

**County Plan on Aging
2016-2018
DRAFT**

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2. Executive Summary

St. Croix continues to be one of the fastest growing counties in Wisconsin. It is important that the ADRC makes St. Croix County a vital community for older adults.

Four listening sessions were held throughout the County in preparation for goal development in the 2016-2018 Aging Unit Plan. Each session was well attended. Recommendations, suggestions and comments were recorded and reported in this plan.

A few recommendations given at the listening sessions included: better marketing of programs and services to older adults and their younger family members, improving transportation in the county, collaborating with local hospitals for healthy aging initiatives, developing more volunteer services, fewer carbs in the daily lunch menu and more music and games at the senior centers.

Goals developed following the listening session include: increase the distribution and incorporation of fresh, locally grown vegetables to seniors and in the daily menus during the growing season, educating older persons about healthy eating choices, increasing outreach to area churches and other organizations, additional links on the ADRC website for caregivers and their families, the development of a specific dementia care/caregiver resource guide.

The ADRC of St. Croix County was fortunate to receive the grant to add a Dementia Care Specialist position in 2014. During the years of the 2016-2018 Aging Unit plan, the DCS will reach out to offer education to participants, caregivers and families at the 9 senior centers. The DCS will also present at each of the Caregiver Support Groups in an effort to educate persons on the dementia friendly community's initiative.

Goals and activities which allow older adults to actively participate in the development of programs and services specifically within their local Aging Unit, the Aging Network and in government as a whole include: the distribution of the St. Croix County Official Directory each year of the plan, pairing with Pierce County to provide a training on effective advocacy in 2016, Medicare 101 events at support groups and the senior centers.

Finally, a local goal to organize a Transit Sub-committee of the St. Croix County Board of Supervisors has been incorporated into the 2016-2018 Aging Unit Plan to address the present and future transportation needs of all residents in the county.

The challenge ahead will be to meet the needs of the increasing numbers of older adults and to provide an opportunity for them to direct the programs and services which keep them active, and living independently in their communities.

**3. Organization and Structure of the County Aging Unit
3-A Mission Statement and Description of the Aging Unit**

Mission of the Aging Unit

The purpose of the Aging & Disability Resource Center is to empower & support older adults, people who have a disability and their families by serving as a central source of information, assistance, support and access to community resources.

Address of the Aging Unit

1752 Dorset Lane
New Richmond, WI 50417

Hours of Operation

Monday - Friday, 8:00 a.m. – 4:30 p.m.

Helpful Telephone Numbers and E-mail Addresses

(office number) 715-381-4360

(toll-free number) 1-800-372-2333

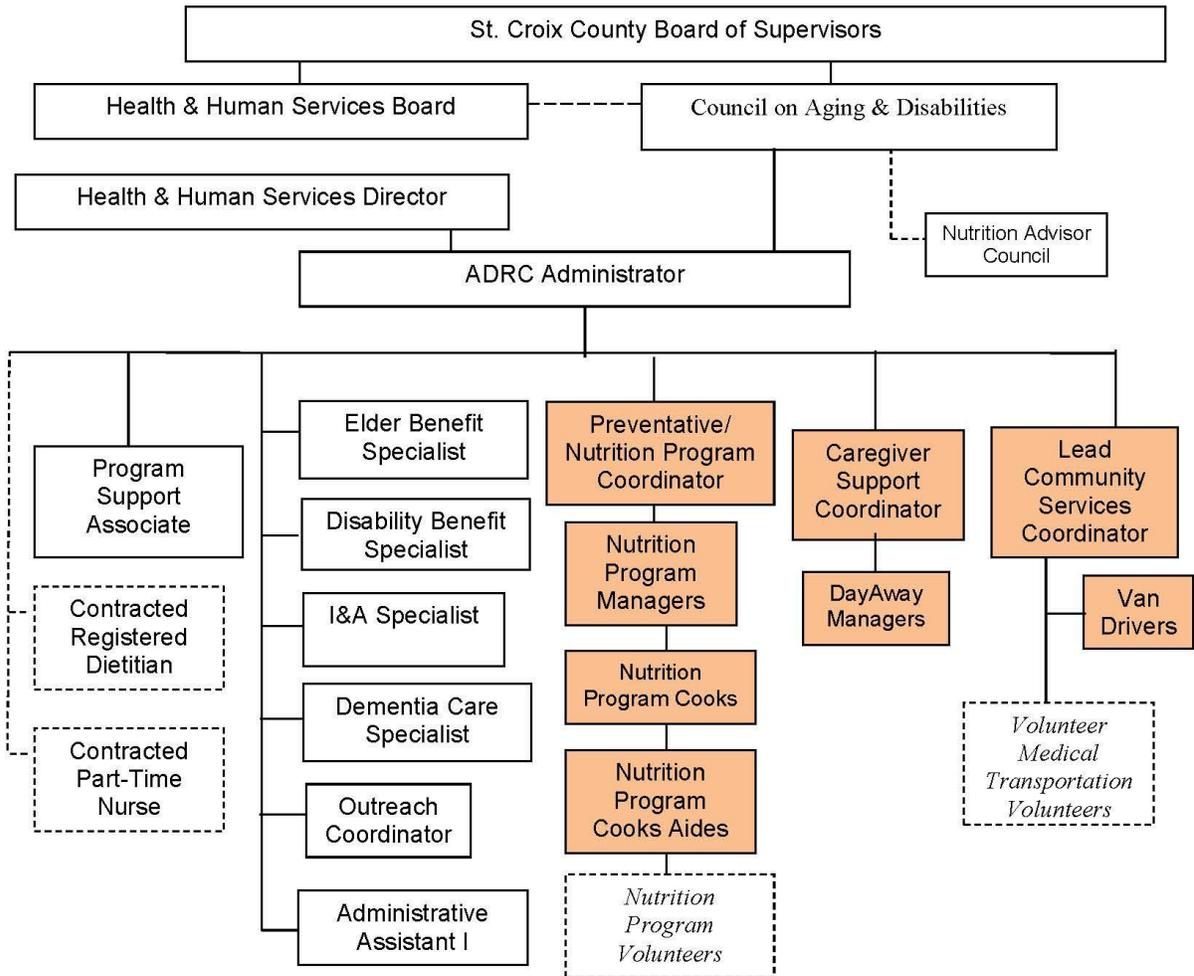
(fax) 715-381-4308

(Director's e-mail) brad.beckman@co.saint-croix.wi.us

Website – If applicable

<http://www.sccwi.us/adrc>

3. Organization and Structure of the County Aging Unit 3-B Organizational Chart of the Aging Unit



**3. Organization and Structure of the County Aging Unit
3-C Aging Unit Coordination With ADRCs**

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3. Organization and Structure of the County Aging Unit
3-D Statutory Requirements for the Structure of the Aging Unit

Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

Organization: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
1. An agency of county/tribal government with the primary purpose of administering programs for older individuals of the county/tribe.	
2. A unit, within a county/tribal department with the primary purpose of administering programs for older individuals of the county/tribe.	X
3. A private nonprofit corporation, as defined in s. 181.0103 (17).	
Organization of the Commission on Aging: The law permits one of three options. Which of the following permissible options has the county chosen?	Check One
1. For an aging unit that is described in (1) or (2) above, organized as a committee of the county board of supervisors/tribal council, composed of supervisors and, advised by an advisory committee, appointed by the county board/tribal council. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.	
2. For an aging unit that is described in (1) or (2) above, composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	X
3. For an aging unit that is described in (3) above, the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.	
Full-Time Aging Director: The law requires that the aging unit have a full-time director as described below. Does the county have a full-time aging director as required by law?	Yes

**3. Organization and Structure of the County Aging Unit
3-E Membership of the Policy-Making Body**

Chapter 46.82 of the Wisconsin Statutes sets certain legal requirements for aging units.

