0	0	
8132	COMPUTER EQUIPMENT	0	0	2,256	0	0	0	0	0	
8135	EQUIPMENT OVER $1000	6,708	0	0	0	0	0	0	0	
	Total Capital	6,708	1,608	2,432	0	0	0	0	0	
	Total Operating Expenses	**565,180**	**542,109**	**514,518**	**545,723**	**425,730**	**574,766**	**574,766**	**0**	5%
46610	STATE AIDS CP INTAKE	509,664	506,582	506,640	522,289	510,199	508,996	508,996	0	
46610	GENERAL OPERATING REIMBURSEMENT	0	46	0	0	0	7,000	7,000	0	
46610	SUDS REVENUE	23,001	17,250	0	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600602	**F/C CHILD PROTECT INTAKE-602**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46610	FAMILY PRESERVATION-United Way donation	56	0	0	0	0	0	0	0	
	Total Revenue	532,721	523,878	506,640	522,289	510,199	515,996	515,996	0	-1%
	Total F/C CHILD PROTECT INTAKE-602	**-32,459**	**-18,231**	**-7,878**	**-23,434**	**84,469**	**-58,770**	**-58,770**	**0**	151%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-600602 F/C CHILD PROTECT INTAKE-602				
COLA			100	7,346
Family and Children's Administrator	41.51	1	55	47,670
Program Aide	20.79	1	50	21,704
Program Support Specialist	20.79	1	100	43,409
Social Worker II	30.95	1	100	64,623
Social Worker II	30.29	1	100	63,245
Social Worker II	26.99	1	100	56,355
Social Worker II	30.95	1	100	64,623
F/C CHILD PROTECT INTAKE-602 Total:				**368,975**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600603	F/C CHILD PROTECT ONGOING-603	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES CP ONGOING	343,064	336,899	377,345	366,765	275,138	340,100	340,100	0	
1130	ON-CALL PAY CP ONGOING	728	0	0	0	0	0	0	0	
1310	PTO INCENTIVE CP ONGOING	2,907	2,112	2,910	2,910	3,779	3,779	3,779	0	
	Total Wages	346,699	339,011	380,255	369,675	278,917	343,879	343,879	0	-7%
1510	SOCIAL SECURITY CP ONGOING	24,990	24,525	27,245	28,051	21,430	26,014	26,014	0	
1520	RETIREMENT EMPLOYER SHARE CP ONGOING	18,391	19,890	24,833	25,672	19,953	23,124	23,124	0	
1521	RETIREMENT EMPLOYEE SHARE CP ONGOING	13,853	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE CP ONGOING	98,308	113,067	106,842	95,943	77,180	79,435	79,435	0	
1545	HRA LIABILITY	7,880	13,310	13,310	11,000	11,000	9,350	9,350	0	
1550	DISABILITY INSURANCE CP ONGOING	1,364	1,100	1,209	1,206	932	1,119	1,119	0	
1560	WORKER'S COMPENSATION CP ONGOING	2,611	2,504	2,769	2,747	2,176	2,548	2,548	0	
1580	LIFE INSURANCE CP ONGOING	739	546	605	583	503	543	543	0	
	Total Fringes	168,136	174,942	176,813	165,202	133,174	142,133	142,133	0	-14%
1610	STAFF DEVELOPMENT CP ONGOING	160	0	0	0	0	0	0	0	
2120	LEGAL SERVICES	22,868	9,074	25,245	45,211	6,276	47,586	25,000	0	
2195	PURCHASED SERVICES CP ONGOING	140	20	480	0	0	0	0	0	
2960	COMPUTER OPERATING EXEPNSE CP ONGOING	0	0	0	3,000	0	0	0	0	
3110	POSTAGE CP ONGOING	509	9	0	0	0	0	0	0	
3130	COPY EXPENSE CP ONGOING	378	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES	44	102	27	0	0	0	0	0	
3390	EMPLOYEE TRAVEL CPS ONGOING	1,553	394	1,091	0	0	0	0	0	
3995	VEHICLE OPERATING EXPENSE CP ONGOING	601	0	0	0	0	0	0	0	
	Total Expenses	26,253	9,599	26,843	48,211	6,276	47,586	25,000	0	-48%
	Total Operating Expenses	**541,088**	**523,552**	**583,911**	**583,088**	**418,367**	**533,598**	**511,012**	**0**	-12%
46610	TPR 4-E GRANT	37,331	41,490	45,211	39,920	2,511	47,586	47,586	0	
	Total Revenue	37,331	41,490	45,211	39,920	2,511	47,586	47,586	0	19%
	Total F/C CHILD PROTECT ONGOING-603	**-503,757**	**-482,062**	**-538,700**	**-543,168**	**-415,856**	**-486,012**	**-463,426**	**0**	-15%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-600603 F/C CHILD PROTECT ONGOING-603				
Administrative Assistant	18.16	1	100	37,918
COLA			100	6,743
Family and Children's Supervisor	33.53	1	50	35,005
Move from 600603 to 100101			100	-37,918
Program Aide	20.41	1	100	42,616
Social Worker II	30.29	1	100	63,245
Social Worker II	30.95	1	100	64,623
Social Worker II	30.95	1	100	64,623
Social Worker II	30.29	1	100	63,245
F/C CHILD PROTECT ONGOING-603 Total:				**340,100**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600604	**CPS CHILD CARE INST-604**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS - RCC ADDED COSTS #967	7,194	6,441	1,928	5,750	2,903	10,000	10,000	0	
2195	YA CCI PURCHASED SERVICE	114,757	95,160	116,724	109,250	82,332	175,000	175,000	0	
	Total Expenses	121,951	101,601	118,652	115,000	85,235	185,000	185,000	0	61%
	Total Operating Expenses	**121,951**	**101,601**	**118,652**	**115,000**	**85,235**	**185,000**	**185,000**	**0**	61%
46610	CPS - RCC ADDED COSTS #967	0	0	13,555	5,750	112	10,000	10,000	0	
46610	SELF PAY COLLECTIONS(CASH) CPS CCI	8,340	7,645	4,669	6,000	0	10,000	10,000	0	
	Total Revenue	8,340	7,645	18,224	11,750	112	20,000	20,000	0	70%
	Total CPS CHILD CARE INST-604	**-113,611**	**-93,956**	**-100,428**	**-103,250**	**-85,123**	**-165,000**	**-165,000**	**0**	60%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600605	**CPS GROUP HOME-605**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS GH PURCHASED SERVICES	3,193	0	0	0	0	0	0	0	
	Total Expenses	3,193	0	0	0	0	0	0	0	
	Total Operating Expenses	**3,193**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
46610	SELF PAY COLLECTIONS	0	0	20	0	0	0	0	0	
	Total Revenue	0	0	20	0	0	0	0	0	
	Total CPS GROUP HOME-605	**-3,193**	**0**	**20**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600606	**CPS FOSTER CARE-606**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS FC PURCHASED SERVICES	72,967	2,101	0	0	0	0	0	0	
	Total Expenses	72,967	2,101	0	0	0	0	0	0	
	Total Operating Expenses	**72,967**	**2,101**	**0**	**0**	**0**	**0**	**0**	**0**	
46610	CPS FOSTER CARE SELF PAY COLLECTIONS	18,084	19,652	7,322	2,000	9,967	0	0	0	
	Total Revenue	18,084	19,652	7,322	2,000	9,967	0	0	0	-100%
	Total CPS FOSTER CARE-606	**-54,883**	**17,551**	**7,322**	**2,000**	**9,967**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600607	**CPS TREATMENT FOSTER CARE-607**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS T-FC PURCHASED SERVICES	561	76,302	102,901	118,154	88,984	120,000	120,000	0	
	Total Expenses	561	76,302	102,901	118,154	88,984	120,000	120,000	0	2%
	Total Operating Expenses	**561**	**76,302**	**102,901**	**118,154**	**88,984**	**120,000**	**120,000**	**0**	2%
46610	CPS TREATMENT FC SELF PAY COLLECTIONS	2,216	383	11	0	0	4,659	4,659	0	
	Total Revenue	2,216	383	11	0	0	4,659	4,659	0	
	Total CPS TREATMENT FOSTER CARE-607	**1,655**	**-75,919**	**-102,890**	**-118,154**	**-88,984**	**-115,341**	**-115,341**	**0**	-2%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600608	**CPS SHELTER CARE-608**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS-SC PURCHASED SERVICES	18,773	12,818	25,033	30,000	23,766	30,000	30,000	0	
	Total Expenses	18,773	12,818	25,033	30,000	23,766	30,000	30,000	0	0%
	Total Operating Expenses	**18,773**	**12,818**	**25,033**	**30,000**	**23,766**	**30,000**	**30,000**	**0**	0%
46610	SELF PAY COLLECTIONS	1,304	579	1,034	400	307	478	478	0	
	Total Revenue	1,304	579	1,034	400	307	478	478	0	20%
	Total CPS SHELTER CARE-608	**-17,469**	**-12,239**	**-23,999**	**-29,600**	**-23,459**	**-29,522**	**-29,522**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600609	**CPS RESPITE CARE-609**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	CPS RC PURCHASED SERVICES	9,748	9,281	16,254	20,000	5,544	15,000	15,000	0	
	Total Expenses	9,748	9,281	16,254	20,000	5,544	15,000	15,000	0	-25%
	Total Operating Expenses	**9,748**	**9,281**	**16,254**	**20,000**	**5,544**	**15,000**	**15,000**	**0**	-25%
46610	SELF PAY COLLECTIONS	241	375	245	400	150	215	215	0	
	Total Revenue	241	375	245	400	150	215	215	0	-46%
	Total CPS RESPITE CARE-609	**-9,507**	**-8,906**	**-16,009**	**-19,600**	**-5,394**	**-14,785**	**-14,785**	**0**	-25%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600612	F/C ALTERNATE CARE RECRUIT-612	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES ALT CARE RECRUIT	75,936	74,306	61,725	63,245	47,732	64,510	64,510	0	
1310	PTO INCENTIVE ALT CARE RECRUIT	340	92	341	341	0	0	0	0	
	Total Wages	76,276	74,398	62,066	63,586	47,732	64,510	64,510	0	1%
1510	SOCIAL SECURITY ALT CARE RECRUIT	5,669	5,636	4,700	4,837	3,797	4,935	4,935	0	
1520	RETIREMENT EMPLOYER SHARE ALT CARE RECRU	4,077	4,409	4,095	4,427	3,474	4,386	4,386	0	
1521	RETIREMENT EMPLOYEE SHARE ALT CARE RECRU	3,094	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE ALT CARE RECRUIT	19,446	21,508	19,638	19,582	15,503	18,914	18,914	0	
1545	HRA LIABILITY	1,440	2,530	2,530	2,200	2,200	2,200	2,200	0	
1550	DISABILITY INS ALT CARE RECRUIT	301	245	199	208	160	212	212	0	
1560	WORKER'S COMP ALT CARE RECRUIT	573	555	455	474	372	483	483	0	
1580	LIFE INSURANCE ALT CARE RECRUIT	165	122	99	100	86	103	103	0	
	Total Fringes	34,765	35,005	31,716	31,828	25,592	31,233	31,233	0	-2%
2195	PURCHASED SERVICES ALT CARE RECRUIT	0	0	120	0	0	0	0	0	
2253	PAGEING SERVICES ALT CARE RECRUIT	45	0	0	0	0	0	0	0	
3130	COPY EXPENSE ALT CARE RECRUIT	270	0	0	0	0	0	0	0	
3391	CLIENT TRANSPORTATION ALT CARE RECRUIT	1,597	198	961	0	0	0	0	0	
4046	PARENT EDUCATION ALT CARE RECRUIT	1,143	837	229	2,500	1,054	8,500	8,500	0	
	Total Expenses	3,055	1,035	1,310	2,500	1,054	8,500	8,500	0	240%
	Total Operating Expenses	**114,096**	**110,438**	**95,092**	**97,914**	**74,378**	**104,243**	**104,243**	**0**	6%
46610	BASE KINSHIP ALLOC ALT CARE RECRUIT	94	8,955	7,299	0	6,128	5,706	5,706	0	
46610	AW FINGERPRINT BACKGROUND CARS LINE 3324	745	0	731	0	501	1,802	1,802	0	
46610	CCC INITIAL	90	360	0	0	90	450	450	0	
46610	CCC RENEWALS	360	180	90	0	90	0	0	0	
46610	CHILD CARE ADMINISTRATION	12,714	5,890	9,158	0	0	0	0	0	
46610	FOSTER PARENT PRESERVICE-FED	412	300	0	0	0	3,400	3,400	0	
	Total Revenue	14,415	15,685	17,278	0	6,809	11,358	11,358	0	
	Total F/C ALTERNATE CARE RECRUIT-612	**-99,681**	**-94,753**	**-77,814**	**-97,914**	**-67,569**	**-92,885**	**-92,885**	**0**	-5%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-600612 F/C ALTERNATE CARE RECRUIT-612				
COLA			100	1,265
Social Worker II	30.29	1	100	63,245
F/C ALTERNATE CARE RECRUIT-612 Total:				**64,510**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600615	JUVENILE SUPER ONGOING-615	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES YA ONGOING	356,141	358,309	390,552	466,610	342,296	451,893	451,893	0	
1120	OVRTIME YA ONGOING	0	0	66	0	0	0	0	0	
1130	ON-CALL PAY YA ONGOING	0	6,916	6,802	10,000	0	20,074	20,074	0	
1310	PTO INCENTIVE YA ONGOING	2,518	2,023	2,047	2,047	6,597	6,597	6,597	0	
	Total Wages	358,659	367,248	399,467	478,657	348,893	478,564	478,564	0	0%
1510	SOCIAL SECURITY YA ONGOING	26,368	27,045	28,575	35,687	26,536	36,099	36,099	0	
1520	RETIREMENT EMPLOYER SHARE YA ONGOING	19,091	21,483	25,887	32,660	24,387	32,088	32,088	0	
1521	RETIREMENT EMPLOYEE SHARE YA ONGOING	14,448	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE YA ONGOING	84,003	88,193	98,928	127,856	91,433	114,030	114,030	0	
1545	HRA LIABILITY	7,130	10,834	11,175	14,905	13,438	13,805	13,805	0	
1550	DISABILITY INSURANCE YA ONGOING	1,418	1,139	1,224	1,533	1,138	1,553	1,553	0	
1560	WORKER'S COMPENSATION YA ONGOING	2,758	2,690	2,888	3,494	2,713	3,536	3,536	0	
1580	LIFE INSURANCE YA ONGOING	769	565	610	741	615	752	752	0	
	Total Fringes	155,985	151,949	169,287	216,876	160,260	201,863	201,863	0	-7%
1610	STAFF DEVELOPMENT YA ONGOING	559	6,559	364	3,394	1,298	3,000	3,000	0	
2195	PURCHASED SERVICES YA ONGOING	52,222	25,698	15,566	20,000	35,848	28,000	28,000	0	
2251	CELL PHONE YA ONGOING	1,722	0	0	0	0	0	0	0	
3110	POSTAGE YA ONGOING	541	0	0	0	0	0	0	0	
3130	COPY EXPENSE YA ONGOING	176	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES YA ONGOING	131	0	134	0	87	0	0	0	
3390	EMPLOYEE TRAVEL YA ONGOING	13,775	14,929	13,952	17,000	9,704	16,150	15,650	0	
3392	PROGRAM RELATED TRAVEL	200	272	199	0	107	0	0	0	
3420	MEDICAL SUPPLIES	950	281	338	2,000	721	2,000	2,000	0	
	Total Expenses	70,276	47,739	30,553	42,394	47,765	49,150	48,650	0	15%
	Total Operating Expenses	**584,920**	**566,936**	**599,307**	**737,927**	**556,918**	**729,577**	**729,077**	**0**	-1%
46610	YA-CAP BLDG EARLY/INT YA ONGOING	13,480	12,890	13,720	13,190	0	13,455	13,455	0	
46610	JAIS Block Grant	5,100	0	0	0	0	0	0	0	
46610	YOUTH ED/TRAINING VOUCHERS (398)	-294	0	0	1,177	0	1,156	1,156	0	
46610	YA INDEPENDENT LIVING GRANT	10,485	16,516	16,296	19,171	16,296	16,295	16,295	0	
46610	STATE AIDS YA ONGOING	3,645	116,924	10,521	0	5,796	10,197	10,197	0	
46610	F & C ONGOING YOUTH AID BASE	493,477	416,961	564,513	575,091	371,064	552,618	552,618	0	
	Total Revenue	525,893	563,291	605,050	608,629	393,156	593,721	593,721	0	-2%
	Total JUVENILE SUPER ONGOING-615	**-59,027**	**-3,645**	**5,743**	**-129,298**	**-163,762**	**-135,856**	**-135,356**	**0**	5%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-600615 JUVENILE SUPER ONGOING-615				
Administrative Assistant	18.16	1	50	18,959
COLA			100	9,384
Family and Children's Administrator	41.51	1	20	17,334
Family and Children's Supervisor	33.53	1	50	35,005
Move to Admin 225-100101			100	-18,959
Pay Increase to $23.04			100	3,153
Program Aide	20.79	1	50	21,704
Social Worker	21.53	1	100	44,954
Social Worker II	30.95	1	100	64,623
Social Worker II	30.95	1	100	64,623
Social Worker II	30.29	1	100	63,245
Social Worker II	30.29	1	100	63,245
Social Worker II	30.95	1	100	64,623
JUVENILE SUPER ONGOING-615 Total:				**451,893**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600616	**JUVENILE SUPER INTAKE-616**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	SALARIES YA INTAKE	87,930	83,502	41,334	0	-583	0	0	0	
1130	ON-CALL P AY YA INTAKE	13,986	11,496	11,289	7,500	14,414	0	0	0	
1310	YA INTAKE PTO INCENTIVE	597	185	600	600	0	0	0	0	
	Total Wages	102,513	95,183	53,223	8,100	13,831	0	0	0	-100%
1510	SOCIAL SECURITY YA INTAKE	7,741	7,221	3,765	0	1,038	0	0	0	
1520	RETIREMENT EMPLOYERE SHARE YA INTAKE	5,481	5,621	3,597	0	987	0	0	0	
1521	RETIREMENT EMPLOYEE SHARE YZ INTAKE	4,134	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	5,652	4,827	12,678	0	0	0	0	0	
1545	HRA LIABILITY	420	578	605	0	0	0	0	0	
1550	DISABILITY INSURANCE YA INTAKE	353	262	143	0	0	0	0	0	
1560	WORKER'S COMPENSATION YA INTAKE	775	710	405	0	105	0	0	0	
1580	LIFE INSURANCE YA INTAKE	192	127	70	0	0	0	0	0	
	Total Fringes	24,748	19,346	21,263	0	2,130	0	0	0	
3110	POSTAGE YA INTAKE	325	0	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL YA INTAKE	772	0	0	0	0	0	0	0	
3392	PROGRAM RELATED TRAVEL YA INTAKE	6	0	0	0	0	0	0	0	
	Total Expenses	1,103	0	0	0	0	0	0	0	
	Total Operating Expenses	**128,364**	**114,529**	**74,486**	**8,100**	**15,961**	**0**	**0**	**0**	-100%
	Total JUVENILE SUPER INTAKE-616	**-128,364**	**-114,529**	**-74,486**	**-8,100**	**-15,961**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600617	**YA CHILD CARE INSTITUTION-617**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA - RCC ADDED COSTS #967	0	1,862	2,560	8,500	104	0	0	0	
2195	YA CCI PURCHASED SERVICES	86,047	178,395	156,743	155,000	0	0	0	0	
	Total Expenses	86,047	180,257	159,303	163,500	104	0	0	0	-100%
	Total Operating Expenses	**86,047**	**180,257**	**159,303**	**163,500**	**104**	**0**	**0**	**0**	-100%
46610	YA - RCC ADDED COSTS #967	7,698	8,885	0	8,500	0	0	0	0	
46610	SELF PAY COLLECTIONS(CASH)YA CCI	3,147	1,407	3,695	3,800	1,142	0	0	0	
	Total Revenue	10,845	10,292	3,695	12,300	1,142	0	0	0	-100%
	Total YA CHILD CARE INSTITUTION-617	**-75,202**	**-169,965**	**-155,608**	**-151,200**	**1,038**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600618	**YA GROUP HOME-618**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA GROUP HOME PURCHASED	100,284	45,107	299,172	135,000	152,830	135,000	135,000	0	
	Total Expenses	100,284	45,107	299,172	135,000	152,830	135,000	135,000	0	0%
	Total Operating Expenses	**100,284**	**45,107**	**299,172**	**135,000**	**152,830**	**135,000**	**135,000**	**0**	0%
46610	SELF PAY COLLECTIONS	4,883	1,104	13,868	6,700	1,524	2,000	2,000	0	
	Total Revenue	4,883	1,104	13,868	6,700	1,524	2,000	2,000	0	-70%
	Total YA GROUP HOME-618	**-95,401**	**-44,003**	**-285,304**	**-128,300**	**-151,306**	**-133,000**	**-133,000**	**0**	4%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600619	**YA FOSTER CARE-619**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA FC PURCHASED SERVICES	19,378	79	0	0	0	0	0	0	
	Total Expenses	19,378	79	0	0	0	0	0	0	
	Total Operating Expenses	**19,378**	**79**	**0**	**0**	**0**	**0**	**0**	**0**	
46610	SELF PAY COLLECTIONS YA FOSTER CARE	50	1,780	11,263	1,000	2,347	0	0	0	
	Total Revenue	50	1,780	11,263	1,000	2,347	0	0	0	-100%
	Total YA FOSTER CARE-619	**-19,328**	**1,701**	**11,263**	**1,000**	**2,347**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600620	**YA TREATMENT FOSTER CARE-620**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA T-FC PURHCASED SERVICES	21,575	51,467	32,407	48,000	32,757	45,000	45,000	0	
	Total Expenses	21,575	51,467	32,407	48,000	32,757	45,000	45,000	0	-6%
	Total Operating Expenses	**21,575**	**51,467**	**32,407**	**48,000**	**32,757**	**45,000**	**45,000**	**0**	-6%
46610	SELF PAY COLLECTIONS	31,369	2,503	-4,663	8,000	2,602	8,000	8,000	0	
	Total Revenue	31,369	2,503	-4,663	8,000	2,602	8,000	8,000	0	0%
	Total YA TREATMENT FOSTER CARE-620	**9,794**	**-48,964**	**-37,070**	**-40,000**	**-30,155**	**-37,000**	**-37,000**	**0**	-8%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600621	**YA SHELTER CARE-621**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA SHELTER CARE PURCHASED SERVICES	39,679	44,164	59,296	65,000	13,122	45,000	45,000	0	
	Total Expenses	39,679	44,164	59,296	65,000	13,122	45,000	45,000	0	-31%
	Total Operating Expenses	**39,679**	**44,164**	**59,296**	**65,000**	**13,122**	**45,000**	**45,000**	**0**	-31%
46610	SELF PAY COLLECTIONS	2,717	1,527	3,925	4,000	3,739	4,000	4,000	0	
	Total Revenue	2,717	1,527	3,925	4,000	3,739	4,000	4,000	0	0%
	Total YA SHELTER CARE-621	**-36,962**	**-42,637**	**-55,371**	**-61,000**	**-9,383**	**-41,000**	**-41,000**	**0**	-33%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600622	**STATE FACILITY-622**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	PURCHASED SERVICES YA CORRECTIONS	88,967	0	0	20,000	0	50,000	50,000	0	
	Total Expenses	88,967	0	0	20,000	0	50,000	50,000	0	150%
	Total Operating Expenses	**88,967**	**0**	**0**	**20,000**	**0**	**50,000**	**50,000**	**0**	150%
46610	CORRECTIONS - COLLECTIONS	25	0	0	0	0	0	0	0	
46610	STATE YA LINCOLN	88,967	0	0	0	0	0	0	0	
	Total Revenue	88,992	0	0	0	0	0	0	0	
	Total STATE FACILITY-622	**25**	**0**	**0**	**-20,000**	**0**	**-50,000**	**-50,000**	**0**	150%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600624	**Y RESPITE CARE-624**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	YA RC PURCHASED SERVICES	0	9,109	10,709	15,000	10,595	15,000	15,000	0	
	Total Expenses	0	9,109	10,709	15,000	10,595	15,000	15,000	0	0%
	Total Operating Expenses	**0**	**9,109**	**10,709**	**15,000**	**10,595**	**15,000**	**15,000**	**0**	0%
46610	SELF PAY COLLECTIONS YA RESPITE CARE	84	0	0	0	0	0	0	0	
	Total Revenue	84	0	0	0	0	0	0	0	
	Total Y RESPITE CARE-624	**84**	**-9,109**	**-10,709**	**-15,000**	**-10,595**	**-15,000**	**-15,000**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600625	**SECURED DETENTION-625**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	F&C SECURED DETENTION	42,595	13,125	27,025	41,500	9,771	30,000	30,000	0	
	Total Expenses	42,595	13,125	27,025	41,500	9,771	30,000	30,000	0	-28%
	Total Operating Expenses	**42,595**	**13,125**	**27,025**	**41,500**	**9,771**	**30,000**	**30,000**	**0**	-28%
46610	SECURED DETENTION - COLLECTIONS	5,816	933	4,825	2,000	1,443	2,000	2,000	0	
	Total Revenue	5,816	933	4,825	2,000	1,443	2,000	2,000	0	0%
	Total SECURED DETENTION-625	**-36,779**	**-12,192**	**-22,200**	**-39,500**	**-8,328**	**-28,000**	**-28,000**	**0**	-29%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-600642	**KINSHIP-642**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	KINSHIP PURCHASED SERVICES	93,508	72,815	67,540	83,846	60,098	70,024	70,024	0	
	Total Expenses	93,508	72,815	67,540	83,846	60,098	70,024	70,024	0	-16%
	Total Operating Expenses	**93,508**	**72,815**	**67,540**	**83,846**	**60,098**	**70,024**	**70,024**	**0**	-16%
46610	KINSHIP BASE BENE FITS	105,511	72,815	63,607	83,846	42,018	70,024	70,024	0	
	Total Revenue	105,511	72,815	63,607	83,846	42,018	70,024	70,024	0	-16%
	Total KINSHIP-642	**12,003**	**0**	**-3,933**	**0**	**-18,080**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - Children Services DHHS
Department Head Name	Fred Johnson
Department Mission	The mission of Children Services is to utilize a community-oriented approach to assist families in remaining together while promoting health and safety for all family members.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	19.7

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $1,276,353; 45% of total budget 2015: $1,261,622; 47% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $574,294; 20% of total budget 2015: $534,476; 20% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $1,268,934 Local: $34,300 Total: $1,303,234	State: $1,248,235 Local: $31,802 Total: $1,280,037
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	2% Decrease. Slight decrease anticipated in State revenue. Projected collections also projected to be a slight decrease.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$977,105	$885,610
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	9% Decrease. Purchased service projected to be lower based upon three year average and current utilization.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purchased Services, 2195, $778,024, 88% contracte services such as respite, shelter, treatment foster care, residential care, corrections and kinship).
	2. Legal Services, 2120, 47,586, 5% (Termination of parental rights grant)
	3. Employee Travel, 3390, $32,500, 4%
	4. Staff Development, 1610, $10,000, 1% (Staff training expenses and professional development state fee)
	5. Parent Education, 4046, $8,500, 1% (Required foster parent training expense).
What is the 2015 budget amount and % of total for Staff Development?	$10,000; 1% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	No additional revenues anticipated at this time.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700701	PUBLIC HEALTH OPERATIONS-701	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PH SALARIES	574,724	537,511	537,730	509,631	389,002	540,653	540,653	0	
1310	PTO INCENTIVE	3,537	4,943	3,466	3,466	3,341	3,341	3,341	0	
	Total Wages	578,261	542,454	541,196	513,097	392,343	543,994	543,994	0	6%
1510	SOCIAL SECURITY	42,140	37,044	39,481	38,975	30,575	41,346	41,346	0	
1520	RETIREMENT EMPLOYER SHARE	30,513	29,196	34,673	35,669	28,296	36,758	36,758	0	
1521	RETIREMENT EMPLOYEE SHARE	23,465	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	127,655	107,703	93,423	84,356	72,927	86,079	86,079	0	
1545	HRA LIABILITY	9,860	13,367	11,818	11,440	11,200	10,890	10,890	0	
1550	DISABILITY INSURANCE	2,264	1,604	1,584	1,675	1,322	1,775	1,775	0	
1560	WORKER'S COMPENSATION	4,353	3,679	3,960	3,816	3,061	4,049	4,049	0	
1580	LIFE INSURANCE	1,230	794	790	811	713	859	859	0	
	Total Fringes	241,480	193,387	185,729	176,742	148,094	181,756	181,756	0	3%
1610	STAFF DEVELOPMENT	1,574	6,226	2,487	2,896	817	2,600	2,600	0	
2195	PURCHASED SERVICES	379	2,637	1,559	0	0	0	0	0	
2251	CELL PHONE	2,420	884	0	0	0	0	0	0	
3110	POSTAGE	1,089	0	0	0	0	0	0	0	
3130	COPY EXPENSE	1,980	412	45	0	0	0	0	0	
3190	OFFICE SUPPLIES	1,711	2,225	1,856	0	0	0	0	0	
3196	COMPUTER OPERATING EXPENSE	289	89	0	0	0	0	0	0	
3212	OUTREACH/EDUCATION	13,182	18,493	8,100	13,000	2,452	11,000	11,000	0	
3220	SUBSCRIPTIONS	634	780	1,009	650	713	1,426	1,426	0	
3240	DUES AND LICENSES	1,550	1,418	511	5,000	4,506	5,000	5,000	0	
3390	EMPLOYEE TRAVEL	5,461	6,745	7,165	5,950	4,256	6,000	6,000	0	
3392	PROGRAM RELATED TRAVEL	152	114	444	0	0	0	0	0	
3420	MEDICAL SUPPLIES	6,799	6,205	8,956	3,500	8,969	7,000	7,000	0	
3440	OPERATING SUPPLIES	254	333	2,059	1,400	934	1,400	1,400	0	
3480	INSTRUCTIONAL AIDS	0	0	589	0	0	0	0	0	
3995	VEHICLE OPERATING EXPENSE	4,636	3,129	198	0	0	0	0	0	
4005	EQUIPMENT OPERATING EX.	65	547	730	650	1,878	650	650	0	
	Total Expenses	42,175	50,237	35,708	33,046	24,525	35,076	35,076	0	6%
8130	EQUIPMENT UNDER $1000	5,605	3,675	0	0	0	0	0	0	
8132	COMPUTER EQUIPMENT	0	0	1,128	0	0	0	0	0	
8135	EQUIPMENT (OVER $1000)	3,340	2,516	2,233	0	0	0	0	0	
	Total Capital	8,945	6,191	3,361	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700701	PUBLIC HEALTH OPERATIONS-701	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Operating Expenses	**870,861**	**792,269**	**765,994**	**722,885**	**564,962**	**760,826**	**760,826**	**0**	5%
46500	CRI PREPAREDNESS (CARS LINE 155190)	46,218	10,000	100,074	65,412	9,435	60,904	60,904	0	
46500	MEDICAL RESERVE CORP CAPACITY BLDG	0	0	-390	0	0	0	0	0	
46500	FIRST BREATH - MY BABY AND ME	0	15	0	0	0	0	0	0	
46500	TB REIMBURSEMENT	1,828	1,162	3,721	1,500	532	1,500	1,500	0	
46500	VACCINATION REIMBURSEMENT/INFLUENZA VACC	10,865	3,510	14,384	5,000	6,889	5,000	5,000	0	
46500	PH OPERATIONS - CASE MANAGEMENT	0	593	0	0	0	0	0	0	
46500	PH - ADRC SERVICES REVENUE	0	562	0	2,500	525	500	2,500	0	
46500	CC WELL WOMEN PRG (CARS LINE 155056)	16,469	16,469	16,469	16,469	10,115	8,070	8,070	0	
46500	CC YOUTH ACTIVITY (CARS LINE 159220)	46,308	37,161	29,471	24,838	19,035	27,514	27,514	0	
46500	BILLABLE NURSING/NUTIRITON SERVICES	8,682	818	550	500	188	500	500	0	
46500	CONS CONTRACT IMM (15,532) - 155020	1,560	4,584	18,336	18,336	11,242	18,336	18,336	0	
46500	CRI PREPAREDNESS (6905) - 155190	97,988	62,575	22,846	19,084	8,917	19,534	19,534	0	
46500	CC CHILDHOOD LEAD (4,166) - 157720	4,346	3,152	4,266	4,266	3,285	4,266	4,266	0	
46500	CONS CONT PHHS (6,579) - 159220	0	0	0	4,600	0	8,100	4,600	0	
46500	ARRA STIMULUS	13,924	-1,143	0	0	0	0	0	0	
46500	Chippewa Cty-Kids Special Health Care	1,289	1,680	2,125	1,700	425	0	0	0	
46500	Other Counties-Tobacco Control WINS	2,912	0	0	0	0	0	0	0	
46500	PNCC	0	42,131	27,174	27,000	17,648	27,000	27,000	0	
46500	CONSOLIDATED CONTRACTS	12,000	0	0	0	0	0	0	0	
46500	CONS CONT BRACE	0	0	0	0	0	5,000	5,000	0	
46500	HEALTH CHECK MEDICAL ASSISTANCE	0	2,455	1,762	1,000	1,395	1,000	2,000	0	
	Total Revenue	264,389	185,724	240,788	192,205	89,631	187,224	186,724	0	-3%
	Total PUBLIC HEALTH OPERATIONS-701	**-606,472**	**-606,545**	**-525,206**	**-530,680**	**-475,331**	**-573,602**	**-574,102**	**0**	8%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700701 PUBLIC HEALTH OPERATIONS-701				
COLA			100	10,667
Health Officer/PH Coordinator	40.52	1	90	76,145
Move from 750 to 701			100	8,460
Public Health Nurse II	31.61	1	100	66,001
Public Health Nurse II	32.33	0.9	100	60,754
Public Health Nurse II	33.05	1	10	6,900
Public Health Nurse II	33.05	1	100	69,008
Public Health Nurse II	33.05	0.6	100	41,405
Public Health Nutritionist	30.95	1	65	42,005
Public Health Nutritionist	30.95	1	45	29,080
Public Health Secretary	18.49	1	100	38,607
Public Health Supervisor	37.35	1	90	70,188
Public Health/WIC Clerk Aide	21.50	0.8	30	10,774
Public Health/WIC Clerk Aide	18.49	0.6	30	6,949
Reproductive Health Program Assistant	17.77	1	10	3,710
PUBLIC HEALTH OPERATIONS-701 Total:				**540,653**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700707	**PRENATAL CARE COORDINATION-707**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46500	MEDICAL ASSISSTANCE	32,321	0	0	0	0	0	0	0	
	Total Revenue	32,321	0	0	0	0	0	0	0	
	Total PRENATAL CARE COORDINATION-707	**32,321**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700709	**ENVIRONMENTAL HEALTH-709**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	ENVIRONMENTAL HEALTH-SALARIES	61,120	59,349	60,728	59,946	48,031	64,537	64,537	0	
1310	ENVIRONMENTAL HEALTH - PTO PAYOUT	1,364	1,364	1,364	1,364	1,378	1,378	1,378	0	
	Total Wages	62,484	60,713	62,092	61,310	49,409	65,915	65,915	0	8%
1510	ENVIROMENTAL HEALTH-SOCIAL SECURITY	4,549	4,562	4,355	4,585	3,723	4,937	4,937	0	
1520	ENVIROMENTAL HEALTH-RETIREMENT-ER	3,267	3,505	4,007	4,196	3,474	4,388	4,388	0	
1521	ENVIROMENTAL HEALTH-RETIREMENT EE	2,480	0	0	0	0	0	0	0	
1540	ENVIROMENTAL HEALTH-HEALTH INSURANCE	15,812	13,232	13,584	13,703	10,848	13,236	13,236	0	
1545	HRA LIABILITY	1,200	1,650	1,650	1,650	1,650	1,650	1,650	0	
1550	ENVIROMENTAL HEALTH-DISABILITY	242	195	196	197	160	212	212	0	
1560	WORKERS COMP ENVIROMENTAL HEALTH	470	443	447	449	385	484	484	0	
1580	ENVIROMENTAL HEALTH-LIFE INSURANCE	131	96	98	95	86	103	103	0	
	Total Fringes	28,151	23,683	24,337	24,875	20,326	25,010	25,010	0	1%
1610	STAFF DEVELOPMENT	97	415	50	300	195	300	300	0	
2195	PURCHASED SERVICES - VECTOR	0	0	0	0	0	4,000	4,000	0	
3110	POSTAGE	237	304	413	0	0	0	0	0	
3190	OFFICE SUPPLIES	86	13	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	283	840	0	400	0	400	400	0	
3440	ENVIRONMENTAL HEALTH PROGRAM SUPPLIES	97	320	165	200	0	200	200	0	
4049	LAB EXPENSE	2,178	2,415	2,333	2,200	2,541	2,200	2,200	0	
4183	LICENSE FEE EXPENSES	4,376	4,386	4,478	4,300	4,635	4,500	4,500	0	
	Total Expenses	7,354	8,693	7,439	7,400	7,371	11,600	11,600	0	57%
	Total Operating Expenses	**97,989**	**93,089**	**93,868**	**93,585**	**77,106**	**102,525**	**102,525**	**0**	10%
46500	LICENSE FEES	26,032	29,752	30,670	26,760	29,562	26,760	30,000	0	
46500	RADON MINIGRANTS - 150325	0	2,255	0	0	0	0	3,500	0	
46500	ENVIRONMENTAL HEALTH CAPACITY BLDG GRANT	5,623	6,311	5,990	5,600	5,878	6,000	6,000	0	
46500	RADON TESTING	313	231	-970	300	188	300	300	0	
46500	DNR WATER TESTING	17,375	15,515	15,624	15,080	11,132	15,500	15,500	0	
46500	SELF PAY COLLECTIONS (CASH)	3,815	4,160	4,735	4,000	3,462	4,500	4,500	0	
	Total Revenue	53,158	58,224	56,049	51,740	50,222	53,060	59,800	0	16%
	Total ENVIRONMENTAL HEALTH-709	**-44,831**	**-34,865**	**-37,819**	**-41,845**	**-26,884**	**-49,465**	**-42,725**	**0**	2%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700709 ENVIRONMENTAL HEALTH-709				
COLA			100	1,292
Environmental Health Specialist	30.29	1	100	63,245
ENVIRONMENTAL HEALTH-709 Total:				**64,537**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700710	IMMUNIZATION GRANT-710	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES	42,642	948	0	0	0	0	0	0	
	Total Wages	42,642	948	0	0	0	0	0	0	
1510	SOCIAL SECURITY	3,148	148	0	0	0	0	0	0	
1520	RETIREMENT EMPLOYER SHARE	2,287	47	0	0	0	0	0	0	
1521	RETIREMENT EMPLOYEE SHARE	1,736	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	11,069	0	0	0	0	0	0	0	
1545	HRA LIABILITY	840	0	0	0	0	0	0	0	
1550	DISABILITY INSURANCE	162	0	0	0	0	0	0	0	
1560	WORKER'S COMPENSATION	319	13	0	0	0	0	0	0	
1580	LIFE INSURANCE	88	0	0	0	0	0	0	0	
	Total Fringes	19,649	208	0	0	0	0	0	0	
	Total Operating Expenses	**62,291**	**1,156**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total IMMUNIZATION GRANT-710	**-62,291**	**-1,156**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700711	**AGENT STATUS-711**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	SALARY-AGENT STATUS	65,916	65,570	66,968	67,877	51,073	70,640	70,640	0	
	Total Wages	65,916	65,570	66,968	67,877	51,073	70,640	70,640	0	4%
1510	FICA AGENT STATUS	4,574	4,541	4,807	5,191	3,978	5,403	5,403	0	
1520	RETITEMENT-EMPLOYER-AGENT STATUS	3,524	3,875	4,400	4,751	3,720	4,803	4,803	0	
1521	RETIREMENT EMPLOYEE-AGENT STATUS	2,666	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-AGENT STATUS	18,636	21,640	17,716	13,703	10,848	13,236	13,236	0	
1545	HRA LIABILITY	1,440	2,640	2,640	2,090	1,650	1,650	1,650	0	
1550	DISABILITY INSURANCE-AGENT STATUS	261	213	213	223	173	233	233	0	
1560	WORKER'S COMP INSURANCE-AGENT STATUS	497	483	487	508	398	528	528	0	
1580	LIFE INSURANCE-AGENT STATUS	142	105	106	107	93	112	112	0	
	Total Fringes	31,740	33,497	30,369	26,573	20,860	25,965	25,965	0	-2%
1610	STAFF DEVELOPMENT-AGENT STATUS	259	0	50	300	0	100	100	0	
3110	POSTAGE-AGENT STATUS	385	0	0	0	0	0	0	0	
3130	COPY EXPENSE-AGENT STATUS	11	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES-AGENT STATUS	219	78	50	0	0	0	0	0	
3196	COMPUTER OPERATING SUPPLIES	61	0	271	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	134	192	127	200	566	450	450	0	
3392	PROGRAM RELATED TRAVEL-AGENT STATUS	0	0	454	0	0	0	0	0	
3440	OPERATING SUPPLIES-AGENT STATUS	329	27	30	200	99	100	100	0	
3995	VEHICLE OPERATING EXPENSE	441	133	0	0	0	300	300	0	
4183	LICENSE FEE REIMBURSEMENT	8,598	9,845	9,902	9,800	9,710	10,000	10,000	0	
	Total Expenses	10,437	10,275	10,884	10,500	10,375	10,950	10,950	0	4%
8132	COMPUTER EQUIPMENT-AGENT STATUS	0	0	304	0	0	0	0	0	
	Total Capital	0	0	304	0	0	0	0	0	
	Total Operating Expenses	**108,093**	**109,342**	**108,525**	**104,950**	**82,308**	**107,555**	**107,555**	**0**	2%
46500	IICENSURE FEES - CURRENT CONTRACT	110,173	111,581	109,753	106,000	99,269	109,753	109,753	0	
	Total Revenue	110,173	111,581	109,753	106,000	99,269	109,753	109,753	0	4%
	Total AGENT STATUS-711	**2,080**	**2,239**	**1,228**	**1,050**	**16,961**	**2,198**	**2,198**	**0**	109%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700711 AGENT STATUS-711				
COLA			100	1,385
Public Health Sanitarian	30.95	1	100	64,623
Public Health/WIC Clerk Aide	18.49	0.6	20	4,632
AGENT STATUS-711 Total:				**70,640**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700714	ARRA - PREVENTION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1610	STAFF DEVELOPMENT	637	0	0	0	0	0	0	0	
	Total Expenses	637	0	0	0	0	0	0	0	
	Total Operating Expenses	**637**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total ARRA - PREVENTION	**-637**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700725	REPRODUCTIVE HEALTH(M1-A)-725	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES	137,184	134,669	141,603	143,199	106,296	151,286	151,286	0	
1310	PTO INCENTIVE	2,132	640	1,364	1,364	593	593	593	0	
	Total Wages	139,316	135,309	142,967	144,563	106,889	151,879	151,879	0	5%
1510	SOCIAL SECURITY	10,093	10,124	10,245	10,952	8,225	11,571	11,571	0	
1520	RETIREMENT EMPLOYER SHARE	8,989	5,790	6,976	7,459	5,885	7,787	7,787	0	
1521	RETIREMENT EMPLOYEE SHARE	7,922	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	36,427	35,521	35,831	29,956	23,716	33,664	33,664	0	
1545	HRA LIABILITY	2,700	4,703	5,858	4,290	3,465	4,015	4,015	0	
1550	DISABILITY INSURANCE	398	319	340	350	276	376	376	0	
1560	WORKER'S COMPENSATION	1,046	1,007	1,042	1,073	831	1,133	1,133	0	
1580	LIFE INSURANCE	216	158	170	170	148	183	183	0	
	Total Fringes	67,791	57,622	60,462	54,250	42,546	58,729	58,729	0	8%
1610	STAFF DEVELOPMENT	1,195	1,874	3,907	1,500	1,100	1,500	1,500	0	
2195	PURCHASED SERVICES	514	509	442	0	0	0	0	0	
2250	TELEPHONE/DICTAPHONE	931	171	0	0	0	0	0	0	
3110	POSTAGE	932	24	0	0	0	0	0	0	
3130	COPY EXPENSE	711	780	294	0	0	0	0	0	
3190	OFFICE SUPPLIES	727	347	208	0	203	0	0	0	
3196	COMPUTER OPERATING SUPPLIES	108	155	0	0	0	0	0	0	
3212	OUTREACH/EDUCATION	96	0	48	200	355	400	400	0	
3390	EMPLOYEE TRAVEL	358	256	250	300	412	400	400	0	
3392	PROGRAM RELATED TRAVEL	123	0	108	0	0	0	0	0	
3420	MEDICAL SUPPLIES	54,792	46,211	39,715	55,000	38,985	56,000	56,000	0	
4047	CONFERENCES	200	0	0	0	0	0	0	0	
	Total Expenses	60,687	50,327	44,972	57,000	41,055	58,300	58,300	0	2%
8132	COMPUTER EQUIP - REPRODUCTIVE HEALTH	0	0	2,256	0	0	0	0	0	
8135	Equipment over $1000	0	0	13,425	0	0	0	0	0	
8140	COMPUTER SOFTWARE EXPENSE	3,727	0	0	0	0	0	0	0	
	Total Capital	3,727	0	15,681	0	0	0	0	0	
	Total Operating Expenses	**271,521**	**243,258**	**264,082**	**255,813**	**190,490**	**268,908**	**268,908**	**0**	5%
46500	REPRODUCTIVE HEALTH GRANT	65,714	65,714	65,714	65,714	74,289	65,714	65,714	0	
46500	REPRODUCTIVE HEALTH COLLECTIONS	278,185	225,789	237,046	220,000	146,080	228,317	228,317	0	
	Total Revenue	343,899	291,503	302,760	285,714	220,369	294,031	294,031	0	3%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700725 REPRODUCTIVE HEALTH(M1-A)-725	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total REPRODUCTIVE HEALTH(M1-A)-725	**72,378**	**48,245**	**38,678**	**29,901**	**29,879**	**25,123**	**25,123**	**0**	-16%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700725 REPRODUCTIVE HEALTH(M1-A)-725				
Add Contract Employee			100	36,749
COLA			100	2,922
Inc fte .7 to 1.0 start 7/1			100	2,844
Public Health Aide	18.16	0.7	50	13,271
Public Health Nurse II	33.05	1	90	62,107
Reproductive Health Program Assistant	17.77	1	90	33,393
REPRODUCTIVE HEALTH(M1-A)-725 Total:				**151,286**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700731	**PREPAREDNESS & CITIES READINESS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	PHEP & CITIES READINESS - SALARIES	0	0	3,041	49,966	32,421	45,853	45,853	0	
	Total Wages	0	0	3,041	49,966	32,421	45,853	45,853	0	-8%
1510	PHEP & CITIES READ - SOCIAL SECURITY	0	0	124	3,822	2,514	3,507	3,507	0	
1520	PHEP & CITIES READ - WRS EMPLOYER SHARE	0	0	117	3,498	2,365	3,117	3,117	0	
1540	PHEP & CITIES READINESS - HEALTH INS	0	0	0	19,583	5,266	6,416	6,416	0	
1545	PHEP & CITIES READINESS - HRA LIABILITY	0	0	0	2,200	1,100	1,100	1,100	0	
1550	PHEP & CITIES READINESS - DISABILITY INS	0	0	6	165	112	151	151	0	
1560	PHEP & CITIES READINESS - WORKER'S COMP	0	0	13	375	253	344	344	0	
1580	PHEP & CITIES READINESS - LIFE INSURANCE	0	0	3	81	60	72	72	0	
	Total Fringes	0	0	263	29,724	11,670	14,707	14,707	0	-51%
1610	PHEP & CITIES READINESS - STAFF DEV	0	0	0	500	154	500	500	0	
2251	PHEPS & CITIES READ - CELL PHONE	0	0	147	400	568	0	0	0	
3190	PHEP & CITIES READ - OFFICE SUPPLIES	0	0	0	0	15	0	0	0	
3390	PHEP & CITIES READ - EMPLOYEE TRAVEL	0	0	0	500	306	500	500	0	
3440	PHEP & CITIES READ - OPERATING SUPPLIES	0	0	0	0	28	100	100	0	
	Total Expenses	0	0	147	1,400	1,071	1,100	1,100	0	-21%
	Total Operating Expenses	**0**	**0**	**3,451**	**81,090**	**45,162**	**61,660**	**61,660**	**0**	-24%
	Total PREPAREDNESS & CITIES READINESS	**0**	**0**	**-3,451**	**-81,090**	**-45,162**	**-61,660**	**-61,660**	**0**	-24%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700731 PREPAREDNESS & CITIES READINESS				
COLA			100	899
Emergency Preparedness Program Spec	21.53	1	100	44,954
PREPAREDNESS & CITIES READINESS Total:				**45,853**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700750	**WIC ADMINISTRATION-750**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	SALARIES	61,207	63,703	53,123	64,785	40,547	59,498	59,498	0	
1310	PTO PAYOUT	363	815	527	527	672	672	672	0	
	Total Wages	61,570	64,518	53,650	65,312	41,219	60,170	60,170	0	-8%
1510	SOCIAL SECURITY	4,307	4,630	3,854	4,948	3,206	4,546	4,546	0	
1520	RETIREMENT EMPLOYER SHARE	2,581	2,693	3,476	4,531	2,954	4,043	4,043	0	
1521	RETIREMENT EMPLOYEE SHARE	1,968	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	14,796	11,780	11,121	18,712	8,675	13,929	13,929	0	
1545	HRA LIABILITY	1,540	1,869	1,564	2,062	1,450	1,815	1,815	0	
1550	DISABILITY INSURANCE	196	150	169	210	138	192	192	0	
1560	WORKER'S COMPENSATION	465	472	392	482	322	443	443	0	
1580	LIFE INSURANCE	107	72	84	100	73	93	93	0	
	Total Fringes	25,960	21,666	20,660	31,045	16,818	25,061	25,061	0	-19%
1610	STAFF DEVELOPMENT	188	223	18	223	208	150	150	0	
2195	PURCHASED SERVICES	11	0	0	0	0	0	0	0	
3110	WIC POSTAGE	788	0	0	0	0	0	0	0	
3130	COPY EXPENSE	58	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES	1,411	4,121	20	0	0	0	0	0	
3196	COMPUTER OPERATING SUPPLIES	32	24	0	0	0	0	0	0	
3212	OUTREACH/EDUCATIONS	158	296	508	800	1,095	1,000	1,000	0	
3390	EMPLOYEE TRAVEL	763	290	286	150	120	300	300	0	
3420	MEDICAL SUPPLIES	0	300	211	0	0	0	0	0	
4005	WIC EQUIPMENT OPERATING EXPENSE	374	0	0	0	0	0	0	0	
	Total Expenses	3,783	5,254	1,043	1,173	1,423	1,450	1,450	0	24%
8135	WIC Equipment Over $1,000	1,716	0	1,128	0	0	0	0	0	
	Total Capital	1,716	0	1,128	0	0	0	0	0	
	Total Operating Expenses	**93,029**	**91,438**	**76,481**	**97,530**	**59,460**	**86,681**	**86,681**	**0**	-11%
46500	WIC	246,773	221,537	244,149	227,666	167,427	225,414	225,414	0	
	Total Revenue	246,773	221,537	244,149	227,666	167,427	225,414	225,414	0	-1%
	Total WIC ADMINISTRATION-750	**153,744**	**130,099**	**167,668**	**130,136**	**107,967**	**138,733**	**138,733**	**0**	7%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700750 WIC ADMINISTRATION-750				
COLA			100	1,174
Health Officer/PH Coordinator	40.52	1	10	8,460
Inc fte .7 to 1.0 start 7/1			100	284
Move from 750 to 701			100	-8,460
Public Health Aide	18.16	0.7	5	1,327
Public Health Nutritionist	30.95	1	5	3,231
Public Health Nutritionist	30.95	1	30	19,387
Public Health Supervisor	37.35	1	10	7,798
Public Health/WIC Clerk Aide	21.50	0.8	70	25,139
Public Health/WIC Clerk Aide	18.49	0.6	5	1,158
WIC ADMINISTRATION-750 Total:				**59,498**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700751	**WIC NUTRITION ED-751**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	WIC NUTRITION ED - SALARIES	12,196	11,914	12,327	12,648	9,387	13,185	13,185	0	
1310	WIC NUTRITION - PTO INCENTIVE	114	136	0	0	138	138	138	0	
	Total Wages	12,310	12,050	12,327	12,648	9,525	13,323	13,323	0	5%
1510	WIC NUTRITION ED - SOCIAL SECURITY	888	864	901	964	738	1,006	1,006	0	
1520	WIC NUTRITION ED - RETIREMENT EMPLOYER S	654	704	813	884	682	896	896	0	
1521	WIC NUTRITION ED - RETIREMENT EMPLOYEE S	496	0	0	0	0	0	0	0	
1540	WIC NUTRITION ED - HEALTH INSURANCE	3,211	3,214	2,543	2,623	2,077	2,532	2,532	0	
1545	HRA LIABILITY	240	385	330	330	330	330	330	0	
1550	WIC NUTRITION ED - DISABILITY INSURANCE	51	42	42	40	32	43	43	0	
1560	WIC NUTRITION ED - WORKER'S COMPENSATION	92	89	89	93	74	98	98	0	
1580	WIC NUTRITION ED - LIFE INSURANCE	25	21	21	19	16	20	20	0	
	Total Fringes	5,657	5,319	4,739	4,953	3,949	4,925	4,925	0	-1%
1610	WIC NUTRITION ED - STAFF DEVELOPMENT	0	298	181	1,200	380	1,200	1,200	0	
3190	WIC NUTRITION ED - OFFICE SUPPLIES	772	500	10	0	0	0	0	0	
3212	WIC NUTRITION ED - OUTREACH/EDUCATION	2,403	1,326	88	0	0	500	500	0	
3390	WIC NUTRITION ED - EMPLOYEE TRAVEL	382	1,362	1,324	1,500	-10	1,500	1,500	0	
	Total Expenses	3,557	3,486	1,603	2,700	370	3,200	3,200	0	19%
	Total Operating Expenses	**21,524**	**20,855**	**18,669**	**20,301**	**13,844**	**21,448**	**21,448**	**0**	6%
	Total WIC NUTRITION ED-751	**-21,524**	**-20,855**	**-18,669**	**-20,301**	**-13,844**	**-21,448**	**-21,448**	**0**	6%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700751 WIC NUTRITION ED-751				
COLA			100	261
Public Health Nutritionist	30.95	1	10	6,462
Public Health Nutritionist	30.95	1	10	6,462
WIC NUTRITION ED-751 Total:				**13,185**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700752	**WIC BREASTFEEDING-752**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	WIC BREASTFEEDING - SALARIES	12,888	12,230	14,046	14,431	9,957	17,383	17,383	0	
1310	WIC BREASTFEEDING - PTO INCENTIVE	57	68	0	0	69	69	69	0	
	Total Wages	12,945	12,298	14,046	14,431	10,026	17,452	17,452	0	21%
1510	WIC BREASTFEEDING - SOCIAL SECURITY	972	951	1,065	1,101	861	1,326	1,326	0	
1520	WIC BF - RETIREMENT EMPLOYER SHARE	325	352	406	441	340	461	461	0	
1521	WIC BREASTF - RETIREMENT EMPLOYEE SHARE	247	0	0	0	0	0	0	0	
1540	WIC BREASTF - HEALTH INSURANCE	1,604	1,607	1,270	1,311	1,038	1,265	1,265	0	
1545	HRA LIABILITY	120	192	165	165	165	165	165	0	
1550	WIC BREASTF - DISABILITY INS.	21	20	17	19	16	21	21	0	
1560	WIC BREASTF - WORKER'S COMPENSATION	102	93	99	107	81	130	130	0	
1580	WIC BREASTF - LIFE INSURANCE	12	10	8	9	11	11	11	0	
	Total Fringes	3,403	3,225	3,030	3,153	2,512	3,379	3,379	0	7%
1610	WIC BREASTF - STAFF DEVELOPMENT	438	290	0	0	0	0	0	0	
2251	WIC - CELL PHONE EX.	442	0	0	0	0	0	0	0	
3190	WIC BREASTF - OFFICE SUPPLIES	89	50	0	0	0	0	0	0	
3212	WIC BREASTF-OUTREACH/EDUCATION	0	7	0	0	0	0	0	0	
3390	WIC BREASTF - EMPLOYEE TRAVEL	225	143	22	100	29	100	100	0	
	Total Expenses	1,194	490	22	100	29	100	100	0	0%
	Total Operating Expenses	**17,542**	**16,013**	**17,098**	**17,684**	**12,567**	**20,931**	**20,931**	**0**	18%
	Total WIC BREASTFEEDING-752	**-17,542**	**-16,013**	**-17,098**	**-17,684**	**-12,567**	**-20,931**	**-20,931**	**0**	18%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700752 WIC BREASTFEEDING-752				
COLA			100	342
Contracted Breastfeeding Peer Counselor	16.89	0.3	100	10,579
Public Health Nutritionist	30.95	1	5	3,231
Public Health Nutritionist	30.95	1	5	3,231
WIC BREASTFEEDING-752 Total:				**17,383**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700753	**WIC CLIENT SERVICES-753**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	WIC CLIENT SERV - SALARIES	40,923	44,168	55,625	51,611	41,558	75,132	75,132	0	
1310	WIC CLIENT SERV - PTO INCENTIVE	291	314	0	0	138	138	138	0	
	Total Wages	41,214	44,482	55,625	51,611	41,696	75,270	75,270	0	46%
1510	WIC CLIENT SERV - SOCIAL SECURITY	2,764	3,100	3,828	3,945	3,270	5,743	5,743	0	
1520	WIC CLIENT SERV - RETIREMENT EMPLOYER SH	2,057	2,321	2,782	2,717	2,219	2,889	2,889	0	
1521	WIC CLIENT SERV - RETIREMENT EMPLOYEE SH	1,517	0	0	0	0	0	0	0	
1540	WIC CLIENT SERV - HEALTH INSURANCE	15,642	11,624	11,182	3,602	2,852	7,734	7,734	0	
1545	HRA LIABILITY	1,320	2,144	1,801	2,172	441	935	935	0	
1550	WIC CLIENT SERV - DISABILITY INSURANCE	152	122	136	126	103	138	138	0	
1560	WIC CLIENT SERV - WORKER'S COMPENSATION	324	330	410	385	323	561	561	0	
1580	WIC CLIENT SERV - LIFE INSURANCE	82	61	69	60	55	66	66	0	
	Total Fringes	23,858	19,702	20,208	13,007	9,263	18,066	18,066	0	39%
3190	WIC CLIENT SERV - OFFICE SUPPLIES	2,560	10	-8	0	94	0	0	0	
3212	WIC CLIENT SERV-OUTREACH/ED	0	0	56	0	0	0	0	0	
3390	WIC CLIENT SERV - EMPLOYEE TRAVEL	2,111	2,120	917	1,500	1,125	1,500	1,500	0	
3420	WIC CLIENT SERV - MEDICAL SUPPLIES	1,379	1,069	1,862	1,800	1,335	2,000	2,000	0	
	Total Expenses	6,050	3,199	2,827	3,300	2,554	3,500	3,500	0	6%
	Total Operating Expenses	**71,122**	**67,383**	**78,660**	**67,918**	**53,513**	**96,836**	**96,836**	**0**	43%
	Total WIC CLIENT SERVICES-753	**-71,122**	**-67,383**	**-78,660**	**-67,918**	**-53,513**	**-96,836**	**-96,836**	**0**	43%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-700753 WIC CLIENT SERVICES-753				
Add contract employee			100	16,835
COLA			100	1,426
Contracted Public Health Nutritionist	30.25	0.25	100	15,790
Inc fte .7 to 1.0 start 7/1			100	2,559
Public Health Aide	18.16	0.7	45	11,944
Public Health Nutritionist	30.95	1	15	9,693
Public Health Nutritionist	30.95	1	10	6,462
Public Health/WIC Clerk Aide	18.49	0.6	45	10,423
WIC CLIENT SERVICES-753 Total:				**75,132**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-700760	**MEDICAL RESERVE CORPS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1610	MRC - STAFF DEV	0	0	0	0	3,306	2,500	2,500	0	
2960	MRC - COMPUTER EQUIPMENT	0	0	0	0	14,918	0	0	0	
3190	MRC - OFFICE SUPPLIES	0	0	0	0	86	0	0	0	
3390	MRC - EMPLOYEE TRAVEL	0	0	0	0	956	1,000	1,000	0	
3440	MRC - OPERATING SUPPLIES	0	0	746	0	249	0	0	0	
	Total Expenses	0	0	746	0	19,515	3,500	3,500	0	
	Total Operating Expenses	**0**	**0**	**746**	**0**	**19,515**	**3,500**	**3,500**	**0**	
46500	MEDICAL RESERVE CORPS	0	0	0	0	18,288	3,500	3,500	0	
	Total Revenue	0	0	0	0	18,288	3,500	3,500	0	
	Total MEDICAL RESERVE CORPS	**0**	**0**	**-746**	**0**	**-1,227**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - Public Health DHHS
Department Head Name	Fred Johnson
Department Mission	St. Croix Couty Public Health protects and promotes health, prevents disease and injury and empowers communities to live healthier lifestyles.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	17.6