“Members of a county/tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms.” In the case of county board/tribal council members, the requirement is 3 consecutive 2-year terms.

Official Name of the County Aging Unit’s Policy-Making Body (list below)			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Dave Ostness		x	2012
Ron Kiesler		x	2012
Paulette Anderson		x	2014
Mary Ellen Brue	x		2015
Patricia Jonas	x		2014
Alfred Schrank	x		2014
George Zaske			2014
Virginia Drath	x		2014
Lauri Pelnar			2013
James Schreiber			2014
Jerry Adams	x		2015

**3. Organization and Structure of the County Aging Unit
3-F Membership of the Advisory Committee**

If the aging unit has an advisory committee, listed below are the members of the advisory committee.

Chapter 46.82 of the Wisconsin Statutes requires that the membership of the aging advisory committee (where applicable) must consist of at least 50% older people, and individuals who are elected to office may not constitute 50% or more of the membership.

Official Name of the County Aging Unit's Advisory Committee (list below)			
Nutrition Advisory Council			
Name	Age 60 and Older	Elected Official	Year First Term Began
Chairperson: Al Stewart	X		2008
Marilyn Wegge	X		2011
Eileen Mrdutt	X		2012
Jan Conwell	X		2012
Laura Bishop	X		2012
Pat Shilts	X		2014
Jackie Klinger	X		2014
Ruth Ball	X		2014
Darlene Peterson	X		2015
Bonnie Richert	X		2015
Velma Crosby	X		2015
Carol McConaughey	X		2015

3. Organization and Structure of the County Aging Unit 3-G Staff of the Aging Unit

Listed below are the people employed by the County Aging Unit. Attach additional pages as needed.

<p>Name: Brad Beckman Job Title: Administrator Telephone Number/email Address: 715-381-4365/brad.beckman@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: Responsible for the development, administration, and operation of programs and services offered by the ADRC, in accordance with State and Federal laws, rules, and regulations. Programs and services offered by the ADRC are designed for older people and people with disabilities.</p>
<p>Name: Renea Aeschliman Job Title: Program Support Associate I Telephone Number/email Address: 715-381-4363/renea.aeschliman@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: Acts as an office manager for the ADRC, organizing and administering the business and continuity of the agency.</p>
<p>Name: Tracy Davis Job Title: Community Services Coordinator/Transportation Coordinator/Lead Worker Telephone Number/email Address: 715-381-4361/tracy.davis@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: To stimulate interest in community life, to promote self-respect, to develop activities and to assist individual elders and senior organizations in achieving their need based goals.</p>
<p>Name: Liza Gibson Job Title: Elder Benefit Specialist Telephone Number/email Address: 715-381-4362/liza.gibson@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: Provides broad access to benefits, entitlements, and legal rights to persons 60 years of age and older, regardless of financial status. This position serves as the community level frontline, primary service provider of the Wisconsin Benefit Specialist Program for St. Croix County residents. The position is to promote and preserve older adults' autonomy, dignity, independence, and financial security.</p>
<p>Name: Mike Traynor Job Title: Elder Benefit Specialist Telephone Number/email Address: 715-381-4920/mikel.traynor@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: Provides broad access to benefits, entitlements, and legal rights to persons 60 years of age and older, regardless of financial status. This position serves as the community level frontline, primary service provider of the Wisconsin Benefit Specialist Program for St. Croix County residents. The position is to promote and preserve older adults' autonomy, dignity, independence, and financial security.</p>
<p>Name: Marian Mottaz Job Title: Disability Benefit Specialist Telephone Number/email Address: 715-377-5829/marian.mottaz@co.saint-croix.wi.us</p>
<p>Brief Description of Duties: Provides service to adults between ages of 18-50 with physical or developmental disabilities. Services include information, advocacy, and</p>

assistance regarding public benefits, health care financing and employment related benefits.
<p>Name: Denise Gillen Job Title: Lead Information & Assistance Specialist Telephone Number/email Address: 715-377-5830/denise.gillen@co.saint-croix.wi.us</p>
Brief Description of Duties: Provides county residents with information, linkage to resources, and assistance with access to services for the elderly, adults with physical or developmental disabilities, and family caregivers.
<p>Name: Cia Westphal Job Title: Information & Assistance Specialist Telephone Number/email Address: 715-377-5831/cia.westphal@co.saint-croix.wi.us</p>
Brief Description of Duties: Provides county residents with information, linkage to resources, and assistance with access to services for the elderly, adults with physical or developmental disabilities, and family caregivers.
<p>Name: Kelly Weber Job Title: Information & Assistance Specialist Telephone Number/email Address: 715-377-5832/kelly.weber@co.saint-croix.wi.us</p>
Brief Description of Duties: Provides county residents with information, linkage to resources, and assistance with access to services for the elderly, adults with physical or developmental disabilities, and family caregivers.
<p>Name: Nancy Abrahamson Job Title: Dementia Care Specialist Telephone Number/email Address: 715-381-4411/nancy.abrahamson@co.saint-croix.wi.us</p>
Brief Description of Duties: Provide dementia-specific consultations; provide outreach and awareness to professionals, employers, organizations and community about the ADRC and available dementia services.
<p>Name: Tara Murzdek Job Title: Caregiver Support Coordinator Telephone Number/email Address: 715-381-4366/tara.murzbek@co.saint-croix.wi.us</p>
Brief Description of Duties: Is responsible for the day to day administration of the DayAway Clubs and the Caregiver Support Program.
<p>Name: Randi Hanson Job Title: Preventative/Nutrition Program Coordinator Telephone Number/email Address: 715-381-4380/randi.hanson@co.saint-croix.wi.us</p>
Brief Description of Duties: Plans, coordinates and supervises the County's Elderly Nutrition Program and Preventative Health/Wellness programs.
<p>Name: Brandy Zeuli Job Title: Outreach Coordinator Telephone Number/email Address: 715-381-4364/brandy.zeuli@co.saint-croix.wi.us</p>
Brief Description of Duties: Meets with older adults and/or their caregivers to facilitate in-home needs assessments, determine eligibility for Home-Delivered Meals and liquid supplement programs.
<p>Name: Pam Searcy Job Title: Administrative Assistant I Telephone Number/email Address: 715-381-4360/pam.searcy@co.saint-croix.wi.us</p>

Brief Description of Duties: Provide clerical work to support the needs of the department. Provides for data entry, clerical assignments, and receptionist work.

Name: Teresa Kvam

Job Title: R.D., C.D., C.L.C, Public Health Nutritionist/Contracted

Telephone Number/email Address: 715-246-8368/teresa.kvam@co.saint-croix.wi.us

Brief Description of Duties: To provide consultation to Director, Site Managers and Dietary personnel to analyze and make recommendations concerning the food service for the congregate meal program.

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4. Context

Who are the current and future older persons?

St. Croix County is located in west central Wisconsin and is separated from Minnesota by the St. Croix River on the west. Polk, Pierce and Dunn counties border the north, south and east of St. Croix County respectively. The county has a combined land and water area of 469,760 acres or approximately 734 square miles. It is comprised of four cities, nine villages and 21 townships. Hudson is the County Seat. The county is 722.33 square miles in size, has 64 lakes and its rivers include the Apple, Eau Galle, Kinnickinnic, Rush, St. Croix, South Fork Hay and the Willow. Four major hospitals are found in the county: Baldwin Area Medical Center, Hudson Hospital & Clinic, River Falls Area Hospital and Westfields Hospital and Clinic. St Croix County is considered to be part of the Minneapolis-St. Paul-Bloomington Metropolitan Statistical Area.

Quick Facts from the US Census Bureau **show** report in 2014 the population of St. Croix County was estimated to be 86,759. Of that total population only 11% or approximately 9,500 individuals, are age 65 or better. The percentage of older adults in St. Croix County is less than Wisconsin as a whole, in which nearly 15% are age 65 or better.