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $980,815; 67% of total budget 2015: $1,038,809; 69% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $364,322; 25% of total budget 2015: $346,149; 23% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $461,465 Local: $401,860 Total: $863,325	State: $461,852 Local: $417,370 Total: $879,222
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	2% Increase. County collections has increased collections due to licensing activities for agricultural, moble parks, and restaurants.	

Operating Expenses (excluding wages and fringes)

Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$116,619	$128,776
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	10% Increase. Increase in medical supplies for clinic and increase in Community Health Improvement needs. Added vector control contract in purchased services.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Medical Supplies, 3420, $65,000, 50% (Clinic related costs e.g. immunization, reproductive health, and WIC)
	2. License Fees Expense, 4183, $14,500, 11% (Payments to the state of Wisconsin).
	3. Outreach/Education, 3212, $12,000, 10% (Primarily Community Health Improvement)
	4. Employee Travel, 3390, $12,150, 9% (Employee travel).
	5. Staff Development, 1610, $8,850, 7% (Staff training expenses).
What is the 2015 budget amount and % of total for Staff Development?	$8,850; 7% of total operating budget.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	Recommend increasing agent fees. Use of this increased revenue would also be recommended to increase .7 fte to 1.0 fte (Public Health Aide) to assist with Public Health Accreditation and agent related work.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800805	**CHILDCARE ADMIN-805**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	SALARIES	40,790	44,859	48,805	43,558	32,347	45,483	45,483	0	
1120	OVERTIME	221	480	1,048	0	1,328	0	0	0	
1310	PTO INCENTIVE	0	0	349	349	531	531	531	0	
	Total Wages	41,011	45,339	50,202	43,907	34,206	46,014	46,014	0	5%
1510	SOCIAL SECURITY	2,910	3,207	3,572	3,325	2,548	3,473	3,473	0	
1520	RETIREMENT EMPLOYER SHARE	2,206	2,678	3,302	3,045	2,450	3,091	3,091	0	
1521	RETIREMENT EMPLOYEE SHARE	1,632	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	12,293	15,686	12,758	12,313	9,917	13,783	13,783	0	
1545	HRA LIABILITY	1,170	1,980	1,678	1,457	1,521	1,677	1,677	0	
1550	DISABILITY INSURANCE	167	149	156	141	112	147	147	0	
1560	WORKER'S COMPENSATION	308	338	370	323	268	338	338	0	
1580	LIFE INSURANCE	90	71	76	67	61	69	69	0	
	Total Fringes	20,776	24,109	21,912	20,671	16,877	22,578	22,578	0	9%
1610	STAFF DEVELOPMENT	0	8	210	0	0	200	200	0	
2195	CHILD CARE ADMIN - PURCHASED SVCS	0	0	146	5,291	45	500	500	0	
3110	POSTAGE	463	0	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	177	121	545	200	178	400	400	0	
	Total Expenses	640	129	901	5,491	223	1,100	1,100	0	-80%
	Total Operating Expenses	**62,427**	**69,577**	**73,015**	**70,069**	**51,306**	**69,692**	**69,692**	**0**	-1%
46605	CC-CHILD CARE ADMINISTSRATION (850)	91,981	68,130	97,542	101,276	57,433	104,151	104,151	0	
46605	W2-CC CHILD CARE COLLECTIONS	0	0	654	0	1,978	2,000	2,000	0	
	Total Revenue	91,981	68,130	98,196	101,276	59,411	106,151	106,151	0	5%
	Total CHILDCARE ADMIN-805	**29,554**	**-1,447**	**25,181**	**31,207**	**8,105**	**36,459**	**36,459**	**0**	17%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-800805 CHILDCARE ADMIN-805				
COLA			100	902
Economic Support Supervisor	35.03	1	10	7,314
ES Lead Worker	25.73	1	10	5,372
ES Specialist	22.61	1	10	4,720
ES Specialist	22.61	1	10	4,720
ES Specialist	22.61	1	15	7,081
ES Specialist	22.61	1	10	4,720
Program Support Specialist	20.41	1	25	10,654
CHILDCARE ADMIN-805 Total:				**45,483**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800808	**NON-W-2 FUNERAL/CEMETERY-808**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	PURCHASED SERVICES	60,414	0	0	0	0	0	0	0	
	Total Expenses	60,414	0	0	0	0	0	0	0	
	Total Operating Expenses	**60,414**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
46605	NON W-2 FUNERAL/CEMETARY	61,414	0	0	0	0	0	0	0	
	Total Revenue	61,414	0	0	0	0	0	0	0	
	Total NON-W-2 FUNERAL/CEMETERY-808	**1,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800810	ECONOMIC SUPPORT OPERATIONS-810	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES	538,163	527,418	607,353	620,500	464,246	645,957	645,957	0	
1120	OVERTIME	5,088	5,340	13,714	23,587	19,604	40,000	40,000	0	
1310	PTO INCENTIVE	3,542	2,500	2,620	2,762	4,400	4,400	4,400	0	
	Total Wages	546,793	535,258	623,687	646,849	488,250	690,357	690,357	0	7%
1510	SOCIAL SECURITY	39,462	38,490	43,619	47,455	36,114	52,466	52,466	0	
1520	RETIREMENT EMPLOYER SHARE	28,866	31,438	40,875	43,429	35,176	46,638	46,638	0	
1521	RETIREMENT EMPLOYEE SHARE	21,881	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	134,476	163,147	186,827	192,102	167,615	221,946	221,946	0	
1545	HRA LIABILITY	15,396	19,103	22,256	22,192	24,970	26,372	26,372	0	
1550	DISABILITY INSURANCE	2,172	1,731	1,914	2,041	1,586	2,259	2,259	0	
1560	WORKER'S COMPENSATION	4,084	3,981	4,576	4,648	3,809	5,138	5,138	0	
1580	LIFE INSURANCE	1,178	855	957	984	855	1,090	1,090	0	
	Total Fringes	247,515	258,745	301,024	312,851	270,125	355,909	355,909	0	14%
1600	UNEMPLOYMENT COMP	0	0	0	0	1,480	0	0	0	
1610	STAFF DEVELOPMENT	407	822	254	1,000	0	1,500	1,500	0	
2185	INTERPRETER SERVICES	0	0	120	0	0	0	0	0	
2195	ES - PURCHASED SERVICES	61	0	18	66,070	0	1,500	1,500	0	
2250	TELEPHONE/DICTAPHONE	0	0	187	0	55	0	0	0	
2251	CELL PHONES	128	0	0	0	0	0	0	0	
2960	ES - COMPUTER EQUIPMENT & REPAIR	0	0	0	5,454	34,647	1,000	1,000	0	
3110	POSTAGE	1,781	0	0	0	0	0	0	0	
3130	COPY EXPENSE	425	0	0	0	0	0	0	0	
3190	OFFICE SUPPLIES	1,493	1,547	1,282	0	0	1,500	1,500	0	
3196	COMPUTER OPERATING SUPPLIES	204	74	1,454	0	0	1,500	1,500	0	
3220	SUBSCRIPTIONS	100	0	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	1,566	1,497	3,470	2,500	1,372	5,000	4,000	0	
3392	PROGRAM RELATED TRAVEL	2,202	2,976	617	0	45	0	0	0	
4053	ASSESSMENTS-FS ADULTS/NON-FSET	220	385	190	350	488	350	350	0	
	Total Expenses	8,587	7,301	7,592	75,374	38,087	12,350	11,350	0	-85%
8134	EQUIPMENT (UNDER $250.0)	0	1,260	0	0	0	0	0	0	
8135	EQUIPMENT (OVER $1000)	4,477	0	1,357	0	0	0	0	0	
	Total Capital	4,477	1,260	1,357	0	0	0	0	0	
	Total Operating Expenses	**807,372**	**802,564**	**933,660**	**1,035,074**	**796,462**	**1,058,616**	**1,057,616**	**0**	2%
46605	ES BASE ALLOCATION 281	0	0	0	6,281	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800810	**ECONOMIC SUPPORT OPERATIONS-810**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
46605	IIMAA FEDERAL SHARE	505,465	0	0	0	0	0	0	0	
46605	IMAA STATE SHARE	167,340	0	0	0	0	0	0	0	
46605	MA AGENCY INCENTIVE (980)	-30,112	-2,720	155	0	180	0	0	0	
46605	FS AGENCY INCENTIVE (965)	-3,098	-533	3,181	0	1,537	0	0	0	
46605	FOOD STAMP COLLECTIONS	3,439	3,163	690	0	602	0	0	0	
46605	3RD PARTY LIABILITY	11,264	51,774	8,913	0	4,801	0	0	0	
46605	MA COLLECTIONS	30,905	3,861	444	0	218	0	0	0	
46605	MA ADULT AID REFUND JA	0	0	1,000	0	1,000	0	0	0	
46605	IM CONSORTA REVENUE	0	685,623	869,655	745,512	594,489	734,046	804,046	0	
	Total Revenue	685,203	741,168	884,038	751,793	602,827	734,046	804,046	0	7%
	Total ECONOMIC SUPPORT OPERATIONS-810	**-122,169**	**-61,396**	**-49,622**	**-283,281**	**-193,635**	**-324,570**	**-253,570**	**0**	-10%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
225-800810 ECONOMIC SUPPORT OPERATIONS-810				
COLA			100	13,536
Economic Support Supervisor	35.03	1	90	65,828
ES Lead Worker	24.53	1	100	51,218
ES Lead Worker	25.73	1	90	48,351
ES Specialist	19.37	1	100	40,444
ES Specialist	20.45	1	100	42,699
ES Specialist	22.07	1	100	46,082
ES Specialist	22.61	1	90	42,488
ES Specialist	22.61	1	100	47,209
ES Specialist	21.53	1	100	44,954
ES Specialist	22.07	1	100	46,082
ES Specialist	22.61	1	90	42,488
ES Specialist	22.61	1	85	40,128
ES Specialist	22.61	1	90	42,488
Program Support Specialist	20.41	1	75	31,962
ECONOMIC SUPPORT OPERATIONS-810 Total:				**645,957**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800819	**MA TRANSPORTATION-819**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	PURCHASED SERVICES	62,435	0	0	0	0	0	0	0	
	Total Expenses	62,435	0	0	0	0	0	0	0	
	Total Operating Expenses	**62,435**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
46605	MA TRANSPORTATION 131	62,446	5,441	0	0	0	0	0	0	
	Total Revenue	62,446	5,441	0	0	0	0	0	0	
	Total MA TRANSPORTATION-819	**11**	**5,441**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800877	LIHEAP ADMINISTRATION GRANT 10/04	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WHEAP ADMIN SALARIES	44,869	44,246	26,854	0	0	0	0	0	
1120	WHEAP ADMIN OT 10/04	955	936	366	0	0	0	0	0	
1310	WHEAP ADMIN PTO INCENTIVE 10/04	1,005	1,046	142	0	0	0	0	0	
	Total Wages	46,829	46,228	27,362	0	0	0	0	0	
1510	WHEAP ADMIN SOCIAL SECURITY 10/04	3,445	3,458	2,069	0	0	0	0	0	
1520	WHEAP ADMIN RETIREMENT EMPLOYER 10/04	2,454	2,664	1,866	0	0	0	0	0	
1521	WHEAP ADJIN RETIREMENT EMPLOYEE 10/04	1,769	0	0	0	0	0	0	0	
1540	WHEAP ADMIN HEALTH INS	12,621	6,885	5,337	0	0	0	0	0	
1545	HRA LIABILITY	1,300	1,100	1,182	0	0	0	0	0	
1550	WHEAP ADMIN DISABILITY INS 10/04	183	144	87	0	0	0	0	0	
1560	WHEAP ADMIN WORKER COMP 10/04	351	336	211	0	0	0	0	0	
1580	WHEAP ADMIN LIFE INSURANCE 10/04	99	72	44	0	0	0	0	0	
	Total Fringes	22,222	14,659	10,796	0	0	0	0	0	
1610	WHEAP ADMIN STAFF DEVELOPMENT 10/04	75	430	0	0	0	0	0	0	
2195	WHEAP ADMIN - PURCHASED SVCS	0	0	18,164	54,899	26,610	45,378	45,378	0	
3110	WHEAP ADMIN POSTAGE	1,175	0	0	0	0	0	0	0	
3190	WHEAP ADMIN OFFICE SUPPLIES 10/04	56	0	0	0	0	0	0	0	
3390	WHEAP ADMIN EMPLOYEE TRAVEL 10/04	309	254	121	0	0	0	0	0	
	Total Expenses	1,615	684	18,285	54,899	26,610	45,378	45,378	0	-17%
8130	WHEAP-Equipment under $1000	0	0	439	0	0	0	0	0	
	Total Capital	0	0	439	0	0	0	0	0	
	Total Operating Expenses	**70,666**	**61,571**	**56,882**	**54,899**	**26,610**	**45,378**	**45,378**	**0**	-17%
46605	WHEAP ADMIN GRANT 10/04	98,751	44,536	60,028	58,403	27,925	48,274	48,274	0	
	Total Revenue	98,751	44,536	60,028	58,403	27,925	48,274	48,274	0	-17%
	Total LIHEAP ADMINISTRATION GRANT 10/04	**28,085**	**-17,035**	**3,146**	**3,504**	**1,315**	**2,896**	**2,896**	**0**	-17%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800879	**LIHEAP CRISIS GRANT10/04**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	WHEAP CRISIS SALARIES 10/04	33,677	22,216	0	0	0	0	0	0	
1310	WHEAP CRISIS PTO INCENTIVE 10/04	1,740	863	0	0	0	0	0	0	
	Total Wages	35,417	23,079	0	0	0	0	0	0	
1510	WHEAP CRISIS SOCIAL SECURITY 10/04	2,542	1,772	0	0	0	0	0	0	
1520	WHEAP CRISIS RETIREMENT EMPLOYER 10/04	1,866	1,360	0	0	0	0	0	0	
1521	WHEAP CRISIS RETIREMENT EMPLOEE 10/04	1,314	0	0	0	0	0	0	0	
1540	WHEAP CRISIS HEALTH INS	11,193	4,272	0	0	0	0	0	0	
1545	HRA LIABILITY	455	1,100	0	0	0	0	0	0	
1550	WHEAP CRISIS DISABILITY 10/04	141	76	0	0	0	0	0	0	
1560	WHEAP CRISIS WORKERS COMP 10/04	262	173	0	0	0	0	0	0	
1580	WHEAP CRISIS LIFE INS	77	37	0	0	0	0	0	0	
	Total Fringes	17,850	8,790	0	0	0	0	0	0	
	Total Operating Expenses	**53,267**	**31,869**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total LIHEAP CRISIS GRANT10/04	**-53,267**	**-31,869**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

225-800899	**GENERAL RELIEF-899**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
4050	NON-MEDICAL BENEFITS	1,500	500	500	0	0	0	0	0	
	Total Expenses	1,500	500	500	0	0	0	0	0	
	Total Operating Expenses	**1,500**	**500**	**500**	**0**	**0**	**0**	**0**	**0**	
	Total GENERAL RELIEF-899	**-1,500**	**-500**	**-500**	**0**	**0**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	225 - Economic Support DHHS
Department Head Name	Fred Johnson
Department Mission	St. Croix County's Economic Support Unit provides direct services to the most vulnerable and needy residents of St. Croix County who meet the financial and non-financial eligibility guideliines for access to health care, food, childcare, home energy and heat resources funded through public programs.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	14.0

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $667,169; 58% of total budget 2015: $696,371; 59% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $333,522; 29% of total budget 2015: $378,487; 32% of total budget
Total 2015 budget cost and % of total budget for Overtime	2014: $23,587; 2% 2014: $40,000; 3%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $911,472	State: $956,471 Local: $2,000 Total: $958,471
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	5% Increase. State revenue and PPACA funding.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$135,764	$57,828
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	57% Decrease. Outsource WHEAP services with WestCAP and decreased purchased services related to PPACA.	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Purchased Services, 2195, $47,378, 82% (WestCap contract for energy assistance).
	2. Employee Travel, 3390, $4,400, 8%
	3. Staff Development, 1610, $1,700, 3% (Routine state trainings).
	4. Computer Supplies, 3196, $1,500, 3% (PPACA funded computer).
	5. Office Supplies, 3190, $1,500, 3% (Direct office supply allocation to the Great Rivers Consortium)
What is the 2015 budget amount and % of total for Staff Development?	$1,700; 3% of total operating budget.

New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None.

Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	Potential that additional PPACA or Foodshare bonus funds could be allocated.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

205	Department on Aging	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	453,551	440,510	447,586	448,608	326,562	501,999	501,999	0	
1310	PTO INCENTIVE	2,359	2,401	2,401	2,401	2,171	2,171	2,171	0	
	Total Wages	455,910	442,911	449,987	451,009	328,733	504,170	504,170	0	12%
1510	SOCIAL SECURITY	34,484	33,915	33,610	34,273	25,748	38,361	38,361	0	
1520	RETIREMENT - EMPLOYER SHARE	20,686	19,923	19,863	21,398	15,606	21,922	21,922	0	
1521	RETIREMENT - EMPLOYEE SHARE	15,141	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	48,454	42,889	41,470	33,827	28,091	45,154	45,154	0	
1545	HRA LIABILITY	5,181	6,380	6,121	6,050	4,950	5,500	5,500	0	
1550	DISABILITY INSURANCE	662	468	466	483	395	614	614	0	
1560	WORKER'S COMP	3,434	3,357	3,325	3,343	2,548	3,745	3,745	0	
1580	LIFE INSURANCE	359	230	233	231	212	298	298	0	
	Total Fringes	128,401	107,162	105,088	99,605	77,550	115,594	115,594	0	16%
1610	STAFF DEVELOPMENT	1,421	1,264	1,104	2,100	1,103	2,100	2,100	0	
2170	VOLUNTEER EXPENSES	12,396	10,821	12,920	15,500	10,533	14,725	14,725	0	
2195	PURCHASED SERVICES	0	0	14,155	16,465	13,198	17,371	17,371	0	
2251	CELLULAR PHONE SERVICE	785	663	818	1,000	307	1,000	1,000	0	
2400	REPAIR AND REPLACEMENT	10,289	4,986	10,367	12,713	4,554	13,000	13,000	0	
2530	DELIVERY COST	2,981	1,056	634	500	417	500	500	0	
2945	CATERED FOOD	66,404	69,514	73,653	75,500	46,946	88,500	78,500	0	
2990	OTHER CONTRACTUAL SERVICES	36,768	32,372	27,097	32,000	33,640	45,630	45,630	0	
3190	OFFICE SUPPLIES	245	0	0	0	0	0	0	0	
3210	PUBLICATION & PRINTING	25	0	51	0	0	0	0	0	
3240	DUES & LICENSES	504	15	0	0	0	0	0	0	
3250	PROGRAM DEVELOPMENT	3,222	4,755	4,731	3,211	2,555	3,949	3,949	0	
3390	EMPLOYEE TRAVEL	2,723	3,086	3,211	1,300	1,198	2,966	2,966	0	
3430	FOOD	130,646	124,594	115,216	132,000	65,937	132,000	130,000	0	
3440	OPERATING SUPPLIES	42,667	28,437	32,245	42,119	18,251	29,238	29,238	0	
3490	OTHER OPERATING SUPPLIES	3,434	2,057	674	1,000	608	1,000	1,000	0	
3510	FUEL VARIANCE	18,321	18,751	18,394	20,776	11,376	20,000	20,000	0	
	Total Expenses	332,831	302,371	315,270	356,184	210,623	371,979	359,979	0	1%
8110	NEW VEHICLES	21,074	0	0	0	20,000	0	0	0	
8130	NEW EQUIPMENT	33,975	38,817	9,996	0	8,191	0	15,000	0	
8135	EQUIPMENT OVER $5000	0	7,642	13,102	0	15,664	0	10,000	0	
	Total Capital	55,049	46,459	23,098	0	43,855	0	25,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

205	Department on Aging	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Operating Expenses	**972,191**	**898,903**	**893,443**	**906,798**	**660,761**	**991,743**	**1,004,743**	**0**	11%
0000	REVENUES	868,308	892,981	933,369	906,798	811,182	675,630	728,348	0	
	Total Revenue	868,308	892,981	933,369	906,798	811,182	675,630	728,348	0	-20%
	Report Total	**-103,883**	**-5,922**	**39,926**	**0**	**150,421**	**-316,113**	**-276,395**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-000000	**UNALLOCATED**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
41110	GENERAL PROPERTY TAX	218,830	206,865	200,022	243,390	243,390	0	0	0	
49225	TRANSFER FROM GENERAL FUND	0	0	4,264	0	0	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	1,296	0	0	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	5,500	0	
	Total Revenue	218,830	206,865	205,582	243,390	243,390	0	5,500	0	-98%
	Total UNALLOCATED	**218,830**	**206,865**	**205,582**	**243,390**	**243,390**	**0**	**5,500**	**0**	-98%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020502	AGING: BENEFIT SPECIALIST	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	BENEFIT SPEC - SALARIES	25,478	17,789	18,672	18,200	13,644	20,844	20,844	0	
1310	BENEFIT SPEC - PTO INCENTIVE	259	259	259	259	262	262	262	0	
	Total Wages	25,737	18,048	18,931	18,459	13,906	21,106	21,106	0	14%
1510	BENEFIT SPEC - SOCIAL SECURITY	1,811	1,315	1,329	1,391	1,061	1,593	1,593	0	
1520	BENEFIT SPECIALIST - EMPLOYER RETIREMENT	1,219	1,057	1,233	1,274	992	1,417	1,417	0	
1521	BENEFIT SPEC - EMPLOYEE SHARE	716	0	0	0	0	0	0	0	
1540	BENEFIT SPEC - HEALTH INS	6,732	3,417	3,565	3,991	3,160	3,849	3,849	0	
1545	HRA LIABILITY	781	660	660	660	660	660	660	0	
1550	BENEFIT SPEC - DISABILITY INS	105	59	60	60	46	69	69	0	
1560	BENEFIT SPEC - WORKER'S COMP	193	138	138	136	108	156	156	0	
1580	BENEFIT SPEC - LIFE INSURANCE	56	29	30	29	25	34	34	0	
	Total Fringes	11,613	6,675	7,015	7,541	6,052	7,778	7,778	0	3%
	Total Operating Expenses	**37,350**	**24,723**	**25,946**	**26,000**	**19,958**	**28,884**	**28,884**	**0**	11%
43563	BENEFIT SPECIALIST - STATE AID D.O.A.	49,799	54,884	45,995	28,215	56,168	38,980	53,088	0	
48501	BENEFIT SPECIALIST-PROGRAM INCOME D.O.A.	0	185	90	0	0	100	100	0	
48910	BENEFIT SPECIALIST - OTHER REVENUE	40	0	0	0	0	0	0	0	
	Total Revenue	49,839	55,069	46,085	28,215	56,168	39,080	53,188	0	89%
	Total AGING: BENEFIT SPECIALIST	**12,489**	**30,346**	**20,139**	**2,215**	**36,210**	**10,196**	**24,304**	**0**	997%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020502 AGING: BENEFIT SPECIALIST				
Administrative Assistant	18.16	0.8	60	18,200
COLA			100	369
Increase fte from.8 to 1.0			100	2,275
AGING: BENEFIT SPECIALIST Total:				**20,844**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020503	AGING: CONGREGATE MEALS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	CONGREGATE MEALS - SALARIES	176,608	182,500	177,262	183,190	132,076	228,656	228,656	0	
1310	CONGREGATE MEALS - PTO INCENTIVE	391	405	405	405	337	337	337	0	
	Total Wages	176,999	182,905	177,667	183,595	132,413	228,993	228,993	0	25%
1510	CONGREGATE MEALS - SOCIAL SECURITY	13,544	14,039	13,446	13,995	10,422	17,475	17,475	0	
1520	CONG. MEALS-EMPLOYER SHARE RETIREMENT	9,235	8,908	7,835	8,236	6,148	9,172	9,172	0	
1521	CONG. MEALS-EMPLOYE SHARE RETIREMENT	6,649	0	0	0	0	0	0	0	
1540	CONGREGATE MEALS - HEALTH INSURANCE	10,923	9,555	8,082	2,937	2,325	2,837	2,837	0	
1545	HRA LIABILITY	1,020	1,320	1,430	1,320	330	330	330	0	
1550	CONGREGATE MEALS - DISABILITY INSURANCE	77	61	56	64	78	157	157	0	
1560	CONGREGATE MEALS - WORKER'S COMP.	1,332	1,380	1,320	1,365	1,023	1,706	1,706	0	
1580	CONGREGATE MEALS - LIFE INSURANCE	42	30	28	30	42	75	75	0	
	Total Fringes	42,822	35,293	32,197	27,947	20,368	31,752	31,752	0	14%
1610	CONGREGATE MEALS - STAFF DEVELOPMENT	295	952	488	600	264	600	600	0	
2170	CONGREGATE MEALS - VOLUNTEER EXPENSE	2,456	1,500	1,725	1,500	0	1,725	1,725	0	
2945	CONGREGATE MEALS - CATERED FOOD	24,840	30,528	31,644	40,000	21,507	45,000	40,000	0	
3390	CONGREGATE MEALS - EMPLOYEE TRAVEL	867	805	1,022	900	112	500	500	0	
3430	CONGREGATE MEALS - RAW FOOD	78,005	81,802	73,400	90,000	45,614	90,000	90,000	0	
3440	CONGREGATE MEALS - OPERATING SUPPLIES	17,318	15,593	24,548	25,000	12,694	20,000	20,000	0	
	Total Expenses	123,781	131,180	132,827	158,000	80,191	157,825	152,825	0	-3%
	Total Operating Expenses	**343,602**	**349,378**	**342,691**	**369,542**	**232,972**	**418,570**	**413,570**	**0**	12%
43561	CONGREGATE MEALS - NSIP	17,781	14,419	21,322	17,817	22,539	0	22,539	0	
48501	CONGREGATE MEALS - PROGRAM INCOME	65,602	104,033	105,680	100,000	71,165	100,000	105,000	0	
48503	SENIOR COMMUNITY SERVICE 435.560330	0	6,072	6,072	6,072	6,072	6,072	6,072	0	
48910	CONGREGATE MEALS - OTHER REVENUE	672	0	0	0	0	0	0	0	
48911	CONGREGATE MEALS - OOA ALLOCATION	99,769	100,000	121,458	113,308	74,382	117,848	117,848	0	
	Total Revenue	183,824	224,524	254,532	237,197	174,158	223,920	251,459	0	6%
	Total AGING: CONGREGATE MEALS	**-159,778**	**-124,854**	**-88,159**	**-132,345**	**-58,814**	**-194,650**	**-162,111**	**0**	22%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020503 AGING: CONGREGATE MEALS				
Change fte from .3 to .475			100	6,172
Change fte from .4 to .475			100	2,510
Change fte from .4 to .475			100	2,374
Change fte from .4 to .475			100	2,645
Change fte from .4 to .475			100	2,578
Change fte from .4 to .475			100	2,510
COLA			100	4,490
Increase fte from .2 to .35			100	4,883
Nutrition Program Aide	13.73	0.4875	70	9,783
Nutrition Program Aide	12.01	0.45	70	7,899
Nutrition Program Aide	13.73	0.45	70	9,030
Nutrition Program Aide	12.01	0.45	100	11,284
Nutrition Program Cook	14.93	0.65	70	14,184
Nutrition Program Cook	14.55	0.6	70	12,759
Nutrition Program Manager	15.59	0.2	100	6,510
Nutrition Program Manager	16.03	0.4	100	13,388
Nutrition Program Manager	15.16	0.4	100	12,661
Nutrition Program Manager	16.89	0.3	100	10,579
Nutrition Program Manager	16.89	0.4875	100	17,192
Nutrition Program Manager	16.89	0.4	100	14,106
Nutrition Program Manager	16.46	0.4	100	13,747
Nutrition Program Manager	16.89	0.4875	100	17,192
Nutrition Program Manager	16.03	0.4	100	13,388
Nutrition Program Supervisor	22.13	0.6	40	11,089
Program Support Specialist	18.21	1	15	5,703
AGING: CONGREGATE MEALS Total:				**228,656**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020504	AGING: DAYAWAY	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	DAYAWAY - SALARIES	24,956	0	33	0	0	0	0	0	
	Total Wages	24,956	0	33	0	0	0	0	0	
1510	DAYAWAY - SOCIAL SECURITY	1,966	0	2	0	0	0	0	0	
1520	DAYAWAY - EMPLOYER SHARE RETIREMENT	1,358	0	0	0	0	0	0	0	
1521	DAYAWAY - EMPLOYE SHARE RETIREMENT	1,063	0	0	0	0	0	0	0	
1540	DAYAWAY HEALTH INS	1,605	0	0	0	0	0	0	0	
1545	HRA LIABILITY	300	0	0	0	0	0	0	0	
1550	DAYAWAY-DISAB INS	46	0	0	0	0	0	0	0	
1560	DAYAWAY - WORKER'S COMP.	194	0	8	0	0	0	0	0	
1580	LIFE INS	25	0	0	0	0	0	0	0	
	Total Fringes	6,557	0	10	0	0	0	0	0	
	Total Operating Expenses	**31,513**	**0**	**43**	**0**	**0**	**0**	**0**	**0**	
	Total AGING: DAYAWAY	**-31,513**	**0**	**-43**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020506	AGING: FAITH & ACTION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	FAITH & ACTION - SALARIES	11,703	0	0	0	0	0	0	0	
	Total Wages	11,703	0	0	0	0	0	0	0	
1510	FAITH & ACTION - SOCIAL SECURITY	883	0	0	0	0	0	0	0	
1520	FAITH & ACTION-EMPLOYER SHARE RETIREMENT	629	0	0	0	0	0	0	0	
1521	FAITH & ACTION-EMPLOYE SHARE RETIREMENT	477	0	0	0	0	0	0	0	
1540	FAITH & ACTION- HEALTH INS	1,605	0	0	0	0	0	0	0	
1545	HRA LIABILITY	300	0	0	0	0	0	0	0	
1550	FAITH & ACTION DISB INS	47	0	0	0	0	0	0	0	
1560	FAITH & ACTION - WORKER'S COMP.	88	0	0	0	0	0	0	0	
1580	FAITH & ACTION LIFE INS	26	0	0	0	0	0	0	0	
	Total Fringes	4,055	0	0	0	0	0	0	0	
	Total Operating Expenses	**15,758**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total AGING: FAITH & ACTION	**-15,758**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020507	AGING: HOME DELIVERED MEALS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	HOME DELIVERED MEALS - SALARIES	42,357	49,018	51,555	45,204	28,077	40,180	40,180	0	
1310	HOME DELIVERED MEALS - PTO INCENTIVE	127	132	132	132	140	140	140	0	
	Total Wages	42,484	49,150	51,687	45,336	28,217	40,320	40,320	0	-11%
1510	HOME DELIVERED MEALS - SOCIAL SECURITY	3,238	3,801	3,916	3,450	2,235	3,067	3,067	0	
1520	HOME DEL. MEALS-EMPLOYER SHARE RETIRE.	1,779	1,411	1,739	2,045	995	1,386	1,386	0	
1521	HOME DEL. MEALS-EMPLOYE SHARE RETIRE.	1,469	0	0	0	0	0	0	0	
1540	HOME DELIVERED MEALS - HEALTH INSURANCE	4,568	3,822	3,393	0	0	0	0	0	
1545	HRA LIABILITY	480	660	660	660	0	0	0	0	
1550	HOME DELIVERED MEALS - DISABILITY INS.	28	25	25	26	23	41	41	0	
1560	HOME DELIVERED MEALS - WORKER'S COMP.	325	373	384	336	219	299	299	0	
1580	HOME DELIVERED MEALS - LIFE INSURANCE	15	12	13	12	12	18	18	0	
	Total Fringes	11,902	10,104	10,130	6,529	3,484	4,811	4,811	0	-26%
1610	HOME DELIVERED MEALS - STAFF DEVELOPMENT	25	0	0	0	0	0	0	0	
2530	HOME DELIVERED MEALS - DELIVERY COST	2,981	1,056	634	500	417	500	500	0	
2945	HOME DELIVERED MEALS - CATERED FOODS	41,564	37,336	38,596	35,000	23,455	40,000	35,000	0	
3390	HOME DELIVERED MEALS - EMPLOYEE TRAVEL	633	831	617	0	280	600	600	0	
3430	HOME DELIVERED MEALS - RAW FOOD COSTS	45,939	42,792	41,816	42,000	20,323	42,000	40,000	0	
3440	HOME DELIVERED MEALS-OPERATING SUPPLIES	578	1,742	4,468	5,000	2,307	2,500	2,500	0	
	Total Expenses	91,720	83,757	86,131	82,500	46,782	85,600	78,600	0	-5%
	Total Operating Expenses	**146,106**	**143,011**	**147,948**	**134,365**	**78,483**	**130,731**	**123,731**	**0**	-8%
43560	HOME DEL. MEALS- GRANTS	1,108	1,108	0	0	2,800	2,800	2,800	0	
43561	HOME DELIVERED MEALS - NSIP	11,915	9,612	9,139	7,726	9,660	9,660	9,660	0	
48501	HOME DELIVERED MEALS - PROGRAM INCOME	95,867	79,029	89,375	80,000	44,948	79,000	72,823	0	
48910	HOME DELIVERED MEALS - OTHER REVENUE	1,335	0	0	0	0	0	0	0	
48911	HOME DELIVERED MEALS - OOA ALLOCATIONS	33,853	34,492	35,577	32,445	19,344	38,448	38,448	0	
	Total Revenue	144,078	124,241	134,091	120,171	76,752	129,908	123,731	0	3%
	Total AGING: HOME DELIVERED MEALS	**-2,028**	**-18,770**	**-13,857**	**-14,194**	**-1,731**	**-823**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020507 AGING: HOME DELIVERED MEALS				
COLA			100	791
Nutrition Program Aide	13.73	0.4875	30	4,192
Nutrition Program Aide	12.01	0.45	30	3,385
Nutrition Program Aide	13.73	0.45	30	3,870
Nutrition Program Cook	14.93	0.65	30	6,078
Nutrition Program Cook	14.55	0.6	30	5,468
Outreach Coordinator	20.45	0.48	80	16,396
AGING: HOME DELIVERED MEALS Total:				**40,180**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020508	**III E CAREGIVER SUPPORT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	III E CAREGIVER SUPPORT - SALARIES	0	20,761	16,768	16,316	11,237	0	0	0	
	Total Wages	0	20,761	16,768	16,316	11,237	0	0	0	-100%
1510	III E CAREGIVER SUPPORT - SOCIAL SECURIT	0	1,629	1,256	1,247	893	0	0	0	
1520	III E - CAREGIVER SUPPORT - EMPLOYER SHA	0	1,184	198	0	0	0	0	0	
1540	III E CAREGIVER SUPPORT - HEALTH INS	0	1,202	412	0	0	0	0	0	
1545	HRA LIABILITY	0	550	0	0	0	0	0	0	
1550	III E - DISABILITY INSURANCE	0	25	10	0	0	0	0	0	
1560	III E CAREGIVER SUPPORT - WORKER COMP	0	161	116	122	88	0	0	0	
1580	III E - LIFE INSURANCE	0	10	5	0	0	0	0	0	
	Total Fringes	0	4,761	1,997	1,369	981	0	0	0	-100%
2170	III E CAREGIVER - VOLUNTEER EXP	0	0	2,659	3,000	3,017	3,000	3,000	0	
2195	PURCHASED SVCS - RESPITE CARE	0	0	0	0	484	0	0	0	
2195	III E PURCHASED SVCS - HOMEMAKER	0	0	826	4,000	6,354	4,957	4,957	0	
2195	III E PURCHASED SVCS - PERSONAL CARE	0	0	2,057	3,000	57	1,686	1,686	0	
2195	III E PURCHASED SVCS - CHORE	0	0	10,527	6,000	2,847	7,263	7,263	0	
2945	CAREGIVER CATERED MEALS	0	1,650	3,413	500	1,984	3,500	3,500	0	
2990	III E CAREGIVER - CONTRACTED SERVICES	4,411	15,552	1,469	0	10,975	11,000	11,000	0	
3390	III E CAREGIVER SUPPORT - EMPLOY TRAVEL	266	128	424	400	75	400	400	0	
3440	CAREGIVER SUPPORT - OPERATING SUPPLIES	17,030	10,635	2,612	9,072	1,632	4,030	4,030	0	
	Total Expenses	21,707	27,965	23,987	25,972	27,425	35,836	35,836	0	38%
	Total Operating Expenses	**21,707**	**53,487**	**42,752**	**43,657**	**39,643**	**35,836**	**35,836**	**0**	-18%
43560	GRANT	0	3,249	2,827	4,500	0	0	0	0	
48501	I I I E - CONTRIBUTIONS	1,800	30,491	33,403	25,200	13,360	27,946	12,614	0	
48911	I I I E - OOA ALLOCATION	21,893	20,808	24,418	20,078	14,015	23,222	23,222	0	
	Total Revenue	23,693	54,548	60,648	49,778	27,375	51,168	35,836	0	-28%
	Total III E CAREGIVER SUPPORT	**1,986**	**1,061**	**17,896**	**6,121**	**-12,268**	**15,332**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020508 III E CAREGIVER SUPPORT				
Day-Away Program Coordinator	16.46	0.4875	100	16,754
Move from 020508 to 020513			100	-16,754
III E CAREGIVER SUPPORT Total:				**0**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020509	**AGING: III D**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3250	III-D - PREVENTATIVE HEALTH	2,943	3,780	4,413	3,211	2,555	3,949	3,949	0	
3390	III D - EMPLOYEE TRAVEL	214	321	0	0	0	0	0	0	
	Total Expenses	3,157	4,101	4,413	3,211	2,555	3,949	3,949	0	23%
	Total Operating Expenses	**3,157**	**4,101**	**4,413**	**3,211**	**2,555**	**3,949**	**3,949**	**0**	23%
48501	III-D - PROGRAM INCOME	0	1,150	2,560	0	0	0	0	0	
48911	I I I D - OOA ALLOCATIONS	2,999	3,016	4,679	3,211	2,380	3,949	3,949	0	
	Total Revenue	2,999	4,166	7,239	3,211	2,380	3,949	3,949	0	23%
	Total AGING: III D	**-158**	**65**	**2,826**	**0**	**-175**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020510	**AGING: INFORMATION & ASSISTANCE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
48910	INFO & ASSIST - OTHER REVENUE	0	6,681	0	0	0	0	0	0	
	Total Revenue	0	6,681	0	0	0	0	0	0	
	Total AGING: INFORMATION & ASSISTANCE	**0**	**6,681**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020512	**AFCSP**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	AFCSP - SALARIES	785	0	0	1,172	1,172	1,172	1,172	0	
	Total Wages	785	0	0	1,172	1,172	1,172	1,172	0	0%
2990	AFSCP - CONTRACTED SERVICES	10,357	0	7,126	8,000	7,488	9,630	9,630	0	
3390	AFSCP - EMPLOYEE TRAVEL	0	0	70	0	153	466	466	0	
3440	AFSCP - OPERATION SUPPLIES	23	0	414	2,547	811	1,622	1,622	0	
	Total Expenses	10,380	0	7,610	10,547	8,452	11,718	11,718	0	11%
	Total Operating Expenses	**11,165**	**0**	**7,610**	**11,719**	**9,624**	**12,890**	**12,890**	**0**	10%
48911	AFCSP - ALLOCATION	11,166	11,705	8,533	11,719	7,951	11,717	11,717	0	
	Total Revenue	11,166	11,705	8,533	11,719	7,951	11,717	11,717	0	0%
	Total AFCSP	**1**	**11,705**	**923**	**0**	**-1,673**	**-1,173**	**-1,173**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020512 AFCSP				
Move $1,172 from 020513 to 020512			100	1,172
AFCSP Total:				**1,172**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020513	AGING: SERVICE MANAGEMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SERVICE MANAGEMENT - SALARIES	65,092	72,888	78,107	80,916	57,395	98,562	98,562	0	
1310	SERVICE MANAGEMENT - PTO INCENTIVE	1,016	1,039	1,039	1,039	926	926	926	0	
	Total Wages	66,108	73,927	79,146	81,955	58,321	99,488	99,488	0	21%
1510	SERVICE MANAGEMENT - SOCIAL SERCURITY	4,939	5,586	5,751	6,277	4,603	7,627	7,627	0	
1520	SERVICE MGT. - EMPLOYER SHARE RETIREMENT	3,493	4,292	5,135	5,744	4,264	5,643	5,643	0	
1521	SERVICE MGT. - EMPLOYE SHARE RETIREMENT	2,635	0	0	0	0	0	0	0	
1540	SERVICE MANAGEMENT - HEALTH INSURANCE	14,264	17,235	18,252	19,066	16,405	30,903	30,903	0	
1545	HRA LIABILITY	1,560	2,090	2,491	2,530	3,080	3,630	3,630	0	
1550	SERVICE MGT. - DISABILITY INSURANCE	261	238	253	270	198	272	272	0	
1560	SERVICE MANAGEMENT - WORKER'S COMP.	497	560	579	614	466	747	747	0	
1580	SERVICE MANAGEMENT - LIFE INSURANCE	141	118	127	130	107	134	134	0	
	Total Fringes	27,790	30,119	32,588	34,631	29,123	48,956	48,956	0	41%
1610	SERVICE MGT. - STAFF DEVELOPMENT	0	0	0	0	839	0	0	0	
2170	SERVICE MANAGEMENT - VOLUNTEER EXPENSES	9,940	9,321	8,536	10,000	7,516	10,000	10,000	0	
2195	SERVICE MGT - PURCHASED SVC CHORE	0	0	361	1,155	3,074	1,155	1,155	0	
2195	SVC MGT - PURCHASE SVC - PERSONAL CARE	0	0	0	1,155	0	1,155	1,155	0	
2195	SVC MGT - PURCHASED SVC - HOMEMAKER	0	0	384	1,155	382	1,155	1,155	0	
3190	SERVICE MANAGEMENT - OFFICE SUPPLIES	245	0	0	0	0	0	0	0	
3390	SERVICE MANAGEMENT - EMPLOYEE TRAVEL	743	1,001	1,078	0	578	1,000	1,000	0	
3440	SERVICE MANAGEMENT - OPERATING SUPPLIES	7,372	46	143	0	0	0	0	0	
	Total Expenses	18,300	10,368	10,502	13,465	12,389	14,465	14,465	0	7%
	Total Operating Expenses	**112,198**	**114,414**	**122,236**	**130,051**	**99,833**	**162,909**	**162,909**	**0**	25%
48501	SERVICE MANAGEMENT-SERVICE MANAGEMENT	4,051	3,730	5,218	6,000	2,650	3,000	4,200	0	
48910	SERVICE MANAGEMENT - OTHER REVENUE	869	0	0	0	0	0	0	0	
48911	SERVICE MANAGEMENT - OOA ALLOCATION	49,558	50,904	55,775	49,506	49,608	54,057	54,057	0	
	Total Revenue	54,478	54,634	60,993	55,506	52,258	57,057	58,257	0	5%
	Total AGING: SERVICE MANAGEMENT	**-57,720**	**-59,780**	**-61,243**	**-74,545**	**-47,575**	**-105,852**	**-104,652**	**0**	40%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020513 AGING: SERVICE MANAGEMENT				
ADRC Administrator	35.93	1	10	7,502
COLA			100	1,866
Community Services Coordinator	26.93	0.875	60	29,520
Move $1,172 from 020513 to 020512			100	-1,172
Move from 020508 to 020513			100	16,754
Open Position (N.Abrahamson)			100	38,605
Reclass Job			100	1,729
Reclass Job			100	3,758
AGING: SERVICE MANAGEMENT Total:				**98,562**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020514	AGING: SITE TRANSPORTATION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SITE TRANSPORTATION - SALARIES	106,572	97,554	105,189	103,610	82,961	112,585	112,585	0	
1310	SITE TRANS - PTO INCENTIVE	566	566	566	566	506	506	506	0	
	Total Wages	107,138	98,120	105,755	104,176	83,467	113,091	113,091	0	9%
1510	SITE TRANSPORTATION - SOCIAL SECURITY	8,103	7,545	7,910	7,913	6,534	8,599	8,599	0	
1520	SITE TRANSP. - EMPLOYER SHARE RETIREMENT	2,973	3,071	3,723	4,099	3,207	4,304	4,304	0	
1521	SITE TRANSP. - EMPLOYE SHARE RETIREMENT	2,132	0	0	0	0	0	0	0	
1540	SITE-TRANSPORATION - HEALTH INS	8,757	7,658	7,766	7,833	6,201	7,565	7,565	0	
1545	HRA LIABILITY	740	1,100	880	880	880	880	880	0	
1550	SITE TRANSP. - DISABILITY INSURANCE	98	60	62	63	50	75	75	0	
1560	SITE TRANSPORTATION - WORKER'S COMP.	805	745	780	770	644	837	837	0	
1580	SITE TRANSPORTATION - LIFE INSURANCE	54	31	30	30	26	37	37	0	
	Total Fringes	23,662	20,210	21,151	21,588	17,542	22,297	22,297	0	3%
1610	SITE TRANSPORTATION - STAFF DEVELOPMENT	1,101	312	616	1,500	0	1,500	1,500	0	
2170	SITE TRANSPORTATION - VOLUNTEER EXPENSE	0	0	0	1,000	0	0	0	0	
2251	SITE TRANSPORTATION - CELLULAR PHONE	785	663	818	1,000	307	1,000	1,000	0	
2400	SITE TRANSPORTATION - REPAIR/MAINTENANCE	10,289	4,986	10,367	12,713	4,554	13,000	13,000	0	
2990	SITE TRANSP. - CONTRACTUAL SERVICES	22,000	16,820	18,502	24,000	15,177	25,000	25,000	0	
3210	SITE TRANSPORTATION - PUB. & PRINTING	25	0	51	0	0	0	0	0	
3240	SITE TRANSP. - DUES & LICENSES	504	15	0	0	0	0	0	0	
3250	SITE TRANSPORTATION - PROGRAM DEVELOP.	279	975	318	0	0	0	0	0	
3440	SITE TRANSPORTATION - OPERATING SUPPLIES	346	421	60	500	807	1,086	1,086	0	
3490	SITE TRANSP. - VEHICLE OPERATING EXPENSE	3,434	2,057	674	1,000	608	1,000	1,000	0	
3510	SITE TRANSPORTATION - GAS ETC	18,321	18,751	18,394	20,776	11,376	20,000	20,000	0	
	Total Expenses	57,084	45,000	49,800	62,489	32,829	62,586	62,586	0	0%
	Total Operating Expenses	**187,884**	**163,330**	**176,706**	**188,253**	**133,838**	**197,974**	**197,974**	**0**	5%
43566	SITE TRANSPORTATION - DEPT OF TRANSPORT.	130,577	140,682	148,033	153,211	153,211	153,211	153,211	0	
48501	SITE TRANSPORTATION - CONTRIBUTIONS	9,218	9,243	7,102	4,400	4,258	5,620	6,500	0	
48910	SITE TRANSPORTATION AID	3,755	0	0	0	0	0	0	0	
	Total Revenue	143,550	149,925	155,135	157,611	157,469	158,831	159,711	0	1%
	Total AGING: SITE TRANSPORTATION	**-44,334**	**-13,405**	**-21,571**	**-30,642**	**23,631**	**-39,143**	**-38,263**	**0**	25%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
205-020514 AGING: SITE TRANSPORTATION				
COLA			100	2,195
Community Services Coordinator	26.93	0.875	40	19,680
Reclass Job			100	1,153
Transportation Driver	13.04	0.15	100	4,084
Transportation Driver	13.73	0.15	100	4,300
Transportation Driver	13.73	0.4	100	11,467
Transportation Driver	12.70	0.15	100	3,977
Transportation Driver	13.38	0.2	100	5,587
Transportation Driver	13.73	0.2	100	5,733
Transportation Driver	13.38	0.2	100	5,587
Transportation Driver	13.73	0.375	100	10,750
Transportation Driver	13.38	0.2625	100	7,333
Transportation Driver	13.73	0.375	100	10,750
Transportation Driver	13.04	0.2	100	5,445
Transportation Driver	12.01	0.15	100	3,761
Transportation Driver	13.04	0.25	100	6,806
Transportation Driver	12.70	0.15	100	3,977
AGING: SITE TRANSPORTATION Total:				**112,585**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020516	**SENIOR COMMUNITY SERVICE D.O.A.**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3430	SENIOR COMMUNITY SER. RAW FOOD	6,702	0	0	0	0	0	0	0	
	Total Expenses	6,702	0	0	0	0	0	0	0	
	Total Operating Expenses	**6,702**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
	Total SENIOR COMMUNITY SERVICE D.O.A.	**-6,702**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020517	**TRUST D.O.T. DEPT ON AGING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8110	TRUST D.O.T. -NEW VEHICLES	21,074	0	0	0	20,000	0	0	0	
8135	TRUST D.O.T. - EQUIP OVER $ 5000	0	7,642	6,104	0	0	0	0	0	
	Total Capital	21,074	7,642	6,104	0	20,000	0	0	0	
	Total Operating Expenses	**21,074**	**7,642**	**6,104**	**0**	**20,000**	**0**	**0**	**0**	
48110	TRUST D.O.T. - INTEREST	31	22	31	0	0	0	0	0	
48910	DEPT ON AGING - D.O.T. TRUST	10,253	75	0	0	12,758	0	0	0	
	Total Revenue	10,284	97	31	0	12,758	0	0	0	
	Total TRUST D.O.T. DEPT ON AGING	**-10,790**	**-7,545**	**-6,073**	**0**	**-7,242**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020518	**TRUST CAP. TRANS - DEPT ON AGING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8135	TRUST CAPITAL TRANS - EQUIP OVER $ 500	0	0	0	0	15,664	0	10,000	0	
	Total Capital	0	0	0	0	15,664	0	10,000	0	
	Total Operating Expenses	**0**	**0**	**0**	**0**	**15,664**	**0**	**10,000**	**0**	
48910	TRUST CAPITAL TRANSPORTATION	528	526	500	0	523	0	10,000	0	
	Total Revenue	528	526	500	0	523	0	10,000	0	
	Total TRUST CAP. TRANS - DEPT ON AGING	**528**	**526**	**500**	**0**	**-15,141**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

205-020519	**TRUST NUTRITION - DEPT ON AGING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	DEPT ON AGING TRUST NUTRITION EXPENSE	33,975	38,817	9,996	0	8,191	0	15,000	0	
8135	NUTRITION TRUST - EQUIP OVER $ 5000	0	0	6,998	0	0	0	0	0	
	Total Capital	33,975	38,817	16,994	0	8,191	0	15,000	0	
	Total Operating Expenses	**33,975**	**38,817**	**16,994**	**0**	**8,191**	**0**	**15,000**	**0**	
48507	TRUST NUTRITION - PRIOR YEAR CARRY OVER	25,039	0	0	0	0	0	15,000	0	
	Total Revenue	25,039	0	0	0	0	0	15,000	0	
	Total TRUST NUTRITION - DEPT ON AGING	**-8,936**	**-38,817**	**-16,994**	**0**	**-8,191**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	205 - Aging DHHS
Department Head Name	Fred Johnson
Department Mission	The purpose of the Aging and Disability Resource Center is to empower and support older adults, people who have a disability and their families by serving as a central source of information, assistance, support and access to community resources.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	13.3

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $451,009; 50% of total budget 2015: $499,805; 51% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $99,605; 11% of total budget 2015: $114,906; 12% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State: $447,808 Local: $215,600 Total: $663,400	State: $496,611 Local: $201,237 Total: $697,848
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	5% Increase. Increase Federal reimbursement based upon County claims. Projected increase in State allocations.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	$356,184 Excludes trust accounts expenses	$359,979 Excludes trust account expenses
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	1% Increase. Minor adjustments in several expense lines.	

Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Food, 3430, $130,000, 36% (Food cost for Senior Centers/congregate and home delivered meals).
	2. Catered Food, 2945, $78,500, 22% (Contract with Wellhaven & CCH for meals).
	3. Other Contractual Services, 2990, $45,630, 13% (Transportation providers and agencies to provide in-home care for caregivers).
	4. Operating Expenses, 3440, $29,238, 8% (Supplies for senior center/congregate and home delivered meals. Supplies for dayaway program).
	5. Fuel Variance, 3510, $20,000, 6% (Fuel and operating costs for site vans).
What is the 2015 budget amount and % of total for Staff Development?	$2,100; 0.6% of total operating budget

New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	See Total DHHS
How could your department increase revenue in 2015?	Potential slight increase in meal contributions revenue. This funding increase could potentially offset two Aging positions reclassification request that are under review.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

230	ADRC	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	527,976	539,904	606,145	668,802	481,282	601,258	601,258	0	
1310	PTO INCENTIVE	6,675	8,066	6,787	6,827	10,451	9,073	9,073	0	
	Total Wages	534,651	547,970	612,932	675,629	491,733	610,331	610,331	0	-10%
1510	SOCIAL SECURITY	40,189	41,512	44,215	55,921	37,983	45,987	45,987	0	
1520	RETIREMENT - EMPLOYER SHARE	27,934	30,998	38,854	46,806	34,692	40,603	40,603	0	
1521	RETIREMENT - EMPLOYEE SHARE	20,842	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	89,075	105,059	130,619	128,629	115,404	107,965	107,965	0	
1545	HRA LIABILITY	8,120	13,421	14,740	16,042	17,600	14,300	14,300	0	
1550	DISABILITY INSURANCE	2,047	1,677	1,826	1,949	1,604	1,966	1,966	0	
1560	WORKER'S COMP	4,056	4,102	4,405	5,557	3,874	4,503	4,503	0	
1580	LIFE INSURANCE	1,112	829	911	940	864	950	950	0	
	Total Fringes	193,375	197,598	235,570	255,844	212,021	216,274	216,274	0	-15%
1430	COMMISSIONS/COMMITTEE PER DIEM	8,334	7,443	6,010	7,000	6,076	7,000	7,000	0	
1610	STAFF DEVELOPMENT	5,300	2,846	3,623	5,438	1,676	3,000	3,000	0	
2195	PURCHASED SERVICES	17,270	22,780	14,804	12,000	12,844	3,000	3,000	0	
2250	TELEPHONE/DICTAPHONE	1,153	36	1,540	0	0	3,349	3,349	0	
2251	CELLULAR PHONE SERVICE	0	0	0	3,000	2,992	10,061	10,061	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	0	0	4,662	4,662	0	
3110	POSTAGE	13,330	11,714	18,189	17,000	22,850	23,349	23,349	0	
3130	COPY EXPENSE	465	729	671	700	1,006	5,024	5,024	0	
3190	OFFICE SUPPLIES	7,464	8,803	6,019	7,500	3,351	6,820	6,820	0	
3196	COMPUTER OPERATING SUPPLIES	9,452	1,881	5,735	0	0	0	0	0	
3210	PUBLICATION & PRINTING	10,736	10,765	12,162	10,000	5,812	6,240	6,240	0	
3212	OUTREACH/EDUCATION	6,540	8,543	9,778	13,000	2,174	18,681	18,681	0	
3220	SUBSCRIPTIONS	0	213	0	0	0	0	0	0	
3240	DUES & LICENSES	400	210	420	700	185	478	478	0	
3390	EMPLOYEE TRAVEL	3,627	5,424	8,734	6,438	6,569	7,522	7,522	0	
3440	OPERATING SUPPLIES	2,700	2,279	6,201	0	126	0	0	0	
3940	LTCR/LTS STATE PAYMENT	1,644,018	1,267,551	460,977	376,005	376,005	0	0	0	
3995	VEHICLE OPERATING EXPENSES	5,721	6,870	5,344	6,000	6,375	19,956	19,956	0	
5180	LIABILITY INSURANCE	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0	
	Total Expenses	1,744,010	1,365,587	567,707	472,281	455,541	126,642	126,642	0	-73%
8110	NEW VEHICLES	0	0	2,799	0	0	0	0	0	
8132	COMPUTER EQUIPMENT	2,069	17,234	63,805	0	2,100	0	0	0	
8135	EQUIPMENT OVER $5000	20,190	142	0	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

230	ADRC	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Total Capital	22,259	17,376	66,604	0	2,100	0	0	0	
	Total Operating Expenses	**2,494,295**	**2,128,531**	**1,482,813**	**1,403,754**	**1,161,395**	**953,247**	**953,247**	**0**	-32%
0000	REVENUES	2,356,336	2,194,817	1,510,068	1,403,754	1,052,929	1,042,984	1,077,366	0	
	Total Revenue	2,356,336	2,194,817	1,510,068	1,403,754	1,052,929	1,042,984	1,077,366	0	-23%
9100	COST ALLOCATIONS	0	0	0	0	0	84,129	124,119	0	
	Total Other	0	0	0	0	0	84,129	124,119	0	
	Report Total	**-137,959**	**66,286**	**27,255**	**0**	**-108,466**	**173,866**	**248,238**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-000000	**UNALLOCATED**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
41110	GENERAL PROPERTY TAX	1,539,599	1,387,716	522,753	506,825	506,825	0	0	0	
49225	TRANSFER FROM GENERAL FUND	0	0	7,606	0	0	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	2,852	0	0	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	14,300	0	
	Total Revenue	1,539,599	1,387,716	533,211	506,825	506,825	0	14,300	0	-97%
	Total UNALLOCATED	**1,539,599**	**1,387,716**	**533,211**	**506,825**	**506,825**	**0**	**14,300**	**0**	-97%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-230100	**ADRC**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	ADRC - SALARIES	418,231	420,478	481,121	542,312	386,131	601,258	601,258	0	
1310	ARDC - PTO INCENTIVE	5,447	6,838	5,559	5,599	9,073	9,073	9,073	0	
	Total Wages	423,678	427,316	486,680	547,911	395,204	610,331	610,331	0	11%
1510	ADRC - SOCIAL SECURITY	31,935	32,304	35,099	46,246	30,753	45,987	45,987	0	
1520	ADRC - EMPLOYER RETIREMENT	22,054	23,936	31,219	37,952	27,809	40,603	40,603	0	
1521	ADRC - EMPLOYEE RETIREMENT	16,379	0	0	0	0	0	0	0	
1540	ADRC - HEALTH INSURANCE	69,065	85,402	102,356	109,047	84,398	107,965	107,965	0	
1545	HRA LIABILITY	5,960	10,671	12,100	13,842	13,200	14,300	14,300	0	
1550	ADRC - DISABILITY INSURANCE	1,612	1,287	1,471	1,730	1,284	1,966	1,966	0	
1560	ADRC - WORKERS COMPENSATION	3,222	3,215	3,559	4,610	3,122	4,503	4,503	0	
1580	ADRC - LIFE INSURANCE	876	636	733	834	692	950	950	0	
	Total Fringes	151,103	157,451	186,537	214,261	161,258	216,274	216,274	0	1%
1430	ADRC - BOARD PER DIEM	8,334	7,443	6,010	7,000	6,076	7,000	7,000	0	
1610	ADRC - STAFF DEVELOPMENT	5,300	2,846	3,414	5,438	1,293	3,000	3,000	0	
2195	ADRC - PURCHASED SERVICES	8,898	14,013	6,851	2,000	3,325	3,000	3,000	0	
2250	ADRC - TELEPHONE EX.	1,153	36	1,540	0	0	3,349	3,349	0	
2251	ADRC - CELL PHONE	0	0	0	3,000	2,992	10,061	10,061	0	
2960	ADRC - COMPUTER EQUIPMENT/REPAIRS	0	0	0	0	0	4,662	4,662	0	
3110	ADRC - POSTAGE	13,330	11,714	18,189	17,000	22,850	23,349	23,349	0	
3130	ADRC - COPY EXPENSE	465	729	671	700	1,006	5,024	5,024	0	
3190	ADRC - OFFICE SUPPLIES	7,464	8,803	6,019	7,500	3,351	6,820	6,820	0	
3196	ADRC - COMPUTER OPERATING SUPPLIES & EX.	9,452	1,881	5,735	0	0	0	0	0	
3210	ADRC - PUBLICATION & PRINTING	10,736	10,765	12,162	10,000	5,812	6,240	6,240	0	
3212	ADRC - OUTREACH / EDUCATION	6,540	8,543	9,778	13,000	2,174	18,681	18,681	0	
3220	ADRC - SUBSCRIPTIONS	0	213	0	0	0	0	0	0	
3240	ADRC - DUES & LICENSES	400	210	420	700	185	478	478	0	
3390	ADRC - EMPLOYEE TRAVEL	3,232	5,017	6,367	5,438	4,234	7,522	7,522	0	
3440	ADRC - OPERATING SUPPLIES & EX	2,700	2,279	6,201	0	-150	0	0	0	
3995	ADRC -VEHICLE OPERATING EX.	5,721	6,870	5,344	6,000	6,375	19,956	19,956	0	
5180	ADRC - LIABILITY INSURANCE	7,500	7,500	7,500	7,500	7,500	7,500	7,500	0	
	Total Expenses	91,225	88,862	96,201	85,276	67,023	126,642	126,642	0	49%
8110	ARDC - NEW VEHICLES	0	0	2,799	0	0	0	0	0	
8132	ADRC - COMPUTER EQUIPMENT	2,069	17,234	63,805	0	2,100	0	0	0	
8135	ADRC - EQUIPMENT OVER $1000	20,190	142	0	0	0	0	0	0	
	Total Capital	22,259	17,376	66,604	0	2,100	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-230100	**ADRC**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
	Total Operating Expenses	**688,265**	**691,005**	**836,022**	**847,448**	**625,585**	**953,247**	**953,247**	**0**	12%
43540	STATE AID - ADRC-MA Dollars	308,086	326,856	0	339,047	0	507,918	528,000	0	
43540	ADRC -Stat GPR Dollars	455,066	429,430	912,735	508,401	496,441	535,066	535,066	0	
	Total Revenue	763,152	756,286	912,735	847,448	496,441	1,042,984	1,063,066	0	25%
9100	ADRC - COST ALLOCATION	0	0	0	0	0	84,129	124,119	0	
	Total Other	0	0	0	0	0	84,129	124,119	0	
	Total ADRC	**74,887**	**65,281**	**76,713**	**0**	**-129,144**	**173,866**	**233,938**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
230-230100 ADRC				
Administrative Assistant	18.16	0.8	40	12,133
ADRC Administrator	35.93	1	90	67,519
Benefit Specialist II	30.95	1	100	64,623
Benefit Specialist II	30.95	1	100	64,623
Benefit Specialist II	30.95	1	100	64,623
COLA			100	11,938
Dementia Care Specialist	26.33	1	100	54,977
Increase fte from .875 to 1.0			100	7,561
Increase fte from.8 to 1.0			100	1,517
Information & Assistance Specialist II	30.95	1	100	64,623
Information & Assistance Specialist II	30.95	1	100	64,623
Information & Assistance Specialist II	30.95	1	100	64,623
Nutrition Program Supervisor	22.13	0.6	60	16,634
Outreach Coordinator	20.45	0.48	20	4,099
Pay increase from $26.33 to $28.97			100	4,823
Program Support Specialist	18.21	1	85	32,319
ADRC Total:				**601,258**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-230200	**Elder Abuse**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	ELDER ABUSE CASE MGMT	0	125	0	0	0	0	0	0	
2195	ELDER ABUSE-ALL OTHER	0	0	86	0	0	0	0	0	
	Total Expenses	0	125	86	0	0	0	0	0	
	Total Operating Expenses	**0**	**125**	**86**	**0**	**0**	**0**	**0**	**0**	
46530	ELDER ABUSE GRANT	15,481	19,481	27,092	0	15,481	0	0	0	
46530	GUARDIANSHIP MINIGRANT	1,922	0	0	0	0	0	0	0	
	Total Revenue	17,403	19,481	27,092	0	15,481	0	0	0	
	Total Elder Abuse	**17,403**	**19,356**	**27,006**	**0**	**15,481**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-230300	**Guardianship**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2195	PROGUARD INC.-GUARDIANSHIP	0	175	0	0	0	0	0	0	
2195	HOUSE CALLS OF MENOMONIE	1,518	829	628	0	361	0	0	0	
2195	FAMILY SERVICES OF BARRON-GUARDIANSHIP	6,144	7,488	7,020	10,000	4,320	0	0	0	
	Total Expenses	7,662	8,492	7,648	10,000	4,681	0	0	0	-100%
	Total Operating Expenses	**7,662**	**8,492**	**7,648**	**10,000**	**4,681**	**0**	**0**	**0**	-100%
	Total Guardianship	**-7,662**	**-8,492**	**-7,648**	**-10,000**	**-4,681**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

230-230400	Adult Protection	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SALARIES-LTS OPERATIONS	109,745	119,426	125,024	126,490	95,151	0	0	0	
1310	PTO INCENTIVE-LTS OPERATIONS	1,228	1,228	1,228	1,228	1,378	0	0	0	
	Total Wages	110,973	120,654	126,252	127,718	96,529	0	0	0	-100%
1510	SOCIAL SECURITY-LTS OPERATIONS	8,254	9,208	9,116	9,675	7,230	0	0	0	
1520	RETIREMENT EMPLOYER-LTS OPERATIONS	5,880	7,062	7,635	8,854	6,883	0	0	0	
1521	RETIREMENT EMPLOYEE-LTS OPERATIONS	4,463	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE-LTS OPERATIONS	20,010	19,657	28,263	19,582	31,006	0	0	0	
1545	HRA LIABILITY	2,160	2,750	2,640	2,200	4,400	0	0	0	
1550	DISABILITY INSURANCE-LTS OPERATIONS	435	390	355	219	320	0	0	0	
1560	WORKER'S COMPENSATION-LTS OPERATIONS	834	887	846	947	752	0	0	0	
1580	LIFE INSURANCE-LTS OPERATIONS	236	193	178	106	172	0	0	0	
	Total Fringes	42,272	40,147	49,033	41,583	50,763	0	0	0	-100%
1610	STAFF DEVELOPMENT-LTS OPERATIONS	0	0	209	0	383	0	0	0	
2195	LTS PURCHASED SERVICES	710	150	219	0	4,838	0	0	0	
3390	EMPLOYEE TRAVEL-LTS OPERATIONS	395	407	2,367	1,000	2,335	0	0	0	
3440	EQUIPMENT OPERATING EX-LTS OPERATIONS	0	0	0	0	276	0	0	0	
3940	LTCR/LTS STATE PAYMENT	1,644,018	1,267,551	460,977	376,005	376,005	0	0	0	
	Total Expenses	1,645,123	1,268,108	463,772	377,005	383,837	0	0	0	-100%
	Total Operating Expenses	**1,798,368**	**1,428,909**	**639,057**	**546,306**	**531,129**	**0**	**0**	**0**	-100%
46530	APS CASE MANAGEMENT	34,182	31,334	37,030	34,000	34,182	0	0	0	
46530	ELDER ABUSE GRANT	2,000	0	0	15,481	0	0	0	0	
	Total Revenue	36,182	31,334	37,030	49,481	34,182	0	0	0	-100%
	Total Adult Protection	**-1,762,186**	**-1,397,575**	**-602,027**	**-496,825**	**-496,947**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
230-230400 Adult Protection				
Move to 225-230400			100	-63,245
Move to 225-230400			100	-64,623
Social Worker II	30.29	1	100	63,245
Social Worker II	30.95	1	100	64,623
Adult Protection Total:				**0**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	230 - ADRC DHHS
Department Head Name	Fred Johnson
Department Mission	The purpose of the Aging and Disability Resource Center is to empower and support older adults, people who have a disability and their families by serving as a central source of information, assistance, support and access to community resources.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting At-Risk Populations
FTE Count	9.6

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $675,629; 48% of total budget 2015: $611,847; 57% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $255,844; 18% of total budget 2015: $216,513; 20% of total budget
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	State ADRC: $847,448 State APS:$49,481 Total: $896,929	State: $1,063,066 Total: $1,063,066
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	19% Increase. Increase projected Federal reimbursement based on County claims and increase revenue for Demential Care Specialist. Note: $49,481 in State Adult Protective Services funding transferred to Behavioral Health in 2015 budget request.	

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$472,281	$249,006
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	47% Decrease. 2015 operating expense for ADRC includes AMSO and Indirect charge of $122,364 in operating expense, but this is offset by $387,005 reduction in operating expense for Adult Protective Services that was transferred to Behavioral Health.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Cost Allocation, 9100, $122,364, 51% (AMSO & Indirect charge)
	2. Postage, 3110, $23,349, 10% (ADRC Newsletter and postage)
	3. Vehicle Operating Expense, 3995, $19,956, 8% (ADRC allocated fleet vehicle expenses-fuel, leases, and repair).
	4. Outreach/Education, 3212, $18,681, 8% (ADRC marketing, newspaper ads and printing directory).
	5. Cell Phone, 2251, $10,061, 4% (ADRC allocated cell phone contract costs).
What is the 2015 budget amount and % of total for Staff Development?	$3,000; 1% of total operating budget

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	See total DHHS.
How could your department increase revenue in 2015?	No additional revenues anticipated at this time.