In summarizing data obtained from the *American Community Survey 2008-2012*, The older adult population, age 65+, in St. Croix County is overwhelmingly white non-Hispanic, is less likely to be living alone/more likely to be married, more likely to have a bachelor's degree and less likely to be in poverty in comparison to the state as a whole.

According to data from *Wisconsin DOA Final Population Projections for Wisconsin Counties*, between 2010 and 2020 the overall population of St. Croix County is projected to increase by 15%. The population between the ages of 60 and 90+ will increase by 33% during the same time frame. The largest increase in the 60-90 age group will be in persons aged 60-70 through 2020 and beyond to 2040.

The numbers of older adults participating in St. Croix County Aging Programs and Services during the years of 2010 through 2015 have remained steady and have not grown in correlation with the growth in the overall target population. Data from the SAMS reporting system reveals that the overwhelming majority of individuals served by the Nutrition, Transportation and Caregiver programs of the Aging Unit in St. Croix County are ages 70-80. Given that funding for most Aging services hasn't increased, it may have been and will **be** difficult to provide programs and services for a significant increase in program participation.

To provide programs and services tailored to younger seniors will demand an upgraded marketing plan, nutrition revitalization and an increase in funding.

4. Context

What Needs Have Been Identified?

According to the *St. Croix County Community Health Needs Assessment and Improvement Plan*, priority health needs for 2014-2016 include:

Healthy Foods

- *Increase access to healthy foods and support breastfeeding*
- *Make healthy foods available for all*
- *Target obesity efforts to address health disparities*

Oral Health

- *Assure access for better oral health*
- *Assure access to services for all population groups*

Physical Activity

- *Design communities to encourage activity*
- *Provide opportunities to become physically active*
- *Provide opportunities in all neighborhoods to reduce health disparities*

Identified health needs not selected as “Health Priorities” in the *St. Croix County Community Health Needs Assessment and Improvement Plan*:

- Behavioral and mental health de-stigmatizations, counseling & support
- Development of paved walking and biking paths so people can be physically active
- Proper disposal of prescription drugs
- AODA substance abuse
- Homelessness
- Poverty
- Transportation
- Lack of Jobs
- Prevention, reduce exposure to, and eliminate the use of tobacco products

Needs identified through the 4 listening sessions include:

- Better marketing of the programs and services of the ADRC to all ages of seniors and their families
- Improved transportation in St. Croix County
- Collaborating with Hospitals for Healthy Aging Initiatives (diabetes)
- Volunteer services
- More music and games at Senior Centers
- Menu improvement(fewer carbs)

4. Context(cont.)

How is the aging network and long-term care system organized to support older persons in the county?

In 2008, the Department on Aging and the Long Term Support Units merged to become the Aging & Disability Resource Center. The ADRC was placed, as one unit under the Health and Human Services Department of St. Croix County.

Until June 31, 2014, the ADRC was located in the St. Croix County Government Center in Hudson, Wisconsin. On July 1st, 2014 the ADRC all departments of Health and Human Services, as well as Veterans Services Office (VSO) were relocated to the new St. Croix County Services Center in New Richmond. At this time Adult Protection was moved under the Behavioral Health Department.

Not only the location but the previous way of doing business was changed. The ADRC, as many HHS Departments are in a ROWE (Results Only Work Environment). The technology incorporated to accommodate a ROWE environment allow for the staff of the ADRC to work remotely at other buildings owned by the county or from home. There are flex stations located in a secure and confidential space at the Government Center in Hudson and the Agricultural Center in Baldwin. Staff may also work from home and other locations, including senior centers. However, confidentiality must be considered wherever a staff person connects, phones, or meets consumers.

The members of the present Aging Unit including Nutrition Program, Transportation, Caregiver Support Coordinator and the Community Services Coordinator, work hand in hand with the Elder and Disability Benefit Specialists, Information & Assistance/Options Counselors, and more recently a Dementia Care Specialist to co-refer individuals to meet the needs of older adults and persons with disabilities. Many staff of the ADRC also work closely with the VSO to meet the needs of older veterans.

There are presently 9 senior centers/nutrition sites in St. Croix County. A designated staff person attends monthly meetings of the all-volunteer Senior Center Board meetings to disseminate information about issues which may impact the lives of older adults. Nearly all staff of the ADRC speak at or visit a senior center yearly. Informational topics range from Medicare to Memory Screens.

4. Context (cont.)

What is the role of the aging unit in long-term care?

As detailed in the previous question, all staff of the ADRC of St. Croix County work closely together, making referrals within the ADRC, to co-located agencies in the St. Croix County Services Center and to private or non-profit entities to ensure that the needs of older adults and persons with disabilities are met.

Functional screens are completed by 3 Information and Assistance/Options Counselors. **The Information and Assistance Counselors also conducted Memory Screens until August 2015. The Dementia Care Specialist assumed the responsibility of conducting memory screens at the same time.**

Staff of the Aging Unit also works closely with ContinuUs, the MCO, to provide home-delivered meals and transportation services to those enrolled in Family Care.

The Community Services Coordinator refers and directs all transportation inquiries to the appropriate transportation resource including NEMT, CILWW, private, and non-profit providers. The ADRC, using 85.21 funds, contracts with and grants funding to the Center for Independent Living of Western Wisconsin for the purpose of providing volunteer transportation for individuals under the age of 60.

4. Context (cont.)

What are the critical issues and trends, the challenges and the resources and partnerships?

The impact of Governor Scott Walker's biennial budget, now that it is law, remains a looming issue for the Aging Unit. Though the ADRC remains, potential changes in ADRC staffing patterns could significantly reduce the budget of the ADRC as a whole.

At a time when more funds are needed to meet the growing numbers of older adults in St. Croix County, in particular persons age 60-70, any negative impact on the ADRC budget as a whole will put a strain on the Aging Unit and its programs and services.

It will be a challenge to develop and implement innovative plans to revitalize the nutrition program, provide healthy aging education and caregiver support when funding remains stagnant or decreases.

In 2014, the ADRC was fortunate to receive a Dementia Care Specialist Grant which allowed for the creation of an additional position within the ADRC. The person in this position will assist in educating individuals, organizations and businesses in the Baldwin, River Falls, Hudson and New Richmond areas for the purposes of creating dementia friendly communities.

Fortunately, the Aging Unit has experience in meeting challenges. Experienced staff has witnessed downsizes, participated in mergers and had time to develop partnerships with decisions makers and human service professionals in government as well as private non-profit networks. The Aging Unit has been and will continue to be a visible presence in 9 of the communities in the county.

A prime example of a recently developed partnership would be the Transit Planning Sub- Committee of the St. Croix County Board. The Transit Planning Committee evolved from presentations to the Health and Human Services Committee and the entire County Board. Members of the newly formed official committee include appointed non-voting members of the 85.21 Transportation Coordination Committee and 3 elected officials. Pending information gleaned from a survey in September 2015 and the formation of additional partnerships, a planning grant will be pursued in early 2016.

5. Public Involvement in the Development of the County Aging Plan

Four listening sessions for input on the County Aging Unit Plan for St. Croix County were held prior to the submission of the draft plan due September 2, 2015. Locations were chosen to

19 older adults were present at the 1st listening session held at the Hudson Senior Center on Monday August 3, 2015. 18 older adults were in attendance at the session held on August 6th at the Baldwin Senior Center. On August 11th, a session was offered at the New Richmond Senior Center at which 20 persons participated. A listening session was held on the eastern side of the County in Glenwood City on August 11, with 21 in attendance.