St. Croix County Proposed 2015 Budget

Highway Department Summary

AccountDescription	PREV3	PREV2	PREV1	PriorBudget	YTD July 2014	Dept Submitted	Administrator Revised
ADMINISTRATION-HIGHWAY BUDGET	$ 1,314,633.16	$ 1,282,539.08	$ 1,253,725.36	$ 1,288,409.00	$ 532,569.00	$ 1,248,374.00	$ 959,970.00
CTH GENERAL MAINT-HIGHWAY BUDGET	6,089,785.66	5,100,561.05	5,810,744.56	6,387,831.00	2,318,545.00	6,517,860.00	6,450,380.00
STH GENERAL MAINT-HIGHWAY BUDGET	2,565,823.73	2,204,173.90	2,865,032.85	3,000,000.00	1,509,818.00	3,300,000.00	3,300,000.00
CTH ROAD CONSTRUCTION-HIGHWAY BUDGET	1,743,909.49	2,577,221.26	1,456,153.55	1,343,000.00	159,324.00	1,628,182.00	1,475,000.00
CO-AID BRIDGES-HIGHWAY BUDGET	367,960.51	229,793.46	131,117.40	149,620.00	15,927.00	348,820.00	364,620.00
LOCAL GOVERNMENTS-HIGHWAY BUDGET	3,782,887.46	3,975,825.83	5,279,512.54	4,000,000.00	1,124,265.00	4,400,000.00	4,400,000.00
OPERATING EXPENDITURES	$15,865,000.01	$15,370,114.58	$16,796,286.26	$16,168,860.00	$ 5,660,448.00	$17,443,236.00	$16,949,970.00
TRANSPORTATION AIDS-HIGHWAY BUDGET	$ 1,798,805.73	$ 1,618,925.16	$ 1,675,093.88	$ 1,730,267.00	$ 432,491.00	$ 1,729,962.00	$ 1,809,300.00
APPROPRIATIONS & TRFRS -HIGHWAY BUDGET	4,813,404.00	5,424,447.00	5,537,667.21	5,532,595.00	5,532,595.00	**6,322,327.00**	**5,952,243.00**
VEHICLE REGISTRATION FEES-HIGHWAY BUDGET	725,902.26	738,994.11	699,105.75	739,000.00	303,704.00	750,000.00	750,000.00
STATE PROJECT REVENUE-HIGHWAY BUDGET	692,707.19	27,235.31	385,896.45	597,737.00	24,746.00	403,200.00	403,200.00
STATE TRANSPORTATION-HIGHWAY BUDGET	2,795,658.19	2,419,792.07	3,126,883.39	3,000,000.00	1,789,836.00	3,300,000.00	3,300,000.00
CO-AID BRIDGES-HIGHWAY BUDGET	300,322.48	114,901.45	73,129.82	74,810.00	13,698.00	174,410.00	182,310.00
LOCAL GOVERNMENTS-HIGHWAY BUDGET	3,726,964.36	3,878,097.60	5,025,588.01	4,000,000.00	1,124,778.00	4,400,000.00	4,400,000.00
MISCELLANEOUS REVENUES-HIGHWAY BUDGET	1,843,793.96	242,085.60	177,323.57	494,451.00	110,891.00	363,337.00	152,917.00
OPERATING REVENUES	$16,697,558.17	$14,464,478.30	$16,700,688.08	$16,168,860.00	$ 9,332,739.00	$17,443,236.00	$16,949,970.00

09/29/14

ST. CROIX COUNTY HIGHWAY DEPARTMENT
2015 BUDGET/LEVY
DIRECT TAX APPROPRIATION, PLUS PREVIOUS TWO YEARS

COUNTY HIGHWAY DEPARTMENT

Page(s)	Budget	2012	2013	2014	2015	Percent Change	*Dollar Change*
1	Surveyor	$ 159,307.00	$ 167,641.00	$ 192,281.00	$ 193,032.00	0.39%	*$ 751.00*
2	Administration	557,175.00	581,547.00	610,412.00	620,821.00	1.71%	*10,409.00*
3	Maintenance & Snow Removal	3,505,915.00	3,729,326.00	3,812,092.00	3,981,080.00	4.43%	*168,988.00*
4	Road Construction	994,500.00	920,165.00	843,000.00	975,000.00	15.66%	*132,000.00*
	Total	$ 5,216,897.00	$ 5,398,679.00	$ 5,457,785.00	$ 5,769,933.00	5.72%	*$ 312,148.00*
5	County Aid Bridges	$ 207,550.00	$ 88,985.00	$ 74,810.00	$ 182,310.00	104.88%	*$ 107,500.00*
		$ 5,424,447.00	$ 5,487,664.00	$ 5,532,595.00	$ 5,952,243.00	8.47%	$ 419,648.00

SURVEYOR'S BUDGET WORKSHEET FOR 2015

9/29/2014

									TOTALS
1	STAFF WAGES	(See page 1A for details)							$ 110,343
2	STAFF WAGE-ILC BENEFITS	(See page 1A for details)							67,309
3	TOTAL WAGES & BENEFITS								$ 177,652
4	STAFF EXPENSES								
5	Travel:		QUANTITY		PRICE				
6	Meals/Noon rate		12	$	12.00	$ 144.00			
7	Meals/Daily rate		6		40.00	240.00			
8	Rooms		6		99.00	594.00			
9	Mileage		600		0.560	336.00	$ 1,314.00		
10	Conventions & Continuing Education Registration Fees						900		
11	Dues	ACSM, WSLS, WCSA, WLIA, NW CHAPTER WSLS					400		2,614
12	MONUMENTATION SUPPLIES		QUANTITY		PRICE				
13	2" Iron Pipe	Using used sign materials		$	-		$ -		
14	1" Iron Pipe		172	$	1.50		258		
15	Signs & Sign Posts		80	$	10.00		800		
16	Sacrete		13	$	3.10		40		
17	Plugs		180	$	0.75		135		
18	Tie Sheet Paper		150	$	0.25		38		1,271
19	OTHER SUPPLIES								
20	Calculator/Locator Batteries		1	$	25.00		$ 25		
21	GPS Equipment		1	$	-		-		-
22	GPS/Computer Licenses		2	$	625.00		1,250		
23	GPS Line		12	$	73.31		880		
24	AutoDesk/DLT Fees		1	$	1,995.00		1,995		
25	Computer supplies		1	$	500.00		500		
26	Cell Phone-County Surveyor		12	$	32.00		384		
27	Cell Phone-Surveyor		12	$	32.00		384		
28	Cell Phone-GPS Service Fee		12	$	100.00		1,200		
29	Clean & Adjust Tribrachs		1	$	60.00		60		
30	Sharpen/Repair/Replace Equip.		2	$	50.00		100		
31	Adjust & Clean Radios		2	$	41.00		82		
32	Copies (Planning & Zoning)		6	$	8.33		50		
33	Postage (6 letters/mo. X 12)		72	$	0.45		32		6,942
34	VEHICLE USE	25.00	HRS/MONTH		300	$ 15.18			4,554
									193,032
35	SURVEYING COSTS RECOVERED	(See page 1A for details)							-
36	**TOTAL BUDGET REQUEST**								**$ 193,032**

	HIGHWAY DEPARTMENT - 2015 ADMINISTRATION BUDGET						
			4 YEAR COMPARISON				
	09/29/14				2014	2015	
	Highway Department	2011	2012	2013	BUDGET	PROPOSED	
	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	AMOUNTS	BUDGET	
1	STAFF WAGES - RAW LABOR	566,120.24	552,197.29	541,569.28	527,052.00	363,594.00	-31.01%
2	STAFF WAGE-ILC BENEFITS	373,639.38	379,390.73	354,169.60	347,855.00	221,792.00	-36.24%
3	EXPENSES STAFF,FIELD RELATED,ETC.	8,392.78	5,788.22	6,027.30	6,474.00	6,858.00	5.93%
4	LEGAL FEES & NEGOTIATION COSTS	1,196.92	981.51	249.65	1,108.00	504.00	-54.51%
5	CDL DRUG & ALCOHOL TESTING	2,987.92	2,685.65	4,448.01	3,209.00	4,209.00	31.16%
6	DATA COMM. LINE	548.90	750.78	1,042.90	599.00	7,799.00	1202.00%
7	TELEPHONE EXPENSES	4,165.80	4,527.46	4,261.91	4,882.00	5,047.00	3.38%
8	ADMINISTRATIVE CELL PHONES	1,816.12	1,215.68	0.00	3,144.00	0.00	-100.00%
9	POSTAGE & BOX RENTAL	2,221.38	2,544.92	2,326.80	3,052.00	3,192.00	4.59%
10	PRINTING,PUBLICATIONS,FORMS,ETC.	10,624.47	10,033.02	10,848.19	9,620.00	10,494.00	9.09%
11	DUES,FEES,RESERVAT'NS,BONDS,ADS,	1,041.49	905.99	2,486.99	1,398.00	2,273.00	62.59%
12	ENGINEERING EXPENSES/SUPPLIES	14,327.41	7,434.34	9,661.06	12,225.00	12,990.00	6.26%
13	COMPUTER RELATED OFFICE SUPPLIES	3,164.61	3,077.95	6,734.75	4,657.00	11,563.00	148.29%
14	OFFICE SUPPLIES	2,391.61	3,890.32	3,542.02	2,738.00	2,285.00	-16.54%
15	OFFICE SPACE ALLOCATION	18,103.74	27,615.84	20,475.89	27,600.00	27,600.00	0.00%
16	LRIP EXPENSES	5,520.76	382.56	4,176.48	1,500.00	1,500.00	0.00%
17	GEN. PROP. & LIABILITY INS.	60,352.19	63,134.12	64,309.25	63,000.00	63,000.00	0.00%
18	OPERATIONS OF TWO-WAY RADIOS	44,902.50	2,198.34	3,494.00	5,709.00	4,269.00	-25.22%
19	OPERATIONS OF OFFICE EQUIPMENT	734.00	734.00	734.00	734.00	734.00	0.00%
20	SUPERVISORY EXP (VEHICLE/CELL/MEA	15,884.42	23,740.44	26,375.22	28,787.00	17,235.00	-40.13%
21	SUB-TOTALS	1,138,136.64	1,093,229.16	1,066,933.30	1,055,343.00	766,938.00	-27.33%
22	ANTICIPATED ADMINISTRATION REVENU						
23	ENGINEER WAGES RECOVERED	(193,577.50)	(208,119.00)	(143,150.75)	(200,500.00)	0.00	-100.00%
24	RECEIVED FROM STATE (R & R)	(115,750.40)	(114,439.36)	(143,434.19)	(113,975.00)	(127,695.00)	12.04%
25	RECEIVED FROM STATE (PAT.SUP'T)	(129,462.45)	(137,830.76)	(149,708.39)	(115,113.00)	0.00	-100.00%
26	RECEIVED FROM STATE (GPL)	(8,064.74)	(7,180.85)	(5,077.47)	(5,077.00)	(5,077.00)	0.00%
27	RECEIVED FROM STATE (RADIOS)	(2,282.78)	(9,495.51)	(6,690.67)	(2,300.00)	(6,690.00)	190.87%
28	RECEIVED FROM LRIP	(6,625.27)	(6,625.27)	0.00	(6,625.00)	(6,625.00)	0.00%
29	RECEIVED FROM OTHER SOURCES	(836.56)	(768.23)	(1,988.16)	(1,341.00)	(30.00)	-97.76%
30	**APPROPRIATION**	**557,247.00**	**557,175.00**	**581,547.00**	**610,412.00**	**620,821.00**	**1.71%**

ST. CROIX COUNTY HIGHWAY DEPARTMENT - GENERAL MAINTENANCE BUDGET WORKSHEET

10/06/14

		2013	2014	2015	PERCENT CHANGE
1	GENERAL SURFACE MAINTENANCE	$ 180,500.00	$ 202,000.00	$ 203,480.00	0.73%
2	CRACKSEALING	80,000.00	91,000.00	$ 91,000.00	0.00%
3	SHOULDER MAINTENANCE	221,500.00	240,685.00	$ 243,000.00	0.96%
4	SURVEILLANCE	145,000.00	146,000.00	$ 148,000.00	1.37%
5	VEGETATION CONTROL	265,000.00	276,500.00	$ 282,000.00	1.99%
6	LITTER PICK-UP	35,000.00	35,500.00	$ 35,700.00	0.56%
7	DRAINAGE MAINTENANCE	136,946.00	136,946.00	$ 140,000.00	2.23%
8	GUARDRAIL/SAFETY APPURTANCES	20,000.00	20,500.00	$ 20,500.00	0.00%
9	RUSTIC ROADS	30,000.00	34,000.00	$ 34,000.00	0.00%
10	SIGNS & CENTERLINING	329,300.00	330,800.00	$ 336,000.00	1.57%
11	ADOPT-A-HIGHWAY	6,900.00	6,900.00	$ 7,000.00	1.45%
12	UTILITY PERMIT EXPENSES	29,000.00	30,000.00	$ 30,000.00	0.00%
13	DRIVEWAY PERMIT EXPENSES	13,000.00	13,500.00	$ 13,500.00	0.00%
14	SAFETY ITEMS/TRAINING/SAFETY COMM.	62,900.00	64,400.00	$ 64,500.00	0.16%
15	MISCELLANEOUS & FAIRGROUND MOVE	37,500.00	38,500.00	$ 38,500.00	0.00%
16	BICYCLE ROUTES	1,000.00	1,000.00	$ 1,000.00	0.00%
17	BRIDGE REPAIR & INSPECTION	43,000.00	44,000.00	$ 54,000.00	22.73%
18	Sub-Total	$ 1,636,546.00	$ 1,712,231.00	$ 1,742,180.00	1.75%
19	WINTER MAINTENANCE ESTIMATE	670,542.00	750,000.00	950,000.00	26.67%
20	OVERLAYS & MILLING:	2,835,000.00	2,940,000.00	2,940,000.00	0.00%
21		(13.50 MI @ $210,000)	(14.0 MI @ $210,000)	(14.0 MI @ $210,000)	
22	CHIP SEALS:	976,800.00	985,600.00	818,200.00	-16.98%
23	(Miles/Costs)	(55.50 MI @ $17,600)	(56.0 MI @ $17,600)	(46.5 MI @ $17,600)	
24	TOTAL	$ 6,118,888.00	$ 6,387,831.00	$ 6,450,380.00	0.98%
	ESTIMATED ANTICIPATED REVENUES:				
25	FEDERAL/STATE FUNDS	$ (539,137.00)	$ (597,737.00)	$ (403,200.00)	-32.55%
26	REGISTRATION FEE FUNDS	(725,000.00)	(739,000.00)	(750,000.00)	1.49%
27	UTILITY PERMIT REVENUES	(5,700.00)	(7,760.00)	(6,000.00)	-22.68%
28	DRIVEWAY PERMIT REVENUES	(800.00)	(975.00)	(800.00)	-17.95%
29	STATE TRANSPORTATION AIDS	(1,118,925.00)	(1,230,267.00)	(1,309,300.00)	6.42%
30	**NET TOTAL**	**$ 3,729,326.00**	**$ 3,812,092.00**	**$ 3,981,080.00**	**4.43%**

09/29/14

ST. CROIX COUNTY HIGHWAY DEPARTMENT
CTHS ROAD CONSTRUCTION
2015 COUNTY CONSTRUCTION BUDGET

LOCAL	1 .	Future Delivery Costs (Engineering & R/W Acquisition)			
		2015-2016 Design & Construction & R/W		$ 220,000.00	$ 220,000.00
LOCAL	2 .	One Portable Weigh Scale			
		Joint initiative with Sheriff's Departent to protect infrastructure investment		$ 30,000.00	$ 30,000.00
CHID Project	3 .	Funds Requested for CTH "C			
MINOR	2.0	miles of 2.00 miles of CHID Project - Village Somerset limits to 90th Street			
CONSTRUCTION		Total Project Cost	$ 225,000.00	$ 225,000.00	
		Previous/Other Budgets:			
		Design,Engineer,R/W Funds	$ -	$ -	
		Funds Required		$ 225,000.00	$ 225,000.00
LOCAL	4 .	Funds Requested for CTH "U" (Phase I - Jurisdictional Transfers)			
MAJOR	1.3	JTs with Town Troy and City of River Falls	$1,488,182.00		
CONSTRUCTION		Less: 2016 Construction Project Cost	$ (488,182.00)	$ 1,000,000.00	$ 1,000,000.00
STATE TRANSPORTATION AID APPLIED					$ (500,000.00)
	3.3	**TOTAL**			**$ 975,000.00**

9/29/2014

COUNTY AID BRIDGE CONSTRUCTION UNDER SECTION 82.08 OF THE STATUTES

ST. CROIX COUNTY, WISCONSIN

2015

WHEREAS, the various towns, hereinafter named, have filed petitions for county aid in the construction of bridges under Section 82.08 of the Wisconsin Statutes; and

WHEREAS, the county share of the cost for these bridges is as follows:

TOWN	BRIDGE	AMOUNT RAISED BY LOCAL UNITS	AMOUNT OF COUNTY AID GRANTED
Baldwin	Anderson/230th Street	$ 3,350.00	$ 3,350.00
Cylon	Thompson/235th Avenue	7,200.00	7,200.00
Eau Galle	Suburan/10th Avenue	5,400.00	5,400.00
Emerald	Gregg/130th Avenue	4,400.00	4,400.00
Emerald	Wink/130th Avenue	71,800.00	71,800.00
Erin Prairie	Dittman/180th Avenue	6,850.00	6,850.00
Forest	Genenbach220th Avenue	74,560.00	74,560.00
Forest	Ulrich/290th Street	5,250.00	5,250.00
Pleasant Valley	Miller/170th Street	3,500.00	3,500.00
			$ 182,310.00

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
700-000000 UNALLOCATED				
Accountant/Business Manager	34.55	1	100	72,140
Accounting Assistant	19.97	1	100	41,697
Accounting Assistant	19.97	1	100	41,697
Accounting Assistant	19.53	1	100	40,778
Assistant Highway Commissioner	32.69	1	100	68,256
Assistant Patrol Superintendent	29.57	1	100	61,742
County Surveyor/Supervisor	34.47	1	100	71,973
Engineer	37.73	1	100	78,780
Engineering Technician	26.33	1	100	54,977
Highway Commissioner	46.46	1	100	97,008
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.69	1	100	49,464
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	23.69	1	100	49,464
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	22.61	1	100	47,209
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.15	1	100	48,337
Highway Maintenance Worker	25.13	1	100	52,471

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
700-000000 UNALLOCATED				
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	23.15	1	100	48,337
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.69	1	100	49,464
Highway Maintenance Worker	26.33	1	100	54,977
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	25.13	1	100	52,471
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	25.13	1	100	52,471
Highway Maintenance Worker	22.61	1	100	47,209
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	25.67	1	100	53,598
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.69	1	100	49,464
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	22.07	1	100	46,082
Highway Maintenance Worker	13.18	1	100	27,519
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	26.33	1	100	54,977

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
700-000000 UNALLOCATED				
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	25.13	1	100	52,471
Highway Maintenance Worker	22.61	1	100	47,209
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	25.73	1	100	53,724
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	25.67	1	100	53,598
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	23.69	1	100	49,464
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	25.67	1	100	53,598
Highway Maintenance Worker	22.61	1	100	47,209
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.15	1	100	48,337
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	23.93	1	100	49,965
Highway Maintenance Worker	24.53	1	100	51,218
Highway Maintenance Worker	24.53	1	100	51,218
Operations Supervisor	30.95	1	100	64,623

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
700-000000 UNALLOCATED				
Patrol Superintendent	36.83	1	100	76,901
Surveyor	30.95	1	100	64,623
Zero-out Highway Payroll			100	-4,387,865
UNALLOCATED Total:				**0**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Highway
Department Head Name	Tim Ramberg
Department Mission	Provide adequate Hwy infrastructure & service to public & other units of government in the most efficient and effective manner.
Describe how your Department's mission aligns with the County Board's strategic plan	The Department is a core requirement of government in the Transporation element for the County.
FTE Count	82 with two vacancies

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	Budget $16,889,928 with about 18.1% wages using 2013 actual activity by budget category.
Total 2015 budget cost and % of total budget for Staff Fringes	Budget $16,889,928 with about 13.4% fringes using WisDOT required percentage on 2013 actual activity by budget category.
Total 2015 budget cost and % of total budget for Overtime	No overtime is budgetd for Adminstration. As an Enterprise operation overtime is typically charged directly to the entity or highway project requiring the service on an as needed basis and it varies greatly seasonally and with the weather. Budget $16,889,928 with about 2.5%. overtime based on 2013 actual activity by budget category.

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$10,391,834	$10,918,727
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 0 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	With 2014 having a 0.61% decrease, 2015 is a 5.1% increase which is needs to cover about a 77.6% increase in salt (or about $130,000 more costs in salt), reduction in state and federal project revenues of of 32.5% reduction or $194,537, wage increases, computer initiatives,	

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	8,180,000	8,780,000
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 0 Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	7.3% increase is basically from town activity (up $400,000) and State activity (up $700,000) leaving a decrease in County only operating expense budget	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Planned Highway Paving projects-Pg#3, line#20-$2,940,000-17.4%-14 mile adopted goal in bus plan
	2. Planned Construction projects-Pg#4-$1,475,000 without transportation aid and $975,000 with-8.7% & 5.8% repectively-lump sum of planned construction projects
	3. Winter Maintenance-Pg#3, line#19-$950,000-5.6%-#1 priority targeting readiness to serve
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	No specific line item for this as training is distributed out to the various cost centers including state, for required MSHA, safety, etc. training examples of typical field training with office type training about 0.04%.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	Mandated: Implements of Husbandry (IoH) - Permiting process Not Mandated: I.T. - County internet-email-computers in outlying shops for employee portal access-(not mandated, but will provide better access)

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	Already accomplished with a 5.8% cut of levy $359,026 taken. Impact is in 14 miles less of chipseal adopted goal, one construction project reprioritized, one position request removed, and a scale.
How could your department increase revenue in 2015?	Bonding, Transfer from Undesignated/Unreserved for infrastructure/Fixed asset investments, Increase fees and charges

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Human Resources	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	187,360	168,020	178,249	246,090	176,451	255,980	255,980	255,980	
1310	PTO INCENTIVE	1,337	2,177	2,289	1,800	2,367	2,367	2,367	2,367	
	Total Wages	188,697	170,197	180,538	247,890	178,818	258,347	258,347	258,347	4%
1510	SOCIAL SECURITY	12,501	12,292	12,719	18,824	13,329	19,580	19,580	19,580	
1520	RETIREMENT - EMPLOYER SHARE	8,581	9,829	11,787	17,225	12,688	17,404	17,404	17,404	
1521	RETIREMENT - EMPLOYEE SHARE	7,200	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	44,605	53,581	57,748	78,329	50,419	64,300	64,300	64,300	
1545	HRA LIABILITY	3,600	6,050	6,600	8,800	7,150	7,700	7,700	7,700	
1550	DISABILITY INSURANCE	651	544	579	810	596	844	844	844	
1560	WORKER'S COMP	1,287	1,280	1,327	1,844	1,384	1,918	1,918	1,918	
1580	LIFE INSURANCE	354	269	290	393	322	406	406	406	
	Total Fringes	78,779	83,845	91,050	126,225	85,888	112,152	112,152	112,152	-11%
1610	STAFF DEVELOPMENT	1,515	3,972	3,987	10,000	1,600	100,000	40,000	27,000	
2190	OTHER PROFESSIONAL SERVICES	64,673	40,862	88,553	75,000	146,433	82,500	82,500	82,500	
2251	CELLULAR PHONE SERVICE	0	0	0	0	0	1,800	1,800	1,800	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	6,500	0	32,700	32,700	32,700	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	3,293	2,698	0	0	0	
3110	POSTAGE	398	431	266	300	153	300	300	300	
3130	COPY EXPENSE	3,581	2,361	3,046	1,500	2,174	3,000	3,000	3,000	
3190	OFFICE SUPPLIES	4,490	3,506	4,462	3,500	1,873	3,500	3,500	3,500	
3210	PUBLICATION & PRINTING	19,708	18,561	15,105	15,000	11,115	15,000	15,000	15,000	
3240	DUES & LICENSES	1,375	787	199	1,000	564	1,000	1,000	1,000	
3250	PROGRAM DEVELOPMENT	5,405	2,867	5,543	6,500	5,611	6,500	6,500	6,500	
3390	EMPLOYEE TRAVEL	1,328	4,587	2,724	2,500	1,213	2,500	2,500	2,500	
5180	LIABILITY INSURANCE	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	
	Total Expenses	104,659	80,120	126,071	127,279	175,620	250,986	190,986	177,986	40%
8130	NEW EQUIPMENT	1,554	0	1,553	0	0	0	0	0	
8140	SOFTWARE	0	0	25,559	0	19,459	0	0	0	
	Total Capital	1,554	0	27,112	0	19,459	0	0	0	
	Total Operating Expenses	**373,689**	**334,162**	**424,771**	**501,394**	**459,785**	**621,485**	**561,485**	**548,485**	9%
0000	REVENUES	0	0	0	400,000	0	700,000	650,000	650,000	
	Total Other	0	0	0	400,000	0	700,000	650,000	650,000	63%
	Report Total	**-373,689**	**-334,162**	**-424,771**	**-101,394**	**-459,785**	**78,515**	**88,515**	**101,515**	-200%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-001800	**HUMAN RESOURCES**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	HUMAN RESOURCES - SALARIES	187,360	168,020	178,249	246,090	176,451	255,980	255,980	255,980	
1310	HUMAN RESOURCES - PTO INCENTIVE	1,337	2,177	2,289	1,800	2,367	2,367	2,367	2,367	
	Total Wages	188,697	170,197	180,538	247,890	178,818	258,347	258,347	258,347	4%
1510	HUMAN RESOURCES - SOCIAL SECURITY	12,501	12,292	12,719	18,824	13,329	19,580	19,580	19,580	
1520	HUMAN RESOUR - EMPLOYER SHARE RETIREMENT	8,581	9,829	11,787	17,225	12,688	17,404	17,404	17,404	
1521	HUMAN RESOURC - EMPLOYE SHARE RETIREMENT	7,200	0	0	0	0	0	0	0	
1540	HUMAN RESOURCES - HEALTH INSURANCE	44,605	53,581	57,748	78,329	50,419	64,300	64,300	64,300	
1545	HRA LIABILITY	3,600	6,050	6,600	8,800	7,150	7,700	7,700	7,700	
1550	HUMAN RESOURCES - DISABILITY INSURANCE	651	544	579	810	596	844	844	844	
1560	HUMAN RESOURCES - WORKER'S COMP.	1,287	1,280	1,327	1,844	1,384	1,918	1,918	1,918	
1580	HUMAN RESOURCES - LIFE INSURANCE	354	269	290	393	322	406	406	406	
	Total Fringes	78,779	83,845	91,050	126,225	85,888	112,152	112,152	112,152	-11%
1610	HUMAN RESOURCES - STAFF DEVELOPMENT	1,515	3,972	3,987	10,000	1,600	100,000	40,000	27,000	
2190	HUMAN RESOURCES - OTHER PROF. SERVICE	64,673	40,862	88,553	75,000	146,433	82,500	82,500	82,500	
2251	HUMAN RESOURCES - CELL PHONE	0	0	0	0	0	1,800	1,800	1,800	
2490	HUMAN RESOURCES - SUNDRY REPAIR & MAINT	0	0	0	6,500	0	32,700	32,700	32,700	
2960	HUMAN RESOURCES - COMPUTER EQUIP. REPAIR	0	0	0	3,293	2,698	0	0	0	
3110	HUMAN RESOURCES - POSTAGE	398	431	266	300	153	300	300	300	
3130	HUMAN RESOURCES - COPY EXPENSE	3,581	2,361	3,046	1,500	2,174	3,000	3,000	3,000	
3190	HUMAN RESOURCES - OFFICE SUPPLIES	4,490	3,506	4,462	3,500	1,873	3,500	3,500	3,500	
3210	HUMAN RESOURCE - RECRUITMENT- PUBLISHING	19,708	18,561	15,105	15,000	11,115	15,000	15,000	15,000	
3240	HUMAN RESOURCES - DUES & LICENSES	1,375	787	199	1,000	564	1,000	1,000	1,000	
3250	HUMAN RESOURCES - PROGRAM DEVELOPMENT	5,405	2,867	5,543	6,500	5,611	6,500	6,500	6,500	
3390	HUMAN RESOURCES - EMPLOYEE TRAVEL	1,328	4,587	2,724	2,500	1,213	2,500	2,500	2,500	
5180	HUMAN RESOURCES - LIABILITY INSURANCE	2,186	2,186	2,186	2,186	2,186	2,186	2,186	2,186	
	Total Expenses	104,659	80,120	126,071	127,279	175,620	250,986	190,986	177,986	40%
8130	HUMAN RESOURCES - NEW EQUIPMENT	1,554	0	1,553	0	0	0	0	0	
	Total Capital	1,554	0	1,553	0	0	0	0	0	
	Total Operating Expenses	**373,689**	**334,162**	**399,212**	**501,394**	**440,326**	**621,485**	**561,485**	**548,485**	9%
	Total HUMAN RESOURCES	**-373,689**	**-334,162**	**-399,212**	**-501,394**	**-440,326**	**-621,485**	**-561,485**	**-548,485**	9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-001800 HUMAN RESOURCES				
COLA			100	5,066
Human Resources Director	45.44	1	100	94,878
Human Resources Generalist	26.33	1	100	54,977
Human Resources Generalist	26.33	1	100	54,977
Human Resources Specialist	22.07	1	100	46,082
HUMAN RESOURCES Total:				**255,980**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-001802	PAY FOR PERFORMANCE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8140	P4P SOFTWARE	0	0	25,559	0	19,459	0	0	0	
	Total Capital	0	0	25,559	0	19,459	0	0	0	
	Total Operating Expenses	**0**	**0**	**25,559**	**0**	**19,459**	**0**	**0**	**0**	
0000	PAY FOR PERFORMANCE	0	0	0	400,000	0	700,000	650,000	0	
	Total Other	0	0	0	400,000	0	700,000	650,000	0	63%
	Total PAY FOR PERFORMANCE	**0**	**0**	**-25,559**	**400,000**	**-19,459**	**700,000**	**650,000**	**0**	63%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Human Resources
Department Head Name	Tammy Funk
Department Mission	Our Human Resources Department works in partnership with managers and their teams, with individual employees, and with other groups to provide programs and services that create a work environment of employee empowerment and involvement. Our values of honesty, availability, and respect are woven into every aspect of our service.
Describe how your Department's mission aligns with the County Board's strategic plan	
FTE Count	4

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	258,347 / 41%
Total 2015 budget cost and % of total budget for Staff Fringes	114,422 / 18%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	0	0
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☒ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	N/A	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	127,279	250,986
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense		

Budget	Percent: Increase 50 Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	There is a $123,707 total operation increase in the 2015 budget request for Human Resources. This increase is mostly related to a one time $90,000 increase in (1610) for Staff Development for participation of all staff in a Leadership position in a Leadership Program with City of RF/NR/Prescott, a $7500 increase in Other Prof. Svces (2190) to pay for Optum Health Admin Fees and (2490) $26200 for software both previously allocated to another budget line not in HR. Decrease in Computer Equip. Repair as not budgeted for any computer replacements in 2015. Copy expense increased to 3000 for 2015 based on 2014 actuals exceeding 2014 budget and based on previous year average actual.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Staff Development 1810 requesting $100,000, 16%, covers opportunities for county wide training as well as Leadership Development Program. For details see attachment
	2. Other Professional Services 2190 $82,500, 13%, increase relates to moving $7500 Admin Fees for Optum Health to Human Resources Budget that were previously paid through another line not in HR.
	3. Sundry Repair and Maintenance 2490 $32,700, 5%, (increase 26,200) includes ongoing maintenance/licensure costs related to NeoGov and Halogen previously budgeted through other budget line not in HR
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	100,000

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	12 month Leadership Development Program Option 1: 20 participants $30000 Option 2: 40 participants $60,000 Option 3: 60 participants $90,000

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	Decrease requested funding for Staff Development which will either reduce number to participate in Leadership Development Program in 2015 or eliminate plan to participate. Still important to

	budget adequate funding for staff development as there are some required upcoming training to be done for all staff as well as increased interest from line staff to provide additional training opportunities at the county wide level beyond just job specific.
How could your department increase revenue in 2015?	N/A

Leadership Development Partnership Program Details

Participants: City of River Falls, City of New Richmond, City of Prescott, and St. Croix County

Facilitator: Lumin Advantage

Summary: Modeled after successful Marathon County Leadership Academy
12 month, 10 session program with half-day training sessions Jan-Dec 2015 (no July/August)

Estimated Cost: $1500/employee

Learning Topics include but not limited to the following
(Will be customized to participating organizations joint needs and interests):

- Leadership Style/Emotional Intelligence
- Stress Management, goal setting
- Communication skills, understanding others, giving & receiving feedback
- Performance Management, discipline, and documentation
- Conflict Management
- Motivation and Employee Relations
- Leading and Building Teams
- From Buddy to Boss
- Effective Supervisory Practices
- Organization Culture and Climate
- Strategic Thinking, Planning, and Action

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Information Technology	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	503,719	508,223	522,723	510,554	378,205	645,954	645,954	0	
1120	OVERTIME	1,338	1,941	1,872	1,600	13,154	1,600	1,600	0	
1130	ON-CALL PAY	11,424	11,460	9,349	11,500	7,484	12,792	13,000	0	
1310	PTO INCENTIVE	3,802	6,242	6,120	6,120	6,267	6,267	6,267	0	
	Total Wages	520,283	527,866	540,064	529,774	405,110	666,613	666,821	0	26%
1510	SOCIAL SECURITY	38,401	39,043	39,161	39,050	30,876	50,389	50,409	0	
1520	RETIREMENT - EMPLOYER SHARE	27,758	30,761	35,431	35,736	26,487	44,794	44,808	0	
1521	RETIREMENT - EMPLOYEE SHARE	20,666	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	109,917	127,428	130,827	131,968	90,689	170,964	170,964	0	
1545	HRA LIABILITY	10,300	15,400	15,400	15,400	16,867	20,350	20,350	0	
1550	DISABILITY INSURANCE	2,059	1,665	1,678	1,681	1,165	2,171	2,172	0	
1560	WORKER'S COMP	3,906	3,986	3,988	3,825	3,135	4,938	4,940	0	
1580	LIFE INSURANCE	1,118	822	837	811	628	1,057	1,058	0	
	Total Fringes	214,125	219,105	227,322	228,471	169,847	294,663	294,701	0	29%
1610	STAFF DEVELOPMENT	394	140	723	3,500	100	12,000	12,000	0	
2190	OTHER PROFESSIONAL SERVICES	25,303	18,410	79,888	32,000	31,350	32,000	32,000	0	
2250	TELEPHONE/DICTAPHONE	0	0	0	0	0	0	27,000	0	
2251	CELLULAR PHONE SERVICE	4,435	4,509	4,306	4,500	804	5,500	5,720	0	
2490	SUNDRY REPAIR & MAINTENANCE	215,189	220,477	235,227	252,102	181,296	416,000	430,505	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	5,150	10,346	146,650	149,000	0	
3110	POSTAGE	100	26	30	50	5	50	50	0	
3130	COPY EXPENSE	22	135	73	100	138	100	100	0	
3190	OFFICE SUPPLIES	-4,376	-10,406	2,196	1,900	991	1,900	1,900	0	
3220	SUBSCRIPTIONS	140	360	100	400	190	400	400	0	
3240	DUES & LICENSES	0	90	50	100	195	100	100	0	
3350	MEAL EXPENSE	0	17	76	0	0	0	0	0	
3390	EMPLOYEE TRAVEL	724	1,004	1,797	1,000	1,019	1,000	1,000	0	
5180	LIABILITY INSURANCE	6,066	6,066	6,066	6,066	6,066	6,066	6,066	0	
	Total Expenses	247,997	240,828	330,532	306,868	232,500	621,766	665,841	0	117%
8130	NEW EQUIPMENT	894	0	0	0	1,189	0	0	0	
8135	EQUIPMENT OVER $5000	110,537	3,303	994	0	0	0	0	0	
8140	SOFTWARE	0	3,824	0	0	0	0	0	0	
	Total Capital	111,431	7,127	994	0	1,189	0	0	0	
	Total Operating Expenses	**1,093,836**	**994,926**	**1,098,912**	**1,065,113**	**808,646**	**1,583,042**	**1,627,363**	**0**	53%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Information Technology	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
0000	REVENUES	2,612	1,049	586	1,000	0	0	0	0	
	Total Revenue	2,612	1,049	586	1,000	0	0	0	0	-100%
9999	CONTINUING APPROPRIATIONS	0	0	0	0	6,537	0	0	0	
	Total Other	0	0	0	0	6,537	0	0	0	
	Report Total	**-1,091,224**	**-993,877**	**-1,098,326**	**-1,064,113**	**-802,109**	**-1,583,042**	**-1,627,363**	**0**	53%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002200	COMPUTER SERVICES/ADMIN.	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	IT/ADMIN. - SALARIES	331,765	316,892	368,683	381,892	285,444	580,307	580,307	0	
1120	IT/ADMIN. - OVERTIME	423	877	1,018	800	11,317	800	800	0	
1130	IT-ON CALL PAY	7,336	5,352	5,552	7,000	5,538	10,234	13,000	0	
1310	IT/ADMIN. - PTO INCENTIVE	3,040	3,314	4,046	4,046	4,788	4,788	4,788	0	
	Total Wages	342,564	326,435	379,299	393,738	307,087	596,129	598,895	0	52%
1510	IT/ADMIN.-SOCIAL SECURITY	25,266	23,949	27,203	29,210	23,182	45,172	45,388	0	
1520	IT/ADMIN.-EMPLR SHARE RET	18,233	19,051	24,787	26,730	20,199	40,156	40,344	0	
1521	IT/ADMIN.-EMPLE SHARE RET	14,099	0	0	0	0	0	0	0	
1540	IT/ADMIN. - HEALTH INS.	74,735	88,865	103,374	111,613	78,163	164,548	164,548	0	
1545	HRA LIABILITY	7,180	10,450	10,450	12,650	14,117	19,250	19,250	0	
1550	IT/ADMIN.-DISABILITY INS.	1,360	1,037	1,182	1,257	886	1,947	1,956	0	
1560	IT/ADMIN.-WORKER'S COMP.	2,578	2,467	2,789	2,861	2,368	4,427	4,448	0	
1580	IT/ADMIN.-LIFE INSURANCE	739	512	590	607	478	949	953	0	
	Total Fringes	144,190	146,331	170,375	184,928	139,393	276,449	276,887	0	50%
1610	IT/ADMIN-STAFF DEVELOPMT.	394	140	723	3,500	100	12,000	12,000	0	
2190	IT/ADMIN.-OTHER PROF SERV	7,908	12,090	65,063	12,000	10,000	12,000	12,000	0	
2250	IT/ADMIN - TELEPHONE	0	0	0	0	0	0	27,000	0	
2251	IT- CELL PHONE	4,435	4,509	4,299	4,000	804	5,000	5,000	0	
2490	IT/ADMIN-SUNDRY REP/MAINT	36,388	40,063	39,718	44,821	27,643	170,000	177,821	0	
2960	COMPUTER SERVICES/ADMIN.-COMP EQU REPAIR	0	0	0	3,500	8,272	145,000	145,000	0	
3110	IT/ADMIN. - POSTAGE	100	26	30	50	5	50	50	0	
3130	IT/ADMIN. - COPY EXPENSE	22	135	73	100	138	100	100	0	
3190	IT/ADMIN.-OFFICE SUPPLIES	-4,739	1,864	1,618	1,500	674	1,500	1,500	0	
3220	IT/ADMIN.-SUBSCRIPTIONS	140	360	100	400	190	400	400	0	
3240	IT ADMIN - DUES & LICENSES	0	90	50	100	195	100	100	0	
3350	IT/ADMIN. - MEAL EXPENSE	0	17	76	0	0	0	0	0	
3390	IT/ADMIN.-EMPLOYE TRAVEL	724	1,004	1,797	1,000	1,019	1,000	1,000	0	
5180	IT/ADMIN.-LIABILITY INS.	6,066	6,066	6,066	6,066	6,066	6,066	6,066	0	
	Total Expenses	51,438	66,364	119,613	77,037	55,106	353,216	388,037	0	404%
8135	IT-ADMIN - EQUIP (OVER $1000)	3,150	3,303	994	0	0	0	0	0	
8140	IT- SOFTWARE	0	3,599	0	0	0	0	0	0	
	Total Capital	3,150	6,902	994	0	0	0	0	0	
	Total Operating Expenses	**541,342**	**546,032**	**670,281**	**655,703**	**501,586**	**1,225,794**	**1,263,819**	**0**	93%
47411	COMPUTER REPAIR / REPLACEMENT	1,588	855	586	500	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002200	COMPUTER SERVICES/ADMIN.	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
48600	SALE OF COMPUTER EQUIPMENT	1,024	194	0	500	0	0	0	0	
	Total Revenue	2,612	1,049	586	1,000	0	0	0	0	-100%
	Total COMPUTER SERVICES/ADMIN.	**-538,730**	**-544,983**	**-669,695**	**-654,703**	**-501,586**	**-1,225,794**	**-1,263,819**	**0**	93%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-002200 COMPUTER SERVICES/ADMIN.				
COLA			100	11,673
I.T. Support Specialist	21.39	1	100	44,662
Information Services Analyst	30.81	1	100	64,331
Information Technology Director	49.88	1	100	104,149
IT Specialist - End-Point	20.99	1	100	43,827
Network Administrator	31.59	1	100	65,959
New position - NE9 Step 12			100	63,246
New position IT - NE7 Step 6			100	44,955
Open position			100	70,000
System's Programmer Analyst	32.33	1	100	67,505
COMPUTER SERVICES/ADMIN. Total:				**580,307**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002201	COMPUTER SERVICES/H&HS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	IT/HHS - SALARIES	171,954	191,331	154,040	128,662	92,761	65,647	65,647	0	
1120	IT/HHS - OVERTIME	915	1,064	854	800	1,837	800	800	0	
1130	IT- ON CALL PAY	4,088	6,108	3,797	4,500	1,946	2,558	0	0	
1310	IT/HHS - PTO INCENTIVE	762	2,928	2,074	2,074	1,479	1,479	1,479	0	
	Total Wages	177,719	201,431	160,765	136,036	98,023	70,484	67,926	0	-50%
1510	IT/HHS - SOCIAL SECURITY	13,135	15,094	11,958	9,840	7,694	5,217	5,021	0	
1520	IT/HHS-EMPLOYER SHARE RETIRE.	9,525	11,710	10,644	9,006	6,288	4,638	4,464	0	
1521	IT/HHS-EMPLOYE SHARE RETIRE.	6,567	0	0	0	0	0	0	0	
1540	IT/HHS - HEALTH INSURANCE	35,182	38,563	27,453	20,355	12,526	6,416	6,416	0	
1545	HRA LIABILITY	3,120	4,950	4,950	2,750	2,750	1,100	1,100	0	
1550	IT/HHS - DISABILITY INSURANCE	699	628	496	424	279	224	216	0	
1560	IT/HHS - WORKER'S COMP.	1,328	1,519	1,199	964	767	511	492	0	
1580	IT/HHS- LIFE INSURANCE	379	310	247	204	150	108	105	0	
	Total Fringes	69,935	72,774	56,947	43,543	30,454	18,214	17,814	0	-59%
2251	COMP. SERV./H&HS-CELLULAR PHONE SERVICE	0	0	7	500	0	500	720	0	
2490	IT/HHS-SUNDRY REPAIR/MAINT.	4,974	4,358	3,704	3,707	5,104	4,000	4,000	0	
2960	IT/HHS - COMPUTER EQUIPMENT & REPAIR	0	0	0	1,650	2,074	1,650	4,000	0	
3190	IT- ADMIN- OFFICE SUPPLY	363	-12,270	578	400	317	400	400	0	
	Total Expenses	5,337	-7,912	4,289	6,257	7,495	6,550	9,120	0	46%
	Total Operating Expenses	**252,991**	**266,293**	**222,001**	**185,836**	**135,972**	**95,248**	**94,860**	**0**	-49%
	Total COMPUTER SERVICES/H&HS	**-252,991**	**-266,293**	**-222,001**	**-185,836**	**-135,972**	**-95,248**	**-94,860**	**0**	-49%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-002201 COMPUTER SERVICES/H&HS				
Application Analyst	30.81	1	100	64,331
COLA			100	1,316
COMPUTER SERVICES/H&HS Total:				**65,647**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002203	COMPUTER SERVICES/COMMUNIC. NET.	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2190	IT/COM. NET-OTHER PROF SERVICES	17,395	6,320	14,825	20,000	21,350	20,000	20,000	0	
2490	IT/COM. NET-SUNDRY REPAIR/MAINT	80,174	80,338	90,005	102,363	136,191	127,000	153,684	0	
	Total Expenses	97,569	86,658	104,830	122,363	157,541	147,000	173,684	0	42%
8135	IT/ COM. NET- EQUIP (OVER $1000)	107,387	0	0	0	0	0	0	0	
	Total Capital	107,387	0	0	0	0	0	0	0	
	Total Operating Expenses	**204,956**	**86,658**	**104,830**	**122,363**	**157,541**	**147,000**	**173,684**	**0**	42%
	Total COMPUTER SERVICES/COMMUNIC. NET.	**-204,956**	**-86,658**	**-104,830**	**-122,363**	**-157,541**	**-147,000**	**-173,684**	**0**	42%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002204	COMPUTER SERVICES/LAW ENFOCE.	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2490	IT./LAW ENFORCE.-REPAIR & MAINT.	78,169	80,303	83,711	89,541	0	95,000	95,000	0	
	Total Expenses	78,169	80,303	83,711	89,541	0	95,000	95,000	0	6%
8140	COMP. SERV. / LAW ENFORCEMENT SOFTWARE	0	225	0	0	0	0	0	0	
	Total Capital	0	225	0	0	0	0	0	0	
	Total Operating Expenses	**78,169**	**80,528**	**83,711**	**89,541**	**0**	**95,000**	**95,000**	**0**	6%
9999	CONTINUING APPROPRIATION-VISIONS	0	0	0	0	6,537	0	0	0	
	Total Other	0	0	0	0	6,537	0	0	0	
	Total COMPUTER SERVICES/LAW ENFOCE.	**-78,169**	**-80,528**	**-83,711**	**-89,541**	**6,537**	**-95,000**	**-95,000**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002205	COMPUTER SERVICES/REAL PROP/TRS.	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2490	IT-REAL PROP./TREAS - SUNDRY REPAIR	10,880	11,670	11,670	11,670	11,670	0	0	0	
	Total Expenses	10,880	11,670	11,670	11,670	11,670	0	0	0	-100%
	Total Operating Expenses	**10,880**	**11,670**	**11,670**	**11,670**	**11,670**	**0**	**0**	**0**	-100%
	Total COMPUTER SERVICES/REAL PROP/TRS.	**-10,880**	**-11,670**	**-11,670**	**-11,670**	**-11,670**	**0**	**0**	**0**	-100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002206	COMPUTER SERVICES/EQUIP. REPAIR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2490	IT./REPAIR - SUNDRY REPAIR/MAINT	4,604	3,745	6,419	0	688	20,000	0	0	
	Total Expenses	4,604	3,745	6,419	0	688	20,000	0	0	
	Total Operating Expenses	**4,604**	**3,745**	**6,419**	**0**	**688**	**20,000**	**0**	**0**	
	Total COMPUTER SERVICES/EQUIP. REPAIR	**-4,604**	**-3,745**	**-6,419**	**0**	**-688**	**-20,000**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002208	COMPUTER SERVICES/IN & OUT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8130	IT/IN & OUT - NEW EQUIPMENT	894	0	0	0	1,189	0	0	0	
	Total Capital	894	0	0	0	1,189	0	0	0	
	Total Operating Expenses	**894**	**0**	**0**	**0**	**1,189**	**0**	**0**	**0**	
	Total COMPUTER SERVICES/IN & OUT	**-894**	**0**	**0**	**0**	**-1,189**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Information Technology
Department Head Name	John Allegro
Department Mission	*To provide the appropriate computer tools, communication resources, and technological services to County employees enabling them to perform their services efficiently and economically.*
Describe how your Department's mission aligns with the County Board's strategic plan	It doesn't. Mission rewrite is on my list of "Things to do"
FTE Count	9

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$658240 or 40.5%
Total 2015 budget cost and % of total budget for Staff Fringes	$299,399 or 18.4%
Total 2015 budget cost and % of total budget for Overtime	1600 or .1%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$1,065,113	$1,623,480
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 53% Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	The IT Department is not a revenue producing department.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$306,868	$664,241

2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 117% Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	The IT Department is currently going through a transformation that has included adding staff, purchasing infrastructure improvements, implementing IT management systems and catching up on licensing. We have also started centralizing IT assets in an effort to better manage and control the assets which has resulted in a budget increase due to the transfer of PC and laptop purchase funds to the IT budget.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. 2200-2490 – IT/Admin –Sundry Rep/Maint $177,821, 11%. Alio,WorkForce, Gov Office Hosting, LaserFiche and Weblink, LaserFiche Online Training Subscription, Microsoft Enterprise Agreement
	2. 2200-2960, Computer Services/Admin –Comp Equ Repair $145,000, 9%. Server Replacements, Network Hardware Replacements, Infrastructure Cabling Improvements, PC and Laptop Replacements.
	3. 2203-2490 – IT/COM Net-Sundry Repair/Maint $153,684, 9%. It Software and internet charges, VMware, Microsoft server licensing, IT Utility Software, Cisco support renewals, Comcast, Frontier, BTI, Computdyne, Dell SAN Maintenance,Citrix Support, Nimble SAN Support, Small wares support
	4. 2204-2490 – IT/Law Enforce – Repair & Maint $95,000, 6%. VisionAir software for Sheriff's Department.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$12,000 or <1%. (IT has the benefit of receiving training vouchers from Microsoft so we do not need 2% training dollars budgeted every year especially during the first year of a new contract)

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	The Microsoft Enterprise Agreement is an essential licensing program that will bring us compliant on our current Microsoft software licensing and it also bundles licensing for SCCM and SCSM in addition to other tools and systems that IT will be deploying to manage our environment. It is not State or Federally mandated but it is needed to effectively run our IT environment. We should also see an increase in

	productivity throughout the County with more reliable systems and a faster resolution time for issues.
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	I think that if we implemented some of the products that are in the consolidated licensing from Microsoft we would be able to eliminate a few other software renewals. I do not believe this will add up to 5% but over we may be able to eliminate other products.
How could your department increase revenue in 2015?	Although IT is not traditionally a revenue producing department there are some items that could be recorded as revenue that currently are not. Also, chargebacks to departments for licensing and servers would be an area to explore although the money would just be moving from one department to another.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Law Enforcement	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	4,679,316	4,653,016	4,839,829	4,935,060	3,675,077	5,330,762	5,330,762	0	
1120	OVERTIME	414,048	495,327	352,286	433,773	265,709	394,383	400,847	0	
1130	ON-CALL PAY	4,408	4,790	4,948	5,616	3,598	5,616	5,616	0	
1310	PTO INCENTIVE	22,148	22,551	24,629	23,540	24,053	24,053	24,053	0	
	Total Wages	5,119,920	5,175,684	5,221,692	5,397,989	3,968,437	5,754,814	5,761,278	0	7%
1510	SOCIAL SECURITY	381,147	378,869	378,859	377,459	305,086	438,328	438,328	0	
1520	RETIREMENT - EMPLOYER SHARE	534,175	540,742	571,609	500,559	410,247	522,446	522,446	0	
1521	RETIREMENT - EMPLOYEE SHARE	177,764	5,009	-208	0	130	0	0	0	
1540	HEALTH INSURANCE	1,026,606	1,141,460	1,163,317	1,197,054	931,680	1,155,384	1,155,384	0	
1545	HRA LIABILITY	103,284	139,761	147,034	143,550	148,454	144,650	144,650	0	
1550	DISABILITY INSURANCE	18,068	14,743	14,962	15,878	11,640	18,669	18,669	0	
1560	WORKER'S COMP	38,495	38,250	38,008	35,877	30,600	67,937	67,937	0	
1580	LIFE INSURANCE	11,607	7,278	7,465	7,685	6,269	9,043	9,043	0	
1590	UNEMPLOYMENT COMP CHARGES	22,143	885	2,696	0	0	0	0	0	
	Total Fringes	2,313,289	2,266,997	2,323,742	2,278,062	1,844,106	2,356,457	2,356,457	0	3%
1610	STAFF DEVELOPMENT	36,359	48,098	52,059	56,695	33,406	58,750	58,750	0	
2110	MEDICAL & DENTAL SERVICES	346,337	352,294	372,538	375,058	328,299	385,568	332,568	0	
2190	OTHER PROFESSIONAL SERVICES	5,743	9,723	9,943	10,000	9,230	10,000	100,000	0	
2250	TELEPHONE/DICTAPHONE	32,668	31,267	31,205	33,720	24,124	2,460	1,608	0	
2251	CELLULAR PHONE SERVICE	0	0	0	0	0	32,112	34,105	0	
2490	SUNDRY REPAIR & MAINTENANCE	11,114	6,926	6,165	69,018	38,415	60,808	60,839	0	
2540	INVESTIGATION SERVICE	13,857	22,546	24,858	25,000	18,063	25,800	25,800	0	
2940	JAIL MEAL CONTRACT	281,572	304,556	282,559	291,708	180,569	308,462	308,462	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	26,153	23,774	17,100	22,300	0	
2980	LAUNDRY	45,292	41,401	43,157	42,000	28,864	42,000	42,000	0	
2990	OTHER CONTRACTUAL SERVICES	0	0	0	1,000	0	1,000	1,000	0	
3110	POSTAGE	4,447	4,492	4,120	6,000	2,713	5,600	5,600	0	
3130	COPY EXPENSE	8,201	14,962	14,456	13,500	11,050	13,500	13,500	0	
3190	OFFICE SUPPLIES	34,512	21,299	17,270	22,000	15,567	22,000	22,000	0	
3231	TOWING EXPENSE	3,961	5,412	5,645	3,500	3,839	3,500	3,500	0	
3235	AMMUNITION	10,333	14,335	18,505	27,116	24,688	30,850	35,750	0	
3236	ELECTRON MONITORING	6,964	45,930	37,440	30,000	25,746	34,800	34,800	0	
3240	DUES & LICENSES	296	96	85	400	0	400	400	0	
3350	MEAL EXPENSE	904	619	791	0	-6	0	0	0	
3390	EMPLOYEE TRAVEL	0	0	1,875	5,250	2,202	5,250	5,250	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Law Enforcement	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
3440	OPERATING SUPPLIES	40,770	25,512	23,183	66,155	34,590	100,957	119,058	0	
3460	UNIFORMS	37,512	33,200	29,349	59,164	21,760	54,500	59,710	0	
3480	INSTRUCTIONAL AIDS	11,926	15,606	12,599	15,250	5,194	8,250	8,250	0	
3490	OTHER OPERATING SUPPLIES	8,930	4,039	6,903	9,000	928	8,750	5,910	0	
3510	FUEL VARIANCE	194,133	216,742	218,582	245,576	156,868	255,576	262,076	0	
3600	OPERATIONS & MAINTENANCE EXPENSE	92,799	98,524	100,158	105,000	75,473	146,226	135,155	0	
3910	SNOWMOBILE PATROL	2,939	958	2,586	3,200	780	3,200	3,200	0	
3920	WATER PATROL	8,833	8,761	6,067	6,000	6,119	7,200	7,200	0	
5180	LIABILITY INSURANCE	250,000	250,000	250,000	250,000	250,000	250,000	250,000	0	
7900	GRANTS & CONTRIBUTIONS	386	0	8,340	0	18,138	20,000	20,000	0	
	Total Expenses	1,490,788	1,577,298	1,580,438	1,797,463	1,340,393	1,914,619	1,978,791	0	10%
8110	NEW VEHICLES	191,268	0	0	0	0	0	0	0	
8130	NEW EQUIPMENT	50,550	76,267	132,016	500	6,166	33,172	33,172	0	
8135	EQUIPMENT OVER $5000	62,198	32,212	0	0	0	0	0	0	
8140	SOFTWARE	20,973	18,864	38,240	0	0	0	0	0	
	Total Capital	324,989	127,343	170,256	500	6,166	33,172	33,172	0	6534%
	Total Operating Expenses	**9,248,986**	**9,147,322**	**9,296,128**	**9,474,014**	**7,159,102**	**10,059,062**	**10,129,698**	**0**	7%
0000	REVENUES	378,220	459,755	360,112	263,178	202,704	331,084	351,084	0	
0001	STATE REIMBURSED FEES	1,012	3,869	5,225	3,000	2,789	3,000	3,000	0	
0002	CIVIL PROCESS FEES	190,139	170,889	146,300	185,000	69,430	145,000	145,000	0	
0004	CONTRACT WORK	6,994	12,682	15,475	11,000	11,134	17,000	17,000	0	
0005	SHERIFF FEES-MISCELLANEOUS	8,262	5,680	9,884	6,600	6,971	7,000	8,500	0	
0012	HUBER	61,608	89,997	63,154	48,000	44,331	48,000	65,000	0	
0013	HUBER SALES TAX	6,514	1,889	1,516	1,000	1,169	1,000	1,500	0	
0014	ELECTRONIC MONITORING	8,793	43,375	39,732	29,900	27,690	29,900	38,000	0	
0015	MEDICAL REIMBURSEMENTS	13,546	10,640	18,502	15,000	15,646	15,000	18,000	0	
	Total Revenue	675,088	798,776	659,900	562,678	381,864	596,984	647,084	0	15%
	Report Total	**-8,573,898**	**-8,348,546**	**-8,636,228**	**-8,911,336**	**-6,777,238**	**-9,462,078**	**-9,482,614**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006500	SHERIFF	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	SHERIFF - SALARIES	3,076,158	3,092,131	3,165,423	3,227,873	2,430,892	3,514,111	3,514,111	0	
1120	SHERIFF - OVERTIME	284,902	331,868	259,390	289,604	201,666	253,565	260,029	0	
1130	SHERIFF - ON-CALL PAY	4,408	4,790	4,948	5,616	3,598	5,616	5,616	0	
1310	SHERIFF - PTO INCENTIVE	14,840	18,051	15,041	14,840	12,487	12,487	12,487	0	
	Total Wages	3,380,308	3,446,840	3,444,802	3,537,933	2,648,643	3,785,779	3,792,243	0	7%
1510	SHERIFF - SOCIAL SECURITY	253,561	254,030	251,814	246,889	204,094	288,610	288,610	0	
1520	SHERIFF - EMPLOYER SHARE RETIREMENT	349,121	357,234	372,454	323,252	270,183	339,315	339,315	0	
1521	SHERIFF - EMPLOYE SHARE RETIREMENT	118,029	5,009	-208	0	130	0	0	0	
1540	SHERIFF - HEALTH INSURANCE	649,180	738,866	751,996	776,113	590,229	741,738	741,738	0	
1545	HRA LIABILITY	64,817	88,183	92,492	92,400	93,179	91,850	91,850	0	
1550	SHERIFF - DISABILITY INSURANCE	11,890	9,776	9,880	10,585	7,688	12,250	12,250	0	
1560	SHERIFF - WORKER'S COMP.	25,603	25,811	25,547	24,177	20,538	38,271	38,271	0	
1580	SHERIFF - LIFE INSURANCE	8,255	4,823	4,926	5,129	4,137	5,929	5,929	0	
1590	SHERIFF DEPT - UNEMPLOYMENT COMP	12,705	0	10	0	0	0	0	0	
	Total Fringes	1,493,161	1,483,732	1,508,911	1,478,545	1,190,178	1,517,963	1,517,963	0	3%
1610	SHERIFF - STAFF DEVELOPMENT	21,539	29,745	31,904	31,695	17,889	30,750	30,750	0	
2190	SHERIFF - OTHER PROFESSIONAL SERVICES	5,743	9,723	9,943	10,000	9,230	10,000	100,000	0	
2250	SHERIFF - TELEPHONE/DICTAPHONE	32,668	31,267	31,205	33,720	24,124	2,460	1,608	0	
2251	SHERIFF - CELL PHONE	0	0	0	0	0	32,112	34,105	0	
2490	SHERIFF - SUNDRY REPAIR & MAINTENANCE	11,114	6,926	6,165	44,696	28,909	39,685	39,716	0	
2540	SHERIFF - INVESTIGATIVE SERVICES	13,857	22,546	24,858	25,000	18,063	25,800	25,800	0	
2960	SHERIFF - COMPUTER EQUIP. REPAIR	0	0	0	18,597	23,774	17,100	22,300	0	
3110	SHERIFF - POSTAGE	2,853	3,216	3,470	4,000	2,270	4,000	4,000	0	
3130	SHERIFF - COPY EXPENSE	3,858	5,870	6,106	6,000	5,001	6,000	6,000	0	
3190	SHERIFF - OFFICE SUPPLIES	15,949	12,746	11,654	12,500	8,430	12,500	12,500	0	
3235	SHERIFF - AMMUNITION	10,333	14,335	18,505	27,116	24,688	30,850	35,750	0	
3350	SHERIFF - MEAL EXPENSE	715	578	544	0	-6	0	0	0	
3390	SHERIFF - EMPLOYEE TRAVEL	0	0	29	2,000	370	2,000	2,000	0	
3440	SHERIFF - OPERATING SUPPLIES	8,092	3,884	5,768	33,300	19,186	59,600	85,000	0	
3460	SHERIFF - UNIFORMS	30,662	27,795	21,033	38,000	16,931	40,000	45,210	0	
3480	SHERIFF - INSTRUCTIONAL AIDS	532	864	1,115	1,000	510	2,000	2,000	0	
3510	SHERIFF - GAS, DIESEL ETC	194,133	216,742	218,582	245,576	156,868	255,576	262,076	0	
3600	SHERIFF - OPERATIONS & MAINT	92,799	98,524	100,158	105,000	75,473	146,226	135,155	0	
3910	SHERIFF - SNOWMOBILE PATROL	2,939	958	2,586	3,200	780	3,200	3,200	0	
3920	SHERIFF - WATER PATROL	8,833	8,761	6,067	6,000	6,119	7,200	7,200	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006500	**SHERIFF**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
5180	SHERIFF - LIABILITY INSURANCE	155,971	155,971	155,971	155,971	155,971	155,971	155,971	0	
	Total Expenses	612,590	650,451	655,663	803,371	594,580	883,030	1,010,341	0	26%
8110	SHERIFF - NEW VEHICLES	191,268	0	0	0	0	0	0	0	
8130	SHERIFF - NEW EQUIPMENT	11,413	27,400	16,254	0	0	0	0	0	
8135	SHERIFF - (EQUIP OVER $1000)	56,610	31,555	0	0	0	0	0	0	
8140	SHERIFF - SOFTWARE	10,604	11,709	30,162	0	0	0	0	0	
	Total Capital	269,895	70,664	46,416	0	0	0	0	0	
	Total Operating Expenses	**5,755,954**	**5,651,687**	**5,655,792**	**5,819,849**	**4,433,401**	**6,186,772**	**6,320,547**	**0**	9%
43216	ST AID DNA SAMPLES	1,340	1,280	1,020	500	0	500	500	0	
43520	ST AID FOR LAW ENFORCEMENT	38,316	54,246	0	0	0	0	0	0	
43522	RECREATION LAW ENFORCEMENT	26,058	26,349	10,101	25,000	26,121	36,500	36,500	0	
43523	OTHER LAW ENFORCEMENT SHERIFF SCHOOL	9,180	19,630	10,480	11,900	8,640	11,900	11,900	0	
46210	SHERIFF FEES	18,920	20,885	13,119	20,000	16,529	20,000	20,000	0	
46210	STATE REIMBURSED FEES	1,012	3,869	5,225	3,000	2,789	3,000	3,000	0	
46210	CIVIL PROCESS FEES	190,139	170,889	146,300	185,000	69,430	145,000	145,000	0	
46210	CONTRACT WORK	6,994	12,682	15,475	11,000	11,134	17,000	17,000	0	
46210	SHERIFF FEES - MISCELLANEOUS	5,665	4,073	6,645	4,500	5,704	4,500	6,000	0	
	Total Revenue	297,624	313,903	208,365	260,900	140,347	238,400	239,900	0	-8%
	Total SHERIFF	**-5,458,330**	**-5,337,784**	**-5,447,427**	**-5,558,949**	**-4,293,054**	**-5,948,372**	**-6,080,647**	**0**	9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-006500 SHERIFF				
Accountant/Office Manager	28.71	1	100	59,946
Adj for new hourly rates Jan 2015			100	51,105
Chief Deputy	41.51	1	100	86,672
Cola for law non union			100	14,256
Court Services Deputy	27.37	1	100	57,148
Court Services Deputy	29.91	1	100	62,452
Court Services Deputy	27.95	1	100	58,359
Court Services Deputy	26.90	1	100	56,167
Court Services Deputy	29.91	1	100	62,452
Court Services Sergeant	29.91	1	100	62,452
Field Services Captain	38.63	1	100	80,659
Field Training for Sheriff Dept			100	2,400
Holiday pay for Sheriff Dept			100	83,487
Investigator	31.23	1	100	65,208
Investigator	31.23	1	100	65,208
Investigator	31.23	1	100	65,208
Investigator	29.81	1	100	62,243
Investigator	31.23	1	100	65,208
Investigator	31.23	1	100	65,208
Investigator	31.23	1	100	65,208
Investigator	31.23	1	100	65,208
Law Enforcement Clerk	17.91	1	100	37,396
Law Enforcement Clerk	18.67	1	100	38,982
Law Enforcement Clerk	17.91	1	100	37,396
Law Enforcement Clerk	14.93	1	100	31,173
Law Enforcement Clerk	17.91	1	100	37,396
Law Enforcement Clerk	16.83	1	100	35,141

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-006500 SHERIFF				
Lead Law Enforcement Clerk	20.99	1	100	43,827
Lieutenant	33.47	1	100	69,885
Open position - Primary Services Deputy			100	51,386
Open-Primary Serv Deputy July 1			100	52,930
Part-time Emp for Sheriff's Dept			100	42,793
Patrol Lieutenant	33.47	1	100	69,885
Patrol Sergeant/Shift Supervisor	29.91	1	100	62,452
Patrol Sergeant/Shift Supervisor	29.91	1	100	62,452
Patrol Sergeant/Shift Supervisor	29.91	1	100	62,452
Patrol Sergeant/Shift Supervisor	29.91	1	100	62,452
Patrol Sergeant/Shift Supervisor	29.91	1	100	62,452
Primary Services Deputy	26.35	1	100	55,018
Primary Services Deputy	26.35	1	100	55,018
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	26.35	1	100	55,018
Primary Services Deputy	27.95	1	100	58,359
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	26.90	1	100	56,167
Primary Services Deputy	25.35	1	100	52,930

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-006500 SHERIFF				
Primary Services Deputy	24.86	1	100	51,907
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	29.91	1	100	62,452
Primary Services Deputy	25.35	1	100	52,930
Primary Services Deputy	24.86	1	100	51,907
Primary Services Deputy	25.86	1	100	53,995
Remove			100	-38,982
Retiree for Sheriff Dept			100	6,085
Sergeant Pay for Sheriff Dept			100	20,880
Sheriff	40.33	1	100	84,209
Sheriff			100	7,791
Sheriff Reserve	16.39	0.0817	100	2,795
Sheriff Reserve	16.39	0.0817	100	2,795
Sheriff Reserve	16.39	0.0817	100	2,795
Sheriff Reserve	16.39	0.0817	100	2,795
Sheriff Reserve	16.39	0.0817	100	2,795
Uniform Allow for Sheriff Dept			100	3,600
Upgrade to Sergeant			100	4,176
Wellness Program for Sheriff Dept			100	3,000
SHERIFF Total:				**3,514,111**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006502	CONFISCATED ASSETS PROGRAM	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1120	CONFISCATED PROPERTY - OVERTIME	0	0	79	0	0	0	0	0	
	Total Wages	0	0	79	0	0	0	0	0	
1510	CONFISCATED PROPERTIES - SOC SECURITY	0	0	6	0	0	0	0	0	
1520	CONFISCATED PROPERTY - EMPLOYER RETIRE	0	0	9	0	0	0	0	0	
1560	CONFISCATED PROPERTY - WORKER COMP	0	0	1	0	0	0	0	0	
	Total Fringes	0	0	16	0	0	0	0	0	
8130	CONFISCATED PROPERTY - NEW EQUIPMENT	-482	25,736	5,016	0	1,067	0	0	0	
	Total Capital	-482	25,736	5,016	0	1,067	0	0	0	
	Total Operating Expenses	**-482**	**25,736**	**5,111**	**0**	**1,067**	**0**	**0**	**0**	
45210	CONFISCATED PROPERTY - SHERIFF	1,670	13,959	7,478	0	577	0	0	0	
48110	INTEREST ON SHERIFF CONFISCATED PROP	15	0	3	0	0	0	0	0	
48505	K9 FUND RAISER DONATIONS	0	8,680	5,773	0	4,641	0	0	0	
	Total Revenue	1,685	22,639	13,254	0	5,218	0	0	0	
	Total CONFISCATED ASSETS PROGRAM	**2,167**	**-3,097**	**8,143**	**0**	**4,151**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006503	POLK/ST. CROIX DRUG PROGRAM	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1120	POLK ST CROIX - OVERTIME	2,682	4,444	10,351	0	11,758	6,000	6,000	0	
	Total Wages	2,682	4,444	10,351	0	11,758	6,000	6,000	0	
1510	POLK/ST CROIX PROGRAM-SOC. SECURITY	196	21	728	0	906	459	459	0	
1520	POLK/ST CROIX DRUG PRGRAM-EMPLOYER	290	31	1,137	0	1,273	408	408	0	
1521	POLK/ ST CROIX PROGRAM-EMPLOYEE RETIRE	155	0	0	0	0	0	0	0	
1560	POLK/ST CROIX PROGRAM-WORKER COMP	20	2	73	0	93	45	45	0	
	Total Fringes	661	54	1,938	0	2,272	912	912	0	
7900	POLK ST CROIX DRUG PRORAM-MUNICIPALITIES	386	0	8,340	0	18,138	20,000	20,000	0	
	Total Expenses	386	0	8,340	0	18,138	20,000	20,000	0	
8130	POLK ST CROIX DRUG PROGRAM-NEW EQUIPMENT	24,587	18,342	102,591	0	3,514	32,672	32,672	0	
	Total Capital	24,587	18,342	102,591	0	3,514	32,672	32,672	0	
	Total Operating Expenses	**28,316**	**22,840**	**123,220**	**0**	**35,682**	**59,584**	**59,584**	**0**	
43524	POLK/ST CROIX DRUG PROGRAM	42,937	34,929	58,224	0	46,451	59,584	59,584	0	
	Total Revenue	42,937	34,929	58,224	0	46,451	59,584	59,584	0	
	Total POLK/ST. CROIX DRUG PROGRAM	**14,621**	**12,089**	**-64,996**	**0**	**10,769**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006505	**COUNTERACT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
8130	COUNTERACT - NEW EQUIPMENT	11,961	3,064	2,010	0	833	0	0	0	
	Total Capital	11,961	3,064	2,010	0	833	0	0	0	
	Total Operating Expenses	**11,961**	**3,064**	**2,010**	**0**	**833**	**0**	**0**	**0**	
48500	COUNTERACT	6,205	2,446	1,315	0	557	0	0	0	
	Total Revenue	6,205	2,446	1,315	0	557	0	0	0	
	Total COUNTERACT	**-5,756**	**-618**	**-695**	**0**	**-276**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006509	**VEST GRANT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
43214	VEST GRANT	9,253	4,250	0	8,778	0	5,600	5,600	0	
	Total Revenue	9,253	4,250	0	8,778	0	5,600	5,600	0	-36%
	Total VEST GRANT	**9,253**	**4,250**	**0**	**8,778**	**0**	**5,600**	**5,600**	**0**	-36%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006511	**TOWING EXPENSE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3231	TOWING EXPENDITURES	3,961	5,412	5,645	3,500	3,839	3,500	3,500	0	
	Total Expenses	3,961	5,412	5,645	3,500	3,839	3,500	3,500	0	0%
	Total Operating Expenses	**3,961**	**5,412**	**5,645**	**3,500**	**3,839**	**3,500**	**3,500**	**0**	0%
48400	TOWING REIMBURSEMENT	2,597	1,607	3,239	2,100	1,267	2,500	2,500	0	
	Total Revenue	2,597	1,607	3,239	2,100	1,267	2,500	2,500	0	19%
	Total TOWING EXPENSE	**-1,364**	**-3,805**	**-2,406**	**-1,400**	**-2,572**	**-1,000**	**-1,000**	**0**	-29%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-006512	**DOJ-CEASE GRANT**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8130	DOJ-NEW EQUIPMENT	0	0	0	500	0	500	500	0	
	Total Capital	0	0	0	500	0	500	500	0	0%
	Total Operating Expenses	**0**	**0**	**0**	**500**	**0**	**500**	**500**	**0**	0%
43520	DOJ-CEASE GRANT	0	0	0	500	0	500	500	0	
	Total Revenue	0	0	0	500	0	500	500	0	0%
	Total DOJ-CEASE GRANT	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007800	JAIL	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	JAIL - SALARIES	1,603,158	1,560,885	1,674,406	1,707,187	1,244,185	1,816,651	1,816,651	0	
1120	JAIL - OVERTIME	126,464	159,015	82,466	144,169	52,285	134,818	134,818	0	
1310	JAIL - PTO INCENTIVE	7,308	4,500	9,588	8,700	11,566	11,566	11,566	0	
	Total Wages	1,736,930	1,724,400	1,766,460	1,860,056	1,308,036	1,963,035	1,963,035	0	6%
1510	JAIL - SOCIAL SECURITY -	127,390	124,818	126,311	130,570	100,086	149,259	149,259	0	
1520	JAIL - EMPLOYER SHARE RETIREMENT	184,764	183,477	198,009	177,307	138,791	182,723	182,723	0	
1521	JAIL - EMPLOYE SHARE RETIREMENT	59,580	0	0	0	0	0	0	0	
1540	JAIL - HEALTH INSURANCE	377,426	402,594	411,321	420,941	341,451	413,646	413,646	0	
1545	HRA LIABILITY	38,467	51,578	54,542	51,150	55,275	52,800	52,800	0	
1550	JAIL - DISABILITY INSURANCE	6,178	4,967	5,082	5,293	3,952	6,419	6,419	0	
1560	JAIL - WORKER'S COMP.	12,872	12,437	12,387	11,700	9,969	29,621	29,621	0	
1580	JAIL - LIFE INSURANCE	3,352	2,455	2,539	2,556	2,132	3,114	3,114	0	
1590	JAIL - UNEMPLOYMENT COMP CHARGES	9,438	885	2,686	0	0	0	0	0	
	Total Fringes	819,467	783,211	812,877	799,517	651,656	837,582	837,582	0	5%
1610	JAIL - STAFF DEVELOPMENT	14,820	18,353	20,155	25,000	15,517	28,000	28,000	0	
2110	JAIL - MEDICAL & DENTAL SERVICES	346,337	352,294	372,538	375,058	328,299	385,568	332,568	0	
2490	JAIL - MAINTENANCE & REPAIRS	0	0	0	24,322	9,506	21,123	21,123	0	
2940	JAIL - JAIL MEAL CONTRACT	281,572	304,556	282,559	291,708	180,569	308,462	308,462	0	
2960	JAIL - COMPUTER EQUIP REPAIR/REPLACEMENT	0	0	0	7,556	0	0	0	0	
2980	JAIL - LAUNDRY	45,292	41,401	43,157	42,000	28,864	42,000	42,000	0	
2990	JAIL - OTHER CONTRACTUAL SERVICES	0	0	0	1,000	0	1,000	1,000	0	
3110	JAIL - POSTAGE	1,594	1,276	650	2,000	443	1,600	1,600	0	
3130	JAIL - COPY EXPENSE	4,343	9,092	8,350	7,500	6,049	7,500	7,500	0	
3190	JAIL - OFFICE SUPPLIES	18,563	8,553	5,616	9,500	7,137	9,500	9,500	0	
3236	SHERIFF - ELECTRONIC MONITORING	6,964	45,930	37,440	30,000	25,746	34,800	34,800	0	
3240	JAIL - DUES	296	96	85	400	0	400	400	0	
3350	MEAL EXPENSE	189	41	247	0	0	0	0	0	
3390	JAIL - TRAVEL EXPENSE	0	0	1,846	3,250	1,832	3,250	3,250	0	
3440	JAIL - OPERATING SUPPLIES	32,678	21,628	17,415	32,855	15,404	41,357	34,058	0	
3460	JAIL - UNIFORMS	6,850	5,405	8,316	21,164	4,829	14,500	14,500	0	
3480	JAIL - INSTRUCTIONAL AIDS	11,394	14,742	11,484	14,250	4,684	6,250	6,250	0	
3490	JAIL - OTHER OPERATING SUPPLIES	8,930	4,039	6,903	9,000	928	8,750	5,910	0	
5180	JAIL - LIABILITY INSURANCE	94,029	94,029	94,029	94,029	94,029	94,029	94,029	0	
	Total Expenses	873,851	921,435	910,790	990,592	723,836	1,008,089	944,950	0	-5%
8130	JAIL - NEW EQUIPMENT	3,071	1,725	6,145	0	752	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-007800	JAIL	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8135	JAIL - (EQUIP OVER $1000)	5,588	657	0	0	0	0	0	0	
8140	JAIL - SOFTWARE	10,369	7,155	8,078	0	0	0	0	0	
	Total Capital	19,028	9,537	14,223	0	752	0	0	0	
	Total Operating Expenses	**3,449,276**	**3,438,583**	**3,504,350**	**3,650,165**	**2,684,280**	**3,808,706**	**3,745,567**	**0**	3%
43524	OTHER LAW ENFORCEMENT JAIL SCHOOL	7,433	13,626	7,634	12,500	4,160	12,500	12,500	0	
46240	BOARD OF PRISONERS AT COUNTY JAIL	202,786	231,980	181,864	130,000	69,095	130,000	150,000	0	
46245	JAIL PHONE REVENUES	14,107	27,495	63,101	54,000	25,933	54,000	54,000	0	
46240	HUBER	61,608	89,997	63,154	48,000	44,331	48,000	65,000	0	
46240	HUBER SALES TAX	6,514	1,889	1,516	1,000	1,169	1,000	1,500	0	
46240	ELECTONIC MONITORING	8,793	43,375	39,732	29,900	27,690	29,900	38,000	0	
46240	MEDICAL REIMBURSEMENTS	13,546	10,640	18,502	15,000	15,646	15,000	18,000	0	
	Total Revenue	314,787	419,002	375,503	290,400	188,024	290,400	339,000	0	17%
	Total JAIL	**-3,134,489**	**-3,019,581**	**-3,128,847**	**-3,359,765**	**-2,496,256**	**-3,518,306**	**-3,406,567**	**0**	1%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007800 JAIL				
Adj for new hourly rates Jan 2015			100	31,000
Cola for law non union			100	5,051
Corrections Officer II/Huber Officer	25.98	1	100	54,246
Corrections Officer II/Jailer	22.75	1	100	47,502
Corrections Officer II/Jailer	25.98	1	100	54,246
Corrections Officer II/Jailer	22.75	1	100	47,502
Corrections Officer II/Jailer	24.58	1	100	51,323
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	24.23	1	100	50,592
Corrections Officer II/Jailer	22.75	1	100	47,502
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	22.75	1	100	47,502
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	24.58	1	100	51,323
Corrections Officer II/Jailer	23.81	1	100	49,715
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	24.06	1	100	50,237
Corrections Officer II/Jailer	24.06	1	100	50,237
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	25.68	1	100	53,619
Corrections Officer II/Jailer	23.27	1	100	48,587
Corrections Officer II/Jailer	22.75	1	100	47,502
Corrections Officer II/Jailer	25.68	1	100	53,619
Field Training for Jail			100	3,060
Financial Assistant	20.79	1	100	43,409

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-007800 JAIL				
Holiday Pay for Jail			100	59,119
Jail Captain/Jail Administrator	38.63	1	100	80,659
Jail Lieutenant	28.79	1	100	60,113
Jail Lieutenant	32.69	1	100	68,256
Jail Sergeant/Shift Supervisor	25.68	1	100	53,619
Jail Sergeant/Shift Supervisor	24.58	1	100	51,323
Jail Sergeant/Shift Supervisor	25.68	1	100	53,619
Jail Sergeant/Shift Supervisor	24.06	1	100	50,237
Jail Sergeant/Shift Supervisor	25.68	1	100	53,619
Sergeant Pay for Jail			100	20,880
Wellness Program for Jail			100	2,100
JAIL Total:				**1,816,651**

2015 Budget Detail
Department **Summary Worksheet**

Department	
Department	Sheriff's Office
Department Head Name	John Shilts
Department Mission	Public Safety
Describe how your Department's mission aligns with the County Board's strategic plan	Public Safety
FTE Count	88

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	5,328,795.00 42.4%
Total 2015 budget cost and % of total budget for Staff Fringes	2,394,167 19.08%
Total 2015 budget cost and % of total budget for Overtime	449,334 3.64%

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	562,678	537,400
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 0 ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Forclosures are down resulting in a decrease of revenue. Traffic Citations are also down due to lack of deputy time and increase of municipal courts.	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	2014	2015
	1,793,963	2,007,164
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 0 Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014	Request for additional deputies as well as front door security being put in my budget by Admin. Also	

& 2015	consider D.A.'s Defered Prosecution Program.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Vehicles - 8135 - $328,820 2.6%
	2. Jail Medical - 2110- $305,145 2.4%
	3. Jail Meals - 2940- $308,462 2.5%
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	58,750 .47%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	High Intensity Drug Enforcement for Heroin and Prescription Drug Abuse. I also submitted a request for a crime anylist to map crime trends and complile case specific forensic evidence.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	Line 8110 - Squad Cars- reduce by $18,000.00 - Capital Line 8135 - Thermovision - $11,600, Dual Band Portable Radios - $11,000, ERU Suppressors - $5625, Reduce Unmarked Cars by - $5000, Line 1610 - Jail Medical - Reduce by - $53,000.
How could your department increase revenue in 2015?	The Board could consider a "Pay for Stay" in the jail. The county could also step up efforts to collect monies owed through tax intercepts.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-000900	**MEDICAL EXAMINER**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	MEDICAL EXAMINER - SALARIES	48,724	55,813	66,163	55,813	50,181	67,813	67,813	0	
1130	MEDICAL EXAMINER - ON-CALL PAY	14,102	16,328	17,366	30,660	22,893	30,660	30,660	0	
	Total Wages	62,826	72,141	83,529	86,473	73,074	98,473	98,473	0	14%
1510	MEDICAL EXAMINER - SOCIAL SECURITY	4,957	5,479	6,437	5,479	6,139	7,533	7,533	0	
1560	MEDICAL EXAMINER - WORKER'S COMP.	488	537	631	537	602	739	739	0	
	Total Fringes	5,445	6,016	7,068	6,016	6,741	8,272	8,272	0	38%
1610	MEDICAL EXAMINER - STAFF DEVELOPMENT	3,380	4,273	2,808	3,000	2,125	5,000	5,000	0	
2190	MEDCIAL EXAMINER - OTHER PROF. SERVICES	46,383	38,715	54,021	65,000	36,094	86,000	86,000	0	
2251	MEDICAL EXAMINER - CELL PHONE	0	0	0	1,248	0	1,300	1,300	0	
2960	MEDICAL EXAMINER - COMP. EQUIP/REPAIRS	270	126	197	2,000	2,293	2,000	2,000	0	
3110	MEDICAL EXAMINER - POSTAGE	56	30	31	100	28	100	100	0	
3390	MEDICAL EXAMINER - EMPLOYEE TRAVEL	5,714	3,680	2,919	4,000	4,162	4,000	4,000	0	
3440	MEDICAL EXAMINER - OPERATING SUPPLIES	367	151	174	500	667	500	500	0	
3995	MEDICAL EXAMINER - VEHICLE OPEATING EXP	0	0	335	3,985	2,659	3,985	3,985	0	
5180	MEDICAL EXAMINER - LIABILITY INSURANCE	697	697	697	697	697	697	697	0	
	Total Expenses	56,867	47,672	61,182	80,530	48,725	103,582	103,582	0	29%
	Total Operating Expenses	**125,138**	**125,829**	**151,779**	**173,019**	**128,540**	**210,327**	**210,327**	**0**	22%
46195	MEDICAL EXAMINER'S FEES	23,550	35,550	38,000	35,000	33,150	45,000	45,000	0	
	Total Revenue	23,550	35,550	38,000	35,000	33,150	45,000	45,000	0	29%
	Total MEDICAL EXAMINER	**-101,588**	**-90,279**	**-113,779**	**-138,019**	**-95,390**	**-165,327**	**-165,327**	**0**	20%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-000900 MEDICAL EXAMINER				
Inc wages for Medical Examiner			100	12,000
Medical Examiner's Wages			100	55,813
MEDICAL EXAMINER Total:				**67,813**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Medical Examiner
Department Head Name	Patty Schachtner
Department Mission	It is the mission of the medical examiner's office to serve the public with trained medicolegal death investigators to ensure accurate and scientific investigations when determining cause and manner of death, as stated in Wisconsin Statute's. Accurate investigation and determination of cause and manner of death are essential to our community when tracking trends in, Public Health, drug related deaths, suicide, crashes and child deaths.
Describe how your Department's mission aligns with the County Board's strategic plan	Our office works with all aspects of the county population from infants to voulnerable adults to promote public safety while while ensuring justice is served
FTE Count	5 contract employess

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	98,473.00, 46.8&
Total 2015 budget cost and % of total budget for Staff Fringes	8,272.00 3.93%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	35,000.00	45,000.00
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 0 Decrease ☐ Same	
Explain the reason for any increases or	more requests for cremation and death certificate	

decreases in revenue between 2014 & 2015	signing

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	80,530.00	103,582.00
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 0 Decrease	☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	i budgeted an increase of 7 autopsies with the increase of deaths budgeted for 7 additional autopsies.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. travel 1.9$
	2. van 1.89%
	3. computers .95%
	4. cell phones .62
	5. operating supplies
What is the 2015 budget amount and % of total for Staff Development?	2.38%

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	reduce budget request from 7 to 3. 5 autopsies
How could your department increase revenue in 2015?	increase fees for signing dc and cremations

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

600	Nursing Home	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	2,651,467	2,297,381	2,040,052	2,037,255	1,303,588	2,042,636	2,042,636	0	
1115	INSERVICE WAGES	51,708	34,649	37,082	0	23,120	0	0	0	
1120	OVERTIME	31,315	20,409	17,572	0	13,950	44,800	31,800	0	
1125	INSERVICE OVERTIME PAY	536	27	125	0	53	0	0	0	
1130	ON-CALL PAY	171,760	154,137	94,197	0	82,951	0	0	0	
1140	PTO PAY	302,872	243,087	192,732	0	112,444	0	0	0	
1150	HOLIDAY PAY	60,613	29,774	14,874	0	6,558	17,612	17,612	0	
1160	BEREAVEMENT PAY	6,021	4,094	1,797	0	2,131	0	0	0	
1170	SICK BANK PAY	200	3,721	0	0	1,799	0	0	0	
1310	PTO INCENTIVE	20,886	11,399	8,631	6,933	5,865	5,865	8,865	0	
	Total Wages	3,297,378	2,798,678	2,407,062	2,044,188	1,552,459	2,110,913	2,100,913	0	3%
1500	FRINGE BENEFITS	3,977	3,734	3,594	0	1,566	0	0	0	
1510	SOCIAL SECURITY	240,958	204,239	172,049	154,102	119,945	160,970	159,138	0	
1520	RETIREMENT - EMPLOYER SHARE	163,484	154,853	145,687	122,253	101,837	131,382	129,754	0	
1521	RETIREMENT - EMPLOYEE SHARE	124,576	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	760,685	653,236	581,099	471,932	416,008	516,618	516,618	0	
1545	HRA LIABILITY	80,840	98,817	84,682	58,602	63,186	65,044	65,044	0	
1550	DISABILITY INSURANCE	7,249	2,768	245	269	207	6,455	6,455	0	
1560	WORKER'S COMP	121,043	95,871	92,859	68,330	67,229	70,762	70,582	0	
1570	EMPLOYMENT PHYSICALS	1,222	807	887	0	694	0	0	0	
1580	LIFE INSURANCE	3,950	1,366	122	130	113	3,185	3,185	0	
	Total Fringes	1,507,984	1,215,691	1,081,224	875,618	770,785	954,416	950,776	0	9%
1600	UNEMPLOYMENT COMPENSATION	13,204	40,720	18,632	0	39,316	0	0	0	
1610	STAFF DEVELOPMENT	7,641	4,900	7,766	8,000	14,288	12,500	12,500	0	
2111	PHYSICIAN CONSULTANT	18,000	18,000	18,000	18,000	13,500	18,000	18,000	0	
2112	PHARMACIST CONSULTANT	864	864	864	800	757	3,300	3,300	0	
2113	PSYCHIATRIST CONSULTANT	3,250	6,500	4,438	4,000	2,875	5,000	5,000	0	
2114	DIETARY CONSULTANT	5,436	4,354	4,296	4,250	4,114	5,000	5,000	0	
2116	MAINTENANCE SERVICES	65,215	89,001	76,503	100,000	0	0	0	0	
2117	CONSULTANT FEES	54,949	118,922	17,645	0	12,770	2,000	2,000	0	
2120	LEGAL SERVICES	270	0	0	0	0	0	0	0	
2125	FINES & ASSESSMENTS	0	300	400	0	300	400	400	0	
2130	ACCOUNTING & AUDITING	10,500	10,100	15,080	15,000	15,700	15,500	15,500	0	
2131	SPECIAL ACCOUNTING SERVICES	17,020	35	0	4,000	0	4,000	4,000	0	
2190	OTHER PROFESSIONAL SERVICES	0	0	0	0	3,801	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