Feedback

- Encourage an Open Door Policy of Hudson Senior Center Board members and ADRC staff
 - Move the suggestion box to a prominent location
- Those who already participate in Nutrition Services or activities at the local senior center need to invite friends and neighbors
 - Seniors themselves need to do a better job of advertising programs
- Too many older adults have pre-conceived notions about utilizing Nutrition Programs and coming to senior centers cause they aren't old enough yet
 - ADRC newsletter and website develop a personal feel rather than informational only
 - Drivers need to make sure newsletter is distributed in community
 - Develop a volunteer service for friendly visiting to reach isolated older adults
 - More activities that include local housing unit residents
 - More card games at the senior center
- Hold regularly scheduled informational sessions on ADRC programs and services, and chair exercise program on local cable or public access channels
 - Transportation beyond what the ADRC offers
- Have a backpack program like the schools do for those receiving home-delivered meals
 - Enhance collaboration with local food pantry
- Continually market home-delivered meal program to nursing homes and hospital discharge planners
 - Food is wonderful. Where else can you take someone to dinner for the price?

- Those receiving home-delivered meals should be able to pick and choose days based on menu likes/dislikes, etc.
- The Nutrition Site/Senior Center not listed in local telephone directory
- Attended a Restaurant option Nutrition Site in another Wisconsin County. Food was good but there was no sense of "community."
- Need transportation to the local community meals held in the evenings
 - Some ethnic meals too spicy
 - People don't like the Cook's Choice on the menus
- Change the name of the Baldwin Senior Center to the Baldwin Coffee House or Activity Center
 - More music at the center is needed
- Countywide events like the annual picnic, card tournament, and Halloween Dance are wonderful
 - Too many starchy foods in many of the menus
 - Why are the menus at Hudson so different from ours?
 - Too many creamed soups.
- More folks eat at the center when a "substantial meal" is on the menu. Soup and salad days the numbers are down
 - We come to the center because we are alone
 - Shared shopping trips
- Use ADRC mailing list to send out material encouraging people to come to the Senior Center
- Concerns about the relocation of the New Richmond Senior Center/Nutrition Site in 2016 were voiced and discussed
 - Caregivers don't have enough hours in the day
 - Caregivers and care-receivers reluctant to accept help
 - Caregiver unable to leave care receiver to attend support groups
 - DayAway Program a tremendous relief for caregivers
- Care receivers and the ADRC may have success in recruiting volunteers from local churches through the bulletins
 - Seek volunteers from local service organizations such as the Lions and Rotary Clubs
 - Younger folks need to be informed about the ADRC programs and services
 - Send a survey to "younger" households
- More stuff online for younger folks to access for their older adult loved ones, friends and relatives

- Add donated machines to the CCTV loan closet for folks with vision impairment
- Many healthy aging programs in the community difficult to access because of cost
 - Have local hospitals refer to the Healthy Aging classes offered by the ADRC
 - Stepping On is a good class
 - Transportation to Healthy Aging Classes in another community an issue
 - Health Literacy is important and interesting
 - Have healthy aging classes at senior center
 - A 7 week commitment to a class seems a lot
- I stay healthy by walking, gardening, eating right, taking my medications, doing blood pressure checks at the senior center, playing bingo and socializing
 - What is a Memory Café?
 - I don't want to know if I have dementia
 - A dementia friendly community is created through knowledge
- There are Golden Age passes through most local school districts which allow persons aged 65 or better free admission into school sporting activities
 - The newsletter needs to be printed in a larger font

Are you an older adult? Are you a caregiver? Let your voice be heard!

**What are the three most important issues that you are facing?
Are there services that would make your life easier? Are there
activities you wish were available in your community?**

The Aging and Disability Resource Center is charged with representing views, concerns, and interest of the persons we serve. Our mission is to support consumer-driven services and assure consumer engagement and participation in the identification of needs. We are governed by the people we serve.

To fulfill this mission we ask for input from seniors and adults with disabilities in our service area. We appreciate you taking the time to assist us and share your views. ADRC staff will be at the following locations - pick one and plan on attending!

Monday, August 3

12:15 p.m. – 1:15 p.m.

Hudson Senior Center
1320 Wisconsin St.
Hudson, WI 54016
715-386-8709

Thursday, August 6

10:30 a.m. – 11:30 a.m.

Baldwin Senior Center
400 Cedar St.
Baldwin, WI 54002
715-684-2979

Tuesday, August 11

11:00 a.m. – 11:45 noon

New Richmond Senior Center
421 S. Green Ave
New Richmond, WI 54017
715-243-7493

Wednesday, Aug 12

11:00 a.m. – 11:45 a.m.

Glenwood City Senior Center
216 W. Oak St.
Glenwood City, WI 54013
715-265-7242

Your opinion counts, we want to hear from you!

For additional information, please call the ADRC at 1-800-372-2333.

To register for a delicious meal prior to or following the meeting,
contact a Senior Center at least one day prior to the meeting.



6. Goals for the Plan Period

6A. Involvement of Older People in Aging-Related Program Development and Planning

1. Designated staff of the ADRC will distribute the *St. Croix County Official Directory* and discuss with board members of each of the 9 senior centers by July 2016-2018. The directory includes contact information for local, state and federal officials and legislators.
2. The ADRC of Pierce and the ADRC of St. Croix Counties will partner to sponsor training on effective advocacy by December 2016.
3. The Elder Benefit Specialists and the Disability Benefit Specialist will partner with local agencies to conduct 6 *Medicare 101* sessions by July 2016.
4. The Senior Center Handbook will be updated by September 2017 and incorporate a section on advocacy which will include: *Tips for Effective Communication, Other Ways to Advocate, Understanding the Legislative Process, Visiting a Public Official, Calling a Public Official, Writing a Public Official, and a sample letter.*

6B. Elder Nutrition Program

- 1. To ensure home delivered meal participants have enough food on hand to accommodate the cancellation of home delivered meals in inclement weather; a collaborative effort involving the Outreach Coordinator of the ADRC and the Hudson Nutrition Site and the Hudson Food Pantry has been established. Beginning January 19, 2016, a bag of non-perishable food items will be delivered one time a month to home delivered meal participants during the plan years of 2016, 2017 & 2018**
- 2. To increase the availability and consumption of fresh, locally grown produce, nutrition staff will partner with the Master Gardeners and other growers in St. Croix County to deliver fresh, locally grown produce to 4 nutrition sites during the growing seasons of 2017, 2018.**
- 3. In an effort to educate older persons about healthy eating, Nutrition Staff of the ADRC will collaborate with UW Extension to provide educational sessions at each of the 9 Nutrition Sites by December, 2018**

6C. Healthy Aging

In an effort to increase awareness of and participation in Healthy Aging Programs, the Caregiver Support Coordinator will collaborate with area churches and organizations to:

Goals

- 1. Participate in the YMCA Health and Wellness Expo in May 2016 by having a vendor space to present information and answer questions face to face**
- 2. Enhance self/peer advocacy via word of mouth outreach, the Caregiver Support Coordinator will speak at 3 Senior Centers each year of the 2016-2018 plan.**
- 3. Coordinate one high level Healthy Aging Class at local senior centers or churches each year of the 2016-2018 Aging Unit Plan.**

6D. Services in Support of Caregivers

- 1. In an effort to reach adult children caregivers, a link on the ADRC website will be created with additional link to services to assist them in gaining resources needed to care for their loved one by December 2016**
- 2. Partner with Elder Benefit Specialists to speak at each of the support groups on Medicare 101 in August of September 2017, in preparation for the annual open enrollment of Medicare Part D in October.**
- 3. In an effort to enhance community awareness of caregiving services and volunteer needs, Caregiver Support Coordinator will speak to local faith communities or organizations 2 times a year each year of the 2016-2018 plan.**

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6E. Services for People with Dementia

- 1. In 2016, partner with the Dementia Care Specialist to develop a Dementia Care and Caregiver Resource Guide.**
- 2. The DCS will present at each of the three Caregiver Support Groups in 2017 to explain and report on the progress of the Dementia friendly / capable Communities initiative.**
- 3. Nurse educator from a local Hospice Agency to speak at each of the three Caregiver Support Groups to educate how hospice and palliative care can benefit a person diagnosed with dementia in calendar year 2018.**

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6F. Local Goals Improving Transportation Services in St. Croix County

- 1. The Community Services Coordinator of the ADRC as a member of Transit Planning Committee will attend monthly meetings beginning January 2016 for the purposes of researching, writing and funding 20% a Planning Grant by April 2016.**
- 2. Designated staff of the Aging Unit/ADRC will standardize procedures related to volunteer enrollment, specifically a standard application, and signatory page, by February 2016.**

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8. Budget

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9. Compliance with Federal and State Laws and Regulations

On behalf of the county, we certify

(Give the full name of the county aging unit)

has reviewed the appendix to the county plan entitled Assurances of Compliance with Federal and State Laws and Regulations for 2016-2018. We assure that the activities identified in this plan will be carried out to the best of the ability of the tribe in compliance with the federal and state laws and regulations listed in the Assurances of Compliance with Federal and State Laws and Regulations for 2016-2018.