600	Nursing Home	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
2192	PURCHASED POOL STAFF	1,097	4,121	0	0	0	0	0	0	
2195	PURCHASED SERVICES	0	0	0	409,483	272,615	472,000	472,000	0	
2210	WATER & SEWER	30,172	32,120	32,470	30,000	17,160	35,000	35,000	0	
2220	ELECTRICITY	65,813	60,568	69,230	63,000	59,883	70,000	70,000	0	
2240	GAS FOR HEATING	37,596	27,209	33,234	37,000	39,764	44,454	44,454	0	
2250	TELEPHONE/DICTAPHONE	803	1,736	2,738	3,000	980	3,000	3,000	0	
2400	REPAIR AND REPLACEMENT	0	0	153	125	5,608	2,748	12,748	0	
2450	GROUNDS MAINTENANCE	3,505	3,330	5,393	4,000	1,755	5,000	5,000	0	
2470	BUILDING MAINTENANCE	12,589	11,454	19,135	15,000	23,533	25,000	25,000	0	
2490	SUNDRY REPAIR & MAINTENANCE	9,894	6,702	2,258	5,500	1,559	5,500	5,500	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	136	7,500	0	7,500	7,500	0	
2970	REFUSE COLLECTION	7,170	8,397	3,875	4,000	1,977	4,000	4,000	0	
2990	OTHER CONTRACTUAL SERVICES	19,470	17,104	19,684	16,000	23,371	22,000	22,000	0	
3110	POSTAGE	1,059	1,253	982	1,050	1,213	3,300	3,300	0	
3130	COPY EXPENSE	1,765	2,119	1,517	1,600	1,284	4,000	4,000	0	
3190	OFFICE SUPPLIES	9,068	3,189	4,676	3,750	5,290	6,400	6,400	0	
3194	BACKGROUND CHECKS	100	0	160	0	100	200	200	0	
3196	COMPUTER OPERATING SUPPLIES	3,141	10,635	7,929	7,000	9,061	7,250	7,250	0	
3217	ADVERTISING/PROMOTION	4,890	198	0	0	0	0	0	0	
3240	DUES & LICENSES	5,211	8,932	2,693	6,000	5,143	6,000	6,000	0	
3390	EMPLOYEE TRAVEL	4,311	2,166	6,614	5,150	2,073	6,625	6,625	0	
3391	CLIENT/RESIDENT TRANSPORTATION	490	213	197	500	248	400	400	0	
3422	MEDICAL SUPPLIES/MEDICINE	1,153	0	236	0	0	0	0	0	
3430	FOOD	163,347	139,924	130,370	1,000	13,271	1,000	1,000	0	
3440	OPERATING SUPPLIES	51,372	50,373	44,553	30,200	16,198	35,350	35,350	0	
3490	OTHER OPERATING SUPPLIES	-150	127	0	0	72	0	0	0	
3770	FUEL OIL	482	99	0	0	0	0	0	0	
3900	MISCELLANEOUS EXPENSES	640	357	0	200	0	0	0	0	
3950	HIPPA EXPENSES	1,125	880	698	500	807	870	870	0	
4001	NURSING SUPPLIES-MEDICARE	5,484	2,444	6,423	3,000	495	1,000	1,000	0	
4002	WANDERGUARD EXPENSE	342	655	931	400	408	500	500	0	
4004	PROFESSIONAL/EDUCATIONAL SUPPLY	1,835	2,978	626	1,250	47	675	675	0	
4005	EQUIPMENT REPAIRS/MAINTENANCE	6,631	6,562	3,738	5,000	1,743	4,900	4,900	0	
4006	CATHETER-BLADDER APPARATUE/SUPP	0	5	0	0	567	800	800	0	
4007	INCONTINENT PRODUCTS/SUPPLIES	42,459	36,933	29,905	28,000	24,589	35,123	35,123	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

600	Nursing Home	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
4008	IV THERAPY SUPPLES-PART A	1,971	0	20,817	20,000	32	2,000	2,000	0	
4009	NURSING SUPPLIES-NONBILLABLE	38,313	32,052	26,806	24,000	31,392	30,000	30,000	0	
4010	OTC DRUGS	8,020	6,201	6,754	6,279	6,607	7,610	7,610	0	
4011	X-RAY MEDICARE PART A	3,749	2,757	1,450	2,000	2,868	3,000	3,000	0	
4012	NURSING SUPPLIES-THERAPY	1,401	252	-884	0	0	0	0	0	
4013	DRUGS MEDICARE PART A	76,123	55,201	44,695	55,000	37,346	55,000	55,000	0	
4014	MISCELLANEOUS MEDICARE THERAPY	0	307	855	1,000	37	400	400	0	
4015	FREIGHT/DELIVERY EXPENSE	815	343	886	1,360	0	600	600	0	
4016	SPEECH THERAPY PART B	30,023	7,870	14,295	4,000	41,052	55,000	55,000	0	
4017	OCCUPATIONAL THERAPY PART B	34,462	21,226	35,552	24,000	28,534	45,000	45,000	0	
4018	PHYSICAL THERAPY PART B	41,728	22,233	38,704	31,000	25,878	40,000	40,000	0	
4019	MINOR EQUIPMENT	4,811	5,895	4,916	3,000	5,315	5,000	5,000	0	
4020	OUTPATIENT THERAPY EXPENSE	0	238	301	500	743	500	500	0	
4021	LINEN SUPPLIES	4,474	4,565	3,081	4,500	3,048	5,500	5,500	0	
4022	BED ASSESSMENT FEES	147,769	124,877	102,000	120,000	85,571	121,200	121,200	0	
4024	SUBCONTRACT EXPENSE	469	0	0	0	0	0	0	0	
4071	ANCILLARY EXP OTHER PAY SOURCE	7	133	208	0	0	0	0	0	
4086	CABLE TV EXPENSE	4,800	4,918	5,163	5,200	3,942	5,400	5,400	0	
4087	MEDICARE LAB EXPENSE-PART A	9,521	8,470	5,867	4,500	2,492	6,000	6,000	0	
4103	PHYSICAL THERAPY-PART A	69,123	63,680	43,353	45,000	26,621	45,000	45,000	0	
4104	OCCUPATIONAL THERAPY-PART A	72,632	61,398	44,001	45,000	28,115	45,000	45,000	0	
4105	SPEECH THERAPY-PART A	33,904	23,961	3,927	5,000	4,786	8,000	8,000	0	
4127	CR RESOURCE ROOM	8,316	10,889	15,697	6,000	3,832	10,000	10,000	0	
4129	PHYSICAL THERAPY	6,882	224	6,260	0	0	0	0	0	
4130	OCCUPATIONAL THERAPY	33,107	22,904	29,052	15,000	5,474	20,000	20,000	0	
4132	OXYGEN	282	361	546	0	0	500	500	0	
4133	X-RAY	53	180	125	0	200	500	500	0	
4134	LABORATORY	1,293	180	1,250	1,000	212	500	500	0	
5180	LIABILITY INSURANCE	74,465	75,781	75,556	55,000	74,812	75,154	75,154	0	
5412	DEPRECIATION-LAND IMPROVEMENTS	0	484	0	0	0	0	0	0	
5413	DEPRECIATION - BUILDINGS	0	100,494	0	0	0	0	0	0	
5414	DEPRECIATION - FIXED EQUIPMENT	0	38,066	0	0	0	0	0	0	
5416	DEPRECIATION - MOTOR VEHICLES	0	10,590	0	0	0	0	0	0	
	Total Expenses	1,397,726	1,443,209	1,125,411	1,321,597	1,057,144	1,463,159	1,473,159	0	11%
8131	NEW COMPUTER EQUIPMENT	102	255	-39	0	4,869	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

600	Nursing Home	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
8140	SOFTWARE	2,101	0	599	0	0	0	0	0	
8221	CAPITAL OUTLAY	65,577	18,957	0	0	835	0	0	0	
	Total Capital	67,780	19,212	560	0	5,704	0	0	0	
	Total Operating Expenses	**6,270,868**	**5,476,790**	**4,614,257**	**4,241,403**	**3,386,092**	**4,528,488**	**4,524,848**	**0**	7%
0000	REVENUES	5,629,292	4,688,310	4,608,821	4,241,403	3,416,353	4,343,381	4,488,367	0	
	Total Revenue	5,629,292	4,688,310	4,608,821	4,241,403	3,416,353	4,343,381	4,488,367	0	6%
	Report Total	**-641,576**	**-788,480**	**-5,436**	**0**	**30,261**	**-185,107**	**-36,481**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-000000	**UNALLOCATED**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
41110	GENERAL PROPERTY TAX	369,019	130,109	333,002	56,815	56,815	0	0	0	
49242	TRANSFER FROM SALES TAX FD 201	0	0	1,712	22,000	22,000	0	0	0	
49271	TRANSFER FROM HEALTH INS FUND	0	0	0	0	0	0	65,044	0	
	Total Revenue	369,019	130,109	334,714	78,815	78,815	0	65,044	0	-17%
	Total UNALLOCATED	**369,019**	**130,109**	**334,714**	**78,815**	**78,815**	**0**	**65,044**	**0**	-17%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-900900	REVENUES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
46520	OTC DRUGS PRIVATE PAY COLLECT	1,770	70	29	0	0	0	0	0	
46520	BED HOLD CHARGES-MEDICAID	0	2,206	2,761	0	3,156	0	0	0	
46520	PHARMACY-MEDICARE PART A	106,127	90,668	68,543	0	81,161	0	0	0	
46520	IV THERAPY-PART A MEDICARE	2,260	0	31,716	0	0	0	0	0	
46520	MISCELLANEOUS PART B REVENUE	3,584	117	2,520	0	36	0	0	0	
46520	OCCUPATIONAL THERAPY MEDICARE PT A	186,128	176,442	139,392	0	103,216	0	0	0	
46520	MEDICARE LAB	14,193	12,322	8,126	0	4,889	0	0	0	
46520	MEDICARE MISCELLANEOUS	4,625	3,216	1,864	0	4,356	0	0	0	
46520	SPEECH/HEARING THERAPY-MEDICARE	99,036	59,257	14,917	0	23,939	0	0	0	
46520	PHYSICAL THERAPY-MEDICARE PT A	170,679	163,276	133,206	0	93,461	0	0	0	
46520	OUTPATIENT THERAPY REVENUE	15,062	13,028	7,506	1,875	4,041	0	0	0	
46520	OBRA LEVEL 1 SCREENINGS	2,130	1,140	960	500	540	0	0	0	
46520	PT MEDICARE PART B COLLECT	80,178	45,744	82,916	38,750	65,981	51,190	60,471	0	
46520	PRIVATE ROOM CHARGES-PP	13,665	4,560	0	0	0	0	0	0	
46520	OT MEDICARE PART B COLLECTIONS	62,230	41,498	83,386	30,000	77,317	50,856	57,959	0	
46520	ICF-PRIVATE I	59,661	1,530	0	0	0	0	0	0	
46520	ICF-I MEDICAID	13,777	62,051	14,347	0	0	0	0	0	
46520	ISN-MEDICAID	107,041	124,101	127,050	0	98,451	0	0	0	
46520	SNF-PRIVATE HMO	33,473	16,326	22,994	0	29,294	0	0	0	
46520	SNF-PRIVATE	1,023,529	849,408	876,736	891,717	691,133	864,269	865,000	0	
46520	SNF-MEDICAID	2,004,270	1,910,434	1,919,954	1,988,436	1,514,148	2,221,573	2,221,573	0	
46520	SNF-MEDICARE	552,276	360,391	198,947	654,635	172,889	572,805	613,500	0	
46520	M/C PART B CONTRA	-71,780	-38,554	-83,567	0	-95,666	0	0	0	
46520	BED HOLD CHARGES-PRIVATE	3,584	2,912	1,764	0	4,704	0	0	0	
46520	REVENUE-ITP FUNDS	436,550	0	0	0	0	0	0	0	
46520	INTEREST INCOME-DELIQUENT ACCOUNTS	103	4	1,369	0	665	0	0	0	
46520	PRIVATE ROOM REVENUE-T-19	465	0	0	0	0	0	0	0	
46520	OT MED ADVANTAGE PART B CONTRA	-11,458	-3,488	-8,125	0	-6,067	0	0	0	
46520	OT MEDICARE ADV B	10,620	7,739	11,501	0	7,560	0	0	0	
46520	NSG SUPPLIES MED AVANTAGE PART A	679	566	371	0	13	0	0	0	
46520	SNF MEDICARE ADVANTAGE	88,163	50,661	60,054	159,885	16,528	79,942	90,000	0	
46520	ST MEDICARE ADVANTAGE PART A	22,498	8,297	4,390	0	0	0	0	0	
46520	PT MED ADVANTAGE PART A	25,228	18,931	31,347	0	3,563	0	0	0	
46520	OT MEDICARE ADVANTAGE PART A	25,897	19,524	36,040	0	3,930	0	0	0	
46520	MEDICARE ADVANTAGE MISC PART A	326	270	1,084	0	165	0	0	0	
46520	LAB SERVICES MED ADVANTAGE PART A CONTRA	159	0	0	0	0	0	0	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-900900	REVENUES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
46520	LAB SERVICES MED ADVANTAGE PART A	1,513	297	1,219	0	287	0	0	0	
46520	IV THERAPY MED ADVANTAGE PART A	0	0	667	0	0	0	0	0	
46520	PHARMACY MED ADVANTAGE PART A	7,968	12,338	12,379	0	3,845	0	0	0	
46520	NURSING SUPPLIES-MEDICARE	9,261	3,951	4,175	0	2,666	0	0	0	
46520	PT MED ADVANTAGE PART B	7,776	361	6,296	0	4,424	0	0	0	
46520	SUPPLEMENTAL PAYMENTS	24,738	527,505	282,358	390,790	293,800	429,158	429,158	0	
46520	SNF INSURANCE	29,009	24,618	44,278	0	10,060	0	0	0	
46520	PRIVATE PAY BED TAX	11,175	9,338	9,375	0	7,650	0	0	0	
46520	EQUIPMENT RENTAL REVENUE	0	326	1,189	0	503	0	0	0	
46520	PRIVATE PAY BILLABLE SERVICES	1,085	0	51	0	17	0	0	0	
46520	PSYCH SERVICES-PART B	6,539	5,851	6,176	0	6,191	0	0	0	
46520	BAD DEBTS	-6,938	-39,858	-9,407	0	1,723	0	0	0	
46520	PRIOR YEAR SETTLEMENTS	7,409	-7,248	1,781	0	5,031	0	0	0	
46520	PROIR YEAR DIVIDENDS	0	0	83,498	0	0	0	0	0	
46520	MISCELLANEOUS HOME REVENUE	2,362	552	1,473	0	0	0	0	0	
46520	DIETARY REVENUE	566	210	210	0	1,646	0	0	0	
46520	SPEECH MEDICARE PART B COLLECTION	52,831	12,346	28,342	5,000	93,632	72,588	84,662	0	
46520	ST MED ADVANTAGE PART B	8,417	0	3,713	0	380	0	0	0	
	Total Revenue	5,250,439	4,555,234	4,271,871	4,161,588	3,335,258	4,342,381	4,422,323	0	6%
	Total REVENUES	**5,250,439**	**4,555,234**	**4,271,871**	**4,161,588**	**3,335,258**	**4,342,381**	**4,422,323**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901000	DIRECT CARE	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1570	NURSING EMPLOYEES PHYSICALS	1,222	807	887	0	694	0	0	0	
	Total Fringes	1,222	807	887	0	694	0	0	0	
2192	PURCHASED NURSING SERVICES	1,097	4,121	0	0	0	0	0	0	
2400	REPAIR & REPLACEMENT COSTS	0	0	153	125	5,608	2,748	12,748	0	
3422	MEDICAL SUPPLIES-MEDICARE	1,153	0	236	0	0	0	0	0	
3440	OPERATING SUPPLIES	0	0	0	3,000	43	250	250	0	
3900	MISCELLANEOUS EXPENSE	640	357	0	200	0	0	0	0	
4001	NURSING SUPPLIES(T-18)MEDICARE	5,484	2,444	6,423	3,000	495	1,000	1,000	0	
4002	WANDERGUARD EXPENSE	342	655	931	400	408	500	500	0	
4004	NURSING PROFESSIONAL & EDUCATIONAL SUPPL	1,835	2,978	626	1,250	47	675	675	0	
4005	NURSING EQUIPMENT REPAIRS/MAINTENANCE	6,631	6,562	3,738	5,000	1,743	4,900	4,900	0	
4006	CATHETER-BLADER APPARATUS/SUPPLIES	0	5	0	0	567	800	800	0	
4007	INCONTINENT PROSUCTS/SUPPLIES	42,459	36,933	29,905	28,000	24,589	35,123	35,123	0	
4008	IV THERAPY SUPPLIES PART A	1,971	0	20,817	20,000	32	2,000	2,000	0	
4009	NURSING SUPPLIES-NON BILLABLE	38,313	32,052	26,806	24,000	31,392	30,000	30,000	0	
4010	NURSING HOME OTC DRUGS	8,020	6,201	6,754	6,279	6,607	7,610	7,610	0	
4011	X-RAY MEDICARE PART A	3,749	2,757	1,450	2,000	2,868	3,000	3,000	0	
4012	NURSING SUPPLIES THERAPY DEPARTMENT	1,401	252	-884	0	0	0	0	0	
4013	DRUGS MEDICARE PART A	76,123	55,201	44,695	55,000	37,346	55,000	55,000	0	
4014	MISCELLANEOUS MEDICARE THERAPY	0	307	855	1,000	37	400	400	0	
4015	PNEMOCOCCAL VACCINE	815	343	886	1,360	0	600	600	0	
4016	SPEECH THERAPY PART B	30,023	7,870	14,295	4,000	41,052	55,000	55,000	0	
4017	OCCUPATIONAL THERAPY PART B	34,462	21,226	35,552	24,000	28,534	45,000	45,000	0	
4018	PHYSICAL THERAPY PART B	41,728	22,233	38,704	31,000	25,878	40,000	40,000	0	
4019	NURSING MINOR EQUIPMENT	4,811	5,895	4,916	3,000	5,315	5,000	5,000	0	
4020	OUTPATIENT THERAPY EXPENSE	0	238	301	500	743	500	500	0	
4021	OUTPATIENT PHYSICAL THERAPY	1,261	141	2,438	1,500	1,743	2,500	2,500	0	
4022	OUTPATIENT OCCUPATIONAL THERAY	889	437	0	0	571	1,200	1,200	0	
4024	OUTPATIENT SPEECH THERAPY	469	0	0	0	0	0	0	0	
4071	ANCILLARY EXP OTHER PAY SOURCE	7	133	208	0	0	0	0	0	
4087	MEDICARE LAB EXPENSE PART A	9,521	8,470	5,867	4,500	2,492	6,000	6,000	0	
4103	PHYSICAL THERAPY PART A	69,123	63,680	43,353	45,000	26,621	45,000	45,000	0	
4104	OCCUPATIONAL THERAPY PART A	72,632	61,398	44,001	45,000	28,115	45,000	45,000	0	
4105	SPEECH THERAPY PART A	33,904	23,961	3,927	5,000	4,786	8,000	8,000	0	
4127	OTHER - PHARMACY SUPPLIES	8,316	10,889	15,697	6,000	3,832	10,000	10,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901000	**DIRECT CARE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
4129	OTHER - NURSING SUPPLIES	6,882	224	6,260	0	0	0	0	0	
4130	OTHER - OCCUPATIONAL THERAPY	33,107	22,904	29,052	15,000	5,474	20,000	20,000	0	
4132	OTHER - OXYGEN	282	361	546	0	0	500	500	0	
4133	OTHER - X RAY	53	180	125	0	200	500	500	0	
4134	OTHER - LABORATORY	1,293	180	1,250	1,000	212	500	500	0	
	Total Expenses	538,796	401,588	389,883	336,114	287,350	429,306	439,306	0	31%
	Total Operating Expenses	**540,018**	**402,395**	**390,770**	**336,114**	**288,044**	**429,306**	**439,306**	**0**	31%
	Total DIRECT CARE	**-540,018**	**-402,395**	**-390,770**	**-336,114**	**-288,044**	**-429,306**	**-439,306**	**0**	31%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901951	DIRECTOR OF NURSES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARY-NURSE SUPERVISOR	82,732	93,507	73,571	76,043	62,415	69,727	69,727	0	
1115	INSERVICE WAGES	0	432	0	0	0	0	0	0	
1140	PTO PAY	5,307	1,516	4,495	0	0	0	0	0	
1150	HOLIDAY PAY	2,730	1,213	0	0	0	0	0	0	
	Total Wages	90,769	96,668	78,066	76,043	62,415	69,727	69,727	0	-8%
1510	FICA NURSING SUPERVISOR	6,871	6,073	5,575	5,751	4,636	5,333	5,333	0	
1520	RETIREMENT NURSING SUPERVISOR EMPLOYER	4,918	4,819	4,855	5,263	4,531	4,741	4,741	0	
1521	RETIREMENT EMPLOYEE NURSING SUPERVISOR	3,724	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE NURSING SUPERVISOR	16,284	18,908	17,806	19,582	17,257	18,914	18,914	0	
1545	HRA LIABILITY	1,200	2,200	1,833	2,200	2,206	2,200	2,200	0	
1550	DISABILITY INS NURSING SUPERVISOR	323	239	0	0	0	230	230	0	
1560	NURSING SUPERVISOR - WORKER COMP	687	610	580	563	485	522	522	0	
1580	LIFE INSURANCE NURSING SUPERVISOR	175	118	0	0	0	114	114	0	
	Total Fringes	34,182	32,967	30,649	33,359	29,115	32,054	32,054	0	-4%
	Total Operating Expenses	**124,951**	**129,635**	**108,715**	**109,402**	**91,530**	**101,781**	**101,781**	**0**	-7%
	Total DIRECTOR OF NURSES	**-124,951**	**-129,635**	**-108,715**	**-109,402**	**-91,530**	**-101,781**	**-101,781**	**0**	-7%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901951 DIRECTOR OF NURSES				
COLA			100	1,367
Director of Nursing	38.79	0.5	100	40,496
Move to full time administrator			100	-40,496
Move to full time Director of Nursing			100	34,180
Nurse Supervisor	32.74	0.5	100	34,180
DIRECTOR OF NURSES Total:				**69,727**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901952	RN FIRST FLOOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARIES-RN'S 1	471,983	504,934	429,120	488,177	290,332	443,262	443,262	0	
1115	INSERVICE WAGES	10,147	7,849	10,635	0	9,091	0	0	0	
1120	OVERTIVE PAY RN'S 1	14,990	8,068	7,019	0	4,057	16,000	16,000	0	
1125	INSERVICE OVERTIME PAY	426	0	0	0	0	0	0	0	
1130	PRODUCTIVE SALARIES ON CALL RN-1	33,457	17,803	14,393	0	25,828	0	0	0	
1140	PTO PAY RN'S 1	49,433	42,798	46,804	0	24,559	0	0	0	
1150	HOLIDAY PAY RN'S 1	13,987	10,394	5,083	0	1,255	4,368	4,368	0	
1160	BEREAVEMENT PAY RN-1	1,861	1,467	600	0	0	0	0	0	
1170	SICK BANK PAY RN'S 1	0	274	0	0	0	0	0	0	
1310	PTO PAYOUT-RN'S-1	4,231	5,011	4,586	4,586	1,409	1,409	1,409	0	
	Total Wages	600,515	598,598	518,240	492,763	356,531	465,039	465,039	0	-6%
1510	FICA RN'S-1	42,924	43,457	36,402	36,911	27,603	35,456	34,691	0	
1520	RETIREMENT RN-1 EMPLOYER	29,973	34,193	32,236	28,805	23,788	29,759	29,079	0	
1521	RETIREMENT EMPLOYEE RN'S-1	21,705	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE RN-1	104,172	105,682	104,926	96,231	62,831	68,347	68,347	0	
1545	HRA LIABILITY	12,093	15,838	17,409	13,612	9,792	8,670	8,670	0	
1550	DISABILITY INS RN'S-1	1,946	1,580	0	0	0	1,463	1,463	0	
1560	RN-1 WORKER COMP	4,493	4,472	3,842	3,081	2,789	3,471	3,396	0	
1580	LIFE INSURANCE RN'S-1	1,055	780	0	0	0	723	723	0	
	Total Fringes	218,361	206,002	194,815	178,640	126,803	147,889	146,369	0	-18%
1600	UNEMPLOYMENT COMP - RN'S-1	0	0	1,452	0	0	0	0	0	
	Total Expenses	0	0	1,452	0	0	0	0	0	
	Total Operating Expenses	**818,876**	**804,600**	**714,507**	**671,403**	**483,334**	**612,928**	**611,408**	**0**	-9%
	Total RN FIRST FLOOR	**-818,876**	**-804,600**	**-714,507**	**-671,403**	**-483,334**	**-612,928**	**-611,408**	**0**	-9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901952 RN FIRST FLOOR				
COLA			100	8,719
MDS Staff Education Nurse	29.64	0.9	100	55,699
Nurse Supervisor	29.86	0.5	100	31,173
Nurse Supervisor	27.62	0.77	100	44,406
Registered Nurse/Staff Nurse	27.56	0.6	100	34,527
Registered Nurse/Staff Nurse	27.56	0.9	100	51,790
Registered Nurse/Staff Nurse	27.56	0.6	100	34,527
Registered Nurse/Staff Nurse	27.56	0.75	100	43,158
Registered Nurse/Staff Nurse	24.80	0.5	100	25,891
Registered Nurse/Staff Nurse	24.12	0.8	100	40,290
Registered Nurse/Staff Nurse	24.80	0.2	100	10,356
Registered Nurse/Staff Nurse	26.19	0.2	100	10,936
Registered Nurse/Staff Nurse	27.56	0.9	100	51,790
RN FIRST FLOOR Total:				**443,262**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901953	LPN FIRST FLOOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARIES-LPN'S 1	328,872	189,972	146,450	186,711	115,091	172,380	172,380	0	
1115	INSERVICE WAGES	5,609	4,113	5,106	0	2,810	0	0	0	
1120	OVERTIME PAY LPN'S 1	7,083	2,722	774	0	3,195	7,000	7,000	0	
1125	INSERVICE OVERTIME PAY	25	0	93	0	0	0	0	0	
1130	PRODUCTIVE SALARIES ON CALL LPN-1	24,875	20,711	22,095	0	11,269	0	0	0	
1140	PTO PAY LPN'S 1	37,719	31,499	14,689	0	13,642	0	0	0	
1150	HOLIDAY PAY LPN'S 1	3,441	1,012	552	0	459	1,190	1,190	0	
1160	BEREAVEMENT PAY LPN-1	1,388	355	0	0	0	0	0	0	
1310	PTO PAYOUT-LPN'S-1	888	0	0	0	0	0	0	0	
	Total Wages	409,900	250,384	189,759	186,711	146,466	180,570	180,570	0	-3%
1510	FICA LPN'S-1	29,848	18,453	13,565	14,118	11,218	13,807	13,577	0	
1520	RETIREMENT LPN'S-1 EMPLOYER	20,948	14,494	12,010	11,172	10,098	11,672	11,468	0	
1521	RETIREMENT EMPLOYEE LPN'S-1	16,033	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE LPN-1	82,799	47,718	37,316	43,563	45,552	61,458	61,458	0	
1545	HRA LIABILITY	9,100	9,917	4,950	5,088	6,842	7,287	7,287	0	
1550	DISABILITY INS LPN'S-1	592	0	0	0	0	569	569	0	
1560	LPN'S 1 - WORKER COMP	3,086	1,907	1,399	1,196	1,159	1,352	1,329	0	
1580	LIFE INSURANCE LPN'S-1	324	0	0	0	0	281	281	0	
	Total Fringes	162,730	92,489	69,240	75,137	74,869	96,426	95,969	0	28%
1600	UNEMPLOYMENT COMP - LPN'S 1	0	0	9,438	0	0	0	0	0	
	Total Expenses	0	0	9,438	0	0	0	0	0	
	Total Operating Expenses	**572,630**	**342,873**	**268,437**	**261,848**	**221,335**	**276,996**	**276,539**	**0**	6%
	Total LPN FIRST FLOOR	**-572,630**	**-342,873**	**-268,437**	**-261,848**	**-221,335**	**-276,996**	**-276,539**	**0**	6%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901953 LPN FIRST FLOOR				
COLA			100	3,380
Licensed Practical Nurse	21.30	0.5	100	22,237
Licensed Practical Nurse	21.30	0.8	100	35,579
Licensed Practical Nurse	21.30	0.8	100	35,579
Licensed Practical Nurse	21.30	0.9	100	40,026
Registered Nurse/Staff Nurse	21.30	0.6	100	26,684
Vacant position - .2 fte			100	8,895
LPN FIRST FLOOR Total:				**172,380**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901954	CNA FIRST FLOOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES-CNA'S 1	910,003	742,697	638,877	755,463	458,774	722,531	722,531	0	
1115	INSERVICE WAGES	20,156	11,565	10,399	0	7,424	0	0	0	
1120	OVERTIME PAY CNA'S 1	7,860	7,651	8,133	0	6,032	20,000	7,000	0	
1125	INSERVICE OVERTIME PAY	85	0	12	0	0	0	0	0	
1130	PRODUCTIVE WAGES ON CALL CNA'S-1	44,373	45,807	23,481	0	23,726	0	0	0	
1140	PTO PAY CNA'S 1	113,883	92,675	73,816	0	43,983	0	0	0	
1150	HOLIDAY PAY CNA'S 1	15,495	6,876	4,417	0	2,931	9,618	9,618	0	
1160	BEREAVEMENT PAY CNA'S-1	1,207	1,041	184	0	1,575	0	0	0	
1170	SICK BANK PAY CNA'S 1	200	1,742	0	0	0	0	0	0	
1310	PTO PAYOUT-CNA'S-1	7,731	0	0	0	0	0	3,000	0	
	Total Wages	1,120,993	910,054	759,319	755,463	544,445	752,149	742,149	0	-2%
1510	FICA CNA'S-1	82,415	67,585	54,737	57,115	42,195	57,514	56,749	0	
1520	RETIREMENT CNA'S-1 EMPLOYER	54,583	50,581	45,457	42,990	36,036	44,509	43,829	0	
1521	RETIREMENT EMPLOYEE CNA'S-1	41,918	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE CNA-1	269,559	225,578	187,605	167,972	151,071	187,960	187,960	0	
1545	HRA LIABILITY	28,452	36,850	25,992	20,350	23,100	25,300	25,300	0	
1550	DISABILITY INSURANCE CNA'A-1	1,735	0	0	0	0	2,384	2,384	0	
1560	WORKER'S COMPENSATION CNA'S-1	8,428	6,890	5,642	4,788	4,290	5,633	5,558	0	
1580	LIFE INSURANCE CNA'S-1	949	0	0	0	0	1,178	1,178	0	
	Total Fringes	488,039	387,484	319,433	293,215	256,692	324,478	322,958	0	10%
1600	UNEMPLOYMENT COMP-CNA'S 1	10,863	28,019	2,655	0	6,963	0	0	0	
	Total Expenses	10,863	28,019	2,655	0	6,963	0	0	0	
	Total Operating Expenses	**1,619,895**	**1,325,557**	**1,081,407**	**1,048,678**	**808,100**	**1,076,627**	**1,065,107**	**0**	2%
	Total CNA FIRST FLOOR	**-1,619,895**	**-1,325,557**	**-1,081,407**	**-1,048,678**	**-808,100**	**-1,076,627**	**-1,065,107**	**0**	2%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901954 CNA FIRST FLOOR				
2 Vacant positions - .5 fte			100	32,594
4 Vacant positions - .2 fte			100	26,075
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.5	100	16,296
Certified Nursing Assistant	15.61	0.6	100	19,556
Certified Nursing Assistant	13.05	0.6	100	16,349
Certified Nursing Assistant	12.64	0.6	100	15,835
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.7	100	22,815
Certified Nursing Assistant	15.61	0.8	100	26,074
Certified Nursing Assistant	15.61	0.7	100	22,815
Certified Nursing Assistant	12.64	0.4	100	10,556
Certified Nursing Assistant	13.48	0.675	100	18,998
Certified Nursing Assistant	15.61	0.375	100	12,222
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	12.64	0.45	100	11,876
Certified Nursing Assistant	15.61	0.8	100	26,074
Certified Nursing Assistant	15.61	0.5	100	16,296
Certified Nursing Assistant	15.61	0.725	100	23,630
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.8	100	26,074
Certified Nursing Assistant	15.61	0.725	100	23,630
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.65	100	21,185
Certified Nursing Assistant	15.61	0.9	100	29,334

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901954 CNA FIRST FLOOR				
Certified Nursing Assistant	15.61	0.9	100	29,334
Certified Nursing Assistant	15.61	0.9	100	29,334
COLA			100	14,167
Laundry/Housekeeper	15.61	0.8	100	26,074
CNA FIRST FLOOR Total:				**722,531**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901956	WARD CLERK FIRST FLOOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES-WARD CLERKS-1	67,697	63,971	65,674	82,880	58,887	83,295	83,295	0	
1115	INSERVICE WAGES	708	521	1,825	0	2,026	0	0	0	
1120	OVERTIME PAY WARD CLERKS 1	97	189	273	0	261	500	500	0	
1125	INSERVICE OVERTIME PAY	0	0	0	0	53	0	0	0	
1140	PTO PAY WARD CLERKS 1	10,979	11,093	5,496	0	5,077	0	0	0	
1150	HOLIDAY PAY WARD CLERKS-1	1,568	1,230	335	0	333	874	874	0	
1160	BEREAVEMENT PAY WARD CLERKS-1	0	651	0	0	0	0	0	0	
1170	SICK BANK PAY	0	130	0	0	1,566	0	0	0	
1310	PTO PAYOUT WARD CLERKS-1	1,039	129	0	0	0	0	0	0	
	Total Wages	82,088	77,914	73,603	82,880	68,203	84,669	84,669	0	2%
1510	FICA WARD CLERKS-1	5,904	5,506	4,776	6,266	4,858	6,474	6,451	0	
1520	RETIREMENT WARD CLERKS-1 EMPLOYER	4,358	4,197	4,697	4,987	4,942	5,756	5,736	0	
1521	RETIREMENT EMPLOYEE-WARD CLERK-1	3,298	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE WARD CLERKS-1	26,372	26,460	41,134	45,817	50,594	56,742	56,742	0	
1545	HRA LIABILITY	2,748	2,750	3,850	5,500	6,600	6,600	6,600	0	
1550	DISABILITY INS WARD CLERKS-1	185	46	0	0	0	275	275	0	
1560	WORKERS COMPENSATION	617	584	545	533	532	634	632	0	
1580	LIFE INSURANCE WARD CLERKS-1	101	22	0	0	0	136	136	0	
	Total Fringes	43,583	39,565	55,002	63,103	67,526	76,617	76,572	0	21%
	Total Operating Expenses	**125,671**	**117,479**	**128,605**	**145,983**	**135,729**	**161,286**	**161,241**	**0**	10%
	Total WARD CLERK FIRST FLOOR	**-125,671**	**-117,479**	**-128,605**	**-145,983**	**-135,729**	**-161,286**	**-161,241**	**0**	10%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-901956 WARD CLERK FIRST FLOOR				
Administrative Asst/Housekeeping Spvr	20.65	0.75	100	32,337
COLA			100	1,633
Ward Clerk	15.61	0.8	100	26,074
Ward Clerk	13.92	0.8	100	23,251
WARD CLERK FIRST FLOOR Total:				**83,295**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-901964	**UNIT ASSISTANT (PERMANENT_**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	UNIT ASSISTANT SALARY	22,945	21,996	5,515	0	0	0	0	0	
1120	UNIT ASSISTANT OVERTIME	73	106	0	0	0	0	0	0	
1140	UNIT ASSISTANT PTO PAY	2,799	2,417	1,614	0	0	0	0	0	
1150	UNIT ASSISTANT HOLIDAY PAY	774	577	232	0	0	0	0	0	
	Total Wages	26,591	25,096	7,361	0	0	0	0	0	
1510	UNIT ASSISTANT FICA	1,900	1,847	584	0	0	0	0	0	
1520	UNIT ASSISTANT RETIREMENT EMPLOYER	1,431	1,501	503	0	0	0	0	0	
1521	UNIT ASSISTANT RETIREMENT EMPLOYEE	1,061	0	0	0	0	0	0	0	
1540	UNIT ASSISTANT HEALTH INSURANCE	12,469	6,366	1,350	0	0	0	0	0	
1545	HRA LIABILITY	1,300	1,100	1,100	0	0	0	0	0	
1550	UNIT ASSISTANT DISABILITY INSURANCE	51	0	0	0	0	0	0	0	
1560	WORKERS COMPENSATION	200	190	59	0	0	0	0	0	
1580	UNIT ASSISTANT LIFE INSURANCE	28	0	0	0	0	0	0	0	
	Total Fringes	18,440	11,004	3,596	0	0	0	0	0	
1600	UNIT ASSISTANT - UNEMPLOYMENT COMP	0	0	582	0	0	0	0	0	
	Total Expenses	0	0	582	0	0	0	0	0	
	Total Operating Expenses	**45,031**	**36,100**	**11,539**	**0**	**0**	**0**	**0**	**0**	
	Total UNIT ASSISTANT (PERMANENT_	**-45,031**	**-36,100**	**-11,539**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-903000	ACTIVITY THERAPY DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARY ACTIVITIES	96,588	93,418	90,264	93,113	66,305	96,005	96,005	0	
1115	INSERVICE WAGES	534	737	552	0	892	0	0	0	
1120	OVERTIME WAGES ACTIVITIES	0	29	54	0	46	0	0	0	
1140	PTO PAY ACTIVITIES	14,203	6,983	5,490	0	5,937	0	0	0	
1150	HOLIDAY PAY ACTIVITIES	3,294	989	0	0	0	0	0	0	
1170	SICK BANK PAY ACTIVITIES	0	1,434	0	0	233	0	0	0	
1310	PTO PAYOUT ACTIVITIES	1,788	1,483	1,483	1,483	1,409	1,409	1,409	0	
	Total Wages	116,407	105,073	97,843	94,596	74,822	97,414	97,414	0	3%
1510	FICA ACTIVITIES	8,113	7,267	6,654	7,039	5,737	7,341	7,341	0	
1520	RETIREMENT EMPLOYER ACTIVITIES	6,145	6,102	6,352	6,443	5,221	6,451	6,451	0	
1521	RETIREMENT EMPLOYEE ACTIVITIES	4,568	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE ACTIVITIES	36,995	39,041	22,649	13,703	22,208	32,150	32,150	0	
1545	HRA LIABILITY	3,800	5,500	5,500	1,650	3,300	3,850	3,850	0	
1550	DISABILITY INSURANCE ACTIVITIES	354	173	0	0	0	317	317	0	
1560	ACTIVITIES - WORKER COMP	873	772	715	688	583	718	718	0	
1580	LIFE INSURANCE ACTIVITIES	193	86	0	0	0	156	156	0	
	Total Fringes	61,041	58,941	41,870	29,523	37,049	50,983	50,983	0	73%
3190	ACTIVITY OFFICE SUPPLIES	0	65	52	500	0	100	100	0	
3391	TRANSPORTATION ACTIVITIES	490	213	197	500	248	400	400	0	
3440	CRAFT/ACTIVITY SUPPLIES ACTIVITIES	2,809	2,856	1,029	750	1,133	1,000	1,000	0	
3490	TRANSPORTATION EXPENSE	-150	127	0	0	72	0	0	0	
	Total Expenses	3,149	3,261	1,278	1,750	1,453	1,500	1,500	0	-14%
	Total Operating Expenses	**180,597**	**167,275**	**140,991**	**125,869**	**113,324**	**149,897**	**149,897**	**0**	19%
	Total ACTIVITY THERAPY DEPARTMENT	**-180,597**	**-167,275**	**-140,991**	**-125,869**	**-113,324**	**-149,897**	**-149,897**	**0**	19%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-903000 ACTIVITY THERAPY DEPARTMENT				
Activity Aide	12.37	0.5	100	12,914
Activity Coordinator	29.64	0.8	100	49,510
COLA			100	1,910
COTA-Cert Occupational Therapist Ass't	18.29	0.8	100	30,551
On call activity aide			100	1,120
ACTIVITY THERAPY DEPARTMENT Total:				**96,005**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-905000	SOCIAL SERVICES DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARIES SOCIAL SERVICES	56,116	45,718	46,829	55,782	41,214	56,838	56,838	0	
1140	PTO SOCIAL SERVICES	7,540	1,854	0	0	0	0	0	0	
1150	HOLIDAY PAY SOCIAL SERVICES	2,472	989	0	0	0	0	0	0	
1170	SICK BANK PAY SOCIAL SERVICES	0	119	0	0	0	0	0	0	
1310	PTO PAYOUT SOCIAL SERVICES	1,483	1,483	0	0	1,268	1,268	1,268	0	
	Total Wages	67,611	50,163	46,829	55,782	42,482	58,106	58,106	0	4%
1510	FICA SOCIAL SERVICES	5,166	3,860	3,378	4,218	3,318	4,347	4,347	0	
1520	RETIREMENT EMPLOYER SOCIAL SERVICES	3,552	2,945	3,006	3,860	2,987	3,864	3,864	0	
1521	RETIREMENT EMPLOYEE SOCIAL SERVICES	2,696	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE SOCIAL SERVICES	534	5,340	4,867	5,987	4,740	5,774	5,774	0	
1545	HRA LIABILITY	0	1,100	0	990	990	990	990	0	
1550	DISABILITY INSURANCE SOCIAL SERVICES	263	165	0	0	0	188	188	0	
1560	SOCIAL SERVICES - WORKER COMP	508	374	338	413	331	426	426	0	
1580	LIFE INSURANCE SOCIAL SERVICES	143	81	0	0	0	93	93	0	
	Total Fringes	12,862	13,865	11,589	15,468	12,366	15,682	15,682	0	1%
3440	SUPPLIES & EXPENSES SOCIAL SERVICES	0	1,031	506	500	726	500	500	0	
	Total Expenses	0	1,031	506	500	726	500	500	0	0%
	Total Operating Expenses	**80,473**	**65,059**	**58,924**	**71,750**	**55,574**	**74,288**	**74,288**	**0**	4%
	Total SOCIAL SERVICES DEPARTMENT	**-80,473**	**-65,059**	**-58,924**	**-71,750**	**-55,574**	**-74,288**	**-74,288**	**0**	4%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-905000 SOCIAL SERVICES DEPARTMENT				
COLA			100	1,139
Social Services Coordinator	29.64	1	90	55,699
SOCIAL SERVICES DEPARTMENT Total:				**56,838**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-906000	**CONSULTANTS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
2111	PHYSICIAN CONSULTANT	18,000	18,000	18,000	18,000	13,500	18,000	18,000	0	
2112	PHARMACIST CONSULTANT	864	864	864	800	757	3,300	3,300	0	
2113	PSYCHIATRIST CONSULTANT	3,250	6,500	4,438	4,000	2,875	5,000	5,000	0	
	Total Expenses	22,114	25,364	23,302	22,800	17,132	26,300	26,300	0	15%
	Total Operating Expenses	**22,114**	**25,364**	**23,302**	**22,800**	**17,132**	**26,300**	**26,300**	**0**	15%
	Total CONSULTANTS	**-22,114**	**-25,364**	**-23,302**	**-22,800**	**-17,132**	**-26,300**	**-26,300**	**0**	15%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-907000	DIETARY DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES DIETARY	273,993	276,446	268,829	0	11,189	0	0	0	
1115	INSERVICE WAGES	12,934	7,784	5,389	0	0	0	0	0	
1120	OVERTIME PAY DIETARY	902	1,046	864	0	0	0	0	0	
1125	INSERVICE OVERTIME PAY	0	27	20	0	0	0	0	0	
1130	PRODUCTIVE WAGES ON CALL DIETARY	32,685	19,031	8,099	0	1,806	0	0	0	
1140	PTO PAY DIETARY	28,788	30,088	22,085	0	9,713	0	0	0	
1150	HOLIDAY PAY DIETARY	7,025	2,853	1,531	0	470	0	0	0	
1160	BEREAVEMENT PAY DIETARY	521	0	462	0	0	0	0	0	
1310	PTO PAYOUT DIETARY	2,110	1,364	0	0	0	0	0	0	
	Total Wages	358,958	338,639	307,279	0	23,178	0	0	0	
1510	FICA DIETARY	26,222	24,482	22,812	0	2,388	0	0	0	
1520	RETIREMENT EMPLOYER DIETARY	16,547	17,801	17,758	0	617	0	0	0	
1521	RETIREMENT EMPLOYEE DIETARY	12,478	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE DIETARY	91,440	70,496	48,863	0	-185	0	0	0	
1545	HRA LIABILITY	10,157	10,912	7,933	0	0	0	0	0	
1550	DISABILITY INSURANCE DIETARY	648	158	0	0	0	0	0	0	
1560	DIETARY - WORKER COMP	2,702	2,513	2,308	0	234	0	0	0	
1580	LIFE INSURANCE DIETARY	354	78	0	0	0	0	0	0	
	Total Fringes	160,548	126,440	99,674	0	3,054	0	0	0	
1600	UNEMPLOYMENT DEITARY	0	11,723	4,505	0	22,745	0	0	0	
2114	DIETARY CONSULTANT	5,436	4,354	4,296	4,250	4,114	5,000	5,000	0	
2195	DIETARY - PURCHASED SERVICES	0	0	0	409,483	272,615	472,000	472,000	0	
3430	FOOD	153,826	136,523	127,769	0	11,095	0	0	0	
3440	SUPPLIES & EXPENSE DIETARY	18,951	15,021	17,094	0	108	3,500	3,500	0	
	Total Expenses	178,213	167,621	153,664	413,733	310,677	480,500	480,500	0	16%
8131	MINOR EQUIPMENT DIETARY	102	87	-39	0	4,869	0	0	0	
	Total Capital	102	87	-39	0	4,869	0	0	0	
	Total Operating Expenses	**697,821**	**632,787**	**560,578**	**413,733**	**341,778**	**480,500**	**480,500**	**0**	16%
	Total DIETARY DEPARTMENT	**-697,821**	**-632,787**	**-560,578**	**-413,733**	**-341,778**	**-480,500**	**-480,500**	**0**	16%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-909000	MAINTENANCE DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	MAINTENANCE SALARIES	0	0	0	0	33,899	86,800	86,800	0	
1120	MAINTENANCE OVERTIME PAY	0	0	0	0	255	500	500	0	
	Total Wages	0	0	0	0	34,154	87,300	87,300	0	
1510	FICA MAINTENANCE	0	0	0	0	2,613	6,678	6,678	0	
1520	RETIREMENT EMPLOYER MAINTENANCE	0	0	0	0	2,271	5,936	5,936	0	
1540	HEALTH INS MAINTENANCE	0	0	0	0	2,573	0	0	0	
1560	WORKER COMP - MAINTENANCE	0	0	0	0	256	655	655	0	
	Total Fringes	0	0	0	0	7,713	13,269	13,269	0	
2116	MAINTENANCE PURCHASED SERVICES	65,215	89,001	76,503	100,000	0	0	0	0	
2250	MAINTENANCE TELEPHONE	419	1,668	2,579	2,500	980	2,500	2,500	0	
2450	MAINTENANCE GROUNDS	3,505	3,330	5,393	4,000	1,755	5,000	5,000	0	
2470	MAINTENANCE BUILDING	12,589	11,454	19,135	15,000	23,533	25,000	25,000	0	
2490	MAINTENANCE SUNDRY	7,177	6,072	0	0	205	0	0	0	
2970	MAINTENANCE WASTE MANAGEMENT	7,170	8,397	3,875	4,000	1,977	4,000	4,000	0	
2990	MAINTENANCE CONTRACTED SERVICE	19,470	17,104	19,684	16,000	23,371	22,000	22,000	0	
3190	MAINTENANCE OFFICE SUPPLIES	582	249	163	250	307	250	250	0	
3390	MAINTENANCE EMPLOYEE TRAVEL	1,661	626	990	1,000	86	1,000	1,000	0	
3440	MAINTENANCE OPERATING SUPPLIES	510	-997	0	250	681	400	400	0	
	Total Expenses	118,298	136,904	128,322	143,000	52,895	60,150	60,150	0	-58%
	Total Operating Expenses	**118,298**	**136,904**	**128,322**	**143,000**	**94,762**	**160,719**	**160,719**	**0**	12%
	Total MAINTENANCE DEPARTMENT	**-118,298**	**-136,904**	**-128,322**	**-143,000**	**-94,762**	**-160,719**	**-160,719**	**0**	12%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-909000 MAINTENANCE DEPARTMENT				
Facilities cost for Nursing Home			100	86,800
MAINTENANCE DEPARTMENT Total:				**86,800**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-910000	HOUSEKEEPING DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES HOUSEKEEPING	103,372	88,396	69,726	93,852	44,136	80,885	80,885	0	
1115	INSERVICE WAGES	1,069	1,076	2,224	0	821	0	0	0	
1120	OVERTIME PAY HOUSEKEEPING	125	505	393	0	26	500	500	0	
1130	PRODUCTIVE WAGES ON CALL HOUSEKEEPING	26,892	40,236	12,396	0	10,221	0	0	0	
1140	PTO HOUSEKEEPING	14,806	11,994	7,104	0	3,541	0	0	0	
1150	HOLIDAY PAY HOUSEKEEPING	4,676	2,238	1,381	0	260	800	800	0	
1160	BEREAVEMENT PAY HOUSEKEEPING	928	580	551	0	556	0	0	0	
1170	SICK BANK HOUSEKEEPING	0	11	0	0	0	0	0	0	
1310	PTO PAYOUT HOUSEKEEPING	129	65	0	0	70	70	70	0	
	Total Wages	151,997	145,101	93,775	93,852	59,631	82,255	82,255	0	-12%
1510	FICA HOUSEKEEPING	11,436	10,816	6,847	7,094	4,655	6,281	6,251	0	
1520	RETIREMENT EMPLOYER HOUSEKEEPING	7,250	7,161	5,089	5,043	1,922	3,762	3,735	0	
1521	RETIREMENT EMPLOYEE HOUSEKEEPING	5,650	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE HOUSEKEEPING	50,456	45,110	43,123	19,914	11,346	19,234	19,234	0	
1545	HRA LIABILITY	5,200	4,950	5,891	2,255	2,255	2,255	2,255	0	
1550	DISABILITY INSURANCE HOUSEKEEPING	262	24	0	0	0	267	267	0	
1560	WORKER'S COMPENSATION	1,143	1,081	710	603	467	614	611	0	
1580	LIFE INSURANCE HOUSEKEEPING	144	12	0	0	0	132	132	0	
	Total Fringes	81,541	69,154	61,660	34,909	20,645	32,545	32,485	0	-7%
2490	HOUSEKEEPING EQUIPMENT REPAIRS	1,908	630	0	500	373	500	500	0	
3440	SUPPLIES & EXPENSE HOUSEKEEPING	21,663	21,184	19,702	19,000	3,550	20,000	20,000	0	
	Total Expenses	23,571	21,814	19,702	19,500	3,923	20,500	20,500	0	5%
8131	MINOR EQUIPMENT HOUSEKEEPING	0	168	0	0	0	0	0	0	
	Total Capital	0	168	0	0	0	0	0	0	
	Total Operating Expenses	**257,109**	**236,237**	**175,137**	**148,261**	**84,199**	**135,300**	**135,240**	**0**	-9%
	Total HOUSEKEEPING DEPARTMENT	**-257,109**	**-236,237**	**-175,137**	**-148,261**	**-84,199**	**-135,300**	**-135,240**	**0**	-9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-910000 HOUSEKEEPING DEPARTMENT				
COLA			100	1,587
Laundry/Housekeeper	13.91	0.7	100	20,330
Laundry/Housekeeper	11.79	0.5	100	12,308
Laundry/Housekeeper	13.91	0.5	100	14,522
Laundry/Housekeeper	13.91	1	100	29,044
Social Services Coordinator	29.64	1	5	3,094
HOUSEKEEPING DEPARTMENT Total:				**80,885**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-911000	LAUNDRY DEPARTMENT	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES LAUNDRY	64,101	62,529	52,007	63,755	28,956	45,336	45,336	0	
1115	INSERVICE WAGES	551	572	952	0	56	0	0	0	
1120	OVERTIME SALARIES LAUNDRY	185	33	62	0	78	300	300	0	
1130	PRODUCTIVE SALARIES ON CALL LAUNDRY	9,478	10,549	13,733	0	10,101	0	0	0	
1140	PTO LAUNDRY	8,365	9,893	11,139	0	5,992	0	0	0	
1150	HOLIDAY PAY LAUNDRY	2,683	1,403	1,343	0	850	762	762	0	
1160	BEREAVEMENT PAY LAUNDRY	116	0	0	0	0	0	0	0	
1170	SICK BANK LAUNDRY	0	11	0	0	0	0	0	0	
1310	PTO PAYOUT LAUNDRY	129	65	0	0	70	70	70	0	
	Total Wages	85,608	85,055	79,236	63,755	46,103	46,468	46,468	0	-27%
1510	FICA LAUNDRY	6,298	6,228	5,637	4,820	3,591	3,546	3,527	0	
1520	RETIREMENT EMPLOYER LAUNDRY	4,096	4,379	4,150	3,836	2,697	2,317	2,300	0	
1521	RETIREMENT EMPLOYEE LAUNDRY	2,984	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE LAUNDRY	26,481	31,135	34,629	33,617	20,244	19,234	19,234	0	
1545	HRA LIABILITY	2,600	3,850	4,009	3,905	3,905	2,255	2,255	0	
1550	DISABILITY INSURANCE LAUNDRY	155	23	0	0	0	150	150	0	
1560	WORKER'S COMP LAUNDRY	641	634	586	410	369	347	345	0	
1580	LIFE INSURANCE LAUNDRY	85	11	0	0	0	74	74	0	
	Total Fringes	43,340	46,260	49,011	46,588	30,806	27,923	27,885	0	-40%
1600	LAUNDRY - UNEMPLOYMENT COMP	0	0	0	0	9,608	0	0	0	
2490	LAUNDRY EQUIPMENT REPAIRS	809	0	2,258	5,000	981	5,000	5,000	0	
3440	LAUNDRY PRODUCTION SUPPLIES	4,968	6,366	5,953	6,000	9,957	9,000	9,000	0	
4021	LINEN SUPPLIES	3,213	4,424	643	3,000	1,305	3,000	3,000	0	
	Total Expenses	8,990	10,790	8,854	14,000	21,851	17,000	17,000	0	21%
	Total Operating Expenses	**137,938**	**142,105**	**137,101**	**124,343**	**98,760**	**91,391**	**91,353**	**0**	-27%
	Total LAUNDRY DEPARTMENT	**-137,938**	**-142,105**	**-137,101**	**-124,343**	**-98,760**	**-91,391**	**-91,353**	**0**	-27%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-911000 LAUNDRY DEPARTMENT				
COLA			100	890
Laundry/Housekeeper	13.91	1	100	29,044
Laundry/Housekeeper	11.79	0.5	100	12,308
Social Services Coordinator	29.64	1	5	3,094
LAUNDRY DEPARTMENT Total:				**45,336**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-912000	ACCOUNTING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE SALARIES ACCOUNTING	93,257	82,229	72,561	82,007	61,501	84,696	84,696	0	
1120	OVERTIME ACCOUNTING	0	60	0	0	0	0	0	0	
1140	PTO ACCOUNTING	650	0	0	0	0	0	0	0	
1310	PTO PAYOUT ACCOUNTING	960	1,439	864	864	1,639	1,639	1,639	0	
	Total Wages	94,867	83,728	73,425	82,871	63,140	86,335	86,335	0	4%
1510	FICA ACCOUNTING	6,980	6,239	5,232	6,273	4,842	6,477	6,477	0	
1520	RETIREMENT EMPLOYER ACCOUNTING	5,029	4,865	4,785	5,739	4,470	5,758	5,758	0	
1521	RETIREMENT EMPLOYEE ACCOUNTING	3,838	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE ACCOUNTING	27,017	25,910	22,697	25,546	20,104	24,676	24,676	0	
1545	HRA LIABILITY	2,690	3,300	3,135	3,052	3,053	3,052	3,052	0	
1550	DISABILITY INSURANCE ACCOUNTING	377	268	233	269	207	278	278	0	
1560	WORKER'S COMPENSATION ACCOUNTING	717	615	536	614	492	635	635	0	
1580	LIFE INSURANCE ACCOUNTING	203	132	116	130	113	134	134	0	
	Total Fringes	46,851	41,329	36,734	41,623	33,281	41,010	41,010	0	-1%
1600	ACCOUNTING UNEMPLOYMENT COMPENSATION	2,341	978	0	0	0	0	0	0	
2130	AUDITING EXPENSE ACCOUNTING	10,500	10,100	15,080	15,000	15,700	15,500	15,500	0	
2131	ACCOUNTING-SPECIAL ACCOUNTING SERVICES	17,020	35	0	4,000	0	4,000	4,000	0	
3110	POSTAGE CHARGES-ACCOUNTING	28	40	0	50	0	0	0	0	
3190	ACCOUNTING OFFICE SUPPLIES	443	732	790	400	0	550	550	0	
3390	EMPLOYEE TRAVEL ACCOUNTING	154	82	668	400	26	550	550	0	
3440	SUPPLIES & EXPENSE ACCOUNTING	69	0	0	100	0	100	100	0	
	Total Expenses	30,555	11,967	16,538	19,950	15,726	20,700	20,700	0	4%
	Total Operating Expenses	**172,273**	**137,024**	**126,697**	**144,444**	**112,147**	**148,045**	**148,045**	**0**	2%
	Total ACCOUNTING	**-172,273**	**-137,024**	**-126,697**	**-144,444**	**-112,147**	**-148,045**	**-148,045**	**0**	2%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-912000 ACCOUNTING				
COLA			100	1,693
Finance Specialist	21.05	1	75	32,964
Financial Assistant	20.79	1	90	39,068
Fiscal Manager	35.03	1	15	10,971
ACCOUNTING Total:				**84,696**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-914000	MEDICAL RECORDS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES MEDICAL RECORDS	81	0	0	0	0	9,985	9,985	0	
	Total Wages	81	0	0	0	0	9,985	9,985	0	
1510	FICA MEDICAL RECORDS	6	0	0	0	0	764	764	0	
1520	RETIREMENT EMPLOYER MEDICAL RECORDS	0	0	0	0	0	678	678	0	
1540	HEALTH INSURANCE MEDICAL RECORDS	0	0	0	0	0	3,215	3,215	0	
1545	HRA LIABILITY	0	0	0	0	0	385	385	0	
1550	DISABILITY INSURANCE MEDICAL RECORDS	0	0	0	0	0	34	34	0	
1560	WORKER'S COMPENSATION MEDICAL RECORDS	1	0	0	0	0	74	74	0	
1580	LIFE INSURANCE MEDICAL RECORDS	0	0	0	0	0	16	16	0	
	Total Fringes	7	0	0	0	0	5,166	5,166	0	
	Total Operating Expenses	**88**	**0**	**0**	**0**	**0**	**15,151**	**15,151**	**0**	
	Total MEDICAL RECORDS	**-88**	**0**	**0**	**0**	**0**	**-15,151**	**-15,151**	**0**	100%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-914000 MEDICAL RECORDS				
COLA			100	196
Move 10% to 600-914000			100	5,623
Move 10% to nh med records			100	4,166
MEDICAL RECORDS Total:				**9,985**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915000	ADMINISTRATION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	ADMINISTRATOR WAGES	0	0	64,274	59,472	30,889	90,896	90,896	0	
	Total Wages	0	0	64,274	59,472	30,889	90,896	90,896	0	53%
1510	ADMINISTRATION - SOCIAL SECURITY	0	0	4,492	4,497	2,291	6,952	6,952	0	
1520	ADMIN - EMPLOYER SHARE RETIREMENT	0	0	3,650	4,115	2,257	6,179	6,179	0	
1540	ADMIN - HEALTH INSURANCE ACTIVITIES	0	0	11,745	0	7,673	18,914	18,914	0	
1545	ADMIN - HRA LIABILITY	0	0	1,650	0	1,143	2,200	2,200	0	
1550	ADMIN - DISABILITY INSURANCE	0	0	0	0	0	300	300	0	
1560	ADMIN - WORKER'S COMP	0	0	472	441	242	681	681	0	
1580	ADMIN - LIFE INSURANCE	0	0	0	0	0	148	148	0	
	Total Fringes	0	0	22,009	9,053	13,606	35,374	35,374	0	291%
1610	STAFF DEVELOPMENT GEN ADM	7,203	4,900	7,385	8,000	9,897	8,000	8,000	0	
2117	CONSULTANT FEES GENERAL ADMINISTRATION	54,949	118,922	17,645	0	12,770	2,000	2,000	0	
2120	LEGAL FEES	270	0	0	0	0	0	0	0	
2125	FINES & ASSESSMENTS	0	300	400	0	300	400	400	0	
2190	OTHER PROFESSIONAL SERVICES	0	0	0	0	3,801	0	0	0	
2250	TELEPHONE GENERAL ADMINISTRATION	384	68	159	500	0	500	500	0	
2960	ADMIN - COMPUTER EQUIPMENT & REPAIR	0	0	136	7,500	0	7,500	7,500	0	
3110	GENERAL ADMIN. POSTAGE CHARGES	993	1,213	982	1,000	1,213	3,300	3,300	0	
3130	GENERAL ADMIN - COPIER EX.	1,639	2,103	1,517	1,600	1,284	4,000	4,000	0	
3190	NH ADMIN - OFFICES SUPPLIES	6,792	1,803	3,542	2,000	3,917	3,500	3,500	0	
3194	BACKGROUND CHECK GENERAL ADMINISTRATION	100	0	160	0	100	200	200	0	
3196	SOFTWARE MAINTENANCE	3,141	10,635	7,929	7,000	9,061	7,250	7,250	0	
3217	ADVERTISING EXPENSE	4,890	198	0	0	0	0	0	0	
3240	NH DUES & SPECIAL ASSESSMENTS	5,211	8,932	2,693	6,000	5,143	6,000	6,000	0	
3390	EMPLOYEE TRAVEL GENERAL ADMINISTRATION	1,491	210	3,801	3,000	1,237	4,000	4,000	0	
3440	SUPPLIES & EXPENSE GENERAL ADMINISTRATIO	2,402	4,912	269	600	0	600	600	0	
3950	HIPPA EXPENSES	1,125	880	698	500	807	870	870	0	
4022	BED ASSESSMENT FEE	146,880	124,440	102,000	120,000	85,000	120,000	120,000	0	
4086	CABLE TV EXPENSE	4,800	4,918	5,163	5,200	3,942	5,400	5,400	0	
	Total Expenses	242,270	284,434	154,479	162,900	138,472	173,520	173,520	0	7%
	Total Operating Expenses	**242,270**	**284,434**	**240,762**	**231,425**	**182,967**	**299,790**	**299,790**	**0**	30%
	Total ADMINISTRATION	**-242,270**	**-284,434**	**-240,762**	**-231,425**	**-182,967**	**-299,790**	**-299,790**	**0**	30%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
600-915000 ADMINISTRATION				
COLA			100	1,782
Director of Nursing	42.68	0.5	100	44,557
Move to full time administrator			100	44,557
ADMINISTRATION Total:				**90,896**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915901	ADMIN-NURSINING	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1610	STAFF DEVELOPMENT NURSING GEN ADM	0	0	331	0	3,560	4,075	4,075	0	
3130	NSG. COPIER CHARGES	1	0	0	0	0	0	0	0	
3190	OFFICE/COMPUTER SUPPLIES NURSING	989	315	0	300	1,066	2,000	2,000	0	
3390	EMPLOYEE TRAVEL NURSING GEN ADM	327	382	368	175	377	400	400	0	
	Total Expenses	1,317	697	699	475	5,003	6,475	6,475	0	1263%
	Total Operating Expenses	**1,317**	**697**	**699**	**475**	**5,003**	**6,475**	**6,475**	**0**	1263%
	Total ADMIN-NURSINING	**-1,317**	**-697**	**-699**	**-475**	**-5,003**	**-6,475**	**-6,475**	**0**	1263%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915903	ADMIN-ACTIVITY THERAPY	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1610	STAFF DEVELOPMENT ACTIVITIES GEN ADM	438	0	50	0	456	425	425	0	
3110	ACTIVITY THERAPY POSTAGE CHARGES	34	0	0	0	0	0	0	0	
3130	ACTIVITY THERAPY - COPIER CHARGES	8	0	0	0	0	0	0	0	
3190	OFFICE SUPLIES ACTIVITIES GEN ADM	69	25	0	300	0	0	0	0	
3390	EMPLOYEE TRAVEL ACTIVITIES GEN ADM	0	0	0	175	0	0	0	0	
	Total Expenses	549	25	50	475	456	425	425	0	-11%
	Total Operating Expenses	**549**	**25**	**50**	**475**	**456**	**425**	**425**	**0**	-11%
	Total ADMIN-ACTIVITY THERAPY	**-549**	**-25**	**-50**	**-475**	**-456**	**-425**	**-425**	**0**	-11%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915905	**AMIN-SOCIAL SERVICES**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3130	SOCIAL SERVICES - COPIER CHARGES	16	3	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL SOC SERV-GEN ADM	416	372	225	200	296	225	225	0	
	Total Expenses	432	375	225	200	296	225	225	0	13%
	Total Operating Expenses	**432**	**375**	**225**	**200**	**296**	**225**	**225**	**0**	13%
	Total AMIN-SOCIAL SERVICES	**-432**	**-375**	**-225**	**-200**	**-296**	**-225**	**-225**	**0**	13%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915907	**ADMIN-DIETARY**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3130	DIETARY - COPIER CHARGES	86	8	0	0	0	0	0	0	
3190	OFFICE SUPPLIES DIETARY GEN ADM	119	0	0	0	0	0	0	0	
3390	EMPLOYEE TRAVEL DIETARY GEN ADM	262	155	320	200	0	325	325	0	
	Total Expenses	467	163	320	200	0	325	325	0	63%
	Total Operating Expenses	**467**	**163**	**320**	**200**	**0**	**325**	**325**	**0**	63%
	Total ADMIN-DIETARY	**-467**	**-163**	**-320**	**-200**	**0**	**-325**	**-325**	**0**	63%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915914	ADMIN-MEDICAL RECORDS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1610	STAFF DEVELOPMENT MEDICAL RECORDS-GEN AD	0	0	0	0	375	0	0	0	
3110	MEDICAL RECORDS - POSTAGE CHARGES	4	0	0	0	0	0	0	0	
3130	MEDICAL RECORDS COPIER CHARGES	15	5	0	0	0	0	0	0	
3190	MEDICAL RECORDS - OFFICE SUPPLIES	74	0	0	0	0	0	0	0	
	Total Expenses	93	5	0	0	375	0	0	0	
	Total Operating Expenses	**93**	**5**	**0**	**0**	**375**	**0**	**0**	**0**	
	Total ADMIN-MEDICAL RECORDS	**-93**	**-5**	**0**	**0**	**-375**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915959	ADMINISTRATION-CLERICAL	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES GENERAL ADMINISTRATIVE	19,155	16,406	4,661	0	0	0	0	0	
1310	PTO PAYOUT GENERAL ADMINISTRATIVE	398	360	38	0	0	0	0	0	
	Total Wages	19,553	16,766	4,699	0	0	0	0	0	
1510	FICA GENERAL ADMINISTRATION	1,419	1,255	358	0	0	0	0	0	
1520	RETIREMENT EMPLOYER GENERAL ADMIN	1,023	978	256	0	0	0	0	0	
1521	RETIREMENT EMPLOYEE GENERAL ADMINISTRATI	777	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE GENERAL ADMINISTRATION	4,070	4,409	1,016	0	0	0	0	0	
1545	HRA LIABILITY	300	550	330	0	0	0	0	0	
1550	DISABILITY INSURANCE GENERAL ADMINISTRAT	77	55	12	0	0	0	0	0	
1560	WORKER'S COMP GENERAL ADMINISTRATION	147	125	27	0	0	0	0	0	
1580	LIFE INSURANCE GENERAL ADMINISTRATION	42	28	6	0	0	0	0	0	
	Total Fringes	7,855	7,400	2,005	0	0	0	0	0	
	Total Operating Expenses	**27,408**	**24,166**	**6,704**	**0**	**0**	**0**	**0**	**0**	
	Total ADMINISTRATION-CLERICAL	**-27,408**	**-24,166**	**-6,704**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915960	ADMINISTRATION-ADMINISTRATOR	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	PRODUCTIVE WAGES ADMINISTRATOR	60,572	15,162	11,694	0	0	0	0	0	
1140	PTO PAY ADMINISTRATOR	8,400	277	0	0	0	0	0	0	
1150	HOLIDAY PAY ADMINISTRATOR	2,468	0	0	0	0	0	0	0	
1310	PTO PAYOUT GENERAL ADMINISTRATIVE	0	0	1,660	0	0	0	0	0	
	Total Wages	71,440	15,439	13,354	0	0	0	0	0	
1510	FICA ADMINISTRATOR	5,456	1,171	1,000	0	0	0	0	0	
1520	RETIREMENT EMPLOYER ADMINISTRATOR	3,631	837	883	0	0	0	0	0	
1521	RETIREMENT EMPLOYEE ADMINISTRATOR	3,846	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE ADMINISTRATOR	12,037	1,083	1,373	0	0	0	0	0	
1545	HRA LIABILITY	1,200	0	1,100	0	0	0	0	0	
1550	DISABILITY INSURANCE ADMINISTRATOR	281	37	0	0	0	0	0	0	
1560	ADMINISTRATION - WORKER COMP	552	104	100	0	0	0	0	0	
1580	LIFE INSURANCE ADMINISTRATOR	154	18	0	0	0	0	0	0	
	Total Fringes	27,157	3,250	4,456	0	0	0	0	0	
	Total Operating Expenses	**98,597**	**18,689**	**17,810**	**0**	**0**	**0**	**0**	**0**	
	Total ADMINISTRATION-ADMINISTRATOR	**-98,597**	**-18,689**	**-17,810**	**0**	**0**	**0**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-915962	**INSERVICE DIRECTOR**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3190	INSERVICE - OFFICE SUPPLIES	0	0	129	0	0	0	0	0	
3390	EMPLOYEE TRAVEL-INSERVICE	0	339	242	0	51	125	125	0	
	Total Expenses	0	339	371	0	51	125	125	0	
	Total Operating Expenses	**0**	**339**	**371**	**0**	**51**	**125**	**125**	**0**	
	Total INSERVICE DIRECTOR	**0**	**-339**	**-371**	**0**	**-51**	**-125**	**-125**	**0**	100%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-916000	UNASSIGNED EXPENSES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1500	NH EMPLOYEE BENEFIT(CONTRACT)	3,977	3,734	3,594	0	1,566	0	0	0	
1560	WORKER'S COMPENSATION INSURANCE	96,248	75,000	75,000	55,000	55,000	55,000	55,000	0	
	Total Fringes	100,225	78,734	78,594	55,000	56,566	55,000	55,000	0	0%
2210	UTILITIES-WATER & SEWER	30,172	32,120	32,470	30,000	17,160	35,000	35,000	0	
2220	UTILITIES-ELECTRICITY	65,813	60,568	69,230	63,000	59,883	70,000	70,000	0	
2240	UTILITIES-GAS	37,596	27,209	33,234	37,000	39,764	44,454	44,454	0	
3770	UTILITIES-FUEL OIL	482	99	0	0	0	0	0	0	
5180	LIABILITY INSURANCE	74,465	75,781	75,556	55,000	74,812	75,154	75,154	0	
5412	DEPRECIATION-LAND IMPROVEMENTS	0	484	0	0	0	0	0	0	
5413	DEPRECIATION-BUILDINGS	0	100,494	0	0	0	0	0	0	
5414	DEPRECIATION-FIXED EQUIPMENT	0	38,066	0	0	0	0	0	0	
5416	DEPRECIATION-MOTOR VEHCILES	0	10,590	0	0	0	0	0	0	
	Total Expenses	208,528	345,411	210,490	185,000	191,619	224,608	224,608	0	21%
8140	COMPUTER TECHNOLOGY FUND	2,101	0	599	0	0	0	0	0	
8221	CAPITAL OUTLAY	65,577	18,957	0	0	835	0	0	0	
	Total Capital	67,678	18,957	599	0	835	0	0	0	
	Total Operating Expenses	**376,431**	**443,102**	**289,683**	**240,000**	**249,020**	**279,608**	**279,608**	**0**	17%
	Total UNASSIGNED EXPENSES	**-376,431**	**-443,102**	**-289,683**	**-240,000**	**-249,020**	**-279,608**	**-279,608**	**0**	17%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

600-920000	**NH CAFE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
3430	NH CAFE FOOD EXPENSE	9,521	3,401	2,601	1,000	2,176	1,000	1,000	0	
	Total Expenses	9,521	3,401	2,601	1,000	2,176	1,000	1,000	0	0%
	Total Operating Expenses	**9,521**	**3,401**	**2,601**	**1,000**	**2,176**	**1,000**	**1,000**	**0**	0%
46520	NH CAFE REVENUE	9,834	2,967	2,236	1,000	2,280	1,000	1,000	0	
	Total Revenue	9,834	2,967	2,236	1,000	2,280	1,000	1,000	0	0%
	Total NH CAFE	**313**	**-434**	**-365**	**0**	**104**	**0**	**0**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	600 - Health Center
Department Head Name	Sandy Hackenmueller
Department Mission	St. Croix County Health Center's mission is to provide the highest quality of care, treatment, and rehavilitation to residents, and returning them to the community whenever possible.
Describe how your Department's mission aligns with the County Board's strategic plan	The health center promotes individual self-sufficiency through a coordinated continuum of services.
FTE Count	46.2

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	2014: $2,044,188; 48% of total budget 2015: $2,069,113; 46% of total budget Note: Does not include Overtime)
Total 2015 budget cost and % of total budget for Staff Fringes	2014: $875,618; 21% of total budget 2015: $972,199; 21% of total budget
Total 2015 budget cost and % of total budget for Overtime	2014: $0 of total budget 2015: $31,800; 1% of total budget

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	Suppl Pymt: $390,790; 9% Medicare: $654,635; 15% Medicaid: $1,988,436; 47% Private: $891,717; 21% Local: $237,010; 6% Total w/o Levy: $4,162,588; 98% Levy: $78,815; 2% Total w/levy: $4,241,403 Note:	Suppl Pymt: $429,158; 9% Medicare: $613,500; 13% Medicaid: $2,221,573; 49% Private: $865,000;19% Local: $294,091; 6% Total w/o Levy: 4,423,322; 97% Levy: $122,949; 3% ($57,905 budgted levy & $65,044 transfer health insurance fund)

	Actual levy in 2014 was $56,815 and additional $22,000 was for cost of living increase.	Incr w/levy 7% Incr w/o levy 6% Incr levy only 43%
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget Explain the reason for any increases or decreases in revenue between 2014 & 2015	Percent: Increase 0 Decrease ☐ Same Budgeted revenue in 2014 for Medicare Part B was understated because of historical data. For 2015 Medicare is estimated to increase due to higher utilization of Part B billable service.	

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$1,321,597	$1,473,159 Increase: 11% or $141,562
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase see above Decrease ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	1. For 2015 budget Part B therapy expenses increased by approximately $81,000 due higher services provides; thus increases revenue to offset. 2. Dietary contract increased by approximately $62,000 due to initial understatement of labor in 2014 and increased need over the cap on supplements, nourishments and snacks.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Dietary Purchased Services, 2195, $472,000, 33%; contracted through A'viand's
	2. Bed Assessment Fee, 4022, $121,200, 8%; State requirement $170 per license bed per month (50 beds/$8,500 monthly)
	3. Liability Insurance, 5180,$75,154, 5%
	4. Electricity, 2220, $70,000, 5%; increasing costs based on market. Usage of watts remains consistent.
	5. Drugs Medicare Part A, 4013 and Speech Therapy Part B, 4016, $55,000, 4% each.
What is the 2015 budget amount and % of total for Staff Development?	$12,500; 0.9%. Staff training for training needed based on review of previous training and needed required recertification.

New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	None
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Decrease labor; however it would decrease quality of care.
How could your department increase revenue in 2015?	Increase census by two residents at occupancy level 49 and additional revenue of $163,000.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Register of Deeds	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	198,825	196,053	214,168	240,334	171,682	236,765	236,765	0	
1120	OVERTIME	2,400	1,775	1,967	1,500	473	0	558	0	
1310	PTO INCENTIVE	0	0	432	432	1,004	558	0	0	
	Total Wages	201,225	197,828	216,567	242,266	173,159	237,323	237,323	0	-2%
1510	SOCIAL SECURITY	14,501	14,112	15,510	18,380	12,711	18,108	18,108	0	
1520	RETIREMENT - EMPLOYER SHARE	12,682	13,702	12,868	17,299	12,608	16,670	16,670	0	
1521	RETIREMENT - EMPLOYEE SHARE	7,162	4,300	0	0	0	0	0	0	
1540	HEALTH INSURANCE	51,983	51,795	49,848	79,102	57,357	69,977	69,977	0	
1545	HRA LIABILITY	5,100	6,600	6,783	9,350	8,250	8,250	8,250	0	
1550	DISABILITY INSURANCE	819	635	672	790	573	776	776	0	
1560	WORKER'S COMP	1,517	1,484	1,591	1,801	1,354	1,774	1,774	0	
1580	LIFE INSURANCE	445	314	335	384	310	375	377	0	
1590	UNEMPLOYMENT COMP CHARGES	1,089	8,349	0	0	0	0	0	0	
	Total Fringes	95,298	101,291	87,607	127,106	93,163	115,930	115,932	0	-9%
1610	STAFF DEVELOPMENT	2,049	3,046	2,979	1,770	1,250	2,085	2,085	0	
2190	OTHER PROFESSIONAL SERVICES	58,875	62,823	19,096	86,401	18,332	87,000	87,000	0	
2270	REGISTER OF DEEDS - INTERNET ACCESS	4,296	5,100	3,600	3,600	0	2,400	2,400	0	
2490	SUNDRY REPAIR & MAINTENANCE	372	372	414	25,371	17,701	24,030	24,030	0	
2960	COMPUTER EQUIPMENT & REPAIR	0	0	0	504	341	0	0	0	
3110	POSTAGE	2,709	3,481	3,951	4,200	2,620	4,000	4,000	0	
3130	COPY EXPENSE	1,140	1,051	184	750	294	1,204	1,204	0	
3190	OFFICE SUPPLIES	2,614	2,803	3,389	3,607	1,556	3,651	3,651	0	
3240	DUES & LICENSES	100	100	145	100	0	100	100	0	
3390	EMPLOYEE TRAVEL	27	38	9	1,963	1,419	1,653	1,653	0	
3440	OPERATING SUPPLIES	0	0	0	5,000	0	0	0	0	
5180	LIABILITY INSURANCE	2,402	2,402	2,402	2,402	2,402	2,402	2,402	0	
	Total Expenses	74,584	81,216	36,169	135,668	45,915	128,525	128,525	0	-5%
8130	NEW EQUIPMENT	3,069	1,034	922	0	0	0	0	0	
8135	EQUIPMENT OVER $5000	0	1,757	503	28,161	0	0	0	0	
8140	SOFTWARE	25,945	21,945	23,445	0	0	0	0	0	
	Total Capital	29,014	24,736	24,870	28,161	0	0	0	0	-100%
	Total Operating Expenses	**400,121**	**405,071**	**365,213**	**533,201**	**312,237**	**481,778**	**481,780**	**0**	-10%
0000	REVENUES	768,813	809,066	808,478	720,000	446,941	500,000	565,000	0	
	Total Revenue	768,813	809,066	808,478	720,000	446,941	500,000	565,000	0	-22%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Register of Deeds	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Report Total	**368,692**	**403,995**	**443,265**	**186,799**	**134,704**	**18,222**	**83,220**	**0**	-55%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004000	REGISTER OF DEEDS	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	REGISTER OF DEEDS - SALARIES	198,825	196,053	210,015	206,655	156,001	223,025	223,025	0	
1120	REGISTER OF DEEDS - OVERTIME	2,400	1,775	1,967	1,500	439	0	558	0	
1310	REGISTER OF DEEDS - PTO INCENTIVE	0	0	432	432	1,004	558	0	0	
	Total Wages	201,225	197,828	212,414	208,587	157,444	223,583	223,583	0	7%
1510	REGISTER OF DEEDS - SOCIAL SECURITY	14,501	14,112	15,262	15,804	11,527	17,057	17,057	0	
1520	REGISTER OF DEEDS-EMPLOYER SHARE RETIRE.	12,682	13,702	12,783	14,941	11,451	15,736	15,736	0	
1521	REGISTER OF DEEDS-EMPLOYE SHARE RETIRE.	7,162	4,300	0	0	0	0	0	0	
1540	REGISTER OF DEEDS - HEALTH INSURANCE	51,983	51,795	49,848	59,519	46,995	69,977	69,977	0	
1545	HRA LIABILITY	5,100	6,600	6,783	7,150	6,050	8,250	8,250	0	
1550	REGISTER OF DEEDS - DISABILITY INSURANCE	819	635	668	679	520	732	732	0	
1560	REGISTER OF DEEDS - WORKER'S COMP.	1,517	1,484	1,566	1,548	1,230	1,671	1,671	0	
1580	REGISTER OF DEEDS - LIFE INSURANCE	445	314	333	329	281	354	356	0	
1590	REGISTER OF DEEDS - UNEMPLOYMENT COMP CH	1,089	8,349	0	0	0	0	0	0	
	Total Fringes	95,298	101,291	87,243	99,970	78,054	113,777	113,779	0	14%
1610	REGISTER OF DEEDS - STAFF DEVELOPMENT	2,049	3,046	2,979	1,770	1,250	2,085	2,085	0	
2270	REGISTER OF DEEDS - INTERNET ACCESS	4,296	5,100	3,600	3,600	0	2,400	2,400	0	
2490	REGISTER OF DEEDS-SUNDRY REPAIR & MAINT.	372	372	414	25,371	17,701	24,030	24,030	0	
2960	REGISTER OF DEEDS-COMPUTER EQUIP. REPAIR	0	0	0	504	341	0	0	0	
3110	REGISTER OF DEEDS - POSTAGE	2,709	3,481	3,951	4,200	2,620	4,000	4,000	0	
3130	REGISTER OF DEEDS - COPY EXPENSE	1,140	1,051	184	750	294	1,204	1,204	0	
3190	REGISTER OF DEEDS - OFFICE SUPPLIES	2,614	2,803	3,389	3,607	1,556	3,651	3,651	0	
3240	REGISTER OF DEEDS - DUES & LICENSES	100	100	145	100	0	100	100	0	
3390	REGISTER OF DEEDS - EMPLOYEE TRAVEL	27	38	9	1,963	1,419	1,653	1,653	0	
3440	REGISTER OF DEEDS - OPERATING SUPPLIES	0	0	0	5,000	0	0	0	0	
5180	REGISTER OF DEEDS - LIABILITY INSURANCE	2,402	2,402	2,402	2,402	2,402	2,402	2,402	0	
	Total Expenses	15,709	18,393	17,073	49,267	27,583	41,525	41,525	0	-16%
8130	REGISTER OF DEEDS - NEW EQUIPMENT	3,069	1,034	922	0	0	0	0	0	
8135	REG OF DEEDS- EQUIPMENT (OVER $5000)	0	1,757	503	28,161	0	0	0	0	
8140	REG OF DEEDS - SOFTWARE	25,945	21,945	23,445	0	0	0	0	0	
	Total Capital	29,014	24,736	24,870	28,161	0	0	0	0	-100%
	Total Operating Expenses	**341,246**	**342,248**	**341,600**	**385,985**	**263,081**	**378,885**	**378,887**	**0**	-2%
41230	REAL ESTATE TRANSFER FEES	162,920	191,583	250,822	170,000	156,946	165,000	200,000	0	
46130	REGISTER OF DEEDS FEES	458,207	443,570	386,614	410,000	197,860	285,000	300,000	0	
46131	REGISTER OF DEEDS - INTERNET FEES	55,511	62,238	69,312	50,000	42,375	50,000	65,000	0	

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004000 **REGISTER OF DEEDS**	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total Revenue	676,638	697,391	706,748	630,000	397,181	500,000	565,000	0	-10%
Total REGISTER OF DEEDS	**335,392**	**355,143**	**365,148**	**244,015**	**134,100**	**121,115**	**186,113**	**0**	-24%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-004000 REGISTER OF DEEDS				
COLA			100	3,136
Correct elected official wages			100	-246
First Deputy	21.53	1	100	44,954
Incease 2nd deputy fte			100	13,472
Register of Deeds	30.59	1	100	63,871
Second Deputy/Real Estate Clerk	16.13	1	60	20,207
Second Deputy/Real Estate Clerk	19.00	1	100	39,672
Second Deputy/Senior Real Estate Clerk	18.18	1	100	37,959
REGISTER OF DEEDS Total:				**223,025**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-004001	**ROD - REDACTIONS**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1110	ROD REDACTIONS - SALARIES	0	0	4,153	33,679	15,681	13,740	13,740	0	
1120	ROD REDACTION - OVERTIME	0	0	0	0	34	0	0	0	
	Total Wages	0	0	4,153	33,679	15,715	13,740	13,740	0	-59%
1510	ROD REDACTION - SOCIAL SECURITY	0	0	248	2,576	1,184	1,051	1,051	0	
1520	ROD REDACTION - WRS EMPLOYER SHARE	0	0	85	2,358	1,157	934	934	0	
1540	ROD REDACTION - HEALTH INSURANCE	0	0	0	19,583	10,362	0	0	0	
1545	ROD REDACTION - HRA LIABILITY	0	0	0	2,200	2,200	0	0	0	
1550	ROD REDACTION - DISABILITY INSURANCE	0	0	4	111	53	44	44	0	
1560	ROD REDACTION - WORKER'S COMP	0	0	25	253	124	103	103	0	
1580	ROD REDACTION - LIFE INSURANCE	0	0	2	55	29	21	21	0	
	Total Fringes	0	0	364	27,136	15,109	2,153	2,153	0	-92%
2190	Redaction Professional Services	58,875	62,823	19,096	86,401	18,332	87,000	87,000	0	
	Total Expenses	58,875	62,823	19,096	86,401	18,332	87,000	87,000	0	1%
	Total Operating Expenses	**58,875**	**62,823**	**23,613**	**147,216**	**49,156**	**102,893**	**102,893**	**0**	-30%
46131	ROD - Redaction Fees	92,175	111,675	101,730	90,000	49,760	0	0	0	
	Total Revenue	92,175	111,675	101,730	90,000	49,760	0	0	0	-100%
	Total ROD - REDACTIONS	**33,300**	**48,852**	**78,117**	**-57,216**	**604**	**-102,893**	**-102,893**	**0**	80%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-004001 ROD - REDACTIONS				
COLA			100	269
Second Deputy/Real Estate Clerk	16.13	1	40	13,471
ROD - REDACTIONS Total:				**13,740**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Register of Deeds
Department Head Name	Beth Pabst
Department Mission	Provide safe archival storage and convenient access to real estate records, vital records for birth, death, marriage, domestic partnership, termination of domestic partnership and military discharge records for St. Croix County in compliance with local, state, and federal requirements.
Describe how your Department's mission aligns with the County Board's strategic plan	Community Development-Improve community access to info by seeking integration between departments and by enhancing the county land info. website. Public Safety-Advocate for public safety & the protection of the records held in our office. Promote Property Fraud Alert and continue redacting social security numbers shown on ROD Internet records. We are also in the process of digitizing vital records (birth, death, marriage, service discharge) to protect records/identity if disaster occurs
FTE Count	5 FTE Register of Deeds 1 PTE-Register of Deeds-Redaction

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	Register of Deeds-$224,298 for 58.58% of total budget Register of Deeds-Redaction $13,740 for 13.35% of total redaction budget
Total 2015 budget cost and % of total budget for Staff Fringes	Register of Deeds-$116,449 for 30.42% of total budget Register of Deeds-Redaction $2,153 for 2.09% of total redaction budget
Total 2015 budget cost and % of total budget for Overtime	Register of Deeds-$558 for .15% of total budget Register of Deeds-Redaction $0 for 0% of total redaction budget

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$720,000	$565,000

2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 22 ☐ Same
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Redaction collection ends so this alone causes a $90000 or 12.5% anticipated decrease. Document recordings are way lower than budgeted for in 2014 or about 3000 less at $15 each, $45,000 total or 6%. Remainder just accounts for a decreased state of our economy.