Signature and Title of the Chairperson of the Commission on Aging Date

Signature and Title of the Authorized County Board Representative Date

10. Assurances

The applicant certifies compliance with the following regulations:

1. Legal Authority of the Applicant

- The applicant must possess legal authority to apply for the grant.
- A resolution, motion or similar action must be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein.
- This resolution, motion or similar action must direct and authorize the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

2. Outreach, Training, Coordination, & Public Information

- The applicant must assure that outreach activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider trains and uses elderly persons and other volunteers and paid personnel as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that each service provider coordinates with other service providers, including senior centers and the nutrition program, in the planning and service area as required by the Bureau of Aging and Disability Resources designated area agency on aging.
- The applicant must assure that public information activities are conducted to ensure the participation of eligible older persons in all funded services as required by the Bureau of Aging and Disability Resources designated area agency on aging.

3. Preference for Older People With Greatest Social and Economic Need

The applicant must assure that all service providers follow priorities set by the Bureau of Aging and Disability Resources designated area agency on aging for serving older people with greatest social and economic need.

4. Advisory Role to Service Providers of Older Persons

The applicant must assure that each service provider utilizes procedures for obtaining the views of participants about the services they receive.

5. Contributions for Services

- The applicant shall assure that agencies providing services supported with Older Americans Act and state aging funds shall give older adults a free and voluntary opportunity to contribute to the costs of services consistent with the Older Americans Act regulations.
- Each older recipient shall determine what he/she is able to contribute toward the cost of the service. No older adult shall be denied a service because he/she will not or cannot contribute to the cost of such service.
- The applicant shall provide that the methods of receiving contributions from individuals by the agencies providing services under the county/tribal plan shall be handled in a manner that assures the confidentiality of the individual's contributions.
- The applicant must assure that each service provider establishes appropriate procedures to safeguard and account for all contributions.
- The applicant must assure that each service provider considers and reports the contributions made by older people as program income. All program income must be used to expand the size or scope of the funded program that generated the income. Nutrition service providers must use all contributions to expand the nutrition services. Program income must be spent within the contract period that it is generated.

6. Confidentiality

- The applicant shall ensure that no information about, or obtained from an individual and in possession of an agency providing services to such individual under the county/tribal or area plan, shall be disclosed in a form identifiable with the individual, unless the individual provides his/her written informed consent to such disclosure.
- Lists of older adults compiled in establishing and maintaining information and referral sources shall be used solely for the purpose of providing social services and only with the informed consent of each person on the list.
- In order that the privacy of each participant in aging programs is in no way abridged, the confidentiality of all participant data gathered and maintained by the State Agency, the Area Agency, the county or tribal aging agency, and any other agency, organization, or individual providing services under the State, area, county, or tribal plan, shall be safeguarded by specific policies.
- Each participant from whom personal information is obtained shall be made aware of his or her rights to:
 - (a) Have full access to any information about one's self which is being kept on file;

(b) Be informed about the uses made of the information about him or her, including the identity of all persons and agencies involved and any known consequences for providing such data; and,

(c) Be able to contest the accuracy, completeness, pertinence, and necessity of information being retained about one's self and be assured that such information, when incorrect, will be corrected or amended on request.

- All information gathered and maintained on participants under the area, county or tribal plan shall be accurate, complete, and timely and shall be legitimately necessary for determining an individual's need and/or eligibility for services and other benefits.
- No information about, or obtained from, an individual participant shall be disclosed in any form identifiable with the individual to any person outside the agency or program involved without the informed consent of the participant or his/her legal representative, except:
 - (a) By court order; or,
 - (b) When securing client-requested services, benefits, or rights.
- The lists of older persons receiving services under any programs funded through the State Agency shall be used solely for the purpose of providing said services, and can only be released with the informed consent of each individual on the list.
- All paid and volunteer staff members providing services or conducting other activities under the area plan shall be informed of and agree to:
 - (a) Their responsibility to maintain the confidentiality of any client-related information learned through the execution of their duties. Such information shall not be discussed except in a professional setting as required for the delivery of service or the conduct of other essential activities under the area plan; and,
 - (b) All policies and procedures adopted by the State and Area Agency to safeguard confidentiality of participant information, including those delineated in these rules.
- Appropriate precautions shall be taken to protect the safety of all files, microfiche, computer tapes and records in any location which contain sensitive information on individuals receiving services under the State or area plan. This includes but is not limited to assuring registration forms containing personal information are stored in a secure, locked drawer when not in use.

7. Records and Reports

- The applicant shall keep records and make reports in such form and requiring such information as may be required by the Bureau of Aging and Disability Resources and in accordance with guidelines issued solely by the Bureau of Aging and Disability Resources and the Administration on Aging.
- The applicant shall maintain accounts and documents which will enable an accurate review to be made at any time of the status of all funds which it has been granted by the Bureau of Aging and Disability Resources through its designated area agency on aging. This includes both the disposition of all monies received and the nature of all charges claimed against such funds.

8. Licensure and Standards Requirements

- The applicant shall assure that where state or local public jurisdiction requires licensure for the provision of services, agencies providing services under the county/tribal or area plan shall be licensed or shall meet the requirements for licensure.
- The applicant is cognizant of and must agree to operate the program fully in conformance with all applicable state and local standards, including the fire, health, safety and sanitation standards, prescribed in law or regulation.

9. Civil Rights

- The applicant shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with that act, no person shall on the basis of race, color, or national origin, be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination under any program or activity under this plan.
- All grants, sub-grants, contracts or other agents receiving funds under this plan are subject to compliance with the regulation stated in 9 above.
- The applicant shall develop and continue to maintain written procedures which specify how the agency will conduct the activities under its plan to assure compliance with Title VI of the Civil Rights Act.
- The applicant shall comply with Title VI of the Civil Rights Act (42 USC 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the service funded by the grant.
- All recipients of funds through the county/tribal or area plan shall operate each program or activity so that, when viewed in its entirety, the program or activity is accessible to and usable by handicapped adults as required in the Architectural Barriers Act of 1968.

10. Uniform Relocation Assistance and Real Property Acquisition Act of 1970

The applicant shall comply with requirements of the provisions of the Uniform Relocation and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of federal and federally assisted programs.

11. Political Activity of Employees

The applicant shall comply with the provisions of the Hatch Act (5 U.S.C. Sections 7321-7326), which limit the political activity of employees who work in federally funded programs. [Information about the Hatch Act is available from the U.S. Office of Special Counsel at <http://www.osc.gov/>]

12. Fair Labor Standards Act

The applicant shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (Title 29, United States Code, Section 201-219), as they apply to hospital and educational institution employees of state and local governments.