Operating Expenses (excluding wages and fringes)

	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	135668	128525
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 5 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	2014 includes $5000 in operating supplies that were for a one time purchase. Also, lower anticipated document recordings lower anticipated postage. Lastly with decrease in economy there will be anticipated decrease in Laredo Customers & therefore decreased cost owed to vendor for these contracts	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Other Professional Services, 2190, $87,000, 67.69%. Payment for external redaction expenses. This is paid for by previous redaction revenue collected and is a designated fund that can only be used for this purpose. Expenses will continue until this designated fund is depleted.
	2. Sundry Repair & Maintenance, 2490, $24,030, 18.69%. About $500 is for copier maintenance and the remaining is for the softweare maintenance on the Register of Deeds software.
	3. Postage, 3110, $4000, 3.1%. Register of Deeds office is required by statute to return documents submitted for recording. We already request that submitters provide a SASE but cannot make them. We also actively seek electronic recordings that will decrease needed postage.
	4.
	5.

What is the 2015 budget amount and % of total for Staff Development?	$2085 for 1.6%, expenses are for 4 conferences and district/software meetings each year, where ROD's are trained on statutory changes, meet with state partners (DOA, DOR, State Vitals), and receive training and updates.
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	5% or $24,861. Only choice-reduce staff. State mandated services will not be met. County will not be able to fulfill due diligence to redact SSN from internet, which will decrease copy revenue & increase staff time to assist the corresponding increase in customer requests. Increase turnaround time for document recording process for documents will increase problems with title searches which will cause property sales to fall thru because searches will take too long. Lost sales=more lost revenue
How could your department increase revenue in 2015?	Almost all fees in this office are mandated by statute. The only fees we charge not mandated by statute are the laredo Contract fees. This department has worked with Finance already and will be inreasing copy revenue associated with these contracts effective 1/1/2015. This will provide an anticipated $10,000 in increased revenue.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

702	Workers Compensation Fund	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	30,830	33,944	29,745	23,070	17,169	24,117	24,117	0	
1310	PTO INCENTIVE	682	762	0	0	493	493	493	0	
	Total Wages	31,512	34,706	29,745	23,070	17,662	24,610	24,610	0	7%
1510	SOCIAL SECURITY	2,310	2,629	2,168	1,765	1,348	1,844	1,844	0	
1520	RETIREMENT - EMPLOYER SHARE	1,647	2,065	1,977	1,614	1,243	1,640	1,640	0	
1521	RETIREMENT - EMPLOYEE SHARE	1,221	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	8,276	9,454	8,409	5,874	4,650	5,674	5,674	0	
1545	HRA LIABILITY	840	1,100	1,100	660	659	660	660	0	
1550	DISABILITY INSURANCE	123	111	98	75	59	79	79	0	
1560	WORKER'S COMP	236	267	223	172	138	181	181	0	
1570	EMPLOYMENT PHYSICALS	2,536	1,609	1,300	0	0	0	0	0	
1580	LIFE INSURANCE	67	55	48	37	31	38	38	0	
	Total Fringes	17,256	17,290	15,323	10,197	8,128	10,116	10,116	0	-1%
1610	STAFF DEVELOPMENT	198	2,468	325	1,000	0	1,000	1,000	0	
2190	OTHER PROFESSIONAL SERVICES	0	10,417	30,000	38,000	35,000	38,000	38,000	0	
2251	CELLULAR PHONE SERVICE	0	0	0	0	0	185	185	0	
3110	POSTAGE	59	5	29	100	17	100	100	0	
3130	COPY EXPENSE	899	452	128	500	180	500	500	0	
3190	OFFICE SUPPLIES	277	691	126	500	242	200	200	0	
3220	SUBSCRIPTIONS	0	81	0	100	0	100	100	0	
3240	DUES & LICENSES	810	845	50	1,000	50	1,000	1,000	0	
3250	PROGRAM DEVELOPMENT	21,247	18,341	15,317	20,000	17,280	20,000	20,000	0	
3390	EMPLOYEE TRAVEL	448	1,236	115	500	310	500	500	0	
3900	MISCELLANEOUS EXPENSES	1,423	241	0	0	0	0	0	0	
5190	INS PREM & CLAIM COSTS	511,700	197,237	214,200	292,797	124,632	300,000	300,000	0	
	Total Expenses	537,061	232,014	260,290	354,497	177,711	361,585	361,585	0	2%
8130	NEW EQUIPMENT	0	489	0	0	0	0	0	0	
	Total Capital	0	489	0	0	0	0	0	0	
	Total Operating Expenses	**585,829**	**284,499**	**305,358**	**387,764**	**203,501**	**396,311**	**396,311**	**0**	2%
0000	REVENUES	427,983	399,340	403,885	387,764	317,645	396,805	396,311	0	
	Total Revenue	427,983	399,340	403,885	387,764	317,645	396,805	396,311	0	2%
	Report Total	**-157,846**	**114,841**	**98,527**	**0**	**114,144**	**494**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
702-000000 UNALLOCATED				
COLA			100	483
Senior Management Analyst	37.73	1	30	23,634
UNALLOCATED Total:				**24,117**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

703	Liability Insurance Fund	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	33,134	34,244	41,669	53,830	40,062	56,272	56,272	0	
1310	PTO INCENTIVE	682	762	1,607	1,607	1,151	1,151	1,151	0	
	Total Wages	33,816	35,006	43,276	55,437	41,213	57,423	57,423	0	4%
1510	SOCIAL SECURITY	2,482	6,141	2,974	4,116	3,147	4,304	4,304	0	
1520	RETIREMENT - EMPLOYER SHARE	1,780	2,013	2,712	3,768	2,902	3,826	3,826	0	
1521	RETIREMENT - EMPLOYEE SHARE	1,221	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	8,008	9,454	11,003	13,707	10,853	13,240	13,240	0	
1545	HRA LIABILITY	360	1,100	1,100	1,540	1,541	1,540	1,540	0	
1550	DISABILITY INSURANCE	123	111	133	177	137	185	185	0	
1560	WORKER'S COMP	253	276	305	403	321	421	421	0	
1580	LIFE INSURANCE	66	54	67	86	74	90	90	0	
	Total Fringes	14,293	19,149	18,294	23,797	18,975	23,606	23,606	0	-1%
1610	STAFF DEVELOPMENT	0	70	100	700	0	700	700	0	
2190	OTHER PROFESSIONAL SERVICES	0	2,600	5,543	33,000	15,474	33,000	33,000	0	
2251	CELLULAR PHONE SERVICE	0	0	0	0	0	445	445	0	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	0	0	2,000	2,000	0	
3110	POSTAGE	0	0	0	75	0	75	75	0	
3130	COPY EXPENSE	48	166	518	0	182	0	0	0	
3190	OFFICE SUPPLIES	1,258	969	1,405	300	605	200	200	0	
3220	SUBSCRIPTIONS	15	0	162	200	0	200	200	0	
3240	DUES & LICENSES	385	385	385	400	385	400	400	0	
3250	PROGRAM DEVELOPMENT	5,207	8,690	13,069	13,000	4,763	13,000	13,000	0	
3390	EMPLOYEE TRAVEL	302	1,396	221	500	353	500	500	0	
5190	INS PREM & CLAIM COSTS	753,019	788,456	583,960	494,859	345,681	500,000	500,000	0	
	Total Expenses	760,234	802,732	605,363	543,034	367,443	550,520	550,520	0	1%
8135	EQUIPMENT OVER $5000	7,138	1,766	1,553	0	0	0	0	0	
	Total Capital	7,138	1,766	1,553	0	0	0	0	0	
	Total Operating Expenses	**815,481**	**858,653**	**668,486**	**622,268**	**427,631**	**631,549**	**631,549**	**0**	1%
0000	REVENUES	868,533	795,299	764,846	622,268	794,502	632,702	631,549	0	
	Total Revenue	868,533	795,299	764,846	622,268	794,502	632,702	631,549	0	1%
	Report Total	**53,052**	**-63,354**	**96,360**	**0**	**366,871**	**1,153**	**0**	**0**	0%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
703-000000 UNALLOCATED				
COLA			100	1,126
Senior Management Analyst	37.73	1	70	55,146
UNALLOCATED Total:				**56,272**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Risk Management
Department Head Name	Kristen Ziliak
Department Mission	To protect the County's assets from unexpected loss.
Describe how your Department's mission aligns with the County Board's strategic plan	Protecting County financial, personnel and prperty assets contributes to the County Board's strategic objective of Financial Stability.
FTE Count	1

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$80,389 – 7.8%
Total 2015 budget cost and % of total budget for Staff Fringes	$34,389 – 3.3%
Total 2015 budget cost and % of total budget for Overtime	0

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$1,010,032	$1,029,507
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase 2 Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Because the cost of the Risk Management budget is allocated to departments, the revenue amount is entered to match expenses. Revenues have gone up 2% to match the 2% increase in expenses.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$897,531	$912,105
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 1 Decrease ☐ Same	

Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Staff wages and Other Insurance costs have increased.
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Other Insurance, 5190, $800,000, 78%, payments for General Liability, Errors & Omissions, Auto, Property, Crime, Pollution, Flood, Boiler, Medical Malpractice, Elected Offical Bonds and Work Comp insurance premiums as well as payments for actual claims. The cost of actual claims varies significantly from year to year.
	2. Other Professional Services, 2190, $71,000, 7%. payment to contracted safety coordinator, specialized safety trainers and loss prevention related consultants as well as any outside legal counsel not covered by insurers or provided by internal Corporation Counsel.
	3. Program Development, 3250, $33,000, 3% covers cost of some occupational safety trainings for county departments, AED machine batteries & pads, and unexpected safety related items that arise in the budget year for any department (some examples in the past include Deer Guards for Squads, backup cameras for Highway vehicles, desktop notification software…)
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$1700
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	A 5% reduction would be about $50,000. Reduce Professional Services by $36,000 and Program Development by $14,000. Eliminates funding to support departments with emergent safety issues that arise during the year.
How could your department increase revenue in 2015?	Allocate more cost to departments

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002900	COUNTY TREASURER	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	TREASURER - SALARIES	140,667	152,163	164,074	150,026	134,144	159,328	159,328	0	
1120	TREASURER - OVERTIME	2,429	398	519	300	119	400	400	0	
1310	TREASURER - PTO INCENTIVE	444	444	134	300	417	1,000	1,000	0	
	Total Wages	143,540	153,005	164,727	150,626	134,680	160,728	160,728	0	7%
1510	TREASURER - SOCIAL SECURITY	10,912	11,514	12,116	11,474	10,697	12,187	12,187	0	
1520	TREASURER - EMPLOYER SHARE RETIREMENT	8,778	10,298	9,365	10,362	9,099	10,454	10,454	0	
1521	TREASURER - EMPLOYE SHARE RETIREMENT	4,302	4,300	-164	0	0	0	0	0	
1540	TREASURER - HEALTH INSURANCE	6,421	8,884	11,530	13,304	10,978	25,330	25,330	0	
1545	HRA LIBAILITY	1,200	1,742	2,200	2,200	2,017	3,300	3,300	0	
1550	TREASURER - DISABILITY INSURANCE	521	452	496	464	409	477	477	0	
1560	TREASURER - WORKER'S COMP.	1,083	1,152	1,219	1,122	1,067	1,193	1,193	0	
1580	TREASURER - LIFE INSURANCE	283	223	247	224	221	232	232	0	
	Total Fringes	33,500	38,565	37,009	39,150	34,488	53,173	53,173	0	36%
1610	TREASURER - STAFF DEVELOPMENT	1,774	1,638	2,033	1,200	468	1,400	1,400	0	
2490	TREASURER - SUNDRY REPAIR & MAINTENANCE	0	0	0	0	0	4,860	4,860	0	
2560	TREASURER - BANK SERVICE CHARGE	19,707	26,004	15,340	14,000	19,579	15,000	15,000	0	
2960	TREASURER - COMPUTER EQUIP. REPAIR	0	0	0	2,545	0	0	0	0	
3110	TREASURER - POSTAGE	9,387	9,465	9,497	10,000	3,042	10,000	10,000	0	
3130	TREASURER - COPY EXPENSE	358	0	0	600	0	4,000	4,000	0	
3140	TREASURER - TAX DEED EXPENSE	5,004	-230	4,959	8,000	3,211	5,000	5,000	0	
3190	TREASURER - OFFICE SUPPLIES	1,727	536	1,893	1,200	582	1,200	1,200	0	
3240	TREASURER - DUES & LICENSES	100	100	100	100	100	100	100	0	
3390	TREASURER - EMPLOYEE TRAVEL	0	0	0	900	822	1,100	1,100	0	
3440	TREASURER - OPERATING SUPPLIES	5,647	11,604	7,081	11,500	7,969	10,000	10,000	0	
5180	TREASURER - LIABILITY INSURANCE	1,372	1,372	1,372	1,372	1,372	1,372	1,372	0	
	Total Expenses	45,076	50,489	42,275	51,417	37,145	54,032	54,032	0	5%
8130	TREASURER - NEW EQUIPMENT	322	3,258	2,364	0	0	0	0	0	
8135	TREASURER - EQUIP OVER $ 1,000	3,002	0	0	0	0	0	0	0	
	Total Capital	3,324	3,258	2,364	0	0	0	0	0	
	Total Operating Expenses	**225,440**	**245,317**	**246,375**	**241,193**	**206,313**	**267,933**	**267,933**	**0**	11%
46192	TREASURER'S CHARGES	24,186	38,452	71,141	52,000	52,650	52,528	55,000	0	
46193	REVENUE FROM MUNICIPALITIES	0	0	7,296	0	0	0	0	0	
46194	AG USE PENALTY	487	8,695	16,540	15,000	5,889	10,000	12,000	0	
	Total Revenue	24,673	47,147	94,977	67,000	58,539	62,528	67,000	0	0%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-002900 COUNTY TREASURER	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
Total COUNTY TREASURER	**-200,767**	**-198,170**	**-151,398**	**-174,193**	**-147,774**	**-205,405**	**-200,933**	**0**	15%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-002900 COUNTY TREASURER				
COLA			100	1,629
Correct Treasurer's salary			100	-246
County Treasurer	30.59	1	100	63,871
First Deputy	20.99	1	100	43,827
Seasonal emp for treasurer's office			100	14,000
Second Deputy	17.36	1	100	36,247
COUNTY TREASURER Total:				**159,328**

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Treasurer
Department Head Name	Laurie Noble
Department Mission	Provide service in the most effective and efficient manner.
Describe how your Department's mission aligns with the County Board's strategic plan	Financial Health of the County.
FTE Count	3

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$160,974 - 59.81%
Total 2015 budget cost and % of total budget for Staff Fringes	$54,118 - 20.10%
Total 2015 budget cost and % of total budget for Overtime	$400 -

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$67,000	$62,528
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease 6.67% ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Decrease due to Ag conversion fees. Decrease in tax parcels changing from Ag use to Residential use.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$51,417	$54,032
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase 5.1% Decrease ☐ Same	

Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	Increase due to licensed software updates & support for tax collection software, and staff development for new staff.
Operating Expenses (excluding wages and fringes)	
What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Bank Service Charges, 2560, $15,000, 27.8%. Garda Security, and other monthly bank service charges for the operating fund.
	2. Postage, 3110, $10,000, 18.6%. Correspondence, certifide notices, and delinquent notices.
	3. Operating Supplies, 3440, $10,000, 18.6%. Supplies needed for all tax billing purposes.
	4.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$2,500 for three staff, 4.63%.
New Programs	
Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	No new programs.
Balancing	
How would you achieve a 5% budget reduction? What would be the impact?	Decline in customer service, and there will be less tax revenue coming in each month on delinquent taxes.
How could your department increase revenue in 2015?	There was an increase in revenue in 2013 to cover seasonal staff. No other opportunity to increase revenue in 2015.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	UW Extension	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	83,669	83,018	5,555	4,500	4,137	8,500	8,500	0	
1181	CONTRACT FOR SERVICES	123,179	117,961	126,564	141,944	70,971	143,969	147,169	0	
1310	PTO INCENTIVE	888	1,775	1,775	0	0	0	0	0	
	Total Wages	207,736	202,754	133,894	146,444	75,108	152,469	155,669	0	6%
1510	SOCIAL SECURITY	6,125	6,352	529	0	316	650	650	0	
1520	RETIREMENT - EMPLOYER SHARE	4,133	4,211	197	0	0	0	0	0	
1521	RETIREMENT - EMPLOYEE SHARE	3,077	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	25,809	18,172	1,680	0	0	0	0	0	
1545	HRA LIABILITY	2,600	2,750	2,750	0	0	0	0	0	
1550	DISABILITY INSURANCE	315	234	10	0	0	0	0	0	
1560	WORKER'S COMP	635	651	53	0	31	64	64	0	
1580	LIFE INSURANCE	171	116	5	0	0	0	0	0	
	Total Fringes	42,865	32,486	5,224	0	347	714	714	0	
1610	STAFF DEVELOPMENT	1,051	5,945	8,819	10,500	3,814	10,500	9,500	0	
2251	CELLULAR PHONE SERVICE	103	0	0	0	0	0	0	0	
2960	COMPUTER EQUIPMENT & REPAIR	512	94	65	2,860	1,485	0	0	0	
3110	POSTAGE	4,236	3,957	3,842	8,000	1,755	8,000	7,000	0	
3130	COPY EXPENSE	3,605	4,258	4,484	7,500	5,421	7,500	6,500	0	
3190	OFFICE SUPPLIES	5,455	5,639	3,262	7,500	1,220	7,500	6,500	0	
3240	DUES & LICENSES	515	645	565	975	0	975	975	0	
3250	PROGRAM DEVELOPMENT	0	0	163	14,000	4,238	14,000	14,000	0	
3350	MEAL EXPENSE	165	595	885	0	6	0	0	0	
3390	EMPLOYEE TRAVEL	11,265	12,435	11,917	20,480	11,165	21,500	21,500	0	
3410	4-H EXPENSES	26,957	18,324	9,055	20,800	7,561	20,800	17,300	0	
3440	OPERATING SUPPLIES	0	0	0	500	126	500	500	0	
3480	INSTRUCTIONAL AIDS	5,893	4,883	1,618	7,000	1,674	7,000	6,000	0	
5180	LIABILITY INSURANCE	2,021	2,021	2,021	2,021	2,021	2,021	2,021	0	
	Total Expenses	61,778	58,796	46,696	102,136	40,486	100,296	91,796	0	-10%
8135	EQUIPMENT OVER $5000	1,424	1,478	1,320	0	0	0	0	0	
	Total Capital	1,424	1,478	1,320	0	0	0	0	0	
	Total Operating Expenses	**313,803**	**295,514**	**187,134**	**248,580**	**115,941**	**253,479**	**248,179**	**0**	0%
0000	REVENUES	20,447	10,629	6,187	9,278	13,272	9,278	10,278	0	
	Total Revenue	20,447	10,629	6,187	9,278	13,272	9,278	10,278	0	11%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	UW Extension	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
	Report Total	**-293,356**	**-284,885**	**-180,947**	**-239,302**	**-102,669**	**-244,201**	**-237,901**	**0**	-1%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009700	ADMINISTRATION -UW EXTENSION	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	UW ADMIN-UW EXT - SALARIES	83,669	83,018	5,555	4,500	4,137	8,500	8,500	0	
1310	UW ADMIN- UW EXT PTO INCENTIVE	888	1,775	1,775	0	0	0	0	0	
	Total Wages	84,557	84,793	7,330	4,500	4,137	8,500	8,500	0	89%
1510	UW ADMIN- UW EXT SOC. SECURITY	6,125	6,352	529	0	316	650	650	0	
1520	UW ADMIN- UW EXT - EMPLOYER RETIR	4,133	4,211	197	0	0	0	0	0	
1521	UW ADMIN- UW EXT - EMPLOYEE RETIR	3,077	0	0	0	0	0	0	0	
1540	UW ADMIN- UW EXT HEALTH INS	25,809	18,172	1,680	0	0	0	0	0	
1545	HRA LIABILITY	2,600	2,750	2,750	0	0	0	0	0	
1550	UW ADMIN- UW EXT - DISABILITY INS	315	234	10	0	0	0	0	0	
1560	UW ADMIN- UW EXT - WORK COMP	635	651	53	0	31	64	64	0	
1580	UW ADMIN- UW EXT - LIFE INS	171	116	5	0	0	0	0	0	
	Total Fringes	42,865	32,486	5,224	0	347	714	714	0	
1610	UW ADMIN- UW EXT. - STAFF DEV	535	1,110	7,731	10,000	3,787	10,000	9,000	0	
2251	UW ADMIN- CELL PHONE SERV	103	0	0	0	0	0	0	0	
2960	UW ADMIN- UW EXT - COMP EQUIP & REPAIR	512	94	65	2,860	1,485	0	0	0	
3110	UW ADMIN- UW EXT. POSTAGE	4,236	3,957	3,842	8,000	1,755	8,000	7,000	0	
3130	UW ADMIN- UW EXT - COPY EXP	3,605	4,258	4,484	7,500	5,421	7,500	6,500	0	
3190	UW ADMIN- UW EXT - OFFICE SPLY	5,455	5,639	3,262	7,500	1,220	7,500	6,500	0	
3440	U.W. EXT - OPERATING SUPPLIES	0	0	0	500	126	500	500	0	
3480	UW ADMIN- UW EXT - INSTRUCT. AIDS	5,893	4,883	1,618	7,000	1,674	7,000	6,000	0	
5180	UW ADMIN- UW EXT - LIABILITY INS	2,021	2,021	2,021	2,021	2,021	2,021	2,021	0	
	Total Expenses	22,360	21,962	23,023	45,381	17,489	42,521	37,521	0	-17%
8135	UW EXT. -EQUIP OVER $1000	1,424	1,478	1,320	0	0	0	0	0	
	Total Capital	1,424	1,478	1,320	0	0	0	0	0	
	Total Operating Expenses	**151,206**	**140,719**	**36,897**	**49,881**	**21,973**	**51,735**	**46,735**	**0**	-6%
43227	U.W. EXT - FEDERAL GRANTS	3,778	3,778	3,778	3,778	1,889	3,778	3,778	0	
43518	U.W. EXT - STATE AID GRANTS	12,848	-50	0	0	0	0	0	0	
46771	U.W. EXT - WORKSHOP FEES/ BULLETIN SALES	1,468	1,286	1,948	500	6,821	500	1,500	0	
46772	U.W. EXT - CHARGES TO OTHER DEPTS	258	173	461	500	2,673	500	500	0	
	Total Revenue	18,352	5,187	6,187	4,778	11,383	4,778	5,778	0	21%
	Total ADMINISTRATION -UW EXTENSION	**-132,854**	**-135,532**	**-30,710**	**-45,103**	**-10,590**	**-46,957**	**-40,957**	**0**	-9%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-009700 ADMINISTRATION -UW EXTENSION				
Additional interns for UW Ext			100	4,000
UW Extension Salaries			100	4,500
ADMINISTRATION -UW EXTENSION Total:				**8,500**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009701	**UW EXTENSION - AGRICULTURE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1181	UW EXT/ AG - CONTRACT FOR SERVICES	34,385	32,919	29,567	42,310	21,155	44,277	45,877	0	
	Total Wages	34,385	32,919	29,567	42,310	21,155	44,277	45,877	0	8%
3240	UW EXT/AG - DUES & LICENSES	100	170	190	300	0	300	300	0	
3350	UW EXT/AG - MEAL EXPENSE	65	134	503	0	0	0	0	0	
3390	UW EXT/AG - EMPLOYEE TRAVEL	2,608	2,837	3,123	5,620	3,124	6,000	6,000	0	
	Total Expenses	2,773	3,141	3,816	5,920	3,124	6,300	6,300	0	6%
	Total Operating Expenses	**37,158**	**36,060**	**33,383**	**48,230**	**24,279**	**50,577**	**52,177**	**0**	8%
	Total UW EXTENSION - AGRICULTURE	**-37,158**	**-36,060**	**-33,383**	**-48,230**	**-24,279**	**-50,577**	**-52,177**	**0**	8%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009702	**UW EXTENSION - FAMILY LIVING**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1181	UW EXT/FAMILY LIVING-CONTRACT FOR SERVIC	28,486	28,120	32,119	32,993	16,496	33,339	34,939	0	
	Total Wages	28,486	28,120	32,119	32,993	16,496	33,339	34,939	0	6%
3240	UW EXT./FAMILY LIVING - DUES & LICENSES	195	205	205	200	0	200	200	0	
3350	UW EXT./FAMILY LIVING - MEAL EXPENSE	40	71	199	0	0	0	0	0	
3390	UW EXT./FAMILY LIVING - EMPLOYEE TRAVEL	2,538	3,619	3,462	5,620	4,010	6,000	6,000	0	
	Total Expenses	2,773	3,895	3,866	5,820	4,010	6,200	6,200	0	7%
	Total Operating Expenses	**31,259**	**32,015**	**35,985**	**38,813**	**20,506**	**39,539**	**41,139**	**0**	6%
	Total UW EXTENSION - FAMILY LIVING	**-31,259**	**-32,015**	**-35,985**	**-38,813**	**-20,506**	**-39,539**	**-41,139**	**0**	6%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009703	**UW EXTENSION - RESOURCE**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1181	UW EXT/RESOURCE - CONTRACT FOR SERVICES	30,018	27,548	32,122	32,995	16,497	32,230	32,230	0	
	Total Wages	30,018	27,548	32,122	32,995	16,497	32,230	32,230	0	-2%
3240	UW EXT./RESOURCE - DUES & LICENSES	50	100	0	200	0	200	200	0	
3350	UW EXT./RESOURCE - MEAL EXPENSE	30	281	89	0	0	0	0	0	
3390	UW EXT./RESOURCE - EMPLOYEE TRAVEL	2,961	1,970	1,399	3,620	363	3,500	3,500	0	
	Total Expenses	3,041	2,351	1,488	3,820	363	3,700	3,700	0	-3%
	Total Operating Expenses	**33,059**	**29,899**	**33,610**	**36,815**	**16,860**	**35,930**	**35,930**	**0**	-2%
	Total UW EXTENSION - RESOURCE	**-33,059**	**-29,899**	**-33,610**	**-36,815**	**-16,860**	**-35,930**	**-35,930**	**0**	-2%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009704	**UW EXTENSION - YOUTH DEVELOPMENT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1181	UW EXT/YOUTH DEV. CONTRACT FOR SERVICES	30,290	29,374	32,756	33,646	16,823	34,123	34,123	0	
	Total Wages	30,290	29,374	32,756	33,646	16,823	34,123	34,123	0	1%
3240	UW EXT./YOUTH DEV. - DUES & LICENSES	170	170	170	275	0	275	275	0	
3350	UW EXT./YOUTH DEV. - MEAL EXPENSE	30	109	94	0	6	0	0	0	
3390	UW EXT./YOUTH DEV. - EMPLOYEE TRAVEL	3,158	4,009	3,933	5,620	3,668	6,000	6,000	0	
3410	UW EXT./YOUTH DEV. - 4-H EXPENSES	26,957	18,324	9,055	20,800	7,561	20,800	17,300	0	
	Total Expenses	30,315	22,612	13,252	26,695	11,235	27,075	23,575	0	-12%
	Total Operating Expenses	**60,605**	**51,986**	**46,008**	**60,341**	**28,058**	**61,198**	**57,698**	**0**	-4%
	Total UW EXTENSION - YOUTH DEVELOPMENT	**-60,605**	**-51,986**	**-46,008**	**-60,341**	**-28,058**	**-61,198**	**-57,698**	**0**	-4%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009706	**UW-EXT-INNOVATION GRANT**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
1610	UW-EXT GRANT EXPENDITURES	516	4,835	1,088	500	27	500	500	0	
3250	UW-EXT PROGRAM DEVELOPMENT	0	0	163	14,000	4,238	14,000	14,000	0	
	Total Expenses	516	4,835	1,251	14,500	4,265	14,500	14,500	0	0%
	Total Operating Expenses	**516**	**4,835**	**1,251**	**14,500**	**4,265**	**14,500**	**14,500**	**0**	0%
43572	UW EXT GRANT REVENUES	2,095	5,442	0	4,000	1,889	4,000	4,000	0	
46770	UW EXT CHARGES/FEES	0	0	0	500	0	500	500	0	
	Total Revenue	2,095	5,442	0	4,500	1,889	4,500	4,500	0	0%
	Total UW-EXT-INNOVATION GRANT	**1,579**	**607**	**-1,251**	**-10,000**	**-2,376**	**-10,000**	**-10,000**	**0**	0%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	University of Wisconsin Extension
Department Head Name	Joan Sprain
Department Mission	To teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming lives and communities.
Describe how your Department's mission aligns with the County Board's strategic plan	We address the strategic priorities of community development through agriculture, resource development and horticulture programs, of protecting at-risk populations (youth & families) through family living and 4-H youth development programs and of criminal justice through family living programs.
FTE Count	Contracted services-4.5, WNEP grant-1.0, and 4-H intern

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$155,669 includes contract for services and 2 interns 62.7%
Total 2015 budget cost and % of total budget for Staff Fringes	Included in contract for services above.
Total 2015 budget cost and % of total budget for Overtime	DNA-we are all salaried employees

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☐ Yes ☒ No

Revenues		
Total 2014 Approved & 2015 Requested Revenue Budget	2014	2015
	$12,945	$9,278
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease about 3% ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Fewer grant revenues. Less income from publication sales. Note: The above figure does not include athe $67,289 grant for WI Nutrition Education Program	

Operating Expenses (excluding wages and fringes)		
Total 2014 Approved & 2015 Requested	2014	2015

Operating Expense Budget (excluding wages and fringes)	102,136	92,615
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense Budget	Percent: Increase Decrease 0 ☐ Same	
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	When asked to reduce our request by 5% we carefully examined each line item and discovered we could reduce our request. One risk is that this will be the first year since 2009 that we will have a full staff for a full year.	

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. Employee travel-3390-$21,500 - Most of our work is in the community out of the office.
	2. 4-H Program expenses -3410 -$15,800. This money is used to pay for 4-H volunteer background checks, fair entries software update, educational publications, , &non-fair event judges , awards,other fair expenses, and facilities rental for 4-H events.
	3. Staff development -1610 -$9,000 staff developmentto strengthen knowledge and skills of 4.5 FTE's
	4. NOTE: Program Development -3250 -$14,000. This is our Innovative grant fund which is funded with outside grant revenue.
	5.
What is the 2015 budget amount and % of total for Staff Development?	$9,000= 3% of total

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	We are continuing or expanding existing educational programs based on the needs of St. Croix Co. residents.

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	We have already revised our request. We would need to reduce our request by 1 intern.
How could your department increase revenue in 2015?	We have considered this issue every year. We have increased in-kind revenues such as Ameri Corps VISTA staff. We find that charging more for programs reduces participation. The cost to collect program fees outweighs to revenue gained. Grants do not provide long term sustainability. Our publications which we have charged a fee for are now free on-line. Our best approach is to reduce expenses.

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification - Summary

100	Veteran's Service	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	WAGES	147,888	126,985	110,017	124,767	81,693	145,397	145,397	150,245	
1310	PTO INCENTIVE	888	888	1,241	1,241	956	956	956	956	
	Total Wages	148,776	127,873	111,258	126,008	82,649	146,353	146,353	151,201	20%
1510	SOCIAL SECURITY	10,797	9,343	7,864	9,543	6,288	11,121	11,121	11,492	
1520	RETIREMENT - EMPLOYER SHARE	7,852	7,259	7,231	8,733	5,933	9,556	9,556	9,886	
1521	RETIREMENT - EMPLOYEE SHARE	5,898	0	0	0	0	0	0	0	
1540	HEALTH INSURANCE	33,361	34,163	26,027	27,406	10,848	33,090	33,090	39,708	
1545	HRA LIABILITY	3,800	4,950	3,300	3,300	1,650	3,850	3,850	4,623	
1550	DISABILITY INSURANCE	590	391	351	410	278	461	461	477	
1560	WORKER'S COMP	1,115	973	821	934	645	1,089	1,089	1,125	
1580	LIFE INSURANCE	320	193	175	198	150	225	224	232	
	Total Fringes	63,733	57,272	45,769	50,524	25,792	59,392	59,391	67,543	34%
1610	STAFF DEVELOPMENT	1,690	1,170	1,740	2,000	1,454	2,500	2,500	2,500	
2250	TELEPHONE/DICTAPHONE	0	0	0	0	0	435	435	435	
2490	SUNDRY REPAIR & MAINTENANCE	0	0	0	700	700	700	700	700	
3110	POSTAGE	937	848	880	900	357	600	600	600	
3130	COPY EXPENSE	428	468	553	450	193	652	652	652	
3190	OFFICE SUPPLIES	1,331	695	819	600	715	800	800	800	
3240	DUES & LICENSES	80	140	110	140	95	140	140	140	
3250	PROGRAM DEVELOPMENT	23,596	20,600	21,162	24,000	12,893	23,000	23,000	23,000	
3390	EMPLOYEE TRAVEL	1,461	929	1,284	1,200	231	1,700	1,700	1,700	
3440	OPERATING SUPPLIES	1,135	1,760	1,824	1,800	751	2,000	2,000	2,000	
5180	LIABILITY INSURANCE	1,488	1,488	1,488	1,488	1,488	1,488	1,488	1,488	
7900	GRANTS & CONTRIBUTIONS	8,342	7,697	7,111	8,500	7,962	9,000	9,000	9,000	
	Total Expenses	40,488	35,795	36,971	41,778	26,839	43,015	43,015	43,015	3%
8130	NEW EQUIPMENT	83	1,052	0	0	0	0	0	0	
8140	SOFTWARE	700	700	700	0	0	0	0	0	
	Total Capital	783	1,752	700	0	0	0	0	0	
	Total Operating Expenses	**253,780**	**222,692**	**194,698**	**218,310**	**135,280**	**248,760**	**248,759**	**261,759**	20%
0000	REVENUES	19,175	18,152	18,429	19,000	13,000	18,250	18,250	18,250	
	Total Revenue	19,175	18,152	18,429	19,000	13,000	18,250	18,250	18,250	-4%
	Report Total	**-234,605**	**-204,540**	**-176,269**	**-199,310**	**-122,280**	**-230,510**	**-230,509**	**-243,509**	22%

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009000	VETERAN'S SERVICE OFFICER	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 YTD	Department Submitted	Administrator Revised	Board Approved	Change *
1110	VETERAN'S - SALARIES	147,888	126,985	110,017	124,767	81,693	145,397	145,397	150,245	
1310	VETERAN'S - PTO INCENTIVE	888	888	1,241	1,241	956	956	956	956	
	Total Wages	148,776	127,873	111,258	126,008	82,649	146,353	146,353	151,201	20%
1510	VETERAN'S - SOCIAL SECURITY	10,797	9,343	7,864	9,543	6,288	11,121	11,121	11,492	
1520	VETERAN'S - EMPLOYER RETIREMENT	7,852	7,259	7,231	8,733	5,933	9,556	9,556	9,886	
1521	VETERAN'S - EMPLOYEE RETIREMENT	5,898	0	0	0	0	0	0	0	
1540	VETERAN'S - HEALTH INSURANCE	33,361	34,163	26,027	27,406	10,848	33,090	33,090	39,708	
1545	HRA LIABILITY	3,800	4,950	3,300	3,300	1,650	3,850	3,850	4,623	
1550	VETERAN'S - DISABILITY INSURANCE	590	391	351	410	278	461	461	477	
1560	VETERAN'S - WORKER'S COMP.	1,115	973	821	934	645	1,089	1,089	1,125	
1580	VETERAN'S - LIFE INSURANCE	320	193	175	198	150	225	224	232	
	Total Fringes	63,733	57,272	45,769	50,524	25,792	59,392	59,391	67,543	34%
1610	VETERAN'S - STAFF DEVELOPMENT	1,690	1,170	1,740	2,000	1,454	2,500	2,500	2,500	
2250	VETERAN'S - TELEPHONE	0	0	0	0	0	435	435	435	
2490	VETERAN'S - SUNDRY REPAIR & MAINTENANCE	0	0	0	700	700	700	700	700	
3110	VETERAN'S - POSTAGE	937	848	880	900	357	600	600	600	
3130	VETERAN'S - COPY EXPENSE	428	468	553	450	193	652	652	652	
3190	VETERAN'S - OFFICE SUPPLIES	1,331	695	819	600	715	800	800	800	
3240	VETERAN'S - DUES & LICENSES	80	140	110	140	95	140	140	140	
3250	VETERAN'S - PROGRAM DEVELOPMENT	23,596	20,600	21,162	24,000	12,893	23,000	23,000	23,000	
3390	VETERAN'S - EMPLOYEE TRAVEL	1,461	929	1,284	1,200	231	1,700	1,700	1,700	
3440	VETERAN'S - OPERATING SUPPLIES	1,135	1,760	1,824	1,800	751	2,000	2,000	2,000	
5180	VETERAN'S - LIABILITY INSURANCE	1,488	1,488	1,488	1,488	1,488	1,488	1,488	1,488	
	Total Expenses	32,146	28,098	29,860	33,278	18,877	34,015	34,015	34,015	2%
8130	VETERAN'S - NEW EQUIPMENT	83	1,052	0	0	0	0	0	0	
8140	VETERAN SERVICES - SOFTWARE	700	700	700	0	0	0	0	0	
	Total Capital	783	1,752	700	0	0	0	0	0	
	Total Operating Expenses	**245,438**	**214,995**	**187,587**	**209,810**	**127,318**	**239,760**	**239,759**	**252,759**	20%
43569	VETERANS SERVICE OFFICER	19,175	18,152	18,429	19,000	13,000	18,250	18,250	18,250	
	Total Revenue	19,175	18,152	18,429	19,000	13,000	18,250	18,250	18,250	-4%
	Total VETERAN'S SERVICE OFFICER	**-226,263**	**-196,843**	**-169,158**	**-190,810**	**-114,318**	**-221,510**	**-221,509**	**-234,509**	23%

St. Croix County Proposed 2015 Budget

Wages

Position	Hourly	FTE	%	Salary
100-009000 VETERAN'S SERVICE OFFICER				
Administrative Assistant	15.48	0.7	100	22,625
COLA			100	2,870
CVSO Technician	20.45	1	100	42,699
Inc fte from .7 to 1.0 start 7/1/15			100	4,848
PTO payout - 150 hours			100	4,850
Veterans Service Officer	32.33	1	100	67,505
VETERAN'S SERVICE OFFICER Total:				**145,397**

St. Croix County Proposed 2015 Budget

Expenditure and Revenue Justification

100-009001	**VETERAN'S RELIEF**	**2011 Actual**	**2012 Actual**	**2013 Actual**	**2014 Budget**	**2014 YTD**	**Department Submitted**	**Administrator Revised**	**Board Approved**	**Change ***
7900	VETERAN'S RELIEF-GRANTS & CONTRIBUTIONS	8,342	7,697	7,111	8,500	7,962	9,000	9,000	0	
	Total Expenses	8,342	7,697	7,111	8,500	7,962	9,000	9,000	0	6%
	Total Operating Expenses	**8,342**	**7,697**	**7,111**	**8,500**	**7,962**	**9,000**	**9,000**	**0**	6%
	Total VETERAN'S RELIEF	**-8,342**	**-7,697**	**-7,111**	**-8,500**	**-7,962**	**-9,000**	**-9,000**	**0**	6%

2015 Budget Detail
Department Summary Worksheet

Department	
Department	Veterans Service Department
Department Head Name	Merlin G. Blaisdell
Department Mission	Provide benefits counseling and applications to qualified Veterans and their families through the Department of Veterans Affairs at both Federal and State levels.
Describe how your Department's mission aligns with the County Board's strategic plan	We support the Financial well being of the County, the Transportation goals as well as the public safety portion of the Plan through locating at risk veterans in the community.
FTE Count	2.5

Payroll	
Total 2015 budget cost and % of total budget for Staff Wages	$133785.00 equals 78% of total budget
Total 2015 budget cost and % of total budget for Staff Fringes	20
Total 2015 budget cost and % of total budget for Overtime	

Position Changes	
Does your 2015 Budget request include any new positions or increases in FTE?	☒ Yes ☐ No

Revenues	2014	2015
Total 2014 Approved & 2015 Requested Revenue Budget	$126008.00	$133785.00
2015 Revenue Budget Request Compared to 2014 Approved Revenue Budget	Percent: Increase Decrease ☐ Same	
Explain the reason for any increases or decreases in revenue between 2014 & 2015	Requested secretary oosition by increased to full-time.	

Operating Expenses (excluding wages and fringes)	2014	2015
Total 2014 Approved & 2015 Requested Operating Expense Budget (excluding wages and fringes)	$32278.00	$33438.00
2015 Operating Expense Budget Request Compared to 2014 Approved Operating Expense		

Budget	Percent: Increase Decrease ☐ Same
Explain the reason for any increases or decreases in Operating expenses between 2014 & 2015	$1160.00 Increase to due to additional funds requested for employee travel and staff development to allow for National CVSO Training Conference in May/June of 2015. An additional $200.00 was requested to cover unexpected expenses from the decision to relocte to New Richmond.

Operating Expenses (excluding wages and fringes)

What are the next 3-5 largest expense lines in your 2015 budget request? Enter the Line item name, object code, the amount requested, and the % of total budget and provide a brief description for each. Example: Other Professional Services, 2190, $20,000, 5%. Payments to external vendors/contractors for legal services.	1. 3250, $23000.00, -4%, Mileage payments to Volunteer Drivers to VA Medical Center in Minneapolis.
	2. 1610, $2500.00, +20%,Training Conferences 2 times a year required by State to receive CVSO Grant of $13,000.00 annually.
	3. 3440, $2000.00, +10%,Operating Supplies including Grave Markers and flags for deceased County Veterans, as well as Replacement Flags for the Government Center and the St Croix County Services Center.
	4. 3390, $1700.00,+29%, Employee Travel, Travel expenses for additional training needs for new CVSO.
	5. 5180, $1488.00, no increase, Liability Insurance.
What is the 2015 budget amount and % of total for Staff Development?	$25000.00, See line 1610 above.

New Programs

Describe any new programs which will be funded starting in 2015 and include if the program is a mandated service	NA

Balancing

How would you achieve a 5% budget reduction? What would be the impact?	We would have to cut every line item by 5% and that would cause an additional shortfall in mission accomplishment in addition to what we currently can't get accomplished. This would be devestating fo an already small budget department.
How could your department increase revenue in 2015?	We could increase revenue to Veterans in this community which would in-turn allow them additional Federal and State dollars to spend in our local economies. This revenue to Veterans increased over 17% from the previous year and with proper staffing and funding could only increase further in the year ahead.