13. Private Gain

The applicant shall establish safeguards to prohibit employees from using their positions for a purpose that is or appears to be motivated by a desire for private gain for themselves or others (particularly those with whom they have family, business or other ties).

14. Assessment and Examination of Records

- The applicant shall give the Federal agencies, State agencies and the Bureau of Aging and Disability Resources authorized Area Agencies on Aging access to and the right to examine all records, books, papers or documents related to the grant.
- The applicant must agree to cooperate and assist in any efforts undertaken by the grantor agency, or the Administration on aging, to evaluate the effectiveness, feasibility, and costs of the project.
- The applicant must agree to conduct regular on-site assessments of each service provider receiving funds through a contract with the applicant under the county or tribal plan.

15. Maintenance of Non-Federal Funding

- The applicant assures that the aging unit, and each service provider, shall not use Older Americans Act or state aging funds to supplant other federal, state or local funds.

- The applicant must assure that each service provider must continue or initiate efforts to obtain funds from private sources and other public organizations for each service funded under the county or tribal plan.

16. Regulations of Grantor Agency

The applicant shall comply with all requirements imposed by the Department of Health and Family Services, Division of Supportive Living, Bureau of Aging and Disability Resources concerning special requirements of federal and state law, program and fiscal requirements, and other administrative requirements.

17. Older Americans Act

The applicant shall comply with all requirements of the Older Americans Act (PL 89-73).

18. Federal Regulations

The applicant shall comply with all federal regulations (45 CFR 1321) governing Older Americans Act funds and programs.

19. Wisconsin Elders Act

The aging unit must comply with the provisions of the Wisconsin Elders Act.

Wisconsin Statutes Chapter 46.82 Aging unit.

“Aging unit” means an aging unit director and necessary personnel, directed by a county or tribal commission on aging and organized as one of the following:

- (1) An agency of county or tribal government with the primary purpose of administering programs of services for older individuals of the county or tribe.
- (2) A unit, within a county department under s. 46.215, 46.22
- (3) or 46.23, with the primary purpose of administering programs of and services for older individuals of the county
- (4) A private corporation that is organized under ch. 181 and
- (5) that is a nonprofit corporation, as defined in s. 181.0103 (17).

Aging Unit; Creation. A county board of supervisors of a county, the county boards of supervisors of 2 or more contiguous counties or an elected tribal governing body of a federally recognized American Indian tribe or band in this state may choose to administer, at the county or tribal level, programs for older individuals that are funded under 42 USC 3001 to 3057n, 42 USC 5001 and 42 USC 5011 (b). If this is done, the county board or boards of supervisors or tribal governing body shall establish by resolution a county or tribal aging unit to provide the services required under this section. If a county board of supervisors or a tribal governing body chooses, or the county boards of supervisors of 2 or more contiguous counties choose, not to

administer the programs for older individuals, the department shall direct the area agency on aging that serves the relevant area to contract with a private, nonprofit corporation to provide for the county, tribe or counties the services required under this section.

Aging Unit; Powers and Duties. In accordance with state statutes, rules promulgated by the department and relevant provisions of 42 USC 3001 to 3057n and as directed by the county or tribal commission on aging, an aging unit:

(a) **Duties.** Shall do all of the following:

1. Work to ensure that all older individuals, regardless of income, have access to information, services and opportunities available through the county or tribal aging unit and have the opportunity to contribute to the cost of services and that the services and resources of the county or tribal aging unit are designed to reach those in greatest social and economic need.
2. Plan for, receive and administer federal, state and county, city, town or village funds allocated under the state and area plan on aging to the county or tribal aging unit and any gifts, grants or payments received by the county or tribal aging unit, for the purposes for which allocated or made.
3. Provide a visible and accessible point of contact for individuals to obtain accurate and comprehensive information about public and private resources available in the community which can meet the needs of older individuals.
4. As specified under s. 46.81, provide older individuals with services of benefit specialists or appropriate referrals for assistance.
5. Organize and administer congregate programs, which shall include a nutrition program and may include one or more senior centers or adult day care or respite care programs, that enable older individuals and their families to secure a variety of services, including nutrition, daytime care, educational or volunteer opportunities, job skills preparation and information on health promotion, consumer affairs and civic participation.
6. Work to secure a countywide or tribal transportation system that makes community programs and opportunities accessible to, and meets the basic needs of, older individuals.
7. Work to ensure that programs and services for older individuals are available to homebound, disabled and non-English speaking persons, and to racial, ethnic and religious minorities.
8. Identify and publicize gaps in services needed by older individuals and provide leadership in developing services and programs, including recruitment and training of volunteers, that address those needs.
9. Work cooperatively with other organizations to enable their services to function effectively for older individuals.
10. Actively incorporate and promote the participation of older individuals in the preparation of a county or tribal comprehensive plan for aging resources that identifies needs, goals, activities and county or tribal resources for older individuals.

11. Provide information to the public about the aging experience and about resources for and within the aging population.
12. Assist in representing needs, views and concerns of older individuals in local decision making and assist older individuals in expressing their views to elected officials and providers of services.
13. If designated under s. 46.27 (3) (b) 6., administer the long-term support community options program.
14. If the department is so requested by the county board of supervisors, administer the pilot projects for home and community-based long-term support services under s. 46.271.
15. If designated under s. 46.90 (2), administer the elder abuse reporting system under s. 46.90.
16. If designated under s. 46.87 (3) (c), administer the Alzheimer's disease family and caregiver support program under s. 46.87.
17. If designated by the county or in accordance with a contract with the department, operate the specialized transportation assistance program for a county under s. 85.21.
18. Advocate on behalf of older individuals to assist in enabling them to meet their basic needs.
19. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.283 (1) (a) 1., apply to the department to operate a resource center under s. 46.283 and, if the department contracts with the county under s. 46.283 (2), operate the resource center.
20. If an aging unit under sub. (1) (a) 1. or 2. and if authorized under s. 46.284 (1) (a) 1., apply to the department to operate a care management organization under s. 46.284 and, if the department contracts with the county under s. 46.284 (2), operate the care management organization and, if appropriate, place funds in a risk reserve.

(b) Powers. May perform any other general functions necessary to administer services for older individuals.

(4) Commission On Aging.

(a) Appointment.

1. Except as provided under sub. 2., the county board of supervisors in a county that has established a single-county aging unit, the county boards of supervisors in counties that have established a multicounty aging unit or the elected tribal governing body of a federally recognized American Indian tribe or band that has established a tribal aging unit shall, before qualification under this section, appoint a governing and policy-making body to be known as the commission on aging.

2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall appoint, subject to confirmation by the county board of supervisors, the commission on aging. A member of a commission on aging appointed under this subdivision may be removed by the county executive or county administrator for cause.

(b) Composition.

A commission on aging, appointed under par. (a) shall be one of the following:

1. For an aging unit that is described in sub. (1) (a) 1. or 2., organized as a committee of the county board of supervisors, composed of supervisors and, beginning January 1, 1993, advised by an advisory committee, appointed by the county board. Older individuals shall constitute at least 50% of the membership of the advisory committee and individuals who are elected to any office may not constitute 50% or more of the membership of the advisory committee.
2. For an aging unit that is described in sub. (1) (a) 1. or 2., composed of individuals of recognized ability and demonstrated interest in services for older individuals. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.
3. For an aging unit that is described in sub. (1) (a) 3., the board of directors of the private, nonprofit corporation. Older individuals shall constitute at least 50% of the membership of this commission and individuals who are elected to any office may not constitute 50% or more of the membership of this commission.

(c) Terms.

Members of a county or tribal commission on aging shall serve for terms of 3 years, so arranged that, as nearly as practicable, the terms of one-third of the members shall expire each year, and no member may serve more than 2 consecutive 3-year terms. Vacancies shall be filled in the same manner as the original appointments. A county or tribal commission on aging member appointed under par. (a) 1. may be removed from office for cause by a two-thirds vote of each county board of supervisors or tribal governing body participating in the appointment, on due notice in writing and hearing of the charges against the member.

(c) Powers and duties.

A county or tribal commission on aging appointed under sub. (4) (a) shall, in addition to any other powers or duties established by state law, plan and develop administrative and program policies, in accordance with state law and within limits established by the department of health and family services, if any, for programs in the county or for the tribe or band that are funded by the federal or state government for administration by the aging unit. Policy decisions not reserved by statute for the department of health and family services may be delegated by the secretary to the county or tribal commission on aging. The county or tribal commission on aging shall direct the aging unit with respect to the powers and duties of the aging unit under sub. (3).

(5) Aging Unit Director; Appointment. A full-time aging unit director shall be appointed on the basis of recognized and demonstrated interest in and knowledge of problems of older individuals, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of his or her duties, by one of the following:

- (a) 1. For an aging unit that is described in sub. (1) (a) 1., except as provided in subd. 2., a county or tribal commission on aging shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors or the tribal governing body that participated in the appointment of the county or tribal commission on aging. 2. In any county that has a county executive or county administrator and that has established a single-county aging unit, the county executive or county administrator shall make the appointment, subject to the approval of and to the personnel policies and procedures established by each county board of supervisors that participated in the appointment of the county commission on aging.
- (b) For an aging unit that is described in sub. (1) (a) 2., the director of the county department under s. 46.215, 46.22 or 46.23 of which the aging unit is a part shall make the appointment, subject to the personnel policies and procedures established by the county board of supervisors.
- (d) For an aging unit that is described in sub. (1) (a) 3., the commission on aging under sub. (4) (b) 3. shall make the appointment, subject to ch. 181.

11. Appendices

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County Aging Unit Budget - 2016	
AGENCY NAME	
St. Croix	Budget

Revision Date: 12/08/14 CK

This developed form has been created to assist you to better facilitate your completing of the 2016 County/Tribal Plan on Aging Budget. In the event you notice a problem with this form please contact Sara Koenig at SaraS.Koenig@dhs.wisconsin.gov. Thank you.

Instructions:

To avoid modifying the template, begin by selecting Save As from your File menu drop down list and save this as 2016 Budget Form Template.

- 1) Once you have saved the blank template you can save your completed document in the following format: 2016 Budget - County or Tribal name.
 * Example: 2016 Budget - Rusk County or 2016 Budget - Ho Chunk Tribe
- 2) Beginning on this tab:
 - a) Select your county, tribe or organization from the drop down list under Agency Name.
- 3) On each applicable tab enter in all required information, such as program budget, cash and in-kind budget, other budgets (federal, state, local), current year program budget, and prior year program income budget.
 ** If a specific program does not apply to you simply skip over the tab, do not delete or modify the form.
- 4) Verify at the bottom of each form that you do not have errors on the form.
- 5) **Email this completed spreadsheet to your Area Agency on Aging, even if in draft form, with the plan narrative.**
 ** **Note: You will also need to submit an electronic version of your plan by this date if it was amended.**
 ** **Note: You will need to submit a final version electronically of your plan, if it was amended,**

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Title III-B Budget Amount:

\$ 54,186

Section 6-B Title III-B Supportive Services

Expenditure Category	Title III-B Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration	43,592	117,674	28,046						189,312
2. Personal Care	1,265								1,265
3. Homemaker	1,265								1,265
4. Chore	1,264								1,264
5. Home Del Meals									
6. Adult Day Care									-
7. Case Management	1,000								1,000
8. Congregate Meals									
9. Nutrition Counsel.									-
10. Assisted Transpo.	5,800		12,070				4,500		22,370
11. Transportation									-
12. Legal/Ben. Assist.									-
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									-
18. Temporary Respite									-
20. Advoc./Lead.Devel.									-
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	54,186	117,674	40,116	-	-	-	4,500	-	216,476

Check (X) the corresponding box if the following services are being provided by other Title III funding or another agency/organization within the county in which you are not providing any Title III funding towards.	
x	Access to Services
x	Legal/Ben. Assist.
	In Home Services

Remaining Budget Balance \$ -

Percent of Access to Services 13% **This service provided by other funding or agencies.**

Percent of Legal/Ben. Assist. 0% **This service provided by other funding or agencies.**

Percent of In-Home Services 7% **You provide at least 7% of your allocation to In-Home Services.**

Total Non-Federal Match \$ 157,790 **Ok - Minimum Match Met**

Match Amount Needed \$ 6,021.00

C-1 To III B:
Lines 10, 11, 14, 15, 16 & 21 _____ -

C-2 To III B:
Lines 10, 11, 14, 15, 16 & 21 _____ -

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Title III-C1 Budget Amount:

\$ 117,099

Section 6-C1 Title III-C1 Congregate Meals

Expenditure Category	Title III-C1 Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals									-
6. Adult Day Care									
7. Case Management									
8. Congregate Meals	117,099	323,569	89,216				106,000		635,884
9. Nutrition Counsel.									-
10. Assisted Transpo.									-
11. Transportation									-
12. Legal/Ben. Assist.									
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	117,099	323,569	89,216	-	-	-	106,000	-	635,884

Remaining Budget Balance \$ -

Percentage of HDM 0% **Ok - You provide no more than 20% of your allocation to Home Delivered Meals.**

Total Non-Federal Match \$ 412,785 **Ok - Minimum Match Met**
 Match Amount Needed \$ 13,011

C-1 To III B:
 Lines 10, 11, 14, 15, 16 & 21 _____ **Additional Transfer Request Above 20%** _____ **FALSE**

C-1 to C-2:
 Line 5 _____

C-2 to C-1:
 Line 8 _____

Agencies may request additional transfers above 20% to Home Delivered Meals; all additional requests will be considered within the statewide limits under the Older Americans Act.

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Title III-C2 Budget Amount:

\$ 38,549

Section 6-C2 Title III-C2 Home Delivered Meals

Expenditure Category	Title III-C2 Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals	38,549	34,359	9,642				75,100		157,650
6. Adult Day Care									
7. Case Management									
8. Congregate Meals									-
9. Nutrition Counsel.									-
10. Assisted Transpo.									-
11. Transportation									-
12. Legal/Ben. Assist.									
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	38,549	34,359	9,642	-	-	-	75,100	-	157,650

Remaining Budget Balance \$ -

Percentage of HDM 0% **Ok -You provide no more than 20% of your allocation to Congregate Meals.**

Total Non-Federal Match \$ 44,001 **Ok - Minimum Match Met**
 Match Amount Needed \$ 4,284

C-2 To III B:

Lines 10, 11, 14, 15, 16 & 21 _____ -

Additional Transfer Request Above 20%

FALSE

C-1 To C-2:

Line 5 _____ -

C-2 to C-1:

Line 8 _____ -

Agencies may request additional transfers above 20% to Congregate Meals; all additional requests will be considered within the statewide limits under the Older Americans Act.

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Title III-D Budget Amount:

\$ 3,461

***NOTE: All spending under IIID MUST be Evidenced Based.**

Section 6-D Title III-D Disease Prevention and Health Promotion Services

Expenditure Category	Title III-D Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals									
6. Adult Day Care									
7. Case Management									
8. Congregate Meals									
9. Nutrition Counsel.									
10. Assisted Transpo.									
11. Transportation									
12. Legal/Ben. Assist.									
13. Nutrition Education									
14. Info. & Assistance									
15. Outreach									
16. Public Information									
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other									
23. Health Promotion	3,461		488						3,949
24. Self-Directed Care									-
Total	3,461	-	488	-	-	-	-	-	3,949

Remaining Budget Balance \$ -

Total Non-Federal Match \$ 488 **Ok - Minimum Match Met**

Match Amount Needed \$ 385

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Title III-E Budget Amount:

\$ 22,968

Section 6-E Title III-E Family Caregiver Support Program

Expenditure Category	Title III-E Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care	1,483								1,483
3. Homemaker	9,383								9,383
4. Chore	4,363								4,363
5. Home Del Meals									
6. Adult Day Care	3,000		7,656				2,000		12,656
7. Case Management									-
8. Congregate Meals									-
9. Nutrition Counsel.									-
10. Assisted Transpo.	4,000		17,264				16,000		37,264
11. Transportation									-
12. Legal/Ben. Assist.									-
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									-
18. Temporary Respite	739								739
20. Advoc./Lead.Devel.									-
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	22,968	-	24,920	-	-	-	18,000	-	65,888

Check (X) the corresponding box if the following services are being provided by other Title III funding or another agency/organization within the county in which you are not providing any Title III funding towards.

<input checked="" type="checkbox"/>	Information and Assistance	<input checked="" type="checkbox"/>	Counseling and Training
<input checked="" type="checkbox"/>	Public Information	<input type="checkbox"/>	Temporary Respite

Remaining Budget Balance \$ -

Percent of Suppl. Services 17% **Ok - You provide no more than 20% of your allocation to Supplemental Services.**
 Total Supplemental Services \$ 4,000
 Total Non-Federal Match \$ 24,920 **Ok - Minimum Match Met**
 Match Amount Needed \$ 7,656

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

AFCSP Budget Amount:

\$ 11,718

Section 6-AFCSP State Alzheimer's Family and Caregiver Support Program

Expenditure Category	AFCSP Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals									
6. Adult Day Care									
7. Case Management									
8. Congregate Meals									
9. Nutrition Counsel.									
10. Assisted Transpo.									
11. Transportation									
12. Legal/Ben. Assist.									
13. Nutrition Education									
14. Info. & Assistance									
15. Outreach									
16. Public Information									
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other	11,718								11,718
23. Health Promotion									
24. Self-Directed Care									
Total	11,718	-	-	-	-	-	-	-	11,718

Match for Title III-E

Note: To avoid duplication of match this will be adjusted on the Summary Page.

Remaining Budget Balance

-

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

State Elderly Benefit Services Budget Amount:

\$ 28,215

Section 6-BS State Elderly Benefit Services

Expenditure Category	State Elderly Benefit Services Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals									
6. Adult Day Care									
7. Case Management									
8. Congregate Meals									
9. Nutrition Counsel.									
10. Assisted Transpo.									
11. Transportation									
12. Legal/Ben. Assist.	28,215		3,135				100		31,450
13. Nutrition Education									
14. Info. & Assistance									
15. Outreach									
16. Public Information									
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other									
23. Health Promotion									
24. Self-Directed Care									
Total	28,215	-	3,135	-	-	-	100	-	31,450

Remaining Budget Balance \$ -

Total Non-Federal Match \$ 3,135 **Ok - Minimum Match Met**

Match Amount Needed \$ 3,135

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

State Elder Abuse Services Budget Amount:

\$ 15,481

Section 6-EA State Elder Abuse Direct Services

Expenditure Category	State Elder Abuse Services Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									
3. Homemaker									
4. Chore									
5. Home Del Meals									
6. Adult Day Care									
7. Case Management									
8. Congregate Meals									
9. Nutrition Counsel.									
10. Assisted Transpo.									
11. Transportation									
12. Legal/Ben. Assist.									
13. Nutrition Education									
14. Info. & Assistance									
15. Outreach									
16. Public Information									
17. Counsel. & Training									
18. Temporary Respite									
20. Advoc./Lead.Devel.									
21. Other	15,481								15,481
23. Health Promotion									
24. Self-Directed Care									
Total	15,481	-	-	-	-	-	-	-	15,481

Remaining Budget Balance \$ -

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

State Senior Community Services Budget Amount:

\$ 6,072

Section 6-SCS State Senior Community Services

Expenditure Category	State SCS Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									
2. Personal Care									-
3. Homemaker									-
4. Chore									-
5. Home Del Meals									-
6. Adult Day Care									-
7. Case Management									-
8. Congregate Meals	6,072		675						6,747
9. Nutrition Counsel.									-
10. Assisted Transpo.									-
11. Transportation									-
12. Legal/Ben. Assist.									-
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									-
18. Temporary Respite									-
20. Advoc./Lead.Devel.									-
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	6,072	-	675	-	-	-	-	-	6,747

Remaining Budget Balance -

Total Non-Federal Match \$ 675 **Ok - Minimum Match Met**
 Match Amount Needed \$ 675

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Section 6-Other

Other Budget

Expenditure Category	Federal/State Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration									-
2. Personal Care									-
3. Homemaker									-
4. Chore									-
5. Home Del Meals					9,539				9,539
6. Adult Day Care									-
7. Case Management									-
8. Congregate Meals					22,257				22,257
9. Nutrition Counsel.									-
10. Assisted Transpo.									-
11. Transportation					153,211	148,439	6,250		307,900
12. Legal/Ben. Assist.									-
13. Nutrition Education									-
14. Info. & Assistance									-
15. Outreach									-
16. Public Information									-
17. Counsel. & Training									-
18. Temporary Respite									-
20. Advoc./Lead.Devel.									-
21. Other									-
23. Health Promotion									-
24. Self-Directed Care									-
Total	-	-	-	-	185,007	148,439	6,250	-	339,696

You may use this page to record NSIP, DOT or other sources of funding outside of the Title III funding.

YOU HAVE ERRORS, PLEASE CORRECT BEFORE SUBMITTING

County/Tribal Aging Unit Budget - 2016

Name of County/Tribe:

St. Croix

Report for:

Budget

Total Budget Amount:

\$ 297,749

Summary Budget

Expenditure Category	Federal/State Budget	Cash Match Budget	In-Kind Match Budget	Other Federal Budget	Other State Budget	Other Local Budget	Program Income Budget	Prior Year Program Income Budget	Total Budget
1. Administration	43,592	117,674	28,046	-	-	-	-	-	189,312
2. Personal Care	2,748	-	-	-	-	-	-	-	2,748
3. Homemaker	10,648	-	-	-	-	-	-	-	10,648
4. Chore	5,627	-	-	-	-	-	-	-	5,627
5. Home Del Meals	38,549	34,359	9,642	-	9,539	-	75,100	-	167,189
6. Adult Day Care	3,000	-	7,656	-	-	-	2,000	-	12,656
7. Case Management	1,000	-	-	-	-	-	-	-	1,000
8. Congregate Meals	123,171	323,569	89,891	-	22,257	-	106,000	-	664,888
9. Nutrition Counsel.	-	-	-	-	-	-	-	-	-
10. Assisted Transpo.	9,800	-	29,334	-	-	-	20,500	-	59,634
11. Transportation	-	-	-	-	153,211	148,439	6,250	-	307,900
12. Legal/Ben. Assist.	28,215	-	3,135	-	-	-	100	-	31,450
13. Nutrition Education	-	-	-	-	-	-	-	-	-
14. Info. & Assistance	-	-	-	-	-	-	-	-	-
15. Outreach	-	-	-	-	-	-	-	-	-
16. Public Information	-	-	-	-	-	-	-	-	-
17. Counsel. & Training	-	-	-	-	-	-	-	-	-
18. Temporary Respite	739	-	-	-	-	-	-	-	739
20. Advoc./Lead.Devel.	-	-	-	-	-	-	-	-	-
21. Other	27,199	-	-	-	-	-	-	-	27,199
23. Health Promotion	3,461	-	488	-	-	-	-	-	3,949
24. Self-Directed Care	-	-	-	-	-	-	-	-	-
AFCSP Adjustment	-	-	-	-	-	-	-	-	-
Total	297,749	475,602	168,192	-	185,007	148,439	209,950	-	1,484,939

Remaining Budget Balance